

**SPECIAL MEETING**

**January 04, 2012**

The Board of County Road Commissioners for the County of Otsego met in special session at the Office, 669 West McCoy Road, Gaylord, Michigan, on January 04, 2012.

The meeting was called to order by Commissioner Deming at 10:00 a.m.

Roll Call - Present: Commissioners Deming, Holewinski, and Tholl  
Absent: None  
Secretary/Finance Director and Engineer-Manager present  
Others present: None

The Pledge of Allegiance was proclaimed.

At 10:01 a.m. the special meeting was closed by majority vote.

At 12:30 p.m. the special meeting was re-opened.

There being no further business, Chairman Deming moved to adjourn the meeting at 12:31 p.m.

Signed: \_\_\_\_\_

John R. Deming, Chairman

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Roberta M. Tholl, Member

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William T. Holewinski, Vice Chairman

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Kelly A. McGinn, Board Secretary

## **REGULAR MEETING**

**January 06, 2012**

The Board of County Road Commissioners for the County of Otsego met in regular session at the Office, 669 West McCoy Road, Gaylord, Michigan, on January 06, 2012.

The meeting was called to order by Commissioner Deming at 1:00 p.m.

Roll Call - Present: Commissioners Deming, Holewinski, and Tholl  
Absent: None  
Secretary/Finance Director and Engineer-Manager present  
Others present: Michael Kluck and Joe Moeggenborg

The Pledge of Allegiance was proclaimed.

At 1:01 p.m. the regular meeting was closed by majority vote.

At 1:30 p.m. the regular meeting was re-opened.

The Commissioners discussed extending the current collective bargaining agreement one time between the Otsego County Road Commission and the Otsego County Road Commission Employees' Chapter of Local #1534 Affiliated with Michigan Council #25, AFSCME until midnight, February 15, 2012. Commissioner Tholl offered the following resolution and moved for its adoption:

### **RESOLUTION:**

WHEREAS the Board of County Road Commissioners for the County of Otsego has discussed extending the current collective bargaining agreement one time between the Otsego County Road Commission and the Otsego County Road Commission Employees' Chapter of Local #1534 Affiliated with Michigan Council #25, AFSCME until midnight, February 15, 2012.

NOW THEREFORE BE IT RESOLVED that the Otsego County Road Commission does hereby authorize Otsego County Road Commission Chief Spokesman (Michael R. Kluck) to grant one extension of the current collective bargaining agreement between the Otsego County Road Commission and the Otsego County Road Commission Employees' Chapter of Local #1534 Affiliated with Michigan Council #25, AFSCME until midnight, February 15, 2012.

Commissioner Holewinski seconded the motion.

Ayes: Commissioners Deming, Holewinski & Tholl

Nays: None

Abstain: None

Absent: None

Resolution adopted. Motion carried.

At 1:30 p.m. the Foremen met with the Board to discuss current activities.

## Regular Meeting of January 06, 2012 continued from page 316

Reminder of upcoming meetings:

- Rural Task Force – January 13, 2012 – Atlanta
- MTA – January 17, 2012 – Charlton (6:00 p.m.)
- Straits Area Council – February 7, 2012
- UPRBA – February 9-10, 2012 (Marquette)
- CRAM Highway Conference – Lansing – March 6-8, 2012

Commissioner Tholl moved to approve the Minutes of the Regular Meeting of December 21, 2011 as presented. Motion carried.

The Board reviewed the Financial Statement.

The current bills were read, audited and Commissioner Tholl moved that the materials bills of December 28, 2011 in the amount of \$179,683.38, the materials bills of January 6, 2012 in the amount of \$58,029.47, and the payroll paid on December 30, 2011 in the amount of \$54,345.78 be passed for payment and warrants be drawn on the County Treasurer for these amounts. Motion carried.

At 1:50 p.m. Joe Moeggenborg of GulfMark Energy, Inc. came for further discussions on allowing tanker trucks to run during the frost law restrictions on approximately 2.2 miles of Turtle Lake Road. The Engineer-Manager and Commissioners would discuss this issue at a later date.

There has been a request for the removal of the 8:00 p.m. to 8:00 a.m. “No Trucks” signs on Buddy Avenue in Livingston Township. The Engineer-Manager will communicate with the Township Supervisor and residents adjacent to Buddy Avenue prior to a decision.

The Engineer-Manager and Finance Director updated the Board on staff, current projects, and year-end closing.

The level of Otsego Lake is 1272.29.

The following permits were recommended for approval:

<u>Applicant</u>	<u>Permit Type/No.</u>	<u>Road(s) Permitted</u>
1) Michigan Cat	Ext. Permit #11-185	County Roads
2) Michigan Cat	Ext. Permit #11-186	County Roads
3) Presque Isle Elec & Gas Co-op	Annual Permit	County Roads
4) ITC	Ext. Permit #12-001 thru #12-011	County Roads
5) Michigan Central Broadband Co.	Plow Permit #4367	Old State Road
6) Michigan Central Broadband Co.	Bore Permit #4368	Douglas Lake Road
7) Michigan Central Broadband Co.	Plow Permit #4369	Old State Road
8) Michigan Central Broadband Co.	Bore Permit #4370	Gingell Road
9) Michigan Central Broadband Co.	Bore Permit #4371	Westwood Road
10) Michigan Central Broadband Co.	Bore Permit #4372	Deerfield Drive
11) Michigan Central Broadband Co.	Bore Permit #4373	Charlton Road

**Regular Meeting of January 06, 2012 continued from page 317**

Upon the recommendation of our Permit Agent, Commissioner Holewinski moved to approve the permits #1-11 as presented. Motion carried.

The next meeting was scheduled for Friday, January 20, 2012 at 1:00 p.m. and also on Monday, February 6, 2012 at 1:00 p.m.

There being no further business, Chairman Deming moved to adjourn the meeting at 3:15 p.m.

Signed: \_\_\_\_\_  
John R. Deming, Chairman

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Roberta M. Tholl, Member

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William T. Holewinski, Vice Chairman

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Kelly A. McGinn, Board Secretary

## **REGULAR MEETING**

**January 20, 2012**

The Board of County Road Commissioners for the County of Otsego met in regular session at the Office, 669 West McCoy Road, Gaylord, Michigan, on January 20, 2012.

The meeting was called to order by Commissioner Deming at 1:00 p.m.

Roll Call - Present: Commissioners Deming, Holewinski, and Tholl

Absent: None

Secretary/Finance Director and Engineer-Manager present

Others present: Thomas Mankowski, Norman Samkowiak, Kay Skop, Bugs Montgomery, Ken Sewell, Mike Murphy, Lynne Czarkowski, Kenneth L. Sewell, Dave Gapinski, Dave Robinson, Eber Wolf, Bruce Dutcher, Cindy Huff, John Peterson, Melanie Kuznicki, Karen Miller, and two Liaison Committee Members.

The Pledge of Allegiance was proclaimed.

Many retirees came in to find out the status of their health insurance. The Engineer-Manager provided CRAM information regarding health insurance. The Engineer-Manager also provided copies of Public Act No. 152 in which the Otsego County Road Commission would be considered a "Public Employer" and subject to either CAPS or 80/20 employee contribution to medical benefits. The Union Contract negotiations are still in progress and nothing has been settled on future health insurance plans. The current health insurance is still in effect with the employee responsible for the deductible. The retirees would like to be informed of any changes and elected Bugs Montgomery as a contact.

At 1:20 p.m. two members of the Liaison Committee joined the meeting to discuss their concerns regarding the current Union Negotiations. The Liaison Committee also brought in the suggestion box. The suggestion box was opened. Comments and questions from the suggestion box were discussed with answers provided or tabled until a future meeting. It was agreed upon to follow this procedure every other month.

At 3:00 p.m. Melanie Kuznicki came in to discuss the status of her workers' compensation injury and the possibility of using her sick/vacation time to supplement her workers' compensation beyond the fifty-two week period to help extend her health insurance coverage. The board agreed to look into the situation and determine what could be done legally.

Commissioner Tholl moved to approve the Minutes of the Special Meeting of January 04, 2012 and the Regular Meeting of January 06, 2012 as presented. Motion carried.

The Board reviewed the Financial Statement.

The current bills were read, audited and Commissioner Tholl moved that the materials bills of January 20, 2012 in the amount of \$63,200.95 and the payroll paid on January 13, 2012 in the amount of \$64,186.33 be passed for payment and warrants be drawn on the County Treasurer for these amounts. Motion carried.

**Regular Meeting of January 20, 2012 continued from page 319**

Reminder of upcoming meetings:

Straits Area Council – February 7, 2012

UPRBA – February 9-10, 2012 (Marquette)

CRAM Highway Conference – Lansing – March 6-8, 2012

Commissioner Holewinski moved to appoint Jerry Vinecki as Weighmaster for 2012. Motion carried.

The Engineer-Manager and Finance Director updated the Board on possible 2012 budget changes primarily due to the possible one year delay in the Poquette Road Project. We discussed our commitment to future road projects and equipment purchases in these economic times. Future projects and road work for the upcoming 2012 construction season will be evaluated and may be reduced along with equipment purchases. The 2011 actual and proposed 2012 leave and benefit rates were reviewed and approved. The Engineer-Manager and Finance Director also updated the Board on the 2011 Annual Physical Inventory results.

The Board approved Commissioner Tholl to seek election for the Public Relations Education Committee (PREC) of CRAM.

The level of Otsego Lake is 1272.34.

The following permits were recommended for approval:

	<u><b>Applicant</b></u>	<u><b>Permit Type/No.</b></u>	<u><b>Road(s) Permitted</b></u>
1)	Team Services, LLC	Ext. Permit #12-012	County Roads
2)	Team Services, LLC	Ext. Permit #12-013	County Roads

Upon the recommendation of our Permit Agent, Commissioner Holewinski moved to approve the permits #1-2 as presented. Motion carried.

The next regular meetings were scheduled for Monday, February 6, 2012 at 9:00 a.m. and Tuesday, February 21, 2012 at 1:00 p.m.

There being no further business, Chairman Deming moved to adjourn the meeting at 4:30 p.m.

Signed: \_\_\_\_\_  
John R. Deming, Chairman

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Roberta M. Tholl, Member

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William T. Holewinski, Vice Chairman

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Kelly A. McGinn, Board Secretary

**SPECIAL MEETING**

**January 26, 2012**

The Board of County Road Commissioners for the County of Otsego met in special session at the Office, 669 West McCoy Road, Gaylord, Michigan, on January 26, 2012.

The meeting was called to order by Commissioner Deming at 10:00 a.m.

Roll Call - Present: Commissioners Deming, Holewinski, and Tholl  
Absent: None  
Secretary/Finance Director and Engineer-Manager present  
Others present: Paul Beachnau

The Pledge of Allegiance was proclaimed.

The Board discussed recent medical events for Melanie Kuznicki. Due to a conflict in return to work conditions of the two medical doctors involved, the Otsego County Road Commission can not authorize a return to work as usual for Melanie Kuznicki.

The Board discussed holding the annual township meetings on the following days:

- Tuesday, February 21, 2012 beginning at 9:00 a.m.
- Friday, March 9, 2012 beginning at 9:00 a.m.
- Wednesday, March 21, 2012 beginning at 9:00 a.m.

At 10:35 a.m. the special meeting was closed by majority vote.

At 12:15 p.m. the special meeting was re-opened.

There being no further business, Chairman Deming moved to adjourn the meeting at 12:16 p.m.

Signed: \_\_\_\_\_  
John R. Deming, Chairman

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Roberta M. Tholl, Member

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William T. Holewinski, Vice Chairman

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Kelly A. McGinn, Board Secretary

## REGULAR MEETING

February 06, 2012

The Board of County Road Commissioners for the County of Otsego met in regular session at the Office, 669 West McCoy Road, Gaylord, Michigan, on February 06, 2012.

The meeting was called to order by Commissioner Deming at 9:00 a.m.

Roll Call - Present: Commissioners Deming and Tholl

Absent: Commissioner Holewinski

Secretary/Finance Director and Engineer-Manager present

Others present: Senator John Moolenaar, Sydney Allen, Paul Beachnau, Jeff Ratcliffe, and Gary Johnson

Senator John Moolenaar discussed current transportation funding issues and answered questions from the Commissioners and the audience.

The Pledge of Allegiance was proclaimed.

Paul Beachnau provided an update of County Board activities.

At 10:00 a.m. the Foremen met with the Board to discuss current activities.

Commissioner Tholl moved to approve the Minutes of the Regular Meeting of January 20, 2012 and the Special Meeting of January 26, 2012 as presented. Motion carried.

The Board reviewed the Financial Statement.

The current bills were read, audited and Commissioner Tholl moved that the materials bills of February 06, 2012 in the amount of \$168,547.66 and the payroll paid on January 27, 2012 in the amount of \$65,742.16 be passed for payment and warrants be drawn on the County Treasurer for these amounts. Motion carried.

Reminder of upcoming meetings:

Straits Area Council – February 7, 2012

UPRBA – February 9-10, 2012 (Marquette)

CRAM Highway Conference – Lansing – March 6-8, 2012

At 10:30 a.m. Gary Johnson, president of the Bradford Lake Association, asked for a resolution in support of the Otsego Lake Township pursuing a special assessment for residents along Big Bradford Lake for reducing or eliminating Eurasian Watermilfoil (*Myriophyllum spicatum*), a problematic water plant. Commissioner Tholl offered the following resolution and moved for its adoption:

RESOLUTION:

WHEREAS the Board of County Road Commissioners for the County of Otsego has discussed making lake improvements to Big Bradford Lake by reducing or eliminating Eurasian Watermilfoil through approved treatment.



**Regular Meeting of February 06, 2012 continued from page 322**

NOW THEREFORE BE IT RESOLVED that the Otsego County Road Commission and the Otsego County Drain Commission do hereby approve the Bradford Lake Association proposal for the Otsego Lake Township Board pursuing a special assessment for improving Big Bradford Lake by reducing or eliminating Eurasian Watermilfoil through approved treatment.

Commissioner Deming seconded the motion.

Ayes: Commissioners Deming & Tholl

Nays: None

Abstain: None

Absent: Commissioner Holewinski

Motion carried.

The Engineer-Manager discussed the 2012 Otsego Lake Township chip seal work and the Timber Valley Road Project as presented. Commissioner Tholl offered the following resolution and moved for its adoption:

**RESOLUTION:**

WHEREAS the Otsego County Road Commission Board has reviewed the 2012 Otsego Lake Township chip seal project as presented.

NOW THEREFORE BE IT RESOLVED that the Otsego County Road Commission Board does hereby agree to proceed with the Otsego Lake Township chip seal work and the Timber Valley Road Project as presented.

Commissioner Deming seconded the motion.

Ayes: Commissioners Deming & Tholl

Nays: None

Abstain: None

Absent: Commissioner Holewinski

Motion carried.

The Engineer-Manager and Finance Director updated the Board on the Poquette Road Project, staff, year-end status and schedule, and a possible service request from the Montmorency County Road Commission.

The level of Otsego Lake is 1272.43.

The following permits were recommended for approval:

	<b><u>Applicant</u></b>	<b><u>Permit Type/No.</u></b>	<b><u>Road(s) Permitted</u></b>
1)	MichCon Gas	Annual Permit	County Roads
2)	Wilderness Valley Property Owners Association	Misc. Permit #4374	Tittabawassee Trail
3)	Bishop Land Service	Misc. Permit #4375	Lower Chub Lake Road
4)	Bishop Land Service	Misc. Permit #4376	Viking Club Road

**Regular Meeting of February 06, 2012 continued from page 323**

Upon the recommendation of our Permit Agent, Commissioner Tholl moved to approve the permits #1-4 as presented. Motion carried.

The next regular meetings were scheduled for Tuesday, February 21, 2012 at 9:00 a.m. and Friday, March 9, 2012 at 9:00 a.m.

There being no further business, Chairman Deming moved to adjourn the meeting at 11:40 a.m.

Signed: \_\_\_\_\_  
John R. Deming, Chairman

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Roberta M. Tholl, Member

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William T. Holewinski, Vice Chairman

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Kelly A. McGinn, Board Secretary

## **REGULAR MEETING**

**February 21, 2012**

The Board of County Road Commissioners for the County of Otsego met in regular session at the Office, 669 West McCoy Road, Gaylord, Michigan, on February 21, 2012.

The meeting was called to order by Commissioner Deming at 9:00 a.m.

Roll Call - Present: Commissioners Deming, Holewinski, and Tholl

Absent: None

Secretary/Finance Director and Engineer-Manager present

Others present: Paul Beachnau, Fred Gorny, Andy Noeske, Bill Giles, Tim Baker, Tom Wagar, Road Commission Retirees', Liaison Committee.

The Pledge of Allegiance was proclaimed.

At 9:00 a.m. Corwith Township Supervisor Andy Noeske and Trustee, Fred Gorny met with the Board to discuss roadwork in the upcoming construction season.

Commissioner Tholl moved to approve the Minutes of the Regular Meeting of February 06, 2012 as presented. Motion carried.

The Board reviewed the Financial Statement.

The current bills were read, audited and Commissioner Tholl moved that the materials bills of February 21, 2012 in the amount of \$102,257.82 and the payroll paid on February 10, 2012 in the amount of \$64,398.80 be passed for payment and warrants be drawn on the County Treasurer for these amounts. Motion carried.

At 9:45 a.m. Bagley Township Supervisor Bill Giles met with the Board to discuss roadwork in the upcoming construction season.

Commissioner Holewinski moved that our Engineer-Manager and Foreman be authorized to decide when to begin and end the period of frost laws. Motion carried.

The Board of Commissioners, Engineer-Manager, Finance Director, and Weighmaster reviewed the joint weighmaster contract with the Montmorency County Road Commission and the Otsego County Road Commission. Commissioner Tholl moved to accept the contract as presented. Motion carried.

Reminder of upcoming meetings:

CRAM Highway Conference – Lansing – March 6-8, 2012

OCRC Annual Audit – March 12-14, 2012

Commissioners' Seminar – Traverse City – April 15-17, 2012

Paser Training – K of C Hall – April 17, 2012

Safety Meeting – April 24, 2012

Finance & Human Resource Seminar – Traverse City – May 8-10, 2012

UPRBA – Sault Ste. Marie – June 13-14, 2012

CRASIF/NMARC Annual Conference – Thompsonville – September 4-7, 2012

Superintendents' Seminar – Manistee – October 3-5, 2012

## **Regular Meeting of February 21, 2012 continued from page 325**

At 11:00 a.m. Otsego Lake Township Supervisor Tom Wagar and Trustee Tim Baker met with the Board and Jerry Vinecki to discuss roadwork in the upcoming construction season and proposed 5-year local and primary road improvements.

The Engineer-Manager, Finance Director, and Commissioners reviewed the Huron Pines Membership. Commissioner Holewinski moved for the Otsego County Road Commission to become a Huron Pines Partner. Motion carried.

The Otsego County Road Commissioners discussed the County Road Association of Michigan Board of Directors' Ballot. Commissioner Tholl moved to elect Douglas Robidoux for candidate for the Board of Directors. Motion carried.

The Engineer-Manager and Finance Director discussed the quality and pricing of coats for the crew this year. The Union agreed to not purchase coveralls in 2013 and in return would receive a better quality coat in 2012. Commissioner Tholl moved to approve the purchase of better quality coats for 2012 with the agreement not to purchase coveralls in 2013. Motion carried.

The Engineer-Manager and Finance Director updated the Board on the A&L Project plans, Poquette Road Project, insurance claims, staff, and upcoming year-end audit.

The Commissioners discussed the Leave of Absence request from Melanie Kuznicki dated January 27, 2012. Commissioner Tholl moved to approve the Leave of Absence request of Melanie Kuznicki to begin January 24, 2012. Motion carried.

The road commission has received a refund of the workers' compensation insurance premium from the County Road Association Self-Insurance Fund. Commissioner Tholl moved that one-third (1/3) of the amount refunded as a result of 'loss experience' will be evenly divided among all road commission personnel who are full-time employees as of the date that the refund was received. This amounts to \$100.00 per employee. Motion carried.

At 1:00 p.m. a small group of retirees came in to find out the status of their health insurance and to discuss Public Act No. 152 and the impact on them. Since the Union Contract negotiations are still in progress and nothing has been settled on future health insurance plans, some of the questions could not be answered. The current health insurance is still in effect with the employee responsible for the deductible.

Paul Beachnau provided an update of County Board activities.

At 1:30 p.m. three members of the Liaison Committee joined the meeting to discuss their concerns regarding the current Union Negotiations. The Liaison Committee also brought in the suggestion box. Although the agreement was to open the suggestion box every other month, the Commissioners agreed to open the suggestion box. Comments and questions from the suggestion box were discussed with answers provided. Future openings of the suggestion box will follow the procedure established.

The level of Otsego Lake is 1272.39.

**Regular Meeting of February 21, 2012 continued from page 326**

The following permits were recommended for approval:

	<b><u>Applicant</u></b>	<b><u>Permit Type/No.</u></b>	<b><u>Road(s) Permitted</u></b>
1)	Merit Network, Inc.	OHL Permit #4377	Old 27 South
2)	Merit Network, Inc.	Plow Permit #4378	Old 27 South
3)	Merit Network, Inc.	Bore Permit #4379	North Otsego Lake Drive
4)	Merit Network, Inc.	Plow Permit #4380	Jewell Road
5)	J&N Construction	Temp. Dr. #112-02-13	Gingell Road
6)	AIS dba Behrenwald Trucking	Ext. Permit #12-014 thru #12-017	County Roads
7)	MJ Electric, LLC	Ext. Permit #12-018	County Roads
8)	Kyle Eckert	Res. Dr. #112-02-15	Alba Road
9)	Charter Communication	Annual Permit	County Roads
10)	Merit Network Inc.	Bore Permit #4381	Krys Road
11)	Merit Network Inc.	Bore Permit #4382	Maple Ridge Lane
12)	Merit Network Inc.	Bore Permit #4383	Oley Lake Road
13)	Merit Network Inc.	Bore Permit #4384	McCoy Road
14)	Merit Network Inc.	Bore Permit #4385	Pineridge Drive
15)	Merit Network Inc.	Bore Permit #4386	Grandview Drive
16)	Merit Network Inc.	Bore Permit #4387	Coolwater Avenue
17)	Merit Network Inc.	Bore Permit #4388	Gingell Road
18)	Team Services LLC	Ext. Permit #12-019	County Roads

Upon the recommendation of our Permit Agent, Commissioner Tholl moved to approve the permits #1-18 as presented. Motion carried.

The next regular meetings were scheduled for Friday, March 9, 2012 at 9:00 a.m. and Wednesday, March 21<sup>st</sup> at 10:00 a.m.

There being no further business, Chairman Deming moved to adjourn the meeting at 3:00 p.m.

Signed: \_\_\_\_\_  
John R. Deming, Chairman

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Roberta M. Tholl, Member

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William T. Holewinski, Vice Chairman

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Kelly A. McGinn, Board Secretary

## REGULAR MEETING

March 09, 2012

The Board of County Road Commissioners for the County of Otsego met in regular session at the Office, 669 West McCoy Road, Gaylord, Michigan, on March 09, 2012.

The meeting was called to order by Commissioner Deming at 9:00 a.m.

Roll Call - Present: Commissioners Deming, Holewinski, and Tholl  
Absent: None  
Secretary/Finance Director and Engineer-Manager present  
Others present: Paul Beachnau, Lou Ann Olsen, Tom Murphy, Diane Franckowiak, Leonard Skop, Susan Schaedig, and Diane Purgiel.

The Pledge of Allegiance was proclaimed.

At 9:00 a.m. Chester Township Supervisor Lou Ann Olsen met with the Board to discuss roadwork in the upcoming construction season.

At 10:00 a.m. Dover Township Supervisor Tom Murphy met with the Board to discuss roadwork in the upcoming construction season and proposed 5-year local and primary road improvements.

At 11:00 a.m. Elmira Township officials, Supervisor Diane Franckowiak, Trustee Leonard Skop, Treasurer Diane Purgiel, and Clerk Susan Schaedig met with the Board to discuss roadwork in the upcoming construction season. Elmira Township officials also presented a request to the Board to vacate the untraveled portion of Jordan Street in the Village of Elmira. The Board will look into this matter further. The township officials discussed a Park Enhancement Plan. On behalf of their Park Enhancement Plan, Elmira Township officials presented a written request for the Board to Quit Claim Deed over Lot 77 in the plat of the Village of Elmira to the township. This lot is adjacent to the Elmira Community Park and will allow for future expansion. Commissioner Holewinski offered the following resolution and moved for its adoption:

### RESOLUTION:

WHEREAS the Otsego County Road Commission Board has reviewed the Park Enhancement Plan and the request for a Quit Claim Deed over Lot 77 in the plat of the Village of Elmira to the township.

NOW THEREFORE BE IT RESOLVED that the Otsego County Road Commission Board does hereby agree to Quit Claim Deed over Lot 77 in the plat of the Village of Elmira to the township.

Commissioner Tholl seconded the motion.

Ayes: Commissioners Deming, Holewinski & Tholl

Nays: None

Abstain: None

Absent: None

Motion carried.

At noon, the meeting was adjourned for lunch.

**Regular Meeting of March 9, 2012 continued from page 328**

At 1:00 p.m. the meeting was called back to order by Commissioner Deming.

Paul Beachnau provided an update of County Board activities.

Commissioner Tholl moved to approve the Minutes of the Regular Meeting of February 21, 2012 as presented. Motion carried.

The Board reviewed the Financial Statement.

The current bills were read, audited and Commissioner Tholl moved that the materials bills of March 9, 2012 in the amount of \$202,260.60, the payroll paid on February 24, 2012 in the amount of \$63,456.69, and the payroll paid on March 9, 2012 in the amount of \$81,675.45 be passed for payment and warrants be drawn on the County Treasurer for these amounts. Motion carried.

At 1:30 p.m. the Foremen met with the Board to discuss current activities. Shop Foreman Kiel House discussed a proposal to install environmental friendly lights with sensors that will reduce the energy costs for the Otsego County Road Commission. The lighting upgrade will occur in the garage. Commissioner Tholl moved to approve the proposed lighting plan, including two light pipes. Motion carried.

Reminder of upcoming meetings:

OCRC Annual Audit – March 12-14, 2012

Commissioners' Seminar – Traverse City – April 15-17, 2012

Paser Training – K of C Hall – April 17, 2012

Safety Meeting – April 24, 2012

Finance & Human Resource Seminar – Traverse City – May 8-10, 2012

UPRBA – Sault Ste. Marie – June 13-14, 2012

CRASIF/NMARC Annual Conference – Thompsonville – September 4-7, 2012

Superintendents' Seminar – Manistee – October 3-5, 2012

Commission Engineer Tom Deans presented the ACT 51 Mileage Certification Report for approval. Commissioner Tholl offered the following resolution and moved for its adoption:

**RESOLUTION:**

WHEREAS the Board of County Road Commissioners for the County of Otsego has reviewed the year 2011 Road Certification Maps and the 2011 Urban Area Certification Maps as prepared by our Engineer.

NOW THEREFORE BE IT RESOLVED that the Otsego County Road Commission and the Otsego County Drain Commission do hereby accept and approve for signing the 2011 Road Certification Maps and the 2011 Urban Area Certification Maps as presented.

**Regular Meeting of March 9, 2012 continued from page 329**

Commissioner Holewinski seconded the motion.

Ayes: Commissioners Deming, Holewinski & Tholl

Nays: None

Abstain: None

Absent: None

Resolution adopted. Motion carried.

The Engineer-Manager discussed the 2012 Jackson Hill Road agreement with Livingston Township as presented. Commissioner Tholl offered the following resolution and moved for its adoption:

**RESOLUTION:**

WHEREAS the Otsego County Road Commission Board has reviewed the 2012 Jackson Hill Road agreement as presented.

NOW THEREFORE BE IT RESOLVED that the Otsego County Road Commission Board does hereby agree to proceed with the Jackson Hill Road agreement as presented.

Commissioner Holewinski seconded the motion.

Ayes: Commissioners Deming, Holewinski & Tholl

Nays: None

Abstain: None

Absent: None

Resolution adopted. Motion carried.

The Engineer-Manager and Finance Director updated the Board on the Poquette Road Project, Polar Trail, fuel costs, equipment costs, staff, and the year-end audit.

The level of Otsego Lake is 1272.56.

The following permits were recommended for approval:

	<u>Applicant</u>	<u>Permit Type/No.</u>	<u>Road(s) Permitted</u>
1)	Lois Kay Contracting	Ext. Permit #12-020 thru #12-024	County Roads
2)	Merit Network, Inc.	Bore Permit #4389	Dagon Road
3)	Merit Network, Inc.	Bore Permit #4390	Birchdale Drive
4)	Nelson Tree Service Inc.	Seasonal Permit #FL12-01 thru #FL12-08	To Be Determined
5)	Pigeon Telephone Company	Annual Permit	County Roads
6)	Michigan Central Broadband Co.	Annual Permit	County Roads
7)	Charter Communications	Plow Permit #4391	Marlette Road
8)	Charter Communications	Bore Permit #4392	Marlette Road
9)	Frontier Communications	Seasonal Permit #FL12-09 thru #FL12-10	To Be Determined
10)	Consumers Energy	Seasonal Permit #FL12-11 thru #FL12-28	To Be Determined
11)	Walthers Farms	Misc. Permit #4393 thru #4396	Camp Ten Road



**Regular Meeting of March 9, 2012 continued from page 330**

	<b><u>Applicant</u></b>	<b><u>Permit Type/No.</u></b>	<b><u>Road(s) Permitted</u></b>
12)	Pinneys Logging Inc.	Ext. Permit #12-025	County Roads
13)	Everingham Enterprises	Ext. Permit #12-026 thru #12-028	County Roads

Upon the recommendation of our Permit Agent, Commissioner Tholl moved to approve the permits #1-13 as presented. Motion carried.

The next regular meetings were scheduled for Wednesday, March 21<sup>st</sup> at 10:00 a.m. and Monday, April 9<sup>th</sup> at 1:00 p.m.

There being no further business, Chairman Deming moved to adjourn the meeting at 3:30 p.m.

Signed: \_\_\_\_\_  
John R. Deming, Chairman

\_\_\_\_\_  
Roberta M. Tholl, Member

\_\_\_\_\_  
William T. Holewinski, Vice Chairman

\_\_\_\_\_  
Kelly A. McGinn, Board Secretary

**SPECIAL MEETING**

**March 12, 2012**

The Board of County Road Commissioners for the County of Otsego met in special session at the Office, 669 West McCoy Road, Gaylord, Michigan, on March 12, 2012.

The meeting was called to order by Commissioner Deming at 8:00 a.m.

Roll Call - Present: Commissioners Deming, Holewinski, and Tholl  
Absent: None  
Secretary/Finance Director and Engineer-Manager present  
Others present: Michael Kluck

The Pledge of Allegiance was proclaimed.

At 8:01 a.m. the special meeting was closed by majority vote.

At 9:15 a.m. the special meeting was re-opened.

There being no further business, Chairman Deming moved to adjourn the meeting at 9:16 a.m.

Signed: \_\_\_\_\_  
John R. Deming, Chairman

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Roberta M. Tholl, Member

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William T. Holewinski, Vice Chairman

\_\_\_\_\_  
Kelly A. McGinn, Board Secretary

## **REGULAR MEETING**

**March 21, 2012**

The Board of County Road Commissioners for the County of Otsego met in regular session at the Office, 669 West McCoy Road, Gaylord, Michigan, on March 21, 2012.

The meeting was called to order by Commissioner Deming at 10:00 a.m.

Roll Call - Present: Commissioners Deming, Holewinski, and Tholl

Absent: None

Secretary/Finance Director and Engineer-Manager present

Others present: Paul Beachnau, Mary Sanders, Dan Wagar, Wayne Tyler, and Bob Fleury.

The Pledge of Allegiance was proclaimed.

At 10:00 a.m. Hayes Township Supervisor Mary Sanders, Trustee Dan Wagar, and Treasurer Wayne Tyler met with the Board to discuss roadwork in the upcoming construction season.

Commissioner Tholl moved to approve the Minutes of the Regular Meeting of March 09, 2012 and the Special Meeting of March 12, 2012 as presented. Motion carried.

The Board reviewed the Financial Statement.

The current bills were read, audited and Commissioner Tholl moved that the materials bills of March 21, 2012 in the amount of \$111,632.47 be passed for payment and warrants be drawn on the County Treasurer for this amount. Motion carried.

The Safety Breakfast was tentatively set for May 7<sup>th</sup>, 2012

Reminder of upcoming meetings:

Bagley Township Meeting at 7:00 p.m. on April 9, 2012

Chester Township Meeting at 6:00 p.m. on April 10, 2012

Commissioners' Seminar – Traverse City on April 15-17, 2012

City Council Meeting at 7:00 p.m. on April 23, 2012

Safety Meeting (Mackinaw) – April 24, 2012

Asset Management – April 24-26, 2012

OCRC Safety Breakfast at 6:00 a.m. on May 7, 2012

At noon, the meeting was adjourned for lunch.

At 1:00 p.m. the meeting was called back to order by Commissioner Deming.

Bob Fleury and another member came in to discuss the lake access site at Douglas Lake and putting up a sign showing the resolution established many years ago. The association would purchase the signs and limestone and the Otsego County Road Commission would install the signs and put the limestone down.

Paul Beachnau provided an update of County Board activities.

**Regular Meeting of March 21, 2012 continued from page 333**

Commissioner Tholl moved to approve 10-hour days starting the week of April 30, 2012 contingent upon union approval. Motion carried.

Engineer-Manager Tom Deans presented a new Quit Claim Deed between the Otsego County Road Commission and Elmira Township for the parcel of land located in the southwest quarter of Section 19, T31N, R4W, Elmira Township, Otsego County, Michigan and further described as Lot 77 in the Plat of the Village of Elmira as recorded in Liber 1, Page 20, Otsego County Records. Commissioner Tholl offered the following resolution and moved for its adoption:

**RESOLUTION:**

WHEREAS the Board of County Road Commissioners for the County of Otsego has reviewed the Quit Claim Deed from the Otsego County Road Commission to Elmira Township for the parcel of land located in the southwest quarter of Section 19, T31N, R4W, Elmira Township, Otsego County, Michigan and further described as Lot 77 in the Plat of the Village of Elmira as recorded in Liber 1, Page 20, Otsego County Records.

NOW THEREFORE BE IT RESOLVED that the Otsego County Road Commission does hereby approve signing the 2012 Quit Claim Deed as presented.

Commissioner Holewinski seconded the motion.

Ayes: Commissioners Deming, Holewinski & Tholl

Nays: None

Abstain: None

Absent: None

Resolution adopted. Motion carried.

The Board also discussed and is in favor of the abandonment of a portion of Jordan Street that lies adjacent to the Elmira Community Park but it will need to go through the formal abandonment process.

The Engineer-Manager discussed a parcel of land for sale on M-32 at C-42. The Board was not interested in pursuing this parcel at this time.

The Engineer-Manager and Finance Director updated the Board on the Poquette Road Project, year-end audit results, fuel costs, equipment costs, safety bonds, and staff. Fuel costs were discussed and the Engineer-Manager and Finance Director will meet with a Johnson Oil representative.

The level of Otsego Lake is 1272.72.

The following permits were recommended for approval:

	<u><b>Applicant</b></u>	<u><b>Permit Type/No.</b></u>	<u><b>Road(s) Permitted</b></u>
1)	Merit Network, Inc.	Bore Permit #4397	McGregor Road
2)	Merit Network, Inc.	Bore Permit #4398	Alexander Road
3)	Merit Network, Inc.	Bore Permit #4399	East Thumb Lake Road

**Regular Meeting of March 21, 2012 continued from page 334**

	<b><u>Applicant</u></b>	<b><u>Permit Type/No.</u></b>	<b><u>Road(s) Permitted</u></b>
4)	Merit Network, Inc.	Bore Permit #4400	Jewell Road
5)	Merit Network, Inc.	Plow Permit #4401	Old 27 North
6)	Drogt and Sons Excavating, Inc.	Ext. Permit #12-029	County Roads
7)	Drogt and Sons Excavating, Inc.	Ext. Permit #12-030	County Roads

Upon the recommendation of our Permit Agent, Commissioner Holewinski moved to approve the permits #1-7 as presented. Motion carried.

The next regular meetings were scheduled for Tuesday, April 10<sup>th</sup> at 1:00 p.m., Friday, April 20<sup>th</sup> at 1:00 p.m., and Monday May 7<sup>th</sup> at 9:00 a.m. after the Safety Breakfast.

At 2:24 p.m. the regular meeting was closed by majority vote.

At 3:00 p.m. the regular meeting was re-opened.

There being no further business, Chairman Deming moved to adjourn the meeting at 3:30 p.m.

Signed: \_\_\_\_\_  
John R. Deming, Chairman

\_\_\_\_\_  
Roberta M. Tholl, Member

\_\_\_\_\_  
William T. Holewinski, Vice Chairman

\_\_\_\_\_  
Kelly A. McGinn, Board Secretary

## REGULAR MEETING

April 10, 2012

The Board of County Road Commissioners for the County of Otsego met in regular session at the Office, 669 West McCoy Road, Gaylord, Michigan, on April 10, 2012.

The meeting was called to order by Commissioner Deming at 1:00 p.m.

Roll Call - Present: Commissioners Deming, Holewinski, and Tholl  
Absent: None  
Secretary/Finance Director and Engineer-Manager present  
Others present: Paul Beachnau

The Pledge of Allegiance was proclaimed.

Commissioner Tholl moved to approve the Minutes of the Regular Meeting of March 21, 2012 with one change on Page 333. Under "Reminder of upcoming meetings:" Bagley Township Meeting should be listed at 7:00 p.m. instead of 6:30 p.m. Motion carried.

The Board reviewed the Financial Statement.

The current bills were read, audited and Commissioner Tholl moved that the materials bills of April 10, 2012 in the amount of \$225,268.88, the payroll paid on March 23, 2012 in the amount of \$60,033.97, and the payroll paid on April 05, 2012 in the amount of \$49,111.22 be passed for payment and warrants be drawn on the County Treasurer for these amounts. Motion carried.

Reminder of upcoming meetings:

Commissioners' Seminar – Traverse City on April 15-17, 2012  
City Council Meeting at 7:00 p.m. on April 23, 2012  
Safety Meeting (Mackinaw) – April 24, 2012  
Asset Management – April 24-26, 2012  
Straits Area Council (Mackinaw) – May 1, 2012  
Safety Meeting-Charlevoix County Road Commission – May 3, 2012  
OCRC Safety Breakfast at 6:00 a.m. on May 7, 2012  
UPRBA – Sault Ste. Marie – June 13-14, 2012

Paul Beachnau provided an update of County Board activities.

Safety Breakfast quotes were reviewed and the breakfast location was approved for the Wisconsin Street Grill on May 7, 2012.

At 1:30 p.m. the Foremen met with the Board to discuss current activities. County Foreman Jerry Vinecki discussed bringing in six temporary employees for the summer. After further discussion Commissioner Tholl moved to approve hiring up to six temporary employees for the summer. Motion carried.

State Foreman Tim Johnson discussed offering a \$25 prepaid gas card in lieu of the monthly safety bond drawing. Tim also discussed offering a \$100 prepaid gas card or a gift certificate for dinner (employee choice) in lieu of the \$100 safety bond for 25 years of service. Commissioner Tholl moved to approve both the \$25 prepaid gas card in lieu of the monthly safety bond drawing and in lieu of the \$100 safety bond, an employee who reaches 25 years of

**Regular Meeting of April 10, 2012 continued from page 336**

service will receive either a \$100 prepaid gas card or a \$100 gift certificate to the restaurant of the employee's choice. Motion carried.

The Engineer-Manager discussed the 2012 Bagley Township Agreement to overlay six roads located in the Otsego Lake area with Hot Mix Asphalt (HMA) as presented. Commissioner Tholl offered the following resolution and moved for its adoption:

**RESOLUTION:**

WHEREAS the Otsego County Road Commission Board has reviewed the 2012 HMA Overlay Project agreement of six roads as presented.

NOW THEREFORE BE IT RESOLVED that the Otsego County Road Commission Board does hereby agree to proceed with the HMA Overlay Project agreement of six roads as presented.

Commissioner Holewinski seconded the motion.

Ayes: Commissioners Deming, Holewinski & Tholl

Nays: None

Abstain: None

Absent: None

Resolution adopted. Motion carried.

The Board discussed the process of the abandonment of a portion of Jordan Street that lies adjacent to the Elmira Community Park.

The Engineer-Manager and Finance Director updated the Board on the Poquette Road Project, Pyke School Road, aging C-48 and Old 27 signs, year-end audit results, fuel costs, Chamber booth, equipment costs, safety bonds, Georgia Pacific, and staff.

The level of Otsego Lake is 1272.58.

The following permits were recommended for approval:

	<b><u>Applicant</u></b>	<b><u>Permit Type/No.</u></b>	<b><u>Road(s) Permitted</u></b>
1)	Payne & Dolan, Inc.	Ext. Permit #12-031 thru #12-036	County Roads
2)	Elenz Inc.	Ext. Permit #12-037 thru #12-038	County Roads
3)	AT& T	Annual Permit	County Roads
4)	Ken Meigs-Bisballe Forest Products	Temp. Dr. #112-03-25	Hayes Tower Road
5)	Great Lakes Energy	OHL Permit #4402	Allis Road
6)	Great Lakes Energy	OHL Permit #4403	Congdon Road, West
7)	Great Lakes Energy	OHL Permit #4404	Geronimo's Trail
8)	Joe Johnson	Res. Dr. #112-03-29	Douglas Lake Road
9)	KZ Trucking Inc.	Ext. Permit #12-039	County Roads
10)	Elmer's Crane & Dozer, Inc.	Ext. Permit #12-040 thru #12-061	County Roads
11)	Rieth-Riley Construction Co, Inc.	Ext. Permit #12-062 thru #12 076	County Roads

**Regular Meeting of April 10, 2012 continued from page 337**

Permits continued...

	<b><u>Applicant</u></b>	<b><u>Permit Type/No.</u></b>	<b><u>Road(s) Permitted</u></b>
12)	MJ Electric, LLC	Ext. Permit #12-077	County Roads
13)	MJ Electric, LLC	Ext. Permit #12-078	County Roads
14)	CenturyTel of Michigan, Inc.	Annual Permit	County Roads
15)	Michael Ehlert	Ext. Permit #12-079	County Roads
16)	Otsego County	Comm. Dr. #112-04-03-01	Gingell Road
17)	Otsego County	Comm. Dr. #112-04-03-02	Waters Road
18)	Marksman Excavating Inc.	Ext. Permit #12-080	County Roads

Upon the recommendation of our Permit Agent, Commissioner Tholl moved to approve the permits #1-18 as presented. Motion carried.

The next regular meetings were scheduled for Friday, April 20<sup>th</sup> at 1:00 p.m. and Monday May 7<sup>th</sup> at 9:00 a.m. after the Safety Breakfast.

There being no further business, Chairman Deming moved to adjourn the meeting at 3:30 p.m.

Signed: \_\_\_\_\_  
John R. Deming, Chairman

\_\_\_\_\_  
Roberta M. Tholl, Member

\_\_\_\_\_  
William T. Holewinski, Vice Chairman

\_\_\_\_\_  
Kelly A. McGinn, Board Secretary



## REGULAR MEETING

April 20, 2012

The Board of County Road Commissioners for the County of Otsego met in regular session at the Office, 669 West McCoy Road, Gaylord, Michigan, on April 20, 2012.

The meeting was called to order by Commissioner Deming at 1:00 p.m.

Roll Call - Present: Commissioners Deming, Holewinski, and Tholl  
Absent: None  
Secretary/Finance Director and Engineer-Manager present  
Others present: Jim Anderson and two union committee members.

The Pledge of Allegiance was proclaimed.

At 1:01 p.m. the regular meeting was closed by majority vote.

At 1:22 p.m. the regular meeting was re-opened.

Commissioner Tholl moved to approve the Minutes of the Regular Meeting of April 10, 2012. Motion carried.

The Board reviewed the Financial Statement.

The current bills were read, audited and Commissioner Tholl moved that the materials bills of April 20, 2012 in the amount of \$130,852.32 and the payroll paid on April 20, 2012 in the amount of \$52,391.40 be passed for payment and warrants be drawn on the County Treasurer for these amounts. Motion carried.

Reminder of upcoming meetings:

City Council Meeting at 7:00 p.m. on April 23, 2012  
Safety Meeting (Mackinaw) – April 24, 2012  
Asset Management – April 24-26, 2012  
Straits Area Council (Mackinaw) – May 1, 2012  
Safety Meeting-Charlevoix County Road Commission – May 3, 2012  
OCRC Safety Breakfast at 6:00 a.m. on May 7, 2012  
UPRBA – Sault Ste. Marie – June 13-14, 2012

At 1:00 p.m. on Wednesday, April 18, 2012, the annual bids for asphalt emulsion, 22A gravel at Jackson Hill Road, 22A gravel at West Martin Lake Road, ice control sand, and seal coat aggregate were opened and reviewed by the Engineer-Manager and Finance Director. The following are the results:

<u>Asphalt Emulsions</u>	<u>CM-90</u>	<u>MS2H</u>	<u>HFRS-2A</u>	<u>MSOP</u>
Asphalt Materials, Inc.	2.8310	2.0638	1.8285	----
Bit-Mat Products of MI	----	2.1200	2.0000	----
Terry Asphalt Materials	----	----	2.1782	----

**Regular Meeting of April 20, 2012 continued from page 339**

<u>Asphalt Emulsions Continued</u>	<u>SS1-1H</u>	<u>SS-1H</u>	<u>CSS-1H</u>	<u>PEP</u>	<u>FOG SEAL</u>
Asphalt Materials, Inc.	2.0638	2.0638	2.4638	----	1.4638
Bit-Mat Products of MI	----	2.1000	----	2.10	1.40
Terry Asphalt Materials	----	----	----	----	1.4682

Terms of payment, freight & demurrage explained in each bidder's packet

**Specification Gravel: 22A approximately 1,685 Tons at Jackson Hill Road**

Earthworks Enterprises, Inc.	\$ 7.30 per ton
Everett Goodrich Trucking & Asphalt Paving, Inc.	\$ 8.30 per ton
J&N Construction	\$ 8.65 per ton
Lewiston Sand & Gravel	\$ 7.40 per ton
Michigan Aggregate	\$ 6.73 per ton
Rieth-Riley Construction Co., Inc.	\$ 9.55 per ton
Wcisel Construction Inc.	\$ 9.29 per ton

Terms explained in each bidder's packet

**Specification Gravel: 22A approximately 1,050 Tons at West Martin Lake Road**

Earthworks Enterprises, Inc.	\$ 7.75 per ton
Everett Goodrich Trucking & Asphalt Paving, Inc.	\$ 8.92 per ton
J&N Construction	\$ 7.26 per ton
Lewiston Sand & Gravel	\$ 7.80 per ton
Michigan Aggregate	\$ 6.43 per ton
Rieth-Riley Construction Co., Inc.	\$ 8.20 per ton
Wcisel Construction Inc.	\$10.06 per ton

Terms explained in each bidder's packet

**Ice Control Sand: Up to 4,000 Yards per grading requirements delivered to 669 W. McCoy Road**

Earthworks Enterprises, Inc.	\$ 3.54 per cu. yd.
J&N Construction	\$ 5.38 per cu. yd.
Lewiston Sand & Gravel	\$ 4.50 per cu. yd.
Michigan Aggregate	\$ 4.50 per cu. yd.
North Central Excavating Trucking & Masonry, Inc.	\$ 8.78 per cu. yd.
Northern Processing LLC	\$ 3.85 per cu. yd.
Rieth-Riley Construction Co., Inc.	\$11.25 per cu. yd.
Winkelman Sand & Gravel	\$ 7.00 per cu. yd.

Terms explained in each bidder's packet

**Regular Meeting of April 20, 2012 continued from page 340**

**Seal Coat Aggregate**

**Otsego Lake Pit Location: 3,500 tons 29A Stone**

Everett Goodrich Trucking	\$13.97 per ton
Halliday Sand & Gravel	\$14.50 per ton
Lewiston Sand & Gravel	\$13.00 per ton
Michigan Aggregate	\$12.50 per ton
North Central Excavating	\$14.06 per ton
Rieth-Riley Construction	\$13.20 per ton
Wcisel Construction, Inc.	\$14.53 per ton

**County Road 620 at M-32: 600 tons 29A Stone**

Everett Goodrich Trucking	\$14.28 per ton
Halliday Sand & Gravel	\$16.50 per ton
Lewiston Sand & Gravel	\$13.45 per ton
Michigan Aggregate	\$13.00 per ton
North Central Excavating	\$14.97 per ton
Rieth-Riley Construction	\$14.13 per ton
Wcisel Construction, Inc.	\$14.93 per ton

**Wolf Pit Location: 150 tons 29A Stone**

Everett Goodrich Trucking	\$13.65 per ton
Halliday Sand & Gravel	\$17.50 per ton
Lewiston Sand & Gravel	\$12.80 per ton
Michigan Aggregate	\$12.50 per ton
North Central Excavating	\$14.66 per ton
Rieth-Riley Construction	\$15.05 per ton
Wcisel Construction, Inc.	\$14.53 per ton

Commissioner Holewinski moved to accept all bids as presented and for our Engineer-Manager to review the information and be authorized to make the awards in the best interests of the Otsego County Road Commission. Motion carried.

At 2:00 p.m. Jim Anderson presented the completed Financial Audit report to the Board.

At 2:30 p.m. two members of the Union Negotiating Team joined the meeting to share their comments regarding union negotiations and the potential implications of not extending the current contract.

The Otsego County Road Commissioners discussed the County Road Association of Michigan Amendments to Constitution and Bylaws Ballot. Commissioner Tholl moved to support the Amendments to Constitution and Bylaws. Motion carried.

The Engineer-Manager discussed the 2012 Elmira Township Agreement for improvements to a portion of West Martin Lake Road as presented. Commissioner Tholl offered the following resolution and moved for its adoption:

**RESOLUTION:**

WHEREAS the Otsego County Road Commission Board has reviewed the proposed 2012 Elmira Township improvements to a portion of West Martin Lake Road as presented.

**Regular Meeting of April 20, 2012 continued from page 341**

NOW THEREFORE BE IT RESOLVED that the Otsego County Road Commission Board does hereby agree to proceed with the 2012 Elmira Township improvements to a portion of West Martin Lake Road as presented.

Commissioner Holewinski seconded the motion.

Ayes: Commissioners Deming, Holewinski & Tholl

Nays: None

Abstain: None

Absent: None

Resolution adopted. Motion carried.

The Engineer-Manager and Finance Director updated the Board on the Poquette Road Project, year-end audit results, fuel costs, city water availability, Open House dedication of the Otsego County Animal Control Department on May 4<sup>th</sup>, 2012, and staff.

The level of Otsego Lake is 1272.46.

The following permits were recommended for approval:

	<b><u>Applicant</u></b>	<b><u>Permit Type/No.</u></b>	<b><u>Road(s) Permitted</u></b>
1)	MichCon Gas	Plow Permit #4405	Buck Road
2)	MichCon Gas	Plow Permit #4406	Idaho Avenue
3)	Earthworks Enterprises Inc.	Ext. Permit #12-081	County Roads
4)	Earthworks Enterprises Inc.	Ext. Permit #12-082	County Roads
5)	Henkels & McCoy, Inc.	Ext. Permit #12-083	County Roads
6)	Henkels & McCoy, Inc.	Ext. Permit #12-084	County Roads
7)	J&N Inc.	Ext. Permit #12-085 thru #12-092	County Roads
8)	Merit Network	Plow Permit #4407	Old 27 North
9)	Merit Network	Bore Permit #4408	Old 27 North
10)	Merit Network	Bore Permit #4409	Congdon Road
11)	Merit Network	Bore Permit #4410	Farmbrook Lane
12)	Merit Network	Bore Permit #4411	Meadowview Lane
13)	Merit Network	Bore Permit #4412	Highpointe Lane
14)	Merit Network	Bore Permit #4413	Poquette Road
15)	Merit Network	Bore Permit #4414	Old 27 North
16)	Merit Network	Bore Permit #4415	Kosiara Road, West
17)	Merit Network	Bore Permit #4416	Old 27 North
18)	Merit Network	Bore Permit #4417	Matelski Road
19)	Merit Network	Bore Permit #4418	Whitmarsh Road
20)	Merit Network	Bore Permit #4419	Badgley Road
21)	Great Lakes Energy	OHL Permit #4420	Alba Road
22)	City of Gaylord	Misc. Permit #4421	McCoy Road
23)	David Paffi	Res. Dr. #112-04-19	Hilltop Road

Upon the recommendation of our Permit Agent, Commissioner Holewinski moved to approve the permits #1-23 as presented. Motion carried.

**Regular Meeting of April 20, 2012 continued from page 342**

At 3:36 p.m. the regular meeting was closed by majority vote.

At 4:10 p.m. the regular meeting was re-opened.

The next regular meetings are scheduled for Monday, May 7<sup>th</sup>, at 9:00 a.m. after the Safety Breakfast and Monday, May 21<sup>st</sup>, at 1:00 p.m.

There being no further business, Chairman Deming moved to adjourn the meeting at 4:12 p.m.

Signed: \_\_\_\_\_  
John R. Deming, Chairman

\_\_\_\_\_  
Roberta M. Tholl, Member

\_\_\_\_\_  
William T. Holewinski, Vice Chairman

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Kelly A. McGinn, Board Secretary

**SPECIAL MEETING**

**May 01, 2012**

The Board of County Road Commissioners for the County of Otsego met in special session at the Office, 669 West McCoy Road, Gaylord, Michigan, on May 01, 2012.

The meeting was called to order by Commissioner Deming at 2:05 p.m.

Roll Call - Present: Commissioners Deming, Holewinski, and Tholl

Absent: None

Secretary/Finance Director and Engineer-Manager present

Others present: Jerry Anderson, Michael Kluck, Rose Cook, Rusty Huff III, Earl Kwapis, Alan Boughner.

The Pledge of Allegiance was proclaimed.

At 2:05 p.m. Commissioner Tholl moved to close the meeting to discuss union negotiations.

Commissioner Holewinski seconded the motion.

Ayes: Commissioners Deming, Holewinski & Tholl

Nays: None

Abstain: None

Absent: None

Motion carried.

At 4:15 p.m. the special meeting was re-opened.

The Union Liaison Committee joined the meeting to open the suggestion/question box. The questions were read and answered. A couple of the questions needed research by administration and this information would be gathered the following day. Specific questions were asked regarding union negotiations. These could not be answered at this time. These would be handled with the union negotiating committee.

There being no further business, Chairman Deming moved to adjourn the meeting at 5:15 p.m.

Signed: \_\_\_\_\_

John R. Deming, Chairman

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Roberta M. Tholl, Member

\_\_\_\_\_  
William T. Holewinski, Vice Chairman

\_\_\_\_\_  
Kelly A. McGinn, Board Secretary

## **REGULAR MEETING**

**May 7, 2012**

The Board of County Road Commissioners for the County of Otsego met in regular session at the Office, 669 West McCoy Road, Gaylord, Michigan, on May 07, 2012.

The meeting was called to order by Commissioner Deming at 9:00 a.m.

Roll Call - Present: Commissioners Deming and Holewinski

Absent: Commissioner Tholl

Secretary/Finance Director and Engineer-Manager present

Others present: Paul Beachnau, Richard Carlson, and Norm Brecheisen

The Pledge of Allegiance was proclaimed.

Commissioner Holewinski moved to approve the Minutes of the Regular Meeting of April 20, 2012 and the Special Meeting of May 01, 2012. Motion carried.

The Board reviewed the Financial Statement.

The current bills were read, audited and Commissioner Holewinski moved that the materials bills of May 07, 2012 in the amount of \$148,184.94 and the payroll paid on May 03, 2012 in the amount of \$50,120.89 be passed for payment and warrants be drawn on the County Treasurer for these amounts. Motion carried.

Reminder of upcoming meetings:

Finance & Human Resource Seminar – May 8-10, 2012

UPRBA – Sault Ste. Marie – June 13-14, 2012

Association of Southern Michigan Road Commissions – June 18-20, 2012

Paul Beachnau provided an update of County Board activities.

At 9:30 a.m. the Foremen met with the Board to discuss current activities.

The Engineer-Manager discussed the 2012 City of Gaylord quote for water utility. Commissioner Holewinski moved for our Engineer-Manager to review the information and be authorized to proceed in the best interests of the Otsego County Road Commission. Motion carried.

At 10:00 a.m. Richard Carlson and Norm Brecheisen of Livingston Township met with the Board to discuss roadwork in the upcoming construction season and the annual township road tour.

The Engineer-Manager and Finance Director updated the Board on the Poquette Road Project, Little Crapo Lake Road culvert, Lewis Road culvert, West Martin Lake Road Project, building maintenance, salt building status, and staff.

**Regular Meeting of May 7, 2012 continued from page 345**

The level of Otsego Lake is 1272.52. Rain = .45”

The following permits were recommended for approval:

	<b><u>Applicant</u></b>	<b><u>Permit Type/No.</u></b>	<b><u>Road(s) Permitted</u></b>
1)	MDNR – FRD	Ext. Permit #12-093	County Roads
2)	Elmer’s Crane and Dozer, Inc.	Ext. Permit #12-094	County Roads
3)	Elmer’s Crane and Dozer, Inc.	Ext. Permit #12-095	County Roads
4)	Colleen Marie Jozwiak	Res. Dr. #112-05-01	Pyke School Road
5)	American Waste, Inc.	Ext. Permit #12-096 thru #12-099	County Roads

Upon the recommendation of our Permit Agent, Commissioner Holewinski moved to approve the permits #1-5 as presented. Motion carried.

The next regular meetings were scheduled for Tuesday, May 22<sup>nd</sup> at 1:00 p.m. and Wednesday, June 6<sup>th</sup> at 1:00 p.m.

There being no further business, Chairman Deming moved to adjourn the meeting at 11:45 a.m.

Signed: \_\_\_\_\_  
John R. Deming, Chairman

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Roberta M. Tholl, Member

\_\_\_\_\_  
William T. Holewinski, Vice Chairman

\_\_\_\_\_  
Kelly A. McGinn, Board Secretary



## REGULAR MEETING

May 22, 2012

The Board of County Road Commissioners for the County of Otsego met in regular session at the Office, 669 West McCoy Road, Gaylord, Michigan, on May 22, 2012.

The meeting was called to order by Commissioner Deming at 1:00 p.m.

Roll Call - Present: Commissioners Deming, Holewinski, and Tholl

Absent: Finance Director

Engineer-Manager present

Others present: Paul Beachnau, Alan Boughner, Mike Murphy, Dave Robinson, Lynn & Ken Czarkowski, David Fox, Steve Johnson, and Jerry Anderson.

The Pledge of Allegiance was proclaimed.

At 1:00 p.m. some retirees came in to discuss the 2012 negotiated union contract and the impact on their health insurance.

Commissioner Holewinski moved to approve the Minutes of the Regular Meeting of May 7, 2012. Motion carried.

The Board reviewed the Financial Statement.

The current bills were read, audited and Commissioner Holewinski moved that the materials bills of May 22, 2012 in the amount of \$167,377.32 and the payroll paid on May 17, 2012 in the amount of \$55,098.31 be passed for payment and warrants be drawn on the County Treasurer for these amounts. Motion carried.

Reminder of upcoming meetings:

UPRBA – Sault Ste. Marie – June 13-14, 2012

Association of Southern Michigan Road Commissions – June 18-20, 2012

Paul Beachnau provided an update of County Board activities.

Commissioner Tholl moved for formal approval and signing of the ten thousand dollar (\$10,000) Engineering Reimbursement Form for the State as presented. Motion carried.

The Board was presented with a preliminary engineering contract from Wade-Trim regarding proposed improvements to the north end of Pyke School Road. At the recommendation of the Engineer-Manager, the Board agreed to have the Engineer-Manager present this contract to Corwith Township officials for consideration in covering the costs of seventy-five percent of this contract.

The Engineer-Manager discussed the Bagley Township Agreement for improvements to Porcupine Path as presented. Commissioner Tholl offered the following resolution and moved for its adoption:

**Regular Meeting of May 22, 2012 continued from page 347**

**RESOLUTION:**

WHEREAS the Otsego County Road Commission Board has reviewed the proposed Bagley Township Agreement for improvements to Porcupine Path as presented.

NOW THEREFORE BE IT RESOLVED that the Otsego County Road Commission Board does hereby agree to proceed with the Bagley Township Agreement for improvements to Porcupine Path as presented.

Commissioner Holewinski seconded the motion.

Ayes: Commissioners Deming, Holewinski & Tholl

Nays: None

Abstain: None

Absent: None

Resolution adopted. Motion carried.

The Engineer-Manager discussed C-42 at M-32 with the Board. A property owner of a parcel located at this intersection has contacted the Road Commission with interest to sell this parcel. The Board has asked the Engineer-Manager to look into the possibility of purchasing this parcel at well below market value.

At 2:00 p.m. on May, 7, 2012, bids for Hot Mix Asphalt Paving on various streets in Bagley Township were opened. The following are the results:

***HOT MIX ASPHALT PAVING:***

**Payne & Dolan Inc.:**

HMA, 4E1 wedging and overlay, est. 985 Tons:

PG58-34: \$ No Bid /Ton = \$ \_\_\_\_\_

or,

PG58-28: \$ 64.00 /Ton = \$ 63,040.00

**Pyramid Paving Co.:**

HMA, 4E1 wedging and overlay, est. 985 Tons:

PG58-34: \$ No Bid /Ton = \$ \_\_\_\_\_

or,

PG58-28: \$ 79.74 /Ton = \$ 78,543.90

**Rieth-Riley Construction Co., Inc.:**

HMA, 4E1 wedging and overlay, est. 985 Tons:

PG58-34: \$ 68.70 /Ton = \$ 67,669.50

or,

PG58-28: \$ \_\_\_\_\_ /Ton = \$ \_\_\_\_\_

**Regular Meeting of May 22, 2012 continued from page 348**

Commissioner Holewinski moved to accept all bids as presented and for our Engineer-Manager to review the information and be authorized to make the awards in the best interests of the Otsego County Road Commission. Motion carried.

At 2:00 p.m. Jerry Anderson briefly discussed the Blue Cross/Blue Shield health insurance plan chosen for the 2012 union contract.

At 2:30 p.m. Alan Boughner addressed the Board in regards to a previous timber-culvert agreement.

At 3:00 p.m. our Assistant Shop Foreman, David Fox, discussed the new Federal Highway Administration (FHWA) road name sign guidelines. The discussion centered around private road name signs. To be in compliance with the new regulations, the Board decided that any new private road name signs shall be blue with a white legend. The Engineer-Manager will share this information with 911 and Otsego County Equalization representatives.

At 3:30 p.m. Steve Johnson from Johnson Oil updated the Board on fuel prices and their services provided to the Road Commission.

The Engineer-Manager updated the Board on the Poquette Road Project, fuel costs, equipment costs, building maintenance, city water utility, and staff.

The level of Otsego Lake is 1272.40 Rain = .01”.

The following permits were recommended for approval:

	<b><u>Applicant</u></b>	<b><u>Permit Type/No.</u></b>	<b><u>Road(s) Permitted</u></b>
1)	Precision Forestry Inc.	Ext. Permit #12-100	County Roads
2)	Precision Forestry Inc.	Ext. Permit #12-101	County Roads
3)	Northern Tank Truck Service, Inc.	Brine Permit	County Roads
4)	Timberline Logging	Ext. Permit #12-102	County Roads
5)	Timberline Logging	Ext. Permit #12-103	County Roads
6)	Charter Communications	Plow Permit #4422	Old State Road
7)	Charter Communications	Bore Permit #4423	Old State Road
8)	Roadrunner Hotshot	Ext. Permit #12-104	County Roads
9)	Roadrunner Hotshot	Ext. Permit #12-105	County Roads
10)	Lease Management, Inc.	Ext. Permit #12-106	County Roads
11)	Lease Management, Inc.	Ext. Permit #12-107	County Roads

Upon the recommendation of our Permit Agent, Commissioner Holewinski moved to approve the permits #1-11 as presented. Motion carried.

The next regular meetings were scheduled for Wednesday, June 6<sup>th</sup> at 1:00 p.m. and Thursday, June 21<sup>st</sup> at 1:00 p.m.

At 4:17 p.m. Commissioner Tholl moved to close the regular meeting to discuss union negotiations.

Commissioner Holewinski seconded the motion.

**Regular Meeting of May 22, 2012 continued from page 349**

Ayes: Commissioners Deming, Holewinski & Tholl  
Nays: None  
Abstain: None  
Absent: None  
Motion carried.

At 4:37 p.m. the regular meeting was re-opened.

There being no further business, Chairman Deming moved to adjourn the meeting at 4:38 p.m.

Signed: \_\_\_\_\_  
John R. Deming, Chairman

\_\_\_\_\_  
Roberta M. Tholl, Member

\_\_\_\_\_  
William T. Holewinski, Vice Chairman

\_\_\_\_\_  
Kelly A. McGinn, Board Secretary

**SPECIAL MEETING**

**May 30, 2012**

The Board of County Road Commissioners for the County of Otsego met in special session at the Office, 669 West McCoy Road, Gaylord, Michigan, on May 30, 2012.

The meeting was called to order by Commissioner Deming at 1:15 p.m.

Roll Call - Present: Commissioners Deming, Holewinski, and Tholl  
Absent: None  
Secretary/Finance Director and Engineer-Manager present  
Others present: None

The Pledge of Allegiance was proclaimed.

At 1:16 p.m. Commissioner Tholl moved to close the special meeting to discuss any open issues relating to union negotiations.

Commissioner Holewinski seconded the motion.

Ayes: Commissioners Deming, Holewinski & Tholl  
Nays: None  
Abstain: None  
Absent: None  
Motion carried.

At 2:45 p.m. the special meeting was re-opened.

There being no further business, Chairman Deming moved to adjourn the meeting at 2:46 p.m.

Signed: \_\_\_\_\_  
John R. Deming, Chairman

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Roberta M. Tholl, Member

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William T. Holewinski, Vice Chairman

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Kelly A. McGinn, Board Secretary

**REGULAR MEETING**

**June 6, 2012**

The Board of County Road Commissioners for the County of Otsego met in regular session at the Office, 669 West McCoy Road, Gaylord, Michigan, on June 06, 2012.

The meeting was called to order by Commissioner Deming at 1:00 p.m.

Roll Call - Present: Commissioners Deming, Holewinski, and Tholl

Absent: None

Secretary/Finance Director and Engineer-Manager present

Others present: Sally Comella, Robin and Gary Johnson, and Bob Mammel.

The Pledge of Allegiance was proclaimed.

Commissioner Holewinski moved to approve the Minutes of the Regular Meeting of May 22, 2012 and the Special Meeting of May 30, 2012. Motion carried.

The Board reviewed the Financial Statement.

The current bills were read, audited and Commissioner Holewinski moved that the materials bills of June 06, 2012 in the amount of \$144,291.23 and the payroll paid on May 31, 2012 in the amount of \$54,054.08 be passed for payment and warrants be drawn on the County Treasurer for these amounts. Motion carried.

Reminder of upcoming meetings:

UPRBA – Sault Ste. Marie – June 13-14, 2012

Association of Southern Michigan Road Commissions – June 18-20, 2012

At 1:30 p.m. the Foremen met with the Board to discuss current activities.

The Engineer-Manager and Finance Director updated the Board on the Poquette Road Project, C-42 at M-32, equipment maintenance, building maintenance, and staff.

The Board also discussed the Elmira Park Enhancement Plan and the abandonment of Jordan Street that lies adjacent to the Elmira Community Park. Commissioner Tholl offered the following resolution and moved for its adoption:

**RESOLUTION:**

WHEREAS the Otsego County Road Commission Board has reviewed the Park Enhancement Plan and the abandonment request of Jordan Street in the Village of Elmira Township.

NOW THEREFORE BE IT RESOLVED that the Otsego County Road Commission Board does hereby agree to abandon Jordan Street in the Village of Elmira Township.

**Regular Meeting of June 6, 2012 continued from page 352**

Commissioner Holewinski seconded the motion.

Ayes: Commissioners Deming, Holewinski & Tholl

Nays: None

Abstain: None

Absent: None

Motion carried.

At 2:00 p.m. Robin and Gary Johnson discussed the lake level and dam issues at Big Bradford Lake. Bob Mammel was also present. Discussion centered on the legal lake level and also continual issues with the dam leveling equipment. The Otsego County Drain Commission will look at the dam and make some repairs to the leveling equipment.

At 2:30 p.m. Sally Comella came in to discuss the condition of Ted Drive.

The level of Otsego Lake is 1272.40. Rain = 3.56”

The following permits were recommended for approval:

	<b><u>Applicant</u></b>	<b><u>Permit Type/No.</u></b>	<b><u>Road(s) Permitted</u></b>
1)	BFP Transport	Ext. Permit #12-108 thru #12-113	County Roads
2)	Great Lakes Energy	Bore Permit #4424	Waters Road
3)	Chris Hayes	Res. Dr. #112-05-23	Murner Road
4)	Lewiston Sand & Gravel, Inc.	Ext. Permit #12-114 thru #12-116	County Roads
5)	M & M Excavating	Ext. Permit #12-117 thru #12-120	County Roads
6)	Gene Hansen & Sons Trucking, Inc.	Ext. Permit #12-121	County Roads
7)	Gene Hansen & Sons Trucking, Inc.	Ext. Permit #12-122	County Roads
8)	Siwecki Construction	Bore Permit #4425	Sawyer Road
9)	Consumers Energy	OHL Permit #4426	Dunham Road
10)	Consumers Energy	OHL Permit #4427	Van Tyle Road
11)	Northern Tank Truck Service	Ext. Permit #12-123 thru #12-129	County Roads

Upon the recommendation of our Permit Agent, Commissioner Holewinski moved to approve the permits #1-11 as presented. Motion carried.

The next regular meetings were scheduled for Thursday, June 21<sup>st</sup> at 1:00 p.m. and Monday, July 9<sup>th</sup>, 2012 at 1:00 p.m.

**Regular Meeting of June 6, 2012 continued from page 353**

There being no further business, Chairman Deming moved to adjourn the meeting at 4:10 p.m.

Signed: \_\_\_\_\_  
John R. Deming, Chairman

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Roberta M. Tholl, Member

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William T. Holewinski, Vice Chairman

\_\_\_\_\_  
Kelly A. McGinn, Board Secretary



## REGULAR MEETING

June 21, 2012

The Board of County Road Commissioners for the County of Otsego met in regular session at the Office, 669 West McCoy Road, Gaylord, Michigan, on June 21, 2012.

The meeting was called to order by Commissioner Deming at 1:00 p.m.

Roll Call - Present: Commissioners Deming, Holewinski, and Tholl  
Absent: None  
Secretary/Finance Director and Engineer-Manager present  
Others present: Paul Beachnau, William Brooks, Bob and Lori Fluery.

The Pledge of Allegiance was proclaimed.

Bob and Lori Fleury and William Brooks came in to discuss the current status of the lake access site at Douglas Lake. The Otsego County Road Commission would need to approve the wordage that the association establishes for these signs before the manufacturing and purchasing of the signs by the association.

Commissioner Tholl moved to approve the Minutes of the Regular Meeting of June 6, 2012. Motion carried.

The Board reviewed the Financial Statement.

The current bills were read, audited and Commissioner Holewinski moved that the materials bills of June 21, 2012 in the amount of \$131,800.62 and the payroll paid on June 14, 2012 in the amount of \$54,487.60 be passed for payment and warrants be drawn on the County Treasurer for these amounts. Motion carried.

Reminder of upcoming meetings:

MCRCSIP Annual Membership Meeting - July 18-19, 2012.

MERS Annual Meeting – October 3-5, 2012

Commissioner Tholl moved to appoint Jack Deming as voting delegate and Bill Holewinski as alternate delegate for the Michigan County Road Commission Self Insurance Pool. Motion carried.

Commissioner Holewinski moved to appoint Kelly McGinn as voting delegate and Karen Miller as voting alternate to represent the Otsego County Road Commission at the 2012 Annual Meeting of MERS. Motion carried.

Paul Beachnau provided an update of County Board activities.

At 2:00 p.m. on June 11, 2012, the bids were opened to supply a Box Culvert for the Viking Club Road project by the Engineer-Manager and Finance Director. The following are the results:

**Regular Meeting of June 21, 2012 continued from page 355**

**BOX CULVERT AT VIKING CLUB ROAD**

<b>Bidders:</b>	<b><u>Contech Const. Prod.</u></b>	<b><u>St. Regis Culvert</u></b>	<b><u>Jensen Bridge</u></b>
Box culvert including			
prefab. metal plate footings:	\$497.00 per Lft.	\$695.00 per Lft.	\$627.12 per Lft.
- Headwalls (1.5' in height)	<u>\$1,350.00</u> each	<u>\$2,550.00</u> each	<u>\$2,420.80</u> each
- *Tapered wingwalls (2 per each end) including corner panels:	<u>\$1,210.00</u> each wing	<u>\$1,237.00</u> each wing	<u>\$2,297.83</u> each wing
<b>Total Culvert Structure-- --including footings and headwalls:</b>	<b><u>\$20,592.00</u></b>	<b><u>\$28,730.00</u></b>	<b><u>\$26,163.68</u></b>

Commissioner Tholl moved to accept all culvert bids as presented and for our Engineer-Manager to review the information and be authorized to make the award in the best interests of the Otsego County Road Commission. Motion carried.

At 2:00 p.m. on June 18, 2012, bids for Hot Mix Asphalt Paving of Timber Valley Road, Porcupine Path, and Van Tyle Road were opened. The following are the results:

*HOT MIX ASPHALT PAVING:*

**Payne & Dolan Inc.:**

<b>Part A: (Timber Valley Road)</b>	<b>665</b> Tons @ \$ <u>60.00</u> per Ton (Base Bid)
	<b>665</b> Tons @ \$ <u>No Bid</u> per Ton (Alternate Bid)
<b>Part B: (Porcupine Path)</b>	<b>640</b> Tons @ \$ <u>57.80</u> per Ton (Base Bid)
	<b>640</b> Tons @ \$ <u>No Bid</u> per Ton (Alternate Bid)
<b>Part C: (Van Tyle Road)</b>	<b>1,735</b> Tons @ \$ <u>52.80</u> per Ton, HMA (Base Bid)
	<b>1,735</b> Tons @ \$ <u>No Bid</u> per Ton, HMA (Alternate Bid)
	<b>945</b> Tons @ \$ <u>12.30</u> per Ton, Shoulder CI II

**Pyramid Paving Company:**

<b>Part A: (Timber Valley Road)</b>	<b>665</b> Tons @ \$ <u>75.60</u> per Ton (Base Bid)
	<b>665</b> Tons @ \$ <u>No Bid</u> per Ton (Alternate Bid)
<b>Part B: (Porcupine Path)</b>	<b>640</b> Tons @ \$ <u>71.00</u> per Ton (Base Bid)
	<b>640</b> Tons @ \$ <u>No Bid</u> per Ton (Alternate Bid)
<b>Part C: (Van Tyle Road)</b>	<b>1,735</b> Tons @ \$ <u>66.90</u> per Ton, HMA (Base Bid)
	<b>1,735</b> Tons @ \$ <u>No Bid</u> per Ton, HMA (Alternate Bid)
	<b>945</b> Tons @ \$ <u>15.00</u> per Ton, Shoulder CI II

**Regular Meeting of June 21, 2012 continued from page 356**

**Rieth-Riley Construction Co., Inc.:**

<b>Part A: (Timber Valley Road)</b>	<b>665 Tons @ \$ <u>56.13</u> per Ton (Base Bid)</b>
	<b>665 Tons @ \$ <u>56.63</u> per Ton (Alternate Bid)</b>
<b>Part B: (Porcupine Path)</b>	<b>640 Tons @ \$ <u>53.97</u> per Ton (Base Bid)</b>
	<b>640 Tons @ \$ <u>54.47</u> per Ton (Alternate Bid)</b>
<b>Part C: (Van Tyle Road)</b>	<b>1,735 Tons @ \$ <u>49.76</u> per Ton, HMA (Base Bid)</b>
	<b>1,735 Tons @ \$ <u>50.26</u> per Ton, HMA (Alternate Bid)</b>
	<b>945 Tons @ \$ <u>12.69</u> per Ton, Shoulder CI II</b>

Commissioner Holewinski moved to accept all Hot Mix Asphalt Paving bids as presented and for our Engineer-Manager to review the information and be authorized to make the awards in the best interests of the Otsego County Road Commission. Motion carried.

At 2:00 p.m. on June 20, 2012, bids for Guardrail, Type B and Guardrail Approach Terminal, Type 2B at Jackson Hill Road were opened. The following are the results:

<b>Bidders:</b>	<b><u>Dale Dukes &amp; Sons</u></b>	<b><u>J&amp;J Contracting</u></b>
Guardrail, Type B (1,150 Lft)	\$ <u>16.50</u> per Lft	\$ <u>13.75</u> per Lft
Guardrail Approach (4) Terminal, Type 2B	\$ <u>2,250.00</u> each	\$ <u>2,075.00</u> each
<b>Total Guardrail, Guardrail Approach Terminal -----including delivery and installation</b>	<b><u>\$ 27,975.00*</u></b> *Includes New Materials and traffic control.	<b><u>\$ 24,112.50*</u></b> **If 8' posts are used additional \$2.50 Lft.
	** If 8' posts are used additional \$2.00 Lft.	**If reflectorized washers used, additional \$5.00 ea.

<b>Bidders:</b>	<b><u>Snowden Inc.</u></b>
Guardrail, Type B (1,150 Lft)	\$ <u>15.00</u> per Lft.
Guardrail Approach (4) Terminal, Type 2B	\$ <u>2,200.00</u> each
<b>Total Guardrail, Guardrail Approach Terminal -----including delivery and installation</b>	<b><u>\$ 26,050.00*</u></b> *Includes traffic control ** If 8' posts are used additional \$2.25 per Lft **If posts are hand dug, add \$30.00 per post

**Regular Meeting of June 21, 2012 continued from page 357**

Commissioner Holewinski moved to accept all Guardrail bids as presented and for our Engineer-Manager to review the information and be authorized to make the awards in the best interests of the Otsego County Road Commission. Motion carried.

At 2:00 p.m. on June 20, 2012, bids for 22A gravel at Timber Valley Road were opened and reviewed by the Engineer-Manager and Finance Director. The following are the results:

**Specification Gravel: 22A approximately 950 Tons at Timber Valley Road**

Carrick Gravel & Crushing	\$ 7.62 per ton
Earthworks Enterprises, Inc.	\$ 7.84 per ton
J&N Construction	\$ 9.50 per ton
Lewiston Sand & Gravel	\$ 8.60 per ton (Trains)
Lewiston Sand & Gravel	\$ 10.10 per ton (Leads)
Rieth-Riley Construction Co, Inc.	\$ 8.75 per ton By Sept. 1, 2012
Rieth-Riley Construction Co, Inc.	\$ 7.95 per ton After Sept. 1, 2012

Commissioner Tholl moved to accept all 22A Gravel bids as presented and for our Engineer-Manager to review the information and be authorized to make the awards in the best interests of the Otsego County Road Commission. Motion carried.

The Engineer-Manager and Finance Director updated the Board on Big Bradford Lake Dam, Kujawa and Seymore Roads, current petition and procedure for Road Abandonment, MDOT Audit results, equipment maintenance, building maintenance, and staff.

The level of Otsego Lake is 1272.36” Rain = 3.06”

The following permits were recommended for approval:

	<b><u>Applicant</u></b>	<b><u>Permit Type/No.</u></b>	<b><u>Road(s) Permitted</u></b>
1)	American Waste, Inc.	Ext. Permit #12-130	County Roads
2)	Coldwater Concrete Construction	Res. Dr. #112-06-13	West Opal Lake Road
3)	James Concrete Construction, Inc.	Res. Dr. #112-06-13-02	Van Tyle Road
4)	MichCon Gas	Plow Permit #4428	McCoy Road
5)	MichCon Gas	Bore Permit #4429	East Dixon Lake Road
6)	MichCon Gas	Plow Permit #4430	McCoy Road
7)	Mike Chase	Bore Permit #4431	Tittabawassee Trail
8)	MichCon Gas	Plow Permit #4432	West Otsego Lake Drive
9)	Josh Starks	Res. Dr. #112-06-19	Five Lakes Road

Upon the recommendation of our Permit Agent, Commissioner Holewinski moved to approve the permits #1-9 as presented. Motion carried.

The next regular meetings were scheduled for Monday, July 9<sup>th</sup>, 2012 at 1:00 p.m. and Monday, July 23, 2012 at 1:00 p.m.

**Regular Meeting of June 21, 2012 continued from page 358**

At 3:15 p.m. the Commissioners and Engineer-Manager toured the roads in Otsego County. The road tour ended at 4:45 p.m.

There being no further business, Chairman Deming moved to adjourn the meeting at 4:46 p.m.

Signed: \_\_\_\_\_  
John R. Deming, Chairman

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Roberta M. Tholl, Member

\_\_\_\_\_  
William T. Holewinski, Vice Chairman

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Kelly A. McGinn, Board Secretary

## **REGULAR MEETING**

**July 09, 2012**

The Board of County Road Commissioners for the County of Otsego met in regular session at the Office, 669 West McCoy Road, Gaylord, Michigan, on July 09, 2012.

The meeting was called to order by Commissioner Deming at 1:00 p.m.

Roll Call - Present: Commissioners Deming, Holewinski, and Tholl  
Absent: None  
Secretary/Finance Director and Engineer-Manager present  
Others present: Paul Beachnau.

The Pledge of Allegiance was proclaimed.

Commissioner Tholl moved to approve the Minutes of the Regular Meeting of June 21, 2012. Motion carried.

The Board reviewed the Financial Statement.

The current bills were read, audited and Commissioner Holewinski moved that the materials bills of July 09, 2012 in the amount of \$201,298.34 and the payroll paid on June 28, 2012 in the amount of \$59,942.27 be passed for payment and warrants be drawn on the County Treasurer for these amounts. Motion carried.

Reminder of upcoming meetings:

MCRC SIP Annual Membership Meeting - July 18-19, 2012

Straits Area Council – August 7, 2012

MERS Annual Meeting – October 3-5, 2012

Paul Beachnau provided an update of County Board activities.

At 1:30 p.m. the Foremen met with the Board to discuss current activities. Shop Foreman, Kiel House, presented quotes from Bloxsom for roof repairs and Northern Pump Services for hoist repairs. After further discussion, Commissioner Tholl moved to accept the quotes as presented and to proceed on repairs. Motion carried.

The Engineer-Manager discussed the Otsego Lake Township Agreement for improvements to Pearson Street at Old 27 South, West Heart Lake Drive at Old 27 South and Pearson Street at West Heart Lake Drive as presented. Commissioner Tholl offered the following resolution and moved for its adoption:

### **RESOLUTION:**

WHEREAS the Otsego County Road Commission Board has reviewed the proposed Otsego Lake Township Agreement for improvements to Pearson Street at Old 27 South, West Heart Lake Drive at Old 27 South and Pearson Street at West Heart Lake Drive as presented.

NOW THEREFORE BE IT RESOLVED that the Otsego County Road Commission Board does hereby agree to proceed with the Otsego Lake Township Agreement for

**Regular Meeting of July 09, 2012 continued from page 360**

improvements to Pearson Street at Old 27 South, West Heart Lake Drive at Old 27 South and Pearson Street at West Heart Lake Drive as presented.

Commissioner Holewinski seconded the motion.

Ayes: Commissioners Deming, Holewinski & Tholl

Nays: None

Abstain: None

Absent: None

Resolution adopted. Motion carried.

The Engineer-Manager discussed the preliminary 2013 Milbocker/McCoy Road Project and the selection of Wade Trim as Engineering Consultant from the Project Selection Committee. Commissioner Holewinski offered the following resolution and moved for its adoption:

**RESOLUTION:**

WHEREAS the Otsego County Road Commission Board has discussed the preliminary 2013 Milbocker/McCoy Road Project and the selection of Wade Trim as Engineering Consultant from the Project Selection Committee.

NOW THEREFORE BE IT RESOLVED that the Otsego County Road Commission Board does hereby agree to support the selection of Wade Trim as Engineering Consultant from the Project Selection Committee for the 2013 Milbocker/McCoy Road Project as presented.

Commissioner Tholl seconded the motion.

Ayes: Commissioners Deming, Holewinski & Tholl

Nays: None

Abstain: None

Absent: None

Resolution adopted. Motion carried.

The Engineer-Manager and Finance Director updated the Board on Turtle Lake Road, Big Bradford Lake Dam, 2012-2013 budget status, scrap process, city water agreement, direct equipment costs, equipment maintenance, building maintenance, and staff.

The level of Otsego Lake is 1272.11 Rain = .26"

The following permits were recommended for approval:

	<u>Applicant</u>	<u>Permit Type/No.</u>	<u>Road(s) Permitted</u>
1)	Waste Management	Ext. Permit #12-131 thru 12-134	County Roads
2)	O.E.I.	Ext. Permit #12-135	County Roads
3)	Adam & Maria Malinowski	Res. Dr. #112-06-26	Martindale Road
4)	Natalie Udell	Res. Dr. #112-07-03-01	Murner Road
5)	Devin Shanteau	Res. Dr. #112-07-03-02	Alba Road
6)	Leo & Mary Sensabaugh	Res. Dr. #112-07-03-03	Dodge Lake Road
7)	John Sewell	Res. Dr. #112-07-03-04	Whitehouse Trail

**Regular Meeting of July 09, 2012 continued from page 361**

Upon the recommendation of our Permit Agent, Commissioner Holewinski moved to approve the permits #1-7 as presented. Motion carried.

The next regular meetings were scheduled for Wednesday, July 25<sup>th</sup>, 2012 at 1:00 p.m. and Wednesday, August 8<sup>th</sup>, 2012 at 1:00 p.m.

At 2:55 p.m. Commissioner Tholl moved to close the regular meeting to discuss any open issues relating to union negotiations.

Commissioner Holewinski seconded the motion.

Ayes: Commissioners Deming, Holewinski & Tholl

Nays: None

Abstain: None

Absent: None

Motion carried.

At 4:20 p.m. the regular meeting was re-opened.

There being no further business, Chairman Deming moved to adjourn the meeting at 4:20 p.m.

Signed: \_\_\_\_\_  
John R. Deming, Chairman

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Roberta M. Tholl, Member

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William T. Holewinski, Vice Chairman

\_\_\_\_\_  
Kelly A. McGinn, Board Secretary



**SPECIAL MEETING**

**July 23, 2012**

The Board of County Road Commissioners for the County of Otsego met in special session at the Office, 669 West McCoy Road, Gaylord, Michigan, on July 23, 2012.

The meeting was called to order by Commissioner Holewinski at 9:00 a.m.

Roll Call - Present: Commissioners Holewinski and Tholl  
Absent: Commissioner Deming  
Secretary/Finance Director and Engineer-Manager present  
Others present: None

The Pledge of Allegiance was proclaimed.

At 9:05 a.m. Commissioner Tholl moved to close the special meeting to discuss union negotiations.

Commissioner Holewinski seconded the motion.

Ayes: Commissioners Holewinski & Tholl  
Nays: None  
Abstain: None  
Absent: Commissioner Deming  
Motion carried.

At 11:45 a.m. the special meeting was re-opened.

There being no further business, Commissioner Holewinski moved to adjourn the meeting at 11:45 a.m.

Signed: \_\_\_\_\_  
John R. Deming, Chairman

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Roberta M. Tholl, Member

\_\_\_\_\_  
William T. Holewinski, Vice Chairman

\_\_\_\_\_  
Kelly A. McGinn, Board Secretary

## REGULAR MEETING

July 25, 2012

The Board of County Road Commissioners for the County of Otsego met in regular session at the Office, 669 West McCoy Road, Gaylord, Michigan, on July 25, 2012.

The meeting was called to order by Commissioner Deming at 1:00 p.m.

Roll Call - Present: Commissioners Deming, Holewinski, and Tholl  
Absent: None  
Secretary/Finance Director and Engineer-Manager present  
Others present: Paul Beachnau.

The Pledge of Allegiance was proclaimed.

Commissioner Tholl moved to approve the Minutes of the Regular Meeting of July 09, 2012 and Special Meeting of July 23, 2012. Motion carried.

The Board reviewed the Financial Statement.

The current bills were read, audited and Commissioner Holewinski moved that the materials bills of July 25, 2012 in the amount of \$148,713.51 and the payroll paid on July 12, 2012 in the amount of \$53,612.35 be passed for payment and warrants be drawn on the County Treasurer for these amounts. Motion carried.

Reminder of upcoming meetings:

Straits Area Council – August 7, 2012

Northern Michigan Association of Road Commissions – September 5-7, 2012

Association of County Road Superintendents – October 3-5, 2012

MERS Annual Meeting – October 3-5, 2012

Commissioner Holewinski moved to appoint Jack Deming as voting delegate and Roberta Tholl as alternate delegate for the Northern Michigan Association of Road Commissions Annual Meeting. Motion carried.

Paul Beachnau provided an update of County Board activities.

The Engineer-Manager presented the pre-approved Hayes Township Agreement for improvements to Van Tyle Road (Coppins Road to Alba Road). Commissioner Tholl offered the following resolution and moved for its adoption:

RESOLUTION:

WHEREAS the Otsego County Road Commission Board has reviewed the pre-approved proposed Hayes Township Agreement for improvements to Van Tyle Road (Coppins Road to Alba Road) as presented.

NOW THEREFORE BE IT RESOLVED that the Otsego County Road Commission Board does hereby agree to proceed with the Hayes Township Agreement for improvements to Van Tyle Road (Coppins Road to Alba Road) as presented.

**Regular Meeting of July 25, 2012 continued from page 364**

Commissioner Holewinski seconded the motion.

Ayes: Commissioners Deming, Holewinski & Tholl

Nays: None

Abstain: None

Absent: None

Resolution adopted. Motion carried.

The Road Commission has received a contract from MDOT for the 2012 Poquette Road Project. Commissioner Tholl offered the following resolution and moved for its adoption:

**RESOLUTION:**

WHEREAS the Otsego County Road Commission has received a contract from the Michigan Department of Transportation (MDOT) for: **Part A:** Rehabilitation and realignment work along Poquette Road from Old Highway US-27 easterly to Goslow Road; including aggregate base, crushing and shaping, hot mix asphalt paving, culvert, and restoration work; and all together with necessary related work. **Part B:** The removal and replacement of the structure which carries Poquette Road over the Sturgeon River; and all together with necessary related work. **Part C:** Realignment work at the intersection of Nowak Road and Poquette Road; including earth excavation, subgrade, undercoating, embankment, base crushing and shaping, hot mix asphalt paving, aggregate shoulder, and slope restoration work; and all together with necessary related work,

NOW, THEREFORE, BE IT RESOLVED, that the Board of County Road Commissioners of the County of Otsego hereby approves the work as described in the contract, and

BE IT FURTHER RESOLVED that Board Chairman John R. Deming and Board Secretary Kelly A. McGinn are authorized to sign the contract on behalf of the Otsego County Road Commission.

Commissioner Holewinski seconded the motion.

Ayes: Commissioners Deming, Holewinski and Tholl

Nays: None

Abstain: None

Resolution adopted. Motion carried.

At 1:35 p.m. three Liaison Committee members joined the regular meeting to discuss their concerns regarding Union Negotiations. The Liaison Committee also brought in the suggestion box. The suggestion box was opened. Comments and questions from the suggestion box were discussed with the Board and answers provided. The Liaison Committee was asked for their opinion on having the annual appreciation picnic. Although the company appreciation picnic is determined by the Otsego County Road Commissioners, Chairman Deming was interested to know how the Union employees felt about having a picnic. Chairman Deming asked the Liaison Committee to ask the Union if they would like an appreciation picnic this year.

**Regular Meeting of July 25, 2012 continued from page 365**

At 3:15 p.m. Commissioner Tholl moved to close the regular meeting to discuss any open issues relating to union negotiations.

Commissioner Holewinski seconded the motion.

Ayes: Commissioners Deming, Holewinski & Tholl  
Nays: None  
Abstain: None  
Absent: None  
Motion carried.

At 3:35 p.m. the regular meeting was re-opened.

The Engineer-Manager and Finance Director updated the Board on gravel at Rush Pit, the Safety Committee Meeting, equipment and building maintenance, and staff.

The level of Otsego Lake is 1271.89. The level of Bradford Lake is 1246.11.  
Rain = 1.68”

The following permits were recommended for approval:

	<b><u>Applicant</u></b>	<b><u>Permit Type/No.</u></b>	<b><u>Road(s) Permitted</u></b>
1)	Carrick Trucking, Inc.	Ext. Permit #12-136	County Roads
2)	Carrick Trucking, Inc.	Ext. Permit #12-137	County Roads
3)	William Horsell	Res. Dr. #112-07-11	Airport Road
4)	DTE Energy/MichCon Gas	Misc. Permit #4433	North Otsego Lake Drive
5)	MichCon Gas	Plow Permit #4434	Snow Goose Circle
6)	MichCon Gas	Plow Permit #4435	Valleyview Court
7)	Merit Energy	Bore Permit #4436	Mt. Frederick Road
8)	Merit Energy	Open Cut #4437	Tittabawassee Trail
9)	E.H. Tulgestka & Sons, Inc.	Temp. Dr. #112-07-16	Hetherton Road
10)	Appleseed Performance	Res. Dr. #112-07-17-01	East Sturgeon Valley Road
11)	Appleseed Performance	Res. Dr. #112-07-17-02	East Sturgeon Valley Road
12)	American Waste, Inc.	Ext. Permit #12-138 thru #12-142	County Roads
13)	JF & L Construction	Ext. Permit #12-143	County Roads
14)	Letherer Truss & Wall Systems	Ext. Permit #12-144	County Roads

Upon the recommendation of our Permit Agent, Commissioner Holewinski moved to approve the permits #1-14 as presented. Motion carried.

The next regular meetings were scheduled for Wednesday, August 8<sup>th</sup>, 2012 at 1:00 p.m. and Tuesday, August 21<sup>st</sup>, 2012 at 1:00 p.m.

**Regular Meeting of July 25, 2012 continued from page 366**

There being no further business, Chairman Deming moved to adjourn the meeting at 4:20 p.m.

Signed: \_\_\_\_\_  
John R. Deming, Chairman

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Roberta M. Tholl, Member

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William T. Holewinski, Vice Chairman

\_\_\_\_\_  
Kelly A. McGinn, Board Secretary

## REGULAR MEETING

August 08, 2012

The Board of County Road Commissioners for the County of Otsego met in regular session at the Office, 669 West McCoy Road, Gaylord, Michigan, on August 08, 2012.

The meeting was called to order by Commissioner Deming at 1:00 p.m.

Roll Call - Present: Commissioners Deming, Holewinski, and Tholl  
Absent: None  
Secretary/Finance Director and Engineer-Manager present  
Others present: Foremen

The Pledge of Allegiance was proclaimed.

Commissioner Tholl moved to approve the Minutes of the Regular Meeting of July 25, 2012. Motion carried.

The Board reviewed the Financial Statement.

The current bills were read, audited and Commissioner Holewinski moved that the materials bills of August 08, 2012 in the amount of \$214,647.25 and the payroll paid on July 26, 2012 in the amount of \$57,783.44 be passed for payment and warrants be drawn on the County Treasurer for these amounts. Motion carried.

Reminder of upcoming meetings:

Best Practices – August 16, 2012

Northern Michigan Association of Road Commissions & CRASIF Annual  
Conference – September 5-7, 2012

Association of County Road Superintendents – October 3-5, 2012

MERS Annual Meeting – October 3-5, 2012

The Engineer-Manager presented two agreements with Bagley Township and Otsego County for the Reconstruction to All Season, Class A Status of Milbocker Road and McCoy Road. **Milbocker Road**: Starting approximately 400' west of its intersection with Dickerson Road and terminating approximately 400' east of its intersection with South Townline Road. **McCoy Road**: Starting near its intersection with Krys Road east to the intersection with Big Lake Road and Oley Lake Road, continuing south to its intersection with Ranger Lake Road, and continuing east to its intersection with East M-32. Commissioner Tholl offered the following resolution and moved for its adoption:

RESOLUTION:

WHEREAS the Otsego County Road Commission Board has reviewed the two agreements with Bagley Township and Otsego County for the Reconstruction to All Season Status of Milbocker Road and McCoy Road as presented.

NOW THEREFORE BE IT RESOLVED that the Otsego County Road Commission Board does hereby agree to proceed with the two agreements with Bagley Township and Otsego County for the Reconstruction to All Season, Class A Status of Milbocker Road and McCoy Road. **Milbocker Road**: Starting approximately 400' west of its

**Regular Meeting of August 08, 2012 continued from page 368**

intersection with Dickerson Road and terminating approximately 400' east of its intersection with South Townline Road. **McCoy Road:** Starting near its intersection with Kryss Road east to the intersection with Big Lake Road and Oley Lake Road, continuing south to its intersection with Ranger Lake Road, and continuing east to its intersection with East M-32 as presented.

Commissioner Holewinski seconded the motion.

Ayes: Commissioners Deming, Holewinski & Tholl

Nays: None

Abstain: None

Absent: None

Resolution adopted. Motion carried.

At 1:30 p.m. the Foremen met with the Board to discuss current activities. Discussion included the salt dome and its future. The Engineer-Manager will collect additional concrete repair quotes for further discussion.

GulfMark Energy, Inc. and their three partners are interested in covering the costs to overlay 2.3 miles of Turtle Lake Road to upgrade it to All Season, Class A standards. A road commission agreement has been provided to them for review.

The Engineer-Manager and Finance Director updated the Board on the Groen Property, Poquette Road Bids, 2012 Brine Applications, the Michigan Snowmobile Trail Program (Bill Manson letter), health insurance, fuel usage, direct costs on equipment, equipment and building maintenance, and staff.

The level of Otsego Lake is 1271.80. The level of Bradford Lake is 1246.11.  
Rain = .75"

The following permits were recommended for approval:

	<b><u>Applicant</u></b>	<b><u>Permit Type/No.</u></b>	<b><u>Road(s) Permitted</u></b>
1)	Charles Rautio	Res. Dr. #112-07-18	Beckett Road
2)	MichCon Gas	Plow Permit #4438	Skiview Trail
3)	MichCon Gas	Bore Permit #4439	Skiview Trail
4)	MichCon Gas	Bore Permit #4440	Scenic Trail
5)	MichCon Gas	Bore Permit #4441	Skiview Trail
6)	MichCon Gas	Bore Permit #4442	Skiview Trail
7)	MichCon Gas	Plow Permit #4443	Skiview Trail
8)	MichCon Gas	Bore Permit #4444	Skiview Trail
9)	MichCon Gas	Plow Permit #4445	Scenic Trail
10)	MichCon Gas	Plow Permit #4446	Scenic Trail
11)	MichCon Gas	Plow Permit #4447	Scenic Trail
12)	MichCon Gas	Plow Permit #4448	Scenic Trail
13)	MichCon Gas	Bore Permit #4449	Scenic Trail
14)	MichCon Gas	Plow Permit #4450	Michaywe' Drive
15)	MichCon Gas	Bore Permit #4451	Summitview Drive
16)	MichCon Gas	Bore Permit #4452	Skiview Trail
17)	MichCon Gas	Bore Permit #4453	Mockingbird Lane
18)	MichCon Gas	Bore Permit #4454	Michaywe' Drive

**Regular Meeting of August 08, 2012 continued from page 369**

Permits continued:

	<b><u>Applicant</u></b>	<b><u>Permit Type/No.</u></b>	<b><u>Road(s) Permitted</u></b>
19)	MichCon Gas	Plow Permit #4455	Scenic Trail
20)	MichCon Gas	Plow Permit #4456	Scenic Trail
21)	MichCon Gas	Plow Permit #4457	Skiview Trail
22)	MichCon Gas	Plow Permit #4458	Van Tyle Road
23)	MichCon Gas	Bore Permit #4459	Van Tyle Road
24)	Francis & Mary Latuszek	Res. Dr. #112-08-02-02	Fairgrieve Road

Upon the recommendation of our Permit Agent, Commissioner Holewinski moved to approve the permits #1- 24 as presented. Motion carried.

The next regular meetings were scheduled for Monday, August 20<sup>th</sup>, 2012 at 1:00 p.m. and Wednesday, September 12, 2012 at 1:00 p.m.

There being no further business, Chairman Deming moved to adjourn the meeting at 2:45 p.m.

Signed: \_\_\_\_\_  
John R. Deming, Chairman

\_\_\_\_\_  
Roberta M. Tholl, Member

\_\_\_\_\_  
William T. Holewinski, Vice Chairman

\_\_\_\_\_  
Kelly A. McGinn, Board Secretary



## REGULAR MEETING

August 20, 2012

The Board of County Road Commissioners for the County of Otsego met in regular session at the Office, 669 West McCoy Road, Gaylord, Michigan, on August 20, 2012.

The meeting was called to order by Commissioner Deming at 1:00 p.m.

Roll Call - Present: Commissioners Deming, Holewinski, and Tholl

Absent: None

Secretary/Finance Director and Engineer-Manager present

Others present: Paul Beachnau, Dave Matelski, William Brooks, and Bob Fleury

The Pledge of Allegiance was proclaimed.

Commissioner Tholl moved to approve the Minutes of the Regular Meeting of August 08, 2012. Motion carried.

The Board reviewed the Financial Statement.

The current bills were read, audited and Commissioner Holewinski moved that the materials bills of August 20, 2012 in the amount of \$236,489.32 and the payroll paid on August 09, 2012 in the amount of \$55,197.95 be passed for payment and warrants be drawn on the County Treasurer for these amounts. Motion carried.

Reminder of upcoming meetings:

Northern Michigan Association of Road Commissions & CRASIF Annual Conference – September 5-7, 2012

Association of County Road Superintendents – October 3-5, 2012

MERS Annual Meeting – October 3-5, 2012

Commissioner Holewinski moved to appoint Jack Deming as voting delegate and Roberta Tholl as alternate delegate for the County Road Association Self-Insurance Fund. Motion carried.

Commissioner Tholl moved to appoint Melanie Kuznicki as employee delegate to serve at the 2012 Annual Meeting of MERS. Motion carried.

Bob Fleury and William Brooks came in to discuss the current status of the lake access site at Douglas Lake. The Otsego County Road Commission will review the information that was presented and it will be addressed in the next Board Meeting.

The Engineer-Manager presented an agreement with Chester Township for the Reconstruction to All Season, Class A Status of Milbocker Road and McCoy Road.

**Milbocker Road:** Starting approximately 400' west of its intersection with Dickerson Road and terminating approximately 400' east of its intersection with South Townline Road.

**McCoy Road:** Starting near its intersection with Krys Road east to the intersection with Big Lake Road and Oley Lake Road, continuing south to its intersection with Ranger Lake Road, and continuing east to its intersection with East M-32. Commissioner Tholl offered the following resolution and moved for its adoption:

**Regular Meeting of August 20, 2012 continued from page 371**

RESOLUTION:

WHEREAS the Otsego County Road Commission Board has reviewed the agreement with Chester Township for the Reconstruction to All Season Status of Milbocker Road and McCoy Road as presented.

NOW THEREFORE BE IT RESOLVED that the Otsego County Road Commission Board does hereby agree to proceed with the agreement with Chester Township for the Reconstruction to All Season, Class A Status of Milbocker Road and McCoy Road.

**Milbocker Road**: Starting approximately 400' west of its intersection with Dickerson Road and terminating approximately 400' east of its intersection with South Townline Road. **McCoy Road**: Starting near its intersection with Krys Road east to the intersection with Big Lake Road and Oley Lake Road, continuing south to its intersection with Ranger Lake Road, and continuing east to its intersection with East M-32 as presented.

Commissioner Holewinski seconded the motion.

Ayes: Commissioners Deming, Holewinski & Tholl

Nays: None

Abstain: None

Absent: None

Resolution adopted. Motion carried.

The Engineer-Manager and Finance Director updated the Board on the Downtown Streetscape Walk-Ability Tour Presentation, Poquette Road Project, Pyke School Road, Viking Club Road, Mankowski Road, culvert projects, salt dome status, equipment and building maintenance, and staff.

The level of Otsego Lake is 1271.65. The level of Bradford Lake is 1246.10.  
Rain = .41"

The following permits were recommended for approval:

	<b><u>Applicant</u></b>	<b><u>Permit Type/No.</u></b>	<b><u>Road(s) Permitted</u></b>
1)	MichCon Gas	Plow Permit #4460	Colonial Court
2)	Peck Builders	Res. Dr. #112-08-02-01	Michaywe Drive
3)	Frontier Communications	Plow Permit #4461	Charles Brink Road
4)	MichCon Gas	Plow Permit #4462	Cross Street
5)	MichCon Gas	Plow Permit #4463	Scenic Trail
6)	James Wells	Comm. Dr. #112-08-16-01	Old 27 South
7)	James Wells	Comm. Dr. #112-08-16-02	Old 27 South

Upon the recommendation of our Permit Agent, Commissioner Holewinski moved to approve the permits #1- 7 as presented. Motion carried.

The next regular meetings were scheduled for Wednesday, September 12, 2012 at 1:00 p.m. and Friday, September 21, 2012 at 1:00 p.m.

**Regular Meeting of August 20, 2012 continued from page 372**

The Finance Director presented the current Otsego County Road Commission Board Benefits. Currently, the Otsego County Road Commissioners follow the benefits that are in place for the Otsego County Board of Commissioners. The only difference between the Otsego County Commissioners and the Otsego County Road Commissioners benefits was the life insurance policy. The Otsego County Road Commission provides Life Insurance to their Commissioners. Commissioner Holewinski moved to retain the current Life Insurance Policy for the Otsego County Road Commissioners. Motion carried.

At 2:25 p.m. Commissioner Tholl moved to close the regular meeting to discuss union negotiations.

Commissioner Holewinski seconded the motion.

Ayes: Commissioners Deming, Holewinski & Tholl

Nays: None

Abstain: None

Absent: None

Motion carried.

At 3:45 p.m. the regular meeting was re-opened.

There being no further business, Chairman Deming moved to adjourn the meeting at 3:46 p.m.

Signed: \_\_\_\_\_

John R. Deming, Chairman

\_\_\_\_\_  
Roberta M. Tholl, Member

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William T. Holewinski, Vice Chairman

\_\_\_\_\_  
Kelly A. McGinn, Board Secretary

**REGULAR MEETING**  
**September 12, 2012**

The Board of County Road Commissioners for the County of Otsego met in regular session at the Office, 669 West McCoy Road, Gaylord, Michigan, on September 12, 2012.

The meeting was called to order by Commissioner Deming at 1:00 p.m.

Roll Call - Present: Commissioners Deming, Holewinski, and Tholl  
Absent: Finance Director  
Engineer-Manager present  
Others present: Paul Beachnau, Dave Matelski, Bob Fleury, Foremen,  
Crew and the Administrative Assistant

The Pledge of Allegiance was proclaimed.

Commissioner Tholl provided an update from the Northern Michigan Association of Road Commissions and the CRASIF Annual Conference.

Paul Beachnau provided an update of County Board activities.

Bob Fleury came in to discuss the lake access site at Douglas Lake. Bob Fleury informed the Board of a presentation he gave to the Douglas Lake Association regarding public access signs. The Engineer-Manager will meet with Bob Fleury at the Douglas Lake access site to review public access signage.

Commissioner Tholl moved to approve the Minutes of the Regular Meeting of August 20, 2012. Motion carried.

The Board reviewed the Financial Statement.

The current bills were read, audited and Commissioner Holewinski moved that the materials bills of September 12, 2012 in the amount of \$452,566.14, the payroll paid on August 23, 2012 in the amount of \$58,103.11, and the payroll paid on September 7, 2012 in the amount of \$52,215.74 be passed for payment and warrants be drawn on the County Treasurer for these amounts. Motion carried.

Reminder of upcoming meetings:  
Association of County Road Superintendents – October 3-5, 2012  
MERS Annual Meeting – October 3-5, 2012

The Engineer-Manager presented an agreement with the City of Gaylord for the Reconstruction to All Season, Class A Status of Milbocker Road, starting approximately 400' west of its intersection with Dickerson Road and terminating approximately 400' east of its intersection with South Townline Road. Commissioner Tholl offered the following resolution and moved for its adoption:

**RESOLUTION:**

WHEREAS the Otsego County Road Commission Board has reviewed the agreement with the City of Gaylord for the Reconstruction to All Season Status of Milbocker Road as presented.

**Regular Meeting of September 12, 2012 continued from page 374**

NOW THEREFORE BE IT RESOLVED that the Otsego County Road Commission Board does hereby agree to proceed with the agreement with the City of Gaylord for the Reconstruction to All Season, Class A Status of Milbocker Road, starting approximately 400' west of its intersection with Dickerson Road and terminating approximately 400' east of its intersection with South Townline Road as presented.

Commissioner Holewinski seconded the motion.

Ayes: Commissioners Deming, Holewinski & Tholl

Nays: None

Abstain: None

Absent: None

Resolution adopted. Motion carried.

The Engineer-Manager discussed the Livingston Township Agreement for the reconstruction of Poquette Road from Old 27 North to Goslow Road. Commissioner Tholl offered the following resolution and moved for its adoption:

**RESOLUTION:**

WHEREAS the Otsego County Road Commission Board has reviewed the proposed Livingston Township Agreement for the reconstruction of Poquette Road from Old 27 North to Goslow Road as presented.

NOW THEREFORE BE IT RESOLVED that the Otsego County Road Commission Board does hereby agree to proceed with the Livingston Township Agreement for the reconstruction of Poquette Road from Old 27 North to Goslow Road as presented.

Commissioner Holewinski seconded the motion.

Ayes: Commissioners Deming, Holewinski & Tholl

Nays: None

Abstain: None

Absent: None

Resolution adopted. Motion carried.

The Engineer-Manager discussed the Livingston Township Agreement to provide complete design services in accordance with MDOT Standards and Specifications for Kujawa Road. Commissioner Tholl offered the following resolution and moved for its adoption:

**RESOLUTION:**

WHEREAS the Otsego County Road Commission Board has reviewed the proposed Livingston Township Agreement to provide complete design services in accordance with MDOT Standards and Specifications for Kujawa Road as presented.

NOW THEREFORE BE IT RESOLVED that the Otsego County Road Commission Board does hereby agree to proceed with the Livingston Township Agreement to provide complete design services in accordance with MDOT Standards and Specifications for Kujawa Road as presented.

**Regular Meeting of September 12, 2012 continued from page 375**

Commissioner Holewinski seconded the motion.

Ayes: Commissioners Deming, Holewinski & Tholl

Nays: None

Abstain: None

Absent: None

Resolution adopted. Motion carried.

At 1:30 p.m. the Foremen met with the Board to discuss current activities. Discussion included winter maintenance, building maintenance, the salt dome, private road name signs and winter staffing. The road commission is receiving favorable public comments regarding the chip seal/fog seal applications and the recent Michaywe' road resurfacing projects.

The Board discussed applying for the 2014 Federal Safety Funds for the improvements of Dickerson Road. Commissioner Tholl offered the following resolution and moved for its adoption:

**RESOLUTION:**

WHEREAS the Board of County Road Commissioners for the County of Otsego has discussed the improvements to be done on Dickerson Road in 2014.

NOW THEREFORE BE IT RESOLVED that the Board of County Road Commissioners for the County of Otsego hereby approve the application for Federal Safety Funds for the fiscal year 2014 Federal Safety Program for work on Dickerson Road.

Commissioner Holewinski seconded the motion.

Ayes: Commissioners Deming, Holewinski & Tholl

Nays: None

Abstain: None

Absent: None

Resolution adopted. Motion carried.

The Board discussed applying for the 2014 Federal Safety Funds for the improvements of Fontinalis Road. Commissioner Tholl offered the following resolution and moved for its adoption:

**RESOLUTION:**

WHEREAS the Board of County Road Commissioners for the County of Otsego has discussed the improvements to be done on Fontinalis Road in 2014.

NOW THEREFORE BE IT RESOLVED that the Board of County Road Commissioners for the County of Otsego hereby approve the application for Federal Safety Funds for the fiscal year 2014 Federal Safety Program for work on Fontinalis Road.

Commissioner Holewinski seconded the motion.

Ayes: Commissioners Deming, Holewinski & Tholl

Nays: None

Abstain: None

Absent: None

Resolution adopted. Motion carried.

## Regular Meeting of September 12, 2012 continued from page 376

The Board discussed applying for the 2014 Federal Safety Funds for the improvements of Hayes Tower Road. Commissioner Tholl offered the following resolution and moved for its adoption:

### RESOLUTION:

WHEREAS the Board of County Road Commissioners for the County of Otsego has discussed the improvements to be done on Hayes Tower Road in 2014.

NOW THEREFORE BE IT RESOLVED that the Board of County Road Commissioners for the County of Otsego hereby approve the application for Federal Safety Funds for the fiscal year 2014 Federal Safety Program for work on Hayes Tower Road.

Commissioner Holewinski seconded the motion.

Ayes: Commissioners Deming, Holewinski & Tholl

Nays: None

Abstain: None

Absent: None

Resolution adopted. Motion carried.

The Engineer-Manager and County Foreman discussed the Otsego County Road Commission making its own CM 300 Cold Patch Asphalt as was done in November 2011. It was mentioned that the previous batch held up very well.

The County Weighmaster was approved to attend the 2013 Truck Traffic Enforcement Seminar from January 21, 2013 - January 23, 2013.

The Engineer-Manager updated the Board on the existing Poquette Road Project and the 2013 Hayes Tower Road Safety Project.

At 2:45 p.m. the Crew joined the regular meeting to discuss their concerns regarding Union Negotiations.

The level of Otsego Lake is 1271.70. The level of Bradford Lake is 1246.10.  
Rain = 1.12"

The following permits were recommended for approval:

	<u>Applicant</u>	<u>Permit Type/No.</u>	<u>Road(s) Permitted</u>
1)	Siwecki Construction	Misc. Permit #4464	Spar Road
2)	Michigan East Side Sales	Ext. Mobile Permit #001-12	County Roads
3)	Frontier Communications	Plow Permit #4465	Meridian Line Road
4)	Frontier Communications	Bore Permit #4466	Meridian Line Road
5)	Frontier Communications	Bore Permit #4467	Hetherton Road
6)	Dewitt Builders	Comm. Dr. #112-08-23	Hayes Road
7)	MichCon Gas	Plow Permit #4468	Park Ridge Avenue
8)	MichCon Gas	Plow Permit #4469	Knollwood Lane
9)	Harvey Asphalt	Res. Dr. #112-08-28	Manorwood Drive
10)	MichCon Gas	Bore Permit #4470	Skiview Trail
11)	MichCon Gas	Bore Permit #4471	Scenic Trail

**Regular Meeting of September 12, 2012 continued from page 377**

Permits continued:

	<b><u>Applicant</u></b>	<b><u>Permit Type/No.</u></b>	<b><u>Road(s) Permitted</u></b>
12)	MJ Electric LLC	Ext. Permit #12-145	County Roads
13)	MJ Electric LLC	Ext. Permit #12-146	County Roads
14)	Northern Clearing Inc.	Ext. Permit #12-147	County Roads
15)	MichCon Gas	Plow Permit #4472	Skiview Trail
16)	A&R Trucking	Ext. Permit #12-148	County Roads
17)	Mid Michigan Truss	Ext. Permit #12-149	County Roads
18)	Mid Michigan Truss	Ext. Permit #12-150	County Roads
19)	Enbridge Energy Partners LP	Misc. Permit #4473	Gornick Trail

Upon the recommendation of our Permit Agent, Commissioner Holewinski moved to approve the permits #1-19 as presented. Motion carried.

The next regular meetings were scheduled for Friday, September 21, 2012 at 1:00 p.m. and Tuesday, October 9, 2012 at 1:00 p.m.

At 4:13 p.m. Commissioner Tholl moved to close the regular meeting to discuss union negotiations.

Commissioner Holewinski seconded the motion.

Ayes: Commissioners Deming, Holewinski & Tholl

Nays: None

Abstain: None

Absent: None

Motion carried.

At 4:40 p.m. the regular meeting was re-opened.

There being no further business, Chairman Deming moved to adjourn the meeting at 4:42 p.m.

Signed: \_\_\_\_\_

John R. Deming, Chairman

\_\_\_\_\_  
Roberta M. Tholl, Member

\_\_\_\_\_  
William T. Holewinski, Vice Chairman

\_\_\_\_\_  
Kelly A. McGinn, Board Secretary



**REGULAR MEETING**  
**September 21, 2012**

The Board of County Road Commissioners for the County of Otsego met in regular session at the Office, 669 West McCoy Road, Gaylord, Michigan, on September 21 2012.

The meeting was called to order by Commissioner Deming at 1:00 p.m.

Roll Call - Present: Commissioners Deming, Holewinski, and Tholl  
Absent: None  
Secretary/Finance Director and Engineer-Manager present  
Others present: Paul Beachnau and Dave Matelski

The Pledge of Allegiance was proclaimed.

Paul Beachnau provided an update of County Board activities.

Commissioner Tholl moved to approve the Minutes of the Regular Meeting of September 12, 2012. Motion carried.

The Board reviewed the Financial Statement.

The current bills were read, audited and Commissioner Holewinski moved that the materials bills of September 21, 2012 in the amount of \$155,420.27 and the payroll paid on September 21, 2012 in the amount of \$56,173.28 be passed for payment and warrants be drawn on the County Treasurer for these amounts. Motion carried.

Reminder of upcoming meetings:  
Public Relations (PR) Workshop – September 24, 2012  
Association of County Road Superintendents – October 3-5, 2012  
MERS Annual Meeting – October 3-5, 2012

At 9:00 a.m. on Monday, September 17, 2012, the bids for hot mix asphalt shoulder paving of M-32 West near West Martin Lake Road were opened and reviewed by the Engineer-Manager. The following are the results:

**Payne & Dolan Inc.:**

All associated work will be paid as one lump sum including, but not limited to the items below:

Trenching	11 Stations @ \$	138.00	per Station
Aggregate Base	263 Tons @ \$	22.00	per Ton
HMA, LSPV	98 Tons @ \$	95.00	per Ton
Shoulder, C1 II	23 Tons @ \$	60.00	per Ton
	<b>Lump Sum</b>	<b>\$17,994.00</b>	

**Regular Meeting of September 21, 2012 continued from page 379**

**Rieth-Riley Construction Co., Inc.:**

All associated work will be paid as one lump sum including, but not limited to the items below:

Trenching	11 Stations @ \$	300.00	per Station
Aggregate Base	333 Tons @ \$	26.50	per Ton
HMA, LSVP	98 Tons @ \$	96.00	per Ton
Shoulder, C1 II	23 Tons @ \$	11.00	per Ton

**Lump Sum \$25,430.50 \*\***

\*\* Lump sum value was provided on bid by Rieth-Riley as requested by MDOT

Commissioner Holewinski moved to accept all bids as presented and for our Engineer-Manager to review the information and be authorized to make the awards in the best interests of the Otsego County Road Commission. Motion carried.

The Engineer-Manager updated the Board of Road Commissioners on the progress of Pre-Poquette Road and Viking Club Road projects, Core Energy interests and Dover Township project partnership status.

The Finance Director updated the Board of Commissioners on the possibility of adding a MERS 457 Account for employees to invest in their own retirement fund, computers, and Blue Cross Blue Shield reimbursements.

The Engineer-Manager and Finance Director also discussed the costs and benefits associated with hiring either part-time or full-time drivers. Commissioner Tholl moved to hire one full-time and a part-time driver. Motion carried.

Our Engineer-Manager and Finance Director reported to the Board that the commission has received a new Trunkline Maintenance Contract from MDOT. Commissioner Tholl offered the following resolution and moved for its adoption:

**RESOLUTION:**

WHEREAS, the Michigan Department of Transportation (“MDOT”) has presented a proposed contract between MDOT and the Otsego County Road Commission under which the Road Commission would perform maintenance on state trunkline highways within Otsego County, and

WHEREAS, MDOT has affirmatively found that contracting with the Otsego County Road Commission for the maintenance of State Trunk Line highways and bridges within Otsego County, is in the best public interest; and

WHEREAS, the Otsego County Road Commission concurs in MDOT’s finding that it is in the best public interest to contract with the Otsego County Road Commission for the maintenance of State Trunk Line highways and bridges within Otsego County for the reason that the Road Commission has a proven record of efficiently providing a high level of service on State Trunkline Highways within Otsego County for 12 years; and

WHEREAS, the Otsego County Road Commission has reviewed the terms of the contract and the recommendations of the CRAM’s Negotiating Committee; and

**Regular Meeting of September 21, 2012 continued from page 380**

WHEREAS, the members of CRAM's Negotiating Committee have recommended that Road Commissions approve the proposed contract after making changes to Paragraph 1 and Paragraph 5 of Section 16, Partnering Efforts, by striking language unilaterally added to the form Contract by MDOT following the conclusion of negotiations that took place over 12 months resulting in changes to the form contract previously used by MDOT and County Road Commissions agreed to by the Negotiating Committee;

NOW THEREFORE BE IT RESOLVED that the Otsego County Road Commission hereby accepts and agrees to enter into the State Trunkline Maintenance Contract presented by MDOT but only in the form that incorporates the changes as recommended by CRAM's Negotiating Committee and that Board Chairman Jack Deming and Board Secretary Kelly McGinn are authorized and instructed to sign the State Trunkline Maintenance Contract incorporating the changes as indicated in this resolution on behalf of the Otsego County Road Commission.

Commissioner Holewinski seconded the motion.

Ayes: Commissioners Deming, Holewinski, and Tholl

Nays: None

Abstain: None

Resolution adopted. Motion carried.

The level of Otsego Lake is 1271.38. The level of Bradford Lake is 1246.11.  
Rain = 1.74"

The following permits were recommended for approval:

	<u>Applicant</u>	<u>Permit Type/No.</u>	<u>Road(s) Permitted</u>
1)	Fisher Contracting Co.	Ext. Permit #12-151	County Roads
2)	Pat's Gradall Service Inc.	Ext. Permit #12-152	County Roads
3)	MichCon Gas	Plow Permit #4474	East Dixon Lake Road
4)	Herb Taube	Res. Dr. #112-09-12-01	Willick Road
5)	Jeffery V. Basinski	Res. Dr. #112-09-12-02	McCoy Road
6)	MichCon Gas	Plow Permit #4475	St. Andrews Drive
7)	MichCon Gas	Plow Permit #4476	Deer Park Court
8)	Arrow Homes	Res. Dr. #112-09-17	Douglas Lake Road
9)	Siwecki Construction, Inc.	Ext. Permit #12-153 thru #12-160	County Roads
10)	MichCon Gas	Bore Permit #4477	Pheasant Run

Upon the recommendation of our Permit Agent, Commissioner Holewinski moved to approve the permits #1-10 as presented. Motion carried.

The next regular meetings were scheduled for Tuesday, October 9, 2012 at 1:00 p.m. and Monday, October 22, 2012 at 1:00 p.m.

At 2:53 p.m. Commissioner Tholl moved to close the regular meeting to discuss union negotiations.

Commissioner Holewinski seconded the motion.

**Regular Meeting of September 21, 2012 continued from page 381**

Ayes: Commissioners Deming, Holewinski & Tholl  
Nays: None  
Abstain: None  
Absent: None  
Motion carried.

At 3:30 p.m. the regular meeting was re-opened.

There being no further business, Chairman Deming moved to adjourn the meeting at 3:31 p.m.

Signed: \_\_\_\_\_  
John R. Deming, Chairman

\_\_\_\_\_  
Roberta M. Tholl, Member

\_\_\_\_\_  
William T. Holewinski, Vice Chairman

\_\_\_\_\_  
Kelly A. McGinn, Board Secretary

**SPECIAL MEETING**

**October 3, 2012**

The Board of County Road Commissioners for the County of Otsego met in special session at the Office, 669 West McCoy Road, Gaylord, Michigan, on October 3, 2012.

The meeting was called to order by Commissioner Holewinski at 9:00 a.m.

Roll Call - Present: Commissioners Deming, Holewinski and Tholl  
Absent: None  
Secretary/Finance Director and Engineer-Manager present  
Others present: None

The Pledge of Allegiance was proclaimed.

At 9:15 a.m. Commissioner Tholl moved to close the special meeting to discuss union negotiations.

Commissioner Holewinski seconded the motion.

Ayes: Commissioners Deming, Holewinski & Tholl  
Nays: None  
Abstain: None  
Absent: None  
Motion carried.

At 10:50 a.m. the special meeting was re-opened.

There being no further business, Commissioner Holewinski moved to adjourn the meeting at 10:50 a.m.

Signed: \_\_\_\_\_  
John R. Deming, Chairman

\_\_\_\_\_  
Roberta M. Tholl, Member

\_\_\_\_\_  
William T. Holewinski, Vice Chairman

\_\_\_\_\_  
Kelly A. McGinn, Board Secretary

**REGULAR MEETING**

**October 9, 2012**

The Board of County Road Commissioners for the County of Otsego met in regular session at the Office, 669 West McCoy Road, Gaylord, Michigan, on October 9, 2012.

The meeting was called to order by Commissioner Deming at 10:00 a.m.

Roll Call - Present: Commissioners Deming, Holewinski, and Tholl  
Absent: None  
Secretary/Finance Director and Engineer-Manager present  
Others present: None

At 10:01 a.m., the bids for Pugmill and CM-300 Cold Patch Asphalt delivered to Otsego County Road Commission were opened and reviewed by the Engineer-Manager. The following are the results:

**ASPHALT MATERIALS, INC.**

CM-300, or equivalent, cold patch asphalt \$           \*3.3638           Per Gallon  
(Price includes furnishing and operating Pugmill)

**EVERETT GOODRICH TRUCKING & ASPHALT**

CM-300, or equivalent, cold patch asphalt \$           \*\*           Per Gallon  
(Price includes furnishing and operating Pugmill)

**UNIQUE PAVING MATERIALS**

CM-300, or equivalent, cold patch asphalt \$           No Bid           Per Gallon  
(Price includes furnishing and operating Pugmill)

**\*Terms - \$2.00 per ton Pugmill use, \$800.00 total Pugmill mobilization.**

**\*\*A bid of \$92.00 per ton was received from Everett Goodrich Trucking & Asphalt Paving and bid was rejected.**

Commissioner Holewinski moved to accept all bids as presented and for our Engineer-Manager to review the information and be authorized to make the awards in the best interests of the Otsego County Road Commission. Motion carried.

The Board went on a road tour of this year's road projects. The Board Chairman adjourned the meeting for lunch at noon.

The Board Chairman called the meeting back to order at 1:00 p.m.

Roll Call - Present: Commissioners Deming, Holewinski, and Tholl  
Absent: None  
Secretary/Finance Director and Engineer-Manager present  
Others present: Dan Moylan, Emily Moylan, Jim Neeley, Jack Anderson, Ginn Anderson, Dick Gardner, Joan Allaben, Karen Miller, and Dave Matelski

The Pledge of Allegiance was proclaimed.

**Regular Meeting of October 9, 2012 continued from page 384**

Dick Gardner presented a letter from the President of the Michaywe' Association to the Otsego County Road Commission on the great job on Timber Valley Road and Porcupine Path. The letter will be shared with all of the crew.

Dan and Emily Moylan asked for a permit to place an invisible fence line inside the right-of-way of the platted alley located at the intersection of Buck Road and Idaho Avenue. Other members in the audience shared their thoughts regarding this issue. Other fencing options were discussed also. Commissioner Deming moved to table this permit request decision until the next regular meeting in October 2012. Motion carried.

Joan Allaben shared her thoughts and asked for information regarding the proposed 2013 Milbocker/McCoy Road Construction Project.

At 1:30 p.m. the Foremen met with the Board to discuss current activities. Discussion included the Winter Safety Program in the schools, road maintenance, winter maintenance, building maintenance, the salt dome, private road name signs and winter staffing. The Shop Foreman presented a light quote and rebate information from Chuck's Electric to retrofit all fluorescent light fixtures in the office and others throughout the building. Commissioner Tholl moved to approve the proposed lighting quote and rebate. Motion carried.

Commissioner Tholl moved to approve the Minutes of the Regular Meeting of September 21, 2012 and the Special Meeting of October 3, 2012. Motion carried.

The Board reviewed the Financial Statement.

The current bills were read, audited and Commissioner Holewinski moved that the materials bills of October 9, 2012 in the amount of \$166,622.19 and the payroll paid on October 5, 2012 in the amount of \$53,552.93 be passed for payment and warrants be drawn on the County Treasurer for these amounts. Motion carried.

Reminder of upcoming meetings:

General Policy Committee/PREC/Cram Board – October 18-19, 2012  
Straits Area Council – November 6, 2012

At 2:00 p.m. on Tuesday, September 25, 2012, the bids for hot mix asphalt paving of Turtle Lake Road, beginning at McCoy Road and overlaying southerly a distance of approximately 2.3 miles to Bass Lake Trail were opened and reviewed by the Engineer-Manager. The following are the results:

**Payne & Dolan Inc.:**

HMA, 4E1: est. 2910 Tons @ \$ 53.70 /Ton = \$ 156,267.00 (Base Bid)  
est. 2910 Tons @ \$ n/a /Ton = \$ n/a (Alternate Bid)

Shoulder, CI II: est. 850 Tons @ \$ 12.00 /Ton = \$ 10,200.00

Approach CI II: est. 205 Tons @ \$ 12.00 /Ton = \$ 2,460.00

HMA Approach: est. 25 Tons @ \$ 70.00 /Ton = \$ 1,750.00

**Total = \$ 170,677.00**

Terms: \_\_\_\_\_

**Regular Meeting of October 9, 2012 continued from page 385**

Bids continued...

**Pyramid Paving Company:**

HMA, 4E1: est. 2910 Tons @ \$ 72.69 /Ton = \$ 211,527.90 (Base Bid)  
 est. 2910 Tons @ \$ n/a /Ton = \$ n/a (Alternate Bid)

Shoulder, CI II: est. 850 Tons @ \$ 15.25 /Ton = \$ 12,962.50

Approach CI II: est. 205 Tons @ \$ 15.25 /Ton = \$ 3,126.25

HMA Approach: est. 25 Tons @ \$ 125.00 /Ton = \$ 3,125.00

**Total = \$ 230,741.65**

Terms: Net 30

**Rieth-Riley Construction Co., Inc.:**

HMA, 4E1: est. 2910 Tons @ \$ 51.75 /Ton = \$ 150,592.50 (Base Bid)  
 est. 2910 Tons @ \$ 53.50 /Ton = \$ 155,685.00 (Alternate Bid)

Shoulder, CI II: est. 850 Tons @ \$ 16.75 /Ton = \$ 14,237.50

Approach CI II: est. 205 Tons @ \$ 16.75 /Ton = \$ 3,433.75

HMA Approach: est. 25 Tons @ \$ 76.25 /Ton = \$ 1,906.25

**Total = \$ 170,170.00 (Base Bid)**

**Total = \$ 175,262.50 (Alternate Bid)**

Terms: \_\_\_\_\_

Commissioner Holewinski moved to accept all bids as presented and for our Engineer-Manager to review the information and be authorized to make the awards in the best interests of the Otsego County Road Commission. Motion carried.

The Engineer-Manager and Finance Director updated the Board of Road Commissioners on the progress of current road projects (including Poquette Road and Viking Club Road), city water hookup, Frontier - METRO ACT, new health insurance CAP limitations for 2013, direct costs on equipment, MERS, compensatory time early pay, millages, and 2013 budget decisions.

The level of Otsego Lake is 1271.38. The level of Bradford Lake is 1246.11.  
 Rain = 3.12"

The following permits were recommended for approval:

	<b><u>Applicant</u></b>	<b><u>Permit Type/No.</u></b>	<b><u>Road(s) Permitted</u></b>
1)	Austin Behling	Res. Dr. #112-09-28	Flott Road
2)	Robert Suchey	Res. Dr. #112-10-01	Lewis Road
3)	MichCon Gas	Bore Permit #4478	Five Lakes Road
4)	Michigan Electric Transmission Co.	OHL Permit #4479	Murner Road
5)	Michigan Electric Transmission Co.	OHL Permit #4480	Five Lakes Road
6)	Michigan Electric Transmission Co.	OHL Permit #4481	Poquette Road



**Regular Meeting of October 9, 2012 continued from page 386**

permits continued....

	<u>Applicant</u>	<u>Permit Type/No.</u>	<u>Road(s) Permitted</u>
7)	Michigan Electric Transmission Co.	OHL Permit #4482	Kosiara Road, West
8)	Michigan Electric Transmission Co.	OHL Permit #4483	Martindale Road
9)	Michigan Electric Transmission Co.	OHL Permit #4484	Winters Road, West
10)	Michigan Electric Transmission Co.	OHL Permit #4485	Huffman Lake Road
11)	James Concrete	Res. Dr. #112-10-02	Murner Road
12)	MichCon Gas	Plow Permit #4486	Timberly Lane
13)	MichCon Gas	Bore Permit #4487	Bent Tree Drive
14)	MichCon Gas	Bore Permit #4488	Michaywe' Drive
15)	MichCon Gas	Bore Permit #4489	Sandpiper Trail

Upon the recommendation of our Permit Agent, Commissioner Holewinski moved to approve the permits #1-15 as presented. Motion carried.

The next regular meetings were scheduled for Monday, October 22, 2012 at 1:00 p.m. and Monday, November 5, 2012 at 1:00 p.m.

At 3:35 p.m. Commissioner Tholl moved to close the regular meeting to discuss union negotiations.

Commissioner Holewinski seconded the motion.

Ayes: Commissioners Deming, Holewinski & Tholl

Nays: None

Abstain: None

Absent: None

Motion carried.

At 4:00 p.m. the regular meeting was re-opened.

There being no further business, Chairman Deming moved to adjourn the meeting at 4:00 p.m.

Signed: \_\_\_\_\_  
John R. Deming, Chairman

\_\_\_\_\_  
Roberta M. Tholl, Member

\_\_\_\_\_  
William T. Holewinski, Vice Chairman

\_\_\_\_\_  
Kelly A. McGinn, Board Secretary

## **SPECIAL MEETING**

**October 16, 2012**

The Board of County Road Commissioners for the County of Otsego met in special session at the Office, 669 West McCoy Road, Gaylord, Michigan, on October 16, 2012.

The meeting was called to order by Commissioner Holewinski at 10:00 a.m.

Roll Call - Present: Commissioners Deming, Holewinski and Tholl

Absent: None

Secretary/Finance Director and Engineer-Manager present

Others present: Duane Hunt, Steve Mench, Alan Boughner, Edward Schmidt, and Michael Dipzinski.

The Pledge of Allegiance was proclaimed.

Alan Boughner and Michael Dipzinski approached the Commissioners to discuss three issues with the 2012-2015 Union Contract. Article 31 (accrued overtime), Article 33 (vacation), and Article 45 (quarterly payments).

At 10:55 a.m. Commissioner Tholl moved to close the special meeting to discuss union negotiation issues. Only the Board members, Finance Director, and Engineer-Manager were present.

Commissioner Holewinski seconded the motion.

Ayes: Commissioners Deming, Holewinski & Tholl

Nays: None

Abstain: None

Absent: None

Motion carried.

At 12:00 p.m. the special meeting was re-opened.

The Board Chairman adjourned the meeting for lunch at noon.

The Board Chairman called the meeting back to order at 2:30 p.m.

The Board discussed the Union Contract with agreed upon modifications to Articles 31 and 45 that had been signed by the Union. The Board also discussed the GPS Letter of Agreement and the Grievance Settlement. Commissioner Tholl offered the following resolution and moved for its adoption:

### **RESOLUTION:**

WHEREAS the Board of County Road Commissioners for the County of Otsego has reviewed the terms of the Union Labor Contract with modifications to Article 31 and 45 for the period of 10/16/2012 through 12/31/2015, the GPS Letter of Agreement and the Grievance Settlement

NOW, THEREFORE, BE IT RESOLVED that the Board of County Road Commissioners of the County of Otsego hereby resolves to approve the Union Contract as presented, the GPS Letter of Agreement, the Grievance Settlement, and

**Special Meeting of October 16, 2012 continued from page 388**

BE IT FURTHER RESOLVED that Board Chairman John R. Deming, Vice Chairman William T. Holewinski, and Member Roberta M. Tholl are authorized to sign the contract, the GPS Letter of Agreement and the Grievance Settlement on behalf of the Otsego County Road Commission.

Commissioner Holewinski seconded the motion.

Ayes: Commissioners Deming, Holewinski, and Tholl

Nays: None

Absent: None

Abstain: None

Resolution adopted. Motion carried.

The Otsego County Road Commissioners discussed the Grievance Settlement and extending the \$800 payment to employees not on the bargaining unit and employed prior to April 18, 2012 and on the active payroll on the date of payment. Commissioner Tholl moved to extend the \$800 Grievance Settlement payment to employees not on the bargaining unit and employed prior to April 18, 2012 and on the active payroll on the date of payment. Motion carried.

There being no further business, Chairman Deming moved to adjourn the meeting at 5:40 p.m.

Signed: \_\_\_\_\_  
John R. Deming, Chairman

\_\_\_\_\_  
Roberta M. Tholl, Member

\_\_\_\_\_  
William T. Holewinski, Vice Chairman

\_\_\_\_\_  
Kelly A. McGinn, Board Secretary

## **REGULAR MEETING**

**October 22, 2012**

The Board of County Road Commissioners for the County of Otsego met in regular session at the Office, 669 West McCoy Road, Gaylord, Michigan, on October 22, 2012.

The meeting was called to order by Commissioner Deming at 1:00 p.m.

Roll Call - Present: Commissioners Deming, Holewinski, and Tholl

Absent: None

Secretary/Finance Director and Engineer-Manager present

Others present: Paul Beachnau, Doug Mummert, Blair Quesenberry, Jim Neeley, and Dave Matelski.

The Pledge of Allegiance was proclaimed.

Paul Beachnau provided an update of County Board activities.

The tabled permit request from Dan and Emily Moylan from the regular meeting on October 9, 2012 was discussed. The permit applicants were asking for a permit to place an invisible fence line inside the right-of-way of the platted alley located at the intersection of Buck Road and Idaho Avenue. After careful consideration of this permit request, Commissioner Holewinski moved to deny the permit application to place an invisible fence line inside the right-of-way of the platted alley located at the intersection of Buck Road and Idaho Avenue. Motion carried.

Blair Quesenberry of Precision Geophysical Inc. discussed getting a permit approved for seismographic testing they would like to complete using vibroseis trucks. This has been denied in the past. The Board tabled the permit request decision until the next regular meeting in November 2012. Motion carried.

Doug Mummert joined the meeting to ask for permission to sweep roads (using trees) in Otsego County for bear hunting and dog training from April through October each year. Commissioner Tholl moved to authorize the Engineer-Manager to draft a letter to Mr. Doug Mummert authorizing the permission to sweep roads with specific guidelines that must be followed. Commissioner Tholl also asked Mr. Doug Mummert to return to a regularly scheduled Board meeting next year to give status of the previous year's road sweep and for the need for continued authorization from the road commission for future sweeping. Motion carried.

Commissioner Tholl moved to approve the Minutes of the Regular Meeting of October 9, 2012 and the Special Meeting of October 16, 2012 with one clarification to the Special Meeting of October 16, 2012 to include those in attendance of the closed meeting at 10:55 a.m. Motion carried.

The Board reviewed the Financial Statement.

The current bills were read, audited and Commissioner Holewinski moved that the materials bills of October 22, 2012 in the amount of \$268,211.79 and the payroll paid on October 19, 2012 in the amount of \$79,716.64 be passed for payment and warrants be drawn on the County Treasurer for these amounts. Motion carried.

**Regular Meeting of October 22, 2012 continued from page 390**

Reminder of upcoming meetings:  
Straits Area Council – November 6, 2012

The Engineer-Manager and Finance Director updated the Board of Road Commissioners on the progress of current road projects (including Poquette Road and Viking Club Road), Winters Road access request from Northwestern Bank, city water hookup, Frontier - METRO ACT, future road millages, Safety Committee meeting minutes, status of hiring one full-time and one part-time driver, the upcoming Chamber of Commerce show at Treetops, preliminary 2013 budget review and limitations, and the status on the new 2012 Union Contract changes to MERS (B-2 plan for new hires and employee contribution changes) and Life Insurance increase to \$15,000.

The level of Otsego Lake is 1271.69. The level of Bradford Lake is 1247.1.  
Rain = 5.63”

The following permits were recommended for approval:

	<u><b>Applicant</b></u>	<u><b>Permit Type/No.</b></u>	<u><b>Road(s) Permitted</b></u>
1)	Siwecki Construction	Open Cut #4490	Old Stump Road
2)	David Paffi	Res. Dr. #112-10-08-01	Hilltop Road
3)	Rieth-Riley Construction Co., Inc.	Res. Dr. #112-10-08-02	Michaywe’ Drive
4)	Rieth-Riley Construction Co., Inc.	Res. Dr. #112-10-08-03	Michaywe’ Drive
5)	MichCon Gas	Plow Permit #4491	Summitview Drive
6)	MichCon Gas	Bore Permit #4492	Scenic Trail
7)	R. L. Morris	Ext. Permit #12-161	County Roads
8)	Woder Construction	Bore Permit #4493	Old State Road
9)	MichCon Gas	Plow Permit #4494	Shaggy Bark Court
10)	Randy Samkowiak, General Cont.	Bore Permit #4495	Pinehurst Avenue
11)	Randy Samkowiak, General Cont.	Bore Permit #4496	Pinehurst Avenue
12)	Randy Samkowiak, General Cont.	Bore Permit #4497	Pinehurst Avenue
13)	Randy Samkowiak, General Cont.	Bore Permit #4498	Pinehurst Avenue

Upon the recommendation of our Permit Agent, Commissioner Holewinski moved to approve the permits #1-13 as presented. Motion carried.

The next regular meetings were scheduled for Monday, November 5, 2012 at 1:00 p.m. and Wednesday, November 21, 2012 at 1:00 p.m.

There being no further business, Chairman Deming moved to adjourn the meeting at 3:23 p.m.

Signed: \_\_\_\_\_  
John R. Deming, Chairman

\_\_\_\_\_  
Robert M. Tholl, Member

\_\_\_\_\_  
William T. Holewinski, Vice Chairman

\_\_\_\_\_  
Kelly A. McGinn, Board Secretary

## REGULAR MEETING

November 05, 2012

The Board of County Road Commissioners for the County of Otsego met in regular session at the Office, 669 West McCoy Road, Gaylord, Michigan, on November 05, 2012.

The meeting was called to order by Commissioner Deming at 1:00 p.m.

Roll Call - Present: Commissioners Deming, Holewinski, and Tholl

Absent: None

Secretary/Finance Director and Engineer-Manager present

Others present: Paul Beachnau, Dave Matelski, Gary Johnson, Robin Johnson, Peggy Zinn, Pat Harmon, and Keith Ogden.

The Pledge of Allegiance was proclaimed.

Paul Beachnau provided an update of County Board activities.

Commissioner Tholl moved to approve the Minutes of the Regular Meeting of October 22, 2012. Motion carried.

The Board reviewed the Financial Statement.

The current bills were read, audited and Commissioner Holewinski moved that the materials bills of November 05, 2012 in the amount of \$444,563.12 and the payroll paid on November 02, 2012 in the amount of \$114,943.14 be passed for payment and warrants be drawn on the County Treasurer for these amounts. Motion carried.

The tabled permit request from Blair Quesenberry of Precision Geophysical Inc. from the regular meeting on October 22, 2012 was discussed. The permit applicant was asking for permit approval for seismographic testing using vibroseis trucks on pavement surfaces along various county roads. After careful consideration of this permit request, Commissioner Holewinski moved to deny the permit application for seismographic testing using vibroseis trucks on pavement surfaces along various county roads. Motion carried.

Reminder of upcoming meetings:

Straits Area Council – November 6, 2012

Insurance Pool – November 8, 2012 (Roberta to attend in Petoskey)

At 1:30 p.m. the Foremen met with the Board to discuss current activities. Discussion included equipment maintenance, building maintenance and repair, winter safety, road maintenance, inventory, signs, and winter staffing. The Shop Foreman, Parts Manager, and Finance Director updated the Board regarding a meeting with Arrow Uniform to discuss the contract and quality issues.

At 2:00 p.m. Pat Harmon and Keith Ogden of the Charlevoix County Road Commission joined the regular meeting to discuss past experiences with county wide road millages in Charlevoix County.

At 3:00 p.m. Gary Johnson, President of the Bradford Lake Association, asked for a letter to present to Maple Forest Township in support of reducing or eliminating Eurasian Watermilfoil (*Myriophyllum spicatum*), a problematic water plant.

**Regular Meeting of November 05, 2012 continued from page 392**

Gary Johnson and Robin Johnson also came in to discuss the lake level and dam issues at Big Bradford Lake. Peggy Zinn was also present. Gary Johnson presented some pictures, videos, and lake level readings he had been accumulating from the Big Bradford Lake dam. These lake levels collected by Gary Johnson were slightly different from lake level readings the Otsego County Road Commission had recorded, but were within the legal lake level range required by an existing court order. Gary Johnson, Robin Johnson, and Peggy Zinn feel that the dam leveling equipment is faulty. The Otsego County Drain Commission discussed having the dam equipment inspected and also incorporating some preventative measures to ensure no future tampering would happen at the dam site.

The Board discussed the proposed 2013 Contract with MDOT for the performance of preliminary engineering activities for the rehabilitation of Milbocker Road from South Townline Road easterly to Dickerson Road and McCoy Road from Highway I-75 Business Loop easterly to Highway M-32. Commissioner Tholl offered the following resolution and moved for its adoption:

**RESOLUTION:**

WHEREAS the Board of County Road Commissioners for the County of Otsego has discussed the proposed contract with MDOT for the performance of preliminary engineering activities for the rehabilitation of Milbocker Road from South Townline Road easterly to Dickerson Road and McCoy Road from Highway I-75 Business Loop easterly to Highway M-32,

NOW THEREFORE BE IT RESOLVED that the Board of County Road Commissioners for the County of Otsego hereby approves the proposed contract with MDOT for the performance of preliminary engineering activities for the rehabilitation of Milbocker Road from South Townline Road easterly to Dickerson Road and McCoy Road from Highway I-75 Business Loop easterly to Highway M-32.

Commissioner Holewinski seconded the motion.

Ayes: Commissioner Deming, Holewinski, and Tholl

Nays: None

Absent: None

Abstain: None

Resolution adopted. Motion carried.

The Engineer-Manager and Finance Director updated the Board of Road Commissioners on the progress of the Poquette Road Project, Old 27 South, city water hookup, Frontier - METRO ACT, equipment financing, the status on the drug policy, and computer upgrades.

The level of Otsego Lake is 1271.75. The level of Bradford Lake is 1247.0.

The following permits were recommended for approval:

	<u>Applicant</u>	<u>Permit Type/No.</u>	<u>Road(s) Permitted</u>
1)	MichCon Gas	Bore Permit #4499	Skiview Trail
2)	MichCon Gas	Bore Permit #4500	Michaywe Drive
3)	Gary Haskill Forest Products	Ext. Permit #12-162	County Roads
4)	J&N Construction	Comm. Dr. #112-10-25	Waters Road

**Regular Meeting of November 05, 2012 continued from page 393**

Permits continued...

	<u>Applicant</u>	<u>Permit Type/No.</u>	<u>Road(s) Permitted</u>
5)	MichCon Gas	Bore Permit #4501	Whispering Pines Drive
6)	MichCon Gas	Bore Permit #4502	Murner Road
7)	MichCon Gas	Bore Permit #4503	West Otsego Lake Drive
8)	MichCon Gas	Bore Permit #4504	Hayes Road
9)	MichCon Gas	Plow Permit #4505	Pebble Beach Drive
10)	MichCon Gas	Plow Permit #4506	Old 27 South
11)	MichCon Gas	Plow Permit #4507	Hayes Road
12)	MichCon Gas	Bore Permit #4508	Hayes Road
13)	MichCon Gas	Plow Permit #4509	Michaywe Drive

Upon the recommendation of our Permit Agent, Commissioner Holewinski moved to approve the permits #1-13 as presented. Motion carried.

The next regular meetings were scheduled for Wednesday, November 21, 2012 at 1:00 p.m. and Thursday, December 6, 2012 at 1:00 p.m.

There being no further business, Chairman Deming moved to adjourn the meeting at 4:25 p.m.

Signed: \_\_\_\_\_  
John R. Deming, Chairman

\_\_\_\_\_  
Roberta M. Tholl, Member

\_\_\_\_\_  
William T. Holewinski, Vice Chairman

\_\_\_\_\_  
Kelly A. McGinn, Board Secretary



**REGULAR MEETING**  
**November 21, 2012**

The Board of County Road Commissioners for the County of Otsego met in regular session at the Office, 669 West McCoy Road, Gaylord, Michigan, on November 21, 2012.

The meeting was called to order by Commissioner Deming at 1:00 p.m.

Roll Call - Present: Commissioners Deming, Holewinski, and Tholl  
Absent: None  
Secretary/Finance Director and Engineer-Manager present  
Others present: Paul Beachnau.

The Pledge of Allegiance was proclaimed.

Paul Beachnau provided an update of County Board activities.

Commissioner Tholl moved to approve the Minutes of the Regular Meeting of November 05, 2012. Motion carried.

The Board reviewed the Financial Statement.

The current bills were read, audited and Commissioner Holewinski moved that the materials bills of November 21, 2012 in the amount of \$232,673.18 and the payroll paid on November 16, 2012 in the amount of \$55,623.65 be passed for payment and warrants be drawn on the County Treasurer for these amounts. Motion carried.

The Engineer-Manager discussed a possible resolution in place of the letter request from the November 05, 2012 Regular Meeting to present to Maple Forest Township in support of reducing or eliminating Eurasian Watermilfoil (*Myriophyllum spicatum*), a problematic water plant. Commissioner Tholl offered the following resolution and moved for its adoption:

**RESOLUTION:**

WHEREAS the Board of County Road Commissioners for the County of Otsego has discussed making lake improvements to Big Bradford Lake by reducing or eliminating Eurasian Watermilfoil through approved treatment.

NOW THEREFORE BE IT RESOLVED that the Otsego County Road Commission and the Otsego County Drain Commission do hereby approve the Bradford Lake Association proposal for the Maple Forest Township Board pursuing a special assessment for improving Big Bradford Lake by reducing or eliminating Eurasian Watermilfoil through approved treatment.

Commissioner Deming seconded the motion.

Ayes: Commissioners Deming, Holewinski, & Tholl

Nays: None

Abstain: None

Absent: None

Motion carried.

**Regular Meeting of November 21, 2012 continued from page 395**

The Board discussed the proposed Hayes Township Agreement for Hayes Tower Road (beginning at Mancelona Road and going north .75 miles) which include HMA base crushing and shaping, trenching, earth excavation, embankment, aggregate base, HMA pavement, pavement markings and slope restoration to complete to Class A, all season status. Commissioner Tholl offered the following resolution and moved for its adoption:

**RESOLUTION:**

WHEREAS the Board of County Road Commissioners for the County of Otsego has discussed the proposed contract with Hayes Township for Hayes Tower Road (beginning at Mancelona Road and going north .75 miles) which include HMA base crushing and shaping, trenching, earth excavation, embankment, aggregate base, HMA pavement, pavement markings and slope restoration to complete to Class A, all season status,

NOW THEREFORE BE IT RESOLVED that the Board of County Road Commissioners for the County of Otsego hereby approves the proposed contract with Hayes Township for Hayes Tower Road (beginning at Mancelona Road and going north .75 miles) which include HMA base crushing and shaping, trenching, earth excavation, embankment, aggregate base, HMA pavement, pavement markings and slope restoration to complete to Class A, all season status.

Commissioner Holewinski seconded the motion.

Ayes: Commissioners Deming, Holewinski, and Tholl  
Nays: None  
Absent: None  
Abstain: None  
Resolution adopted. Motion carried.

The Board discussed the proposed 2013 Hayes Township Safety Project Agreement for Hayes Tower Road (beginning .75 miles north of Mancelona Road and going north 1.2 miles) which include HMA base crushing and shaping, trenching, earth excavation, embankment, aggregate base, HMA pavement, pavement markings, slope restoration, and Construction Engineering to complete to Class A, all season status. Commissioner Tholl offered the following resolution and moved for its adoption:

**RESOLUTION:**

WHEREAS the Board of County Road Commissioners for the County of Otsego has discussed the proposed 2013 Hayes Township Safety Project Agreement for Hayes Tower Road (beginning .75 miles north of Mancelona Road and going north 1.2 miles) which include HMA base crushing and shaping, trenching, earth excavation, embankment, aggregate base, HMA pavement, pavement markings, slope restoration, and Construction Engineering to complete to Class A, all season status,

NOW THEREFORE BE IT RESOLVED that the Board of County Road Commissioners for the County of Otsego hereby approves the proposed 2013 Hayes Township Safety Project Agreement for Hayes Tower Road (beginning .75 miles north of Mancelona Road and going north 1.2 miles) which include HMA base crushing and

**Regular Meeting of November 21, 2012 continued from page 396**

shaping, trenching, earth excavation, embankment, aggregate base, HMA pavement, pavement markings, slope restoration, and Construction Engineering to complete to Class A, all season status.

Commissioner Holewinski seconded the motion.

Ayes: Commissioners Deming, Holewinski, and Tholl

Nays: None

Absent: None

Abstain: None

Resolution adopted. Motion carried.

The Board discussed the proposed Hayes Township Agreement for Design Engineering of Hayes Tower Road (Mancelona Road north 0.75 miles) and Hayes Tower Road (from north end of 2013 Safety Project northerly 1.6 miles) and for the Construction Engineering (including daily inspection, staking, materials testing and project supervision) of Hayes Tower Road (Mancelona Road north 0.75 miles). Commissioner Tholl offered the following resolution and moved for its adoption:

**RESOLUTION:**

WHEREAS the Board of County Road Commissioners for the County of Otsego has discussed the proposed Hayes Township Agreement for Design Engineering of Hayes Tower Road (Mancelona Road north 0.75 miles) and Hayes Tower Road (from the north end of the 2013 Safety Project northerly 1.6 miles) and for the Construction Engineering (including daily inspection, staking, materials testing and project supervision) of Hayes Tower Road (Mancelona Road north 0.75 miles),

NOW THEREFORE BE IT RESOLVED that the Board of County Road Commissioners for the County of Otsego hereby approves the proposed Hayes Township Agreement for Design Engineering of Hayes Tower Road (Mancelona Road north 0.75 miles) and Hayes Tower Road (from the north end of the 2013 Safety Project northerly 1.6 miles) and for the Construction Engineering (including daily inspection, staking, materials testing and project supervision) of Hayes Tower Road (Mancelona Road north 0.75 Miles).

Commissioner Holewinski seconded the motion.

Ayes: Commissioners Deming, Holewinski, and Tholl

Nays: None

Absent: None

Abstain: None

Resolution adopted. Motion carried.

The County Foreman, Jerry Vinecki, attended the meeting to introduce our new full-time driver David Weisel and to discuss a possible policy for snowmobile fencing. The Otsego County Road Commissioners said that Jerry could research and create a possible snowmobile fencing policy for review at a later date.

The Engineer-Manager and Finance Director updated the Board of Road Commissioners on the progress of Pyke School Road, city water hookup, equipment financing, computer

**Regular Meeting of November 21, 2012 continued from page 397**

upgrades, garage door repair, part-time employees, lighting system upgrade, MAP-21 Federal Funding public hearing, Arrow Uniform, and budgets.

The level of Otsego Lake is 1271.69. The level of Bradford Lake is 1247.0.

The following permits were recommended for approval:

	<b><u>Applicant</u></b>	<b><u>Permit Type/No.</u></b>	<b><u>Road(s) Permitted</u></b>
1)	Great Lakes Energy	Bore Permit #4510	Gingell Road
2)	Frontier Communications	Plow Permit #4511	Gingell Road
3)	Frontier Communications	Bore Permit #4512	Gingell Road
4)	Henkels & McCoy, Inc.	Ext. Permit #12-163	County Roads
5)	Precision Geophysical	Misc. Permit #4513	Hemlock Street
6)	Precision Geophysical	Misc. Permit #4514	Alpena Street
7)	Precision Geophysical	Misc. Permit #4515	Washington Avenue
8)	Precision Geophysical	Misc. Permit #4516	Kelley Street
9)	Precision Geophysical	Misc. Permit #4517	Henry Stephens Street
10)	Precision Geophysical	Misc. Permit #4518	First Court Avenue
11)	Precision Geophysical	Misc. Permit #4519	Beech Street
12)	Precision Geophysical	Misc. Permit #4520	Linn Street
13)	Precision Geophysical	Misc. Permit #4521	Chub Lake Drive
14)	Precision Geophysical	Misc. Permit #4522	Old State Road
15)	Precision Geophysical	Misc. Permit #4523	Salem Road
16)	Precision Geophysical	Misc. Permit #4524	Kenyon Trail
17)	Precision Geophysical	Misc. Permit #4525	Mancelona Road
18)	Precision Geophysical	Misc. Permit #4526	Dodge Lake Road
19)	Precision Geophysical	Misc. Permit #4527	Old 27 South
20)	Precision Geophysical	Misc. Permit #4528	Dennis Lane
21)	Precision Geophysical	Misc. Permit #4529	Passenheim Road
22)	Precision Geophysical	Misc. Permit #4530	North Shore Drive
23)	Precision Geophysical	Misc. Permit #4531	Circle Drive
24)	Precision Geophysical	Misc. Permit #4532	Kenyon Trail, East
25)	Precision Geophysical	Misc. Permit #4533	North Heart Lake Drive
26)	Precision Geophysical	Misc. Permit #4534	East Heart Lake Drive
27)	Precision Geophysical	Misc. Permit #4535	West Heart Lake Drive
28)	Precision Geophysical	Misc. Permit #4536	Pointe Drive
29)	Precision Geophysical	Misc. Permit #4537	Kirtland Trail
30)	Precision Geophysical	Misc. Permit #4538	Softwood Trail
31)	Precision Geophysical	Misc. Permit #4539	Marlette Road
32)	Precision Geophysical	Misc. Permit #4540	Memorial Drive
33)	Precision Geophysical	Misc. Permit #4541	Beaver Street
34)	Precision Geophysical	Misc. Permit #4542	Lake Shore Drive
35)	Precision Geophysical	Misc. Permit #4543	Au Sable Trail
36)	Precision Geophysical	Misc. Permit #4544	Hayesego Trail
37)	Precision Geophysical	Misc. Permit #4545	Bradford Drive
38)	Precision Geophysical	Misc. Permit #4546	Cottonwood Avenue

**Regular Meeting of November 21, 2012 continued from page 398**

Permits continued:

	<u>Applicant</u>	<u>Permit Type/No.</u>	<u>Road(s) Permitted</u>
39)	Precision Geophysical	Misc. Permit #4547	Hartwick Road
40)	N.T.H. Construction	Ext. Permit #12-164	County Roads
41)	MichCon Gas	Plow Permit #4548	Sugar Hill Circle
42)	MichCon Gas	Plow Permit #4549	West Otsego Lake Drive
43)	MichCon Gas	Bore Permit #4550	Wilkinson Road
44)	MichCon Gas	Bore Permit #4551	Sunshine Lane
45)	MichCon Gas	Bore Permit #4552	Pinehurst Avenue
46)	Ernie L. Freeman	Res. Dr. #112-11-20-01	Finnegan Road
47)	JnJ Construction, Inc.	Res. Dr. #112-11-20-02	Saw Grass Court

Upon the recommendation of our Permit Agent, Commissioner Holewinski moved to approve the permits #1-47 as presented. Motion carried.

The next regular meetings were scheduled for Thursday, December 6, 2012 at 1:00 p.m. and Friday, December 21, 2012 at 1:00 p.m.

At 2:30 p.m. Commissioner Tholl moved to close the regular meeting to discuss union negotiations.

Commissioner Holewinski seconded the motion.

Ayes: Commissioners Deming, Holewinski & Tholl

Nays: None

Abstain: None

Absent: None

Motion carried.

At 3:25 p.m. the regular meeting was re-opened.

Commissioner Tholl discussed the removal of documents from a personnel file. Further discussion focused on the current union contract language, ethics, and legal issues.

There being no further business, Chairman Deming moved to adjourn the meeting at 3:37 p.m.

Signed: \_\_\_\_\_  
John R. Deming, Chairman

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Roberta M. Tholl, Member

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William T. Holewinski, Vice Chairman

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Kelly A. McGinn, Board Secretary

## **REGULAR MEETING**

**December 06, 2012**

The Board of County Road Commissioners for the County of Otsego met in regular session at the Office, 669 West McCoy Road, Gaylord, Michigan, on December 06, 2012.

The meeting was called to order by Commissioner Deming at 1:00 p.m.

Roll Call - Present: Commissioners Deming, Holewinski, and Tholl

Absent: None

Secretary/Finance Director and Engineer-Manager present

Others present: Paul Beachnau, Dave Matelski, Mary Sanders, Dan Wagar, Wayne Tyler, Bill Giles, Tom Wagar, and Nico Tucker.

The Pledge of Allegiance was proclaimed.

Paul Beachnau provided an update of County Board activities.

Commissioner Tholl moved to approve the Minutes of the Regular Meeting of November 21, 2012 with a few minor grammatical changes. Motion carried.

The Board reviewed the Financial Statement.

The current bills were read, audited and Commissioner Tholl moved that the materials bills of December 06, 2012 in the amount of \$177,174.70, a special MERS material bill of December 07, 2012 in the amount of \$48,073.43, and the payroll paid on November 30, 2012 in the amount of \$54,988.75 be passed for payment and warrants be drawn on the County Treasurer for these amounts. Motion carried.

Reminder of upcoming meetings:

Straits Area Council – February 5, 2013 at Audies in Mackinaw

UPRBA – February 7-8, 2013 at the Holiday Inn in Marquette

County Engineers' Workshop – February 12-14, 2013 at Kewadin Casino in Sault Ste. Marie.

At 1:30 p.m. the Foremen met with the Board to discuss current activities. Discussion included equipment maintenance, building maintenance and repair, winter safety, road maintenance, inventory, signs, training, and winter staffing.

At 2:00 p.m., Chairman Deming opened the public hearing for MAP-21 Federal Funding. The Engineer-Manager passed out a sheet showing our 5-year program with the projects identified. Questions and comments were received from the members in the audience. Commissioner Tholl moved to approve the MAP-21 Federal Funding plan as presented. Motion carried. Commissioner Deming closed the hearing.

The Otsego County Economic Alliance is seeking support for its programs. Commissioner Deming moved that due to the assistance from the Otsego County Economic Alliance in helping the road commission to obtain funding for various road projects, the Otsego County Road Commission will contribute two thousand five hundred dollars (\$2,500.00) yearly for the next three years to provide support for the Otsego County Economic Alliance. Motion carried.

**Regular Meeting of December 06, 2012 continued from page 400**

The Engineer-Manager and Finance Director updated the Board of Road Commissioners on the proposed 2013 Corwith Township Projects, results of the county parade (the Otsego County Road Commission received "Best Business"), city water hookup, equipment financing and budgeting, computer upgrades, garage door repair, PMP Personnel Services, health insurance rates, uniforms, Christmas hams, and current work load in the office.

The Commissioners will provide an appreciation lunch for staff at 11:00 a.m. on December 21, 2012 at the Sugar Bowl Restaurant in Gaylord.

The Board discussed the implementation of the employer's final offer of the Substance Abuse Policy presented in mediation on November 28, 2012. Commissioner Tholl offered the following resolution and moved for its adoption:

**RESOLUTION:**

WHEREAS the Board of County Road Commissioners for the County of Otsego does hereby affirm the November 28, 2012 implementation of the employer's final offer of the Substance Abuse Policy,

NOW THEREFORE BE IT RESOLVED that the Board of County Road Commissioners for the County of Otsego does hereby affirm the November 28, 2012 implementation of the employer's final offer of the Substance Abuse Policy.

Commissioner Holewinski seconded the motion.

Ayes: Commissioners Deming, Holewinski, and Tholl

Nays: None

Absent: None

Abstain: None

Resolution adopted. Motion carried.

The level of Otsego Lake is 1271.73. The level of Bradford Lake is 1247.0.

The following permits were recommended for approval:

	<b><u>Applicant</u></b>	<b><u>Permit Type/No.</u></b>	<b><u>Road(s) Permitted</u></b>
1)	Team Services	Ext. Permit #12-165 thru #12-171	County Roads
2)	Gaylord Area Snowmobile Trails Council	Misc. Permit #4553	County Roads
3)	Gaylord Area Snowmobile Trails Council	Ext. Permit #12-172	County Roads
4)	Gaylord Area Snowmobile Trails Council	Ext. Permit #12-173	County Roads
5)	Michigan Electric Transmission Co.	Annual Permit	County Roads
6)	Team Services, LLC	Ext. Permit #12-174	County Roads
7)	MichCon Gas	Bore Permit #4554	Mapleleaf Drive
8)	Core Energy, LLC	Plow Permit #4555	Waters Road

**Regular Meeting of December 06, 2012 continued from page 401**

Permits continued...

	<b><u>Applicant</u></b>	<b><u>Permit Type/No.</u></b>	<b><u>Road(s) Permitted</u></b>
9)	Core Energy, LLC	Plow Permit #4556	Gingell Road
10)	Core Energy, LLC	Bore Permit #4557	Waters Road
11)	Core Energy, LLC	Bore Permit #4558	Gingell Road

Upon the recommendation of our Permit Agent, Commissioner Holewinski moved to approve the permits #1-11 as presented. Motion carried.

The next regular meetings were scheduled for Friday, December 21, 2012 at 1:00 p.m. and Monday, January 7, 2013 at 1:00 p.m.

There being no further business, Chairman Deming moved to adjourn the meeting at 4:05 p.m.

Signed: \_\_\_\_\_  
John R. Deming, Chairman

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Roberta M. Tholl, Member

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William T. Holewinski, Vice Chairman

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Kelly A. McGinn, Board Secretary



**REGULAR MEETING**  
**December 21, 2012**

The Board of County Road Commissioners for the County of Otsego met in regular session at the Office, 669 West McCoy Road, Gaylord, Michigan, on December 21, 2012.

The meeting was called to order by Chairman Deming at 1:00 p.m.

Roll Call - Present: Commissioners Deming, Holewinski, and Tholl  
Absent: None  
Secretary/Finance Director and Engineer-Manager present  
Others Present: Dave Matelski

The Pledge of Allegiance was proclaimed.

Commissioner Tholl moved to approve the Minutes of the Regular Meeting of December 6, 2012 as presented. Motion carried.

The Board reviewed the Financial Statement.

The current bills were read, audited and Commissioner Tholl moved that the materials bills of December 21, 2012 in the amount of \$137,641.20 and the payroll paid on December 14, 2012 in the amount of \$79,842.44 be passed for payment and warrants be drawn on the County Treasurer for these amounts. Motion carried.

Reminder of upcoming meetings:

PREC – MTA Conference – January 22-24, 2013 - Detroit

Straits Area Council – February 5, 2013 - Audies

UPRBA – February 7-8, 2013 - Marquette

County Engineers' Workshop – February 12-14, 2013 – Kewadin, Sault Ste Marie

CRAM Annual Highway Conference – March 5-7, 2013 - Lansing

The Engineer-Manager presented the construction plan title sheet for the 2013 Hayes Tower Road Safety Project as provided by C2AE. Commissioner Tholl offered the following resolution and moved for its adoption:

**RESOLUTION:**

WHEREAS the Board of County Road Commissioners for the County of Otsego has discussed the construction plan title sheet for the 2013 Hayes Tower Road Safety Project.

NOW THEREFORE BE IT RESOLVED that the Board of County Road Commissioners for the County of Otsego hereby approve providing signatures for the construction plan title sheet and moving forward with the 2013 Hayes Tower Road Safety Project.

Commissioner Deming seconded the motion.

Ayes: Commissioners Deming, Holewinski & Tholl

Nays: None

Abstain: None

Absent: None

Resolution adopted. Motion carried.

**Regular Meeting of December 21, 2012 continued from page 403**

The Engineer-Manager discussed a DNR request to upgrade Little McMaster's Creek Trail. The Board of Commissioners decided to table this request until reviewing the 2013 road projects in the new year.

The Engineer-Manager discussed the 1997 Petition of Abandonment of Charles Sanders Road. Based on legal representation and review, it is the opinion of the Otsego County Road Commission that no portion of Charles Sanders Road had been abandoned.

At 2:00 p.m. Chairman Deming opened the public hearing for the commission budgets: the revised budget for 2012 and the proposed budget for 2013. There were no members of the public present to ask questions or to offer comment. Commissioner Tholl moved to approve the amended 2012 Budget as presented by our Engineer-Manager and Finance Director as follows:

**2012 REVENUES**

Permits	\$ 30,142
Federal Aid - MAP-21/HPP	1,339,526
Safety Funds	
Jobs Today	
Forest	85,109
M.T.F. Funds	3,572,558
Township Contributions	630,441
State Trunkline	1,127,452
Interest	981
Other Contributions	693,191
Misc. Revenues	<u>18,183</u>
Sub-Total	\$7,497,583
HPP Funds	
Jobs Today	<u>                    </u>
TOTAL	\$7,497,583

**2012 EXPENSES**

Primary Heavy Maint.	\$2,046,919
Local Heavy Maint.	789,564
Primary Maintenance	1,195,149
Local Maintenance	1,429,976
State Trunkline	1,127,452
Direct Equipment	884,724
Indirect Equipment	626,215
Operating	350,767
Less Rental	(1,352,260)
Net Administrative	558,925
Capital Outlay	246,581
Less Depreciation	( 300,000)
Debt	30,000
Interest	<u>43,646</u>
Sub-Total	\$7,677,658
Contingency	<u>( 180,075)</u>
TOTAL	\$7,497,583

**Regular Meeting of December 21, 2012 continued from page 404**

None opposed. Motion carried.

Commissioner Tholl moved to approve the 2013 Budget as presented by our Engineer-Manager and Finance Director as follows:

**2013 REVENUES**

Permits	\$ 45,842
Federal Aid - MAP-21/HPP	3,502,805
Safety Funds	
Jobs Today	
Forest	85,109
M.T.F. Funds	3,551,266
Township Contributions	1,038,700
State Trunkline	980,700
Interest	1,070
Other Contributions	522,205
Misc. Revenues	<u>6,418</u>
Sub-Total	\$ 9,734,115
HPP Funds	
Jobs Today	<u>                    </u>
TOTAL	\$ 9,734,115

**2013 EXPENSES**

Primary Heavy Maint.	\$ 4,808,664
Local Heavy Maint.	384,245
Primary Maintenance	1,275,758
Local Maintenance	1,464,545
State Trunkline	980,700
Direct Equipment	870,631
Indirect Equipment	570,804
Operating	352,920
Less Rental	( 1,351,916)
Net Administrative	535,593
Capital Outlay	107,000
Less Depreciation	( 340,000)
Debt	30,000
Interest	<u>36,238</u>
Sub-Total	\$ 9,725,182
Contingency	<u>8,933</u>
TOTAL	\$ 9,734,115

None opposed. Motion carried.

The public hearing was closed at 2:30 p.m.

**Regular Meeting of December 21, 2012 continued from page 405**

The Engineer-Manager and Finance Director updated the Board of Road Commissioners on a proposed overtime list call-in guide, upcoming 455C fringe rate spread, upcoming new equipment rates, year-end status, future vacation payouts, and important CRAM organization associations and assessments.

The level of Otsego Lake is 1271.79. The level of Bradford Lake is 1247.01.

The following permits were recommended for approval:

	<u>Applicant</u>	<u>Permit Type/No.</u>	<u>Road(s) Permitted</u>
1)	Core Energy, LLC	Plow Permit #4555	Waters Road
2)	Core Energy, LLC	Plow Permit #4556	Gingell Road
3)	Core Energy, LLC	Bore Permit #4557	Waters Road
4)	Core Energy, LLC	Bore Permit #4558	Gingell Road
5)	Consumers Energy Company	Annual Permit	County Roads
6)	Wcisel Construction Inc.	Ext. Permit #12-175	County Roads
7)	Wcisel Construction Inc.	Ext. Permit #12-176	County Roads
8)	AT&T	Annual Permit	County Roads

Upon the recommendation of our Permit Agent, Commissioner Tholl moved to approve the permits #1-8 as presented. Motion carried.

The next two meetings will be Monday, January 7, 2013 at 1:00 p.m. and Monday, January 21, 2013 at 1:00 p.m.

There being no further business, Chairman Deming moved to adjourn the meeting at 3:20 p.m.

Signed: \_\_\_\_\_  
John R. Deming, Chairman

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Roberta M. Tholl, Member

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William T. Holewinski, Vice Chairman

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Kelly A. McGinn, Board Secretary