

APPROVED

**MINUTES for the
REGULAR MEETING OF THE
OTSEGO COUNTY ROAD COMMISSION
HELD ON THURSDAY, MARCH 12, 2015, AT 9:00 A.M.
AT THE OFFICE LOCATED AT 669 MCCOY ROAD, GAYLORD, MICHIGAN**

ITEM 1 - PLEDGE OF ALLEGIANCE

Meeting called to order by the Chairman Tholl at 9:00 a.m. Pledge of Allegiance.

ITEM 2 - ROLL CALL

Upon roll call, the following Commissioners responded:

Holewinski, Present

Matelski, Present

Tholl, Present

In addition, the following staff members were present: Tom Deans, Engineer-Manager; Becky Jerry, Board Secretary.

ITEM 3 – APPROVAL OF MINUTES

Motion by Commissioner Holewinski to approve Regular Meeting Minutes dated February 26, 2015 as presented, seconded by Commissioner Matelski. Three ayes, no nays. Motion carried.

ITEM 4 – BILLS, PAYROLL, AND FINANCIAL STATEMENTS

Board reviewed financial statements. **Discussion. Motion by Commissioner Matelski to approve payment of payroll dated March 6, 2015, in the amount of \$57,583.18, accounts payable dated March 12, 2015 in the amount of \$116,587.87, and current Financial Statements, seconded by Commissioner Holewinski. Three ayes, no nays. Motion carried.**

ITEM 5 – PUBLIC COMMENT

None.

ITEM 6 – MEETINGS

Discussion on MDOT meeting and Commissioners' Seminar. Commissioners Tholl and Holewinski to attend Commissioners' Seminar.

ITEM 7 – COUNTY UPDATE

Paul Beachnau, liaison for the County of Otsego Board of Commissioners, provided County update and discussed upcoming sales tax proposal.

ITEM 8 – FOREMEN'S REPORT

Foremen updated Board on road maintenance and projects, inventory balances, road equipment purchases, truck repairs, safety issue, personnel matters. Discussion on the retirement of an employee. Commissioner Holewinski extended a thank you to the employee who did a great job on Old 27.

ITEM 9 – MISCELLANEOUS

- A. Safety Breakfast. **Motion by Commissioner Holewinski to hold the Safety Breakfast on Thursday, May 14, 2015 at 6:00 a.m., seconded by Commissioner Matelski. Office Management to send out bid proposals. Three ayes, no nays. Motion carried.**
- B. Bagley Township Agreements. Board reviewed proposed contracts for Van Tyle and Dickerson Roads.
 - **Motion by Commissioner Holewinski to approve the contract between the Otsego County Road Commission and Bagley Township for road improvements on Van Tyle Road, seconded by Commissioner Matelski. Three ayes, no nays. Motion carried.**
 - **Motion by Commissioner Holewinski to approve the contract between the Otsego County Road Commission and Bagley Township for road improvements on Dickerson Road, seconded by Commissioner Matelski. Three ayes, no nays. Motion carried.**

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- C. Flashing signal/Corwith Township. Discussion on flashing signals in Corwith Township and on McCoy Road. Management to review.
- D. Engineer-Manager/Finance Updates. Discussions were held on the following:
 - Purchasing policies
 - Update Resolution for check signing authorization
 - Opening outlet to Otsego Lake
 - Issuance of bonds
- E. Construction Permits. The following permits are recommended for approval:

	Applicant	Permit Type/No.	Roads Permitted
1	ITC	Ext. Permit #15-029 through #15-039	County Roads
2	Payne & Dolan, Inc.	Ext. Permit #15-040 through #15-045	County Roads
3	Pigeon Telephone Company	Annual Permit	County Roads
4	Drogt and Sons Excavating, Inc.	Ext. Permit #15-046	County Roads
5	Consumers Energy	Seasonal Permit #FL15-01 through FL15-09	To Be Determined
6	Walthers Farms	Misc. Permit #4907	Camp Ten Road

Motion by Commissioner Matelski, upon recommendation of the Road Commission’s Permit Agent, to approve the permits listed in 1-6 as presented, seconded by Commissioner Holewinski. Three ayes, no nays. Motion carried.

F. Otsego Lake level – 1273.97/Bradford Lake level 1246.50

ITEM 10 – ADJOURNMENT

Thursday, March 26, 2015, at 9:00 a.m. was recognized as next regularly scheduled Board meeting.

Chairman Tholl moved to adjourn the meeting at 11:25 a.m., seconded by Commissioner Holewinski. Three ayes, no nays. Motion carried.

Roberta M. Tholl, Chairman

David C. Matelski, Vice Chairman

William T. Holewinski, Member

Rebecca L. Jerry, Board Secretary