

APPROVED

**MINUTES for the  
REGULAR MEETING OF THE  
OTSEGO COUNTY ROAD COMMISSION  
HELD ON THURSDAY, MARCH 21, 2019 AT 9:00 A.M.  
AT THE OFFICE LOCATED AT 669 MCCOY ROAD, GAYLORD, MICHIGAN**

**ITEM 1 - PLEDGE OF ALLEGIANCE**

Meeting called to order by Chair, Holewinski, at 9:00 a.m. Pledge of Allegiance.

**ITEM 2 - ROLL CALL**

Upon roll call, the following Commissioners responded:

Camiller, Present  
Dipzinski, Present  
Heinz, Present  
Holewinski, Present  
Huff, Present

In addition, the following staff members were present: Jason Melancon, Manager; Becky Jerry, Board Secretary.

**ITEM 3 – ADDITIONS TO AGENDA**

None.

**ITEM 4 – APPROVAL OF AGENDA**

**Motion by Huff, and seconded by Dipzinski to approve the Agenda as presented. Five ayes, no nays. Motion carried.**

**ITEM 5 - CONFLICT OF INTEREST**

*Do Commissioners or any Commissioners feel other Commissioners may have a conflict on any matter addressed on this Agenda?* Roll call: Camiller, no; Dipzinski, no; Heinz, no; Holewinski, no; Huff, no.

**ITEM 6 – CONSENT CALENDAR**

The purpose of the Consent Calendar is to expedite business by grouping non-controversial items together without discussion. Any member of the Commission, staff, or the public may ask that any item on the Consent Calendar be removed and placed elsewhere on the Agenda for full discussion. Such requests will be automatically respected.

If an item is not removed from the Consent Calendar, the action noted in parentheses on the Agenda is approved by a single Commission action adopting the Consent Calendar. The Manager recommends the following items be adopted:

- A. *Minutes:* The Board approves the Regular Meeting Minutes dated February 21, 2019.
- B. *Payroll:* The Board approves Payroll #5 (\$89,737.88), and Payroll #6 (\$100,636.77) respectfully.
- C. *Accounts Payable:* The Board approves Accounts Payable C/2-4 (\$2,288.89) to be paid through the General (201) account, C/3-1 (\$3,283.02) to be paid through the General (201) account, C/3-2 (\$44,283.64) to be paid through the General (201) account, C/3-3 (\$200,238.08) to be paid through the General (201) account, C/3-4 (\$59,599.17) to be paid through the General (201) account, C/3-5 (\$5,590.00) to be paid through the General (201) account, and the Accounts Payable Check Register dated 2/01/2019 to 2/28/2019.

**Motion by Huff, and seconded by Heinz to approve items on the Consent Calendar. Five ayes, no nays. Motion carried.**

**ITEM 7 – APPOINTMENTS**

Rachel Frisch, Otsego County Administrator/Salt Barn Bond Payoff.

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- Discussion on bond payoff. In addition, Rachel Frisch went over bond payoff procedures. Further discussion held.
- **Motion by Huff, and seconded by Dipzinski to approve the payoff off of the salt barn bond in the amount of \$669,937.50 plus bond counsel and bond agent fees in the amount of \$2,250.00 for a total amount of \$672,187.50 to be paid from the building escrow fund. Five ayes, no nays. Motion carried.**

### ITEM 8 – COUNTY UPDATE

None.

### ITEM 9 – PUBLIC COMMENT

1. Keith Huff, Charlton Township, discussed concerns about road improvements and funding of roads within their township. Also discussed were Hetheron Road project, local match monies, maintenance of roads, options of road treatments.
2. Henry Mason, County of Otsego Board Commissioner, discussed road deterioration and other options of road treatments and the possibility of returning roads to gravel.
3. Dave Matelski gave input on gravel costs and maintaining of gravel roads costing more in the long run.
4. Also discussed were the following:
  - Meridian Line Road
  - Performing traffic counts on roads.
  - Sparr Road.
  - Logging operations and oil companies causing damage to roads.
  - Type of road repairs/being cost effective.

### ITEM 10 – UPCOMING MEETINGS

- A. Board Meeting dates: April 18, 2019 and May 16, 2019
- B. MTA Meeting: April 16, 2019; Dover Township at 6:00 p.m.
- C. Safety Breakfast: Thursday, May 2, 2019 at 6 a.m.
- D. Straits Council Meeting: May 7, 2019

### ITEM 11 – FINANCE REPORT/BUDGETS

Questions/discussion held.

### ITEM 12 – OLD BUSINESS/UNFINISHED BUSINESS

Purchase of Grader. Manager went over his recommendation to purchase a 2019 Michigan CAT grader (140M3AWD) with all-wheel drive. **Motion by Huff, and seconded by Dipzinski to approve the purchase of a 2019 Michigan CAT grader (140M3AWD) from Michigan CAT in the amount of \$287,864.00 (includes warranty), to be paid from the equipment escrow fund. Discussion. Five ayes, no nays. Motion carried.**

### ITEM 13 – NEW BUSINESS

Dipzinski reported he and the Manager will be on the radio the third Tuesday of every month at 6:45 a.m. to report on Road Commission issues.

### ITEM 14 – CORRESPONDENCE AND REPORTS

1. Manager's Report. Discussed under Old Business.
2. Board secretary went over correspondence included in packet: 1) MDOT e-mail transmission dated February 28, 2019/Overpayments; 2) Michigan Department of Treasury correspondence dated March 1, 2019/Corrective Action Plans; 3) MCRCSIP correspondence dated March 5, 2019/Board of Director Positions; 4) Triston Cole correspondence dated March 14, 2019/Legislative Special Tribute. Discussions held.

### ITEM 15 – MISCELLANEOUS AND OTHER

None.

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**ITEM 16 – ADJOURNMENT**

**Motion by Huff, and seconded by Camiller to adjourn meeting at 10:08 a.m. Five ayes, no nays. Motion carried.**

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William Holewinski, Chairman

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Rebecca Jerry, Board Secretary