

APPROVED

**MINUTES for the
REGULAR MEETING OF THE
OTSEGO COUNTY ROAD COMMISSION
HELD ON WEDNESDAY, JUNE 24, 2015, AT 1:00 P.M.
AT THE OFFICE LOCATED AT 669 MCCOY ROAD, GAYLORD, MICHIGAN**

ITEM 1 - PLEDGE OF ALLEGIANCE

Meeting called to order by Vice Chairman Matelski at 1:00 p.m. Pledge of Allegiance.

ITEM 2 - ROLL CALL

Upon roll call, the following Commissioners responded:

Holewinski, Present

Matelski, Present

Tholl, Absent

In addition, the following staff members were present: Tom Deans, Engineer-Manager; Becky Jerry, Board Secretary.

ITEM 3 – ADDITIONS TO AGENDA

None.

ITEM 4 – APPROVAL OF AGENDA

Motion by Commissioner Holewinski to approve the Agenda as presented, seconded by Commissioner Matelski. Two ayes, no nays. Motion carried.

ITEM 5 – CONSENT CALENDAR

The purpose of the Consent Calendar is to expedite business by grouping non-controversial items together without discussion. Any member of the Commission, staff, or the public may ask that any item on the Consent Calendar be removed and placed elsewhere on the Agenda for full discussion. Such requests will be automatically respected.

If an item is not removed from the Consent Calendar, the action noted in parentheses on the Agenda is approved by a single Commission action adopting the Consent Calendar. The Manager recommends the following items be adopted:

- A. *Minutes*: The Board approves the Regular Meeting Minutes dated June 9, 2015.
- B. *Payroll*: The Board approves Payroll #12 \$54,275.56, respectively.
- C. *Accounts Payable*: The Board approves Accounts Payable AP/6-2 in the amount of \$176,422.87.

Motion by Commissioner Holewinski and seconded by Commissioner Matelski to approve items on the Consent Calendar. Ayes: Unanimous. Motion carried.

ITEM 6 – PUBLIC COMMENT

Duane Snook, a resident adjacent to Pine Street, attended the meeting to discuss his concern with the maintenance upkeep of the Road Commission's small detention basin located off Pine Street. The Engineer-Manager conveyed to the Board that in return for the installation of the basin in 2013 that is partially on Mr. Snook's property, the Road Commission agreed to maintain and keep the detention basin relatively free of debris on an annual basis.

ITEM 10 – APPOINTMENTS

1. James Anderson went over 2014 audit.
2. Jason Bodel, MDOT, went over Krys Road at M32 traffic count/statistics with Board members. Discussion.

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ITEM 8 – COUNTY UPDATE

Board secretary went over items Chairman Tholl wanted presented to the Board in regards to the County Board meeting.

ITEM 7 – UPCOMING MEETINGS

Board went over meeting dates. July meeting dates will be July 9 and July 23 at 9:00 a.m. Commissioner Holewinski presented Board with the U.P. Road Builders Conference update. Board Secretary to register Engineer-Manager and the Commissioners who wish to attend the MCRCSIP/CRASIF Joint Insurance Conference in Mt. Pleasant on July 22.

ITEM 9 – FINANCE REPORTS/BUDGETS

Discussion was held on the following:

- A. Discussion on financial statements.
- B. Retiree Healthcare Benefits. **Motion by Commissioner Holewinski for Otsego County Road Commission to provide out of state retiree healthcare with the Road Commission liability being capped at \$350.00 per month and retiree responsible for any amount over and above the capped amount and to authorize Tom Deans, Engineer-Manager, to sign the Municipality Plan Summary and Rates, seconded by Commissioner Matelski. Two ayes, no nays. Motion carried.**
- C. Discussion on wages of part-time office staff. **Motion by Commissioner Holewinski to increase wages of part-time office employee by \$2.00 per hour effective with today’s date, seconded by Commissioner Matelski. Roll call vote: Holewinski, yes; Matelski, yes. Two ayes, no nays. Motion carried.**

ITEM 11 – OLD BUSINESS

None.

ITEM 12 – NEW BUSINESS

- A. Plat of Heart Lake Subdivision. Discussion. **Motion by Commissioner Holewinski to approve the Resolution to Vacate Portion of Platted Street and Disclaimer of Right, Title and Interest pertaining to Case No.: 02-9956-CH(A) Amended Judgment by Default and Consent Vacating a Portion of Lake Drive in the Plat of Heart Lake Subdivision, seconded by Commissioner Matelski. Roll call vote: Holewinski, yes; Matelski, yes. Two ayes, no nays. Motion carried.**

ITEM 13 – CORRESPONDENCE AND REPORTS

None.

ITEM 14 – MISCELLANEOUS AND OTHER

- A. Permits.

	Applicant	Permit Type/No.	Roads Permitted
1	Tyler Clark	Res. Dr. #115-06-08	Thumm Road
2	A-1 Harveys Asphalt	Res. Dr. #115-06-09-01	Pheasant Run
3	A-1 Harveys Asphalt	Res. Dr. #115-06-09-02	Cardinal Court
4	A-1 Harveys Asphalt	Res. Dr. #115-06-09-03	Pine Briar Lane
5	Rod Thomas	Res. Dr. #115-06-09-04	Sonnen-Schein Drive
6	Presque Isle Electric & Gas	Plow Permit #4950	Birchdale Drive
7	Presque Isle Electric & Gas	Bore Permit #4951	Hollybrook Drive
8	Presque Isle Electric & Gas	Bore Permit #4952	Birchdale Drive
9	Presque Isle Electric & Gas	Bore Permit #4953	Birchdale Drive
10	Presque Isle Electric & Gas	Bore Permit #4954	Southview Drive
11	Presque Isle Electric & Gas	Plow Permit #4955	Southview Drive
12	Presque Isle Electric & Gas	Plow Permit #4956	Pineridge Drive
13	Presque Isle Electric & Gas	Bore Permit #4957	Glenvale Drive
14	Presque Isle Electric & Gas	Plow Permit #4958	Havenwood Drive
15	Presque Isle Electric & Gas	Bore Permit #4959	Havenwood Drive

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16	Presque Isle Electric & Gas	Bore Permit #4960	Northvale Road
17	Presque Isle Electric & Gas	Bore Permit #4961	Glenvale Drive
18	Presque Isle Electric & Gas	Plow Permit #4962	Coolwater Avenue
19	Presque Isle Electric & Gas	Bore Permit #4963	Coolwater Avenue
20	Presque Isle Electric & Gas	Bore Permit #4964	Hollybrook Drive
21	Presque Isle Electric & Gas	Plow Permit #4965	Hollybrook Drive
22	Presque Isle Electric & Gas	Bore Permit #4966	Coolwater Avenue
23	Presque Isle Electric & Gas	Plow Permit #4967	Hollybrook Drive
24	Presque Isle Electric & Gas	Bore Permit #4968	Valleybrook Drive
25	Presque Isle Electric & Gas	Bore Permit #4969	Valleybrook Drive
26	Presque Isle Electric & Gas	Bore Permit #4970	Coolwater Avenue
27	Presque Isle Electric & Gas	Bore Permit #4971	Southview Drive
28	Presque Isle Electric & Gas	Bore Permit #4972	Pineridge Drive
29	Presque Isle Electric & Gas	Plow Permit #4973	Grandview Drive
30	Presque Isle Electric & Gas	Plow Permit #4974	Northvale Road
31	Tyler Branigan	Misc. Permit #4975	Old 27 North
32	Wolverine Power Cooperative	Com. Dr. #115-06-16-01	Flott Road
33	DTE Gas	Plow Permit #4976	Hillside Avenue
34	DTE Gas	Plow Permit #4977	Hillside Avenue
35	Tim O'Rourke	Res. Dr. #115-06-17-01	Fischer Road
36	Gerald Charles	Res. Dr. #115-06-17-02	Whitehouse Trail
37	American Waste Inc.	Ext. Permit #15-110	County Roads
38	Siwecki Construction	Temp. Dr. #115-06-18-01	Hayes Tower Road
39	DTE Gas	Bore Permit #4978	Tom Street
40	DTE Gas	Plow Permit #4979	Woodcock Court

Motion by Commissioner Holewinski, upon recommendation of the Road Commission’s Permit Agent, to approve the permits listed in 1-40 as presented, seconded by Commissioner Matelski. Two ayes, no nays. Motion carried.

B. Otsego Lake level – 1273.94/Bradford Lake level 1246.9 (Rain Gauge 1.49”).

ITEM 15 – ADJOURNMENT

Vice Chairman Matelski moved to adjourn the meeting at 3:06 p.m.

ABSENT

 Roberta M. Tholl, Chairman

 David C. Matelski, Vice Chairman

 William T. Holewinski, Member

 Rebecca L. Jerry, Board Secretary