

APPROVED

**MINUTES for the
REGULAR MEETING OF THE
OTSEGO COUNTY ROAD COMMISSION
HELD ON THURSDAY, AUGUST 27, 2015, AT 9:00 A.M.
AT THE OFFICE LOCATED AT 669 MCCOY ROAD, GAYLORD, MICHIGAN**

ITEM 1 - PLEDGE OF ALLEGIANCE

Meeting called to order by Chairman Tholl at 9:00 a.m. Pledge of Allegiance.

ITEM 2 - ROLL CALL

Upon roll call, the following Commissioners responded:

Holewinski, Present

Matelski, Present

Tholl, Present

In addition, the following staff members were present: Tom Deans, Engineer-Manager; Becky Jerry, Board Secretary.

ITEM 3 – ADDITIONS TO AGENDA

None.

ITEM 4 – APPROVAL OF AGENDA

Motion by Commissioner Matelski to approve the Agenda as presented, seconded by Commissioner Holewinski. Three ayes, no nays. Motion carried.

ITEM 5 – CONSENT CALENDAR

The purpose of the Consent Calendar is to expedite business by grouping non-controversial items together without discussion. Any member of the Commission, staff, or the public may ask that any item on the Consent Calendar be removed and placed elsewhere on the Agenda for full discussion. Such requests will be automatically respected.

If an item is not removed from the Consent Calendar, the action noted in parentheses on the Agenda is approved by a single Commission action adopting the Consent Calendar. The Manager recommends the following items be adopted:

A. *Minutes*: The Board approves the Regular Meeting Minutes dated August 13, 2015.

B. *Payroll*: The Board approves Payroll #17 (\$60,948.78) respectively.

C. *Accounts Payable*: The Board approves Accounts Payable AP/8-2 (\$71,506.07).

Motion by Commissioner Matelski and seconded by Commissioner Holewinski to approve items on the Consent Calendar. Ayes: Unanimous. Motion carried.

ITEM 6 – COUNTY UPDATE

Paul Beachnau, liaison for the County of Otsego Board of Commissioners, discussed court house renovations; purchase of police vehicle; community center renovations; downtown rail trail approval; county budget process. Discussion.

ITEM 7 – APPOINTMENTS

None.

ITEM 8 – PUBLIC COMMENT

Randy Stultz, Otsego Lake Township, brought to the Road Commission's attention the abundance of signs in the Road Commission right-of-ways.

APPROVED

ITEM 9 – UPCOMING MEETINGS

Board went over meeting dates.

- A. Upcoming Road Commission Board meeting dates: September 10 and 24 at 9:00 a.m. **Board approved dates.**
- B. NMARC/ASMRC 3rd Annual Joint Conference scheduled for September 15-17, 2015. **Holewinski and Tholl to attend.**
- C. MERS Annual Conference 2015 scheduled for October 8-9, 2015 in Grand Rapids. **Becky, Karen, and Melanie to attend.**

ITEM 10 – FINANCE REPORTS/BUDGETS

Discussion was held on the following:

- A. BCN Medicare Advantage Group Contract. Matter to be held off until next Board meeting for information to go through Healthcare Committee.
- B. Annual Certification of Employee-related Conditions for 2015. **Motion by Commissioner Holewinski to approve the 2015 Annual Certification of Employee-related Conditions, seconded by Commissioner Matelski. Three ayes, no nays. Motion carried.**
- C. Liability Insurance. Discussion. Finance Director to get with MCRCSIP to receive cost difference on content values.
- D. MERS 2014 Actuarial. Discussion. **Motion by Commissioner Matelski to approve a payment to MERS for the 2014 unfunded retirement portion of Division 10 – General after 10/16/2012 in the amount of \$1,576.00, seconded by Commissioner Holewinski. Three ayes, no nays. Motion carried.**

ITEM 11 – OLD BUSINESS

- A. NMARC Annual Meeting Voter Authorization. Discussion. **Motion by Commissioner Holewinski to appoint Roberta Tholl as the Voting Delegate and William Holewinski as an Alternate Voting Delegate, authorized to vote on all matters on behalf of the OCRC at the NMARC Annual Meeting on Thursday, September 17, 2015, seconded by Commissioner Matelski. Three ayes, no nays. Motion carried.**

ITEM 12 – NEW BUSINESS

- A. Otsego Lake Township/Signs. Discussion on ORV signs. Signs and posts to be purchased by Otsego Lake Township.

ITEM 13 – CORRESPONDENCE AND REPORTS

Engineer-Manager went over Commissioners’ Update. Gave update on Van Tyle, Fairview, and Gingell Road projects. Discussion.

Also discussed: 1. Boring all Road Commission gravel pits; 2. Legislative update.

ITEM 14 – MISCELLANEOUS AND OTHER

- A. Permits.

	Applicant	Permit Type/No.	Roads Permitted
1	Tiffany Martel	Res. Dr. #115-08-12	First Court Avenue
2	Presque Isle Electric & Gas	Bore Permit #5015	Pineridge Drive
3	Presque Isle Electric & Gas	Bore Permit #5016	Hollybrook Drive
4	DTE Gas	Bore Permit #5017	East Opal Lake Road
5	DTE Gas	Plow Permit #5018	East Opal Lake Road
6	DTE Gas	Plow Permit #5019	Blackfoot Court
7	Presque Isle Electric & Gas	Bore Permit #5020	Havenwood Drive
8	Presque Isle Electric & Gas	Bore Permit #5021	Havenwood Drive
9	Presque Isle Electric & Gas	Bore Permit #5022	Havenwood Drive
10	Presque Isle Electric & Gas	Bore Permit #5023	Pineridge Drive
11	DTE Gas	Plow Permit #5024	Meecher Road

APPROVED

12	Presque Isle Electric & Gas	Bore Permit #5025	Birchdale Drive
13	Henkels & McCoy	Ext. Permit #15-126	County Roads
14	Rieth-Riley Construction	Res. Dr. #115-08-17	North Shore Drive
15	John Krol	Res. Dr. #115-08-18	McCoy Road
16	Presque Isle Electric & Gas	Bore Permit #5026	Coolwater Avenue
17	DTE Gas	Bore Permit #5027-5033	Cottage Trail
18	DTE Gas	Plow Permit #5034	Cottage Trail
19	Hodgins Asphalt Paving	Res. Dr. #115-08-24-01	Estelle Road
20	Presque Isle Electric & Gas	Bore Permit #5035	Caulkins Lake Road
21	AJD Forest Products	Res. Dr. #115-08-24-02	Charles Sanders Road
22	AJD Forest Products	Res. Dr. #115-08-24-03	Charles Sanders Road
23	AJD Forest Products	Res. Dr. #115-08-24-04	Charles Sanders Road
24	AJD Forest Products	Res. Dr. #115-08-24-05	Charles Sanders Road

Motion by Commissioner Holewinski, upon recommendation of the Road Commission’s Permit Agent, to approve the permits listed in 1-24 as presented, seconded by Commissioner Matelski. Three ayes, no nays. Motion carried.

B. Discussion on behavior of Otsego Lake Township supervisor against Road Commissioner. Erma Backenstose (Otsego County Board of Commissioners), Leo Sensabaugh, and Randy Stultz, expressed concern that they do not want the personal attacks by the supervisor to affect Township’s relationship with the Road Commission.

C. Otsego Lake level – 1273.31/Bradford Lake level 1246.8 (Rain Gauge .97”).

ITEM 15 – CLOSED SESSION AT 10:00 A.M. TO DISCUSS NEGOTIATIONS

Motion by Commissioner Holewinski to go into Closed Session to discuss negotiations at 10:21 a.m., seconded by Commissioner Matelski. Three ayes, no nays. Motion carried.

Motion by Commissioner Holewinski to go back into Open Session at 11:20 a.m., seconded by Commissioner Matelski. Three ayes, no nays. Motion carried.

Motion by Commissioner Matelski to approve Closed Session Minutes dated August 27, 2015, seconded by Commissioner Holewinski. Three ayes, no nays. Motion carried.

ITEM 16 – ADJOURNMENT

Chairman Tholl moved to adjourn the meeting at 11:40 a.m.

Roberta M. Tholl, Chairman

David C. Matelski, Vice Chairman

William T. Holewinski, Member

Rebecca L. Jerry, Board Secretary