

APPROVED

**MINUTES for the
REGULAR MEETING OF THE
OTSEGO COUNTY ROAD COMMISSION
HELD ON THURSDAY, SEPTEMBER 20, 2018 AT 9:00 A.M.
AT THE OFFICE LOCATED AT 669 MCCOY ROAD, GAYLORD, MICHIGAN**

ITEM 1 - PLEDGE OF ALLEGIANCE

Meeting called to order by Chair Matelski at 9:00 a.m. Pledge of Allegiance.

ITEM 2 - ROLL CALL

Upon roll call, the following Commissioners responded:

Holewinski, Present

Huff, Present

Matelski, Present

In addition, the following staff members were present: Jason Melancon, Manager; Becky Jerry, Board Secretary.

ITEM 3 – ADDITIONS TO AGENDA

A. Additions/revisions: Add OLD BUSINESS: Amended MERS 2018 Officer and Employee Delegate Certification Form.

ITEM 4 – APPROVAL OF AGENDA

Motion by Huff, and seconded by Holewinski to approve the Agenda with revisions. Three ayes, no nays. Motion carried.

ITEM 5 – CONSENT CALENDAR

The purpose of the Consent Calendar is to expedite business by grouping non-controversial items together without discussion. Any member of the Commission, staff, or the public may ask that any item on the Consent Calendar be removed and placed elsewhere on the Agenda for full discussion. Such requests will be automatically respected.

If an item is not removed from the Consent Calendar, the action noted in parentheses on the Agenda is approved by a single Commission action adopting the Consent Calendar. The Manager recommends the following items be adopted:

- A. *Minutes*: The Board approves the Regular Meeting Minutes dated August 16, 2018.
- B. *Payroll*: The Board approves Payroll #18 (\$85,200.01) and Payroll #19 (\$69,301.46) respectfully.
- C. *Accounts Payable*: The Board approves Accounts Payable C/8-3 (\$68,040.00) to be paid through the General (201) account, C/8-4 (\$7,629.03) to be paid through the General (201) account, C/9-1 (\$17,956.56) to be paid through the General (201) account, C/9-2 (\$125,005.00) to be paid through the General (201) account, C/9-3 (\$782,915.66) of which \$417,922.71 will be paid through the General (201) account and \$364,992.95 to be paid through the Millage (465) account, and the Accounts Payable Check Register dated 08/01/2018 to 08/31/2018.

Motion by Huff, and seconded by Holewinski to approve items on the Consent Calendar. Three ayes, no nays. Motion carried.

ITEM 7 – COUNTY UPDATE

Ken Glasser, Commissioner for Otsego County Board, updated Road Commission Board on County matters.

ITEM 8 – PUBLIC COMMENT

None.

ITEM 6 – APPOINTMENTS

None.

APPROVED

ITEM 9 – UPCOMING MEETINGS

- A. Board Meeting dates: October 18, 2018 and November 15, 2018. (November meeting was changed to November 14, 2018)
- B. Next MTA Meeting: Tuesday, October 16, 2018 at 6:00 p.m.
- C. Straits Area Council Meeting: Tuesday, November 6, 2018 (Holewinski, Huff, and Melancon to attend)

ITEM 10 – FINANCE REPORTS/BUDGETS

1. 2018 1st Amended General Appropriations Budget. **Motion by Huff, and seconded by Holewinski, to approve the 1st Amended 2018 General Appropriations Budget. Discussion. Three ayes, no nays. Motion carried.**

ITEM 11 – OLD BUSINESS/UNFINISHED BUSINESS

1. Amended MERS 2018 Officer and Employee Delegate Certification Form. **Motion by Holewinski, and seconded by Huff, to approve the Amended MERS 2018 Officer and Employee Delegate Certification Form. Three ayes, no nays. Motion carried.**

ITEM 12 – NEW BUSINESS

1. Retiree Group Benefit Proposal. Discussion.
2. Disposal of Equipment Number 419/FA538. **Motion by Huff, and seconded by Holewinski to dispose of Equipment Number 419/FA538.00. Three ayes, no nays. Motion carried.**

ITEM 13 – CORRESPONDENCE AND REPORTS

Manager and Board discussed the following:

- A. Employee, Joe Myers.
- B. Roof. Board agreed to wait until spring.
- C. Plow for pickup. Discussion. **Motion by Huff, and seconded by Holewinski to purchase a v-plow for Manager's pickup for a cost of up to \$6,800.00. Three ayes, no nays. Motion carried.**

Also discussed:

- A. Evaluations.
- B. Purchase of truck.
- C. Utility permit fee.

ITEM 14 – MISCELLANEOUS AND OTHER

None.

ITEM 15 – CLOSED SESSION TO DISCUSS NEGOTIATIONS AND TO REVIEW CLOSED SESSION MINUTES DATED SEPTEMBER 20, 2018

- A. **Motion by Huff, and seconded by Holewinski to go into Closed Session to discuss upcoming negotiations and to review Closed Session Minutes dated September 20, 2018 at 9:26 a.m. Three ayes, no nays. Motion carried.**
- B. **Motion by Huff, and seconded by Holewinski to go back into Open Session at 9:46 a.m. Three ayes, no nays. Motion carried.**
- C. **Motion by Matelski, and seconded by Holewinski to approve Closed Session Minutes dated September 20, 2018.**

ITEM 16 – ADJOURNMENT

Chair called the meeting adjourned.



David Matelski, Chairman



Rebecca Jerry, Board Secretary