

APPROVED

**MINUTES for the
REGULAR MEETING OF THE
OTSEGO COUNTY ROAD COMMISSION
HELD ON THURSDAY, SEPTEMBER 24, 2015, AT 9:00 A.M.
AT THE OFFICE LOCATED AT 669 MCCOY ROAD, GAYLORD, MICHIGAN**

ITEM 1 - PLEDGE OF ALLEGIANCE

Meeting called to order by Chairman Tholl at 9:00 a.m. Pledge of Allegiance.

ITEM 2 - ROLL CALL

Upon roll call, the following Commissioners responded:

Holewinski, Present

Matelski, Present

Tholl, Present

In addition, the following staff members were present: Tom Deans, Engineer-Manager; Becky Jerry, Board Secretary.

ITEM 3 – ADDITIONS TO AGENDA

None.

ITEM 4 – APPROVAL OF AGENDA

Motion by Commissioner Matelski to approve the Agenda as presented, seconded by Commissioner Holewinski. Three ayes, no nays. Motion carried.

ITEM 5 – CONSENT CALENDAR

The purpose of the Consent Calendar is to expedite business by grouping non-controversial items together without discussion. Any member of the Commission, staff, or the public may ask that any item on the Consent Calendar be removed and placed elsewhere on the Agenda for full discussion. Such requests will be automatically respected.

If an item is not removed from the Consent Calendar, the action noted in parentheses on the Agenda is approved by a single Commission action adopting the Consent Calendar. The Manager recommends the following items be adopted:

- A. *Minutes*: The Board approves the Regular Meeting Minutes dated September 10, 2015.
- B. *Payroll*: The Board approves Payroll #19 (\$64,480.18) respectively.
- C. *Accounts Payable*: The Board approves Accounts Payable AP/9-2 (\$523,734.22) with \$420,998.03 being paid from millage funds and \$102,736.19 being paid from the general fund.

Motion by Commissioner Matelski and seconded by Commissioner Holewinski to approve items on the Consent Calendar. Ayes: Unanimous. Motion carried.

ITEM 6 – COUNTY UPDATE

None.

ITEM 8 – PUBLIC COMMENT

None.

ITEM 9 – UPCOMING MEETINGS

Board went over meeting dates.

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- A. Upcoming Road Commission Board meeting dates: October 8 at 9:00 a.m. Holewinski would like to change October 8 meeting to Wednesday, October 7. **Discussion. Board agreed to change October 8 Board meeting to Wednesday, October 7.**
- B. MERS Annual Conference 2015 scheduled for October 8-9, 2015 in Grand Rapids.

ITEM 10 – FINANCE REPORTS/BUDGETS

Discussion was held on the following:

- A. BCN Medicare Advantage Group Contract. **Motion by Commissioner Holewinski to approve the BCN Medicare Advantage Group Contract effective January 1, 2016 with the Road Commission liability to be capped at \$350.00 per month per person per the Collective Bargaining Agreement in place and to authorize Chair to sign said contract, seconded by Commissioner Matelski. Roll call vote: Holewinski, yes; Matelski, yes; Tholl, yes. Three ayes, no nays. Motion carried.**
- B. **Motion by Commissioner Matelski to approve BCBS Simply Blue \$500 plan (\$500 Deductible, 20% Co-Insurance, \$2,500 Embedded Co-Insurance Max, \$6,350 OOP Max, \$20 OV Copay, \$150 ER Copay; RX \$10/\$40/\$80/15%-\$150/25%-\$300) for spouses of retirees who are under the age of 65 while the retiree is 65 or older and of those retirees who choose to live out of state, seconded by Commissioner Holewinski. Said Road Commission liability shall be capped at the monthly amount of \$350.00. Roll call vote: Matelski, yes; Holewinski, yes; Tholl, yes. Three ayes, no nays. Motion carried.**

ITEM 11 – FOREMEN’S REPORTS AT 9:30 A.M.

Shop Foreman updated Board on new trucks, radios, safety issues, and winterizing equipment.

County Foreman updated Board on Meridian Line culvert, stump removal on Pyke School Road; washouts; Cottage Trail, safety issues, tree cutting winter project, Chester Road, patching potholes, complaints.

Also discussed advertising for seasonal truck drivers.

ITEM 12 – OLD BUSINESS

- A. Corwith Township Agreement/Old 27 North at Thumb Lake Road. **Motion by Commissioner Matelski to approve the Township Agreement for Improvements on Local Roads between the OCRC and Corwith Township for a flashing signal on Old 27 North at Thumb Lake Road for the estimated cost of \$11,466.00 with Corwith Township reimbursing the OCRC 100% of actual costs, seconded by Commissioner Holewinski. Three ayes, no nays. Motion carried.**

ITEM 13 – NEW BUSINESS

- A. None.

ITEM 14 – CORRESPONDENCE AND REPORTS

Engineer-Manager updated Board on Superintendent’s Seminar and personnel issues.

ITEM 15 – MISCELLANEOUS AND OTHER

- A. Permits.

	Applicant	Permit Type/No.	Roads Permitted
1	Tom McGinnis	Ext. Permit #15-127	County Roads
2	Glenn Breuhan	Res. Dr. #115-09-09	Sherman Road
3	Presque Isle Electric & Gas	Bore Permit #5049	Havenwood Drive
4	Presque Isle Electric & Gas	Bore Permit #5050	Coolwater Avenue
5	Presque Isle Electric & Gas	Bore Permit #5051	Havenwood Drive
6	Mager Construction	Res. Dr. #115-09-10	Oley Lake Road
7	Siwecki Construction Inc.	Ext. Permit #15-128	County Roads
		Thru #15-135	

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8	Mid Michigan Truss	Ext. Permit #15-136	County Roads
9	Mid Michigan Truss	Ext. Permit #15-137	County Roads
10	Consumers Energy	OHL Permit #5052	West Otsego Lake Drive
11	DTE Gas	Bore Permit #5053	Scenic Trail
12	DTE Gas	Bore Permit #5054	Cottage Trail
13	Siwecki Construction Inc.	Bore Permit #5055	Chester Road
14	Siwecki Construction Inc.	Bore Permit #5056	Chester Road
15	Siwecki Construction Inc.	Bore Permit #5057	East Dixon Lake Road
16	Siwecki Construction Inc.	Bore Permit #5058	East Dixon Lake Road
17	Siwecki Construction Inc.	Plow Permit #5059	McCoy Road
18	Siwecki Construction Inc.	Plow Permit #5060	McCoy Road
19	Siwecki Construction Inc.	Misc. Permit #5061	McCoy Road
20	Mike Platte	Com. Dr. #115-09-22-01	Murner Road
		Thru #115-09-22-02	

Motion by Commissioner Matelski, upon recommendation of the Road Commission’s Permit Agent, to approve the permits listed in 1-20 as presented, seconded by Commissioner Holewinski. Three ayes, no nays. Motion carried.

B. Otsego Lake level – 1273.37/Bradford Lake level 1246.90 (Rain Gauge .69”).

Chair called for a break at 10:34 a.m. until 11:00 a.m.

ITEM 7 – APPOINTMENTS

A. 10:30 a.m. John Burt, Trisha Adam, Rachel Frisch.

Chair called the meeting back to order at 11:10 a.m. upon the arrival of John Burt, Trisha Adam, and Rachel Frisch.

Discussion on Agreement for Operating and Maintaining a Road Commission for Otsego County. Road Commission Board voiced concerns over terms of the agreement.

ITEM 16 – ADJOURNMENT

Discussion to hold Special Meeting on September 30, 2015. **Motion by Commissioner Holewinski to hold a Special Meeting on Wednesday, September 30, 2015 at 9:00 a.m. to discuss negotiations, seconded by Commissioner Matelski. Roll call vote: Holewinski, yes; Matelski, yes; Tholl, yes. Three ayes, no nays. Motion carried.**

Chairman Tholl moved to adjourn the meeting at 11:59 a.m.

 Roberta M. Tholl, Chairman

 David C. Matelski, Vice Chairman

 William T. Holewinski, Member

 Rebecca L. Jerry, Board Secretary