

APPROVED

**MINUTES for the  
REGULAR MEETING OF THE  
OTSEGO COUNTY ROAD COMMISSION  
HELD ON THURSDAY, APRIL 18, 2019 AT 9:00 A.M.  
AT THE OFFICE LOCATED AT 669 MCCOY ROAD, GAYLORD, MICHIGAN**

**ITEM 1 - PLEDGE OF ALLEGIANCE**

Meeting called to order by Chair, Holewinski, at 9:00 a.m. Pledge of Allegiance.

**ITEM 2 - ROLL CALL**

Upon roll call, the following Commissioners responded:

Camiller, Present  
Dipzinski, Present  
Heinz, Absent  
Holewinski, Present  
Huff, Present

Commissioner Heinz joined the meeting at 9:03 a.m.

In addition, the following staff members were present: Jason Melancon, Manager.

**ITEM 3 – ADDITIONS TO AGENDA**

None.

**ITEM 4 – APPROVAL OF AGENDA**

**Motion by Huff, and seconded by Dipzinski to approve the Agenda as presented. Five ayes, no nays. Motion carried.**

**ITEM 5 – CONSENT CALENDAR**

The purpose of the Consent Calendar is to expedite business by grouping non-controversial items together without discussion. Any member of the Commission, staff, or the public may ask that any item on the Consent Calendar be removed and placed elsewhere on the Agenda for full discussion. Such requests will be automatically respected.

If an item is not removed from the Consent Calendar, the action noted in parentheses on the Agenda is approved by a single Commission action adopting the Consent Calendar. The Manager recommends the following items be adopted:

- A. *Minutes:* The Board approves the Regular Meeting Minutes dated March 21, 2019.
- B. *Payroll:* The Board approves Payroll #7 (\$80,566.11), Payroll #7b (\$5,382.52), and Payroll #8 (\$71,216.19) respectfully.
- C. *Accounts Payable:* The Board approves Accounts Payable C/3-6 (\$18,401.47) to be paid through the General (201) account, C/4-1 (\$13,343.17) to be paid through the General (201) account, C/4-2 (\$3,445.57) to be paid through the General (201) account, C/4-3 (\$201,411.26) to be paid through the General (201) account, and the Accounts Payable Check Register dated 3/01/2019 to 3/31/2019.

**Motion by Huff, and seconded by Heinz to approve items on the Consent Calendar. Five ayes, no nays. Motion carried.**

**ITEM 6 – APPOINTMENTS**

**ITEM 7 – COUNTY UPDATE**

Duane Switalski updated the board on the approval of the Road Commission's salt barn payoff.

**APPROVED**

**ITEM 8 – PUBLIC COMMENT**

Steven Sulkey voiced concerns about the private portion of Buck Street.

**ITEM 9 – UPCOMING MEETINGS**

- A. Board Meeting dates: May 16, 2019 and June 20, 2019
- B. Safety Breakfast: Thursday, May 2, 2019 at 6 a.m.
- C. Straits Council Meeting: May 7, 2019

**ITEM 10 – FINANCE REPORT/BUDGETS**

Questions/discussion held.

**ITEM 11 – OLD BUSINESS/UNFINISHED BUSINESS**

None.

**ITEM 12 – NEW BUSINESS**

None.

**ITEM 13 – CORRESPONDENCE AND REPORTS**

- 1. Manager’s Report. Discussed absence of Finance Director.

**ITEM 14 – MISCELLANEOUS AND OTHER**

None.

**ITEM 15 – ADJOURNMENT**

**Motion by Huff, and seconded by Dipzinski to adjourn meeting at 9:22 a.m. Five ayes, no nays. Motion carried.**

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William Holewinski, Chairman

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Jason Melancon, Manager