

APPROVED

**MINUTES for the  
REGULAR MEETING OF THE  
OTSEGO COUNTY ROAD COMMISSION  
HELD ON THURSDAY, AUGUST 17, 2017, AT 9:00 A.M.  
AT THE OFFICE LOCATED AT 669 MCCOY ROAD, GAYLORD, MICHIGAN**

**ITEM 1 - PLEDGE OF ALLEGIANCE**

Meeting called to order by Chair Matelski at 9:00 a.m. Pledge of Allegiance.

**ITEM 2 - ROLL CALL**

Upon roll call, the following Commissioners responded:

Holewinski, Present

Huff, Present

Matelski, Present

In addition, the following staff members were present: Jason Melancon, Manager; Becky Jerry, Board Secretary.

**ITEM 3 – ADDITIONS TO AGENDA**

None.

**ITEM 4 – APPROVAL OF AGENDA**

**Motion by Holewinski, and seconded by Huff to approve the Agenda as presented. Three ayes, no nays. Motion carried.**

**ITEM 5 – CONSENT CALENDAR**

The purpose of the Consent Calendar is to expedite business by grouping non-controversial items together without discussion. Any member of the Commission, staff, or the public may ask that any item on the Consent Calendar be removed and placed elsewhere on the Agenda for full discussion. Such requests will be automatically respected.

If an item is not removed from the Consent Calendar, the action noted in parentheses on the Agenda is approved by a single Commission action adopting the Consent Calendar. The Manager recommends the following items be adopted:

- A. *Minutes:* The Board approves the Regular Meeting Minutes dated July 17, 2017.
- B. *Payroll:* The Board approves Payroll #15 (\$61,781.64), and Payroll #16 (\$69,398.41), respectfully.
- C. *Accounts Payable:* The Board approves Accounts Payable C/7-3 (\$72,070.98) to be paid through the General (201) account, C/8-1 (\$3,000.85) to be paid through the General (201) account, C/8-2 (\$321,701.21) with \$308,317.69 to be paid through the General (201) account and \$13,383.52 to be paid through the Millage (465) account, and the Accounts Payable Check Register dated 07/01/2017 to 07/31/2017.

**Motion by Huff, and seconded by Holewinski to approve items on the Consent Calendar. Three ayes, no nays. Motion carried.**

**ITEM 6 – COUNTY UPDATE**

None.

**ITEM 7- APPOINTMENTS**

None.

**ITEM 8 – PUBLIC COMMENT**

None.

**ITEM 9 – UPCOMING MEETINGS**

- A. Safety Picnic: August 17, 2017 after Board meeting

## APPROVED

- B. Regularly scheduled Board meetings: September 21, 2017 and October 19, 2017 (possibly change September meeting date). **Board agreed to change September 21, 2017 meeting date to Monday, September 25, 2017.**
- C. OCRC to host Clerk's meeting on Tuesday, October 24, 2017
- D. NMARC/ASMCRA 5TH JOINT CONFERENCE: September 13-15, 2017/Holewinski to attend.

### ITEM 10 – FOREMEN'S UPDATES

None.

### ITEM 11 – FINANCE REPORTS/BUDGETS

- A. Healthcare Liability/Trust Fund. Board agreed to implement trust fund for OPEB liability effective January 1, 2018.
- B. 1<sup>st</sup> Amended 2017 General Appropriations Budget. **Motion by Huff, and seconded by Holewinski to approve the 1<sup>st</sup> Amended 2017 General Appropriations Budget. (Attached as part of these minutes) Three ayes, no nays. Motion carried.**

### ITEM 12 – OLD BUSINESS/UNFINISHED BUSINESS

- A. MERS Payment for 2018/MERS Projections. Discussion. Board agreed to pay \$44,173.00 per month and to continue with the \$10,000.00 additional payment to be put in the surplus account. In addition, if the Road Commission can handle a payment of \$66,914.00 per month, they will do so, but any amount over \$44,173.00 would be put into the surplus account along with the \$10,000.00 additional payment per month.

### ITEM 13 – NEW BUSINESS

- A. R17-7 Resolution for Signature Authorization and Approval of the 2017 Meridian Line Road Project Contract. **Motion by Huff, and seconded by Holewinski to approve Resolution R17-7 Resolution for Signature Authorization and Approval of the 2017 Meridian Line Road Rehabilitation Project Contract (Contract Number 17-5312) with MDOT. (Attached as part of these minutes) Roll call vote: Huff, yes; Holewinski, yes; Matelski, yes. Three ayes, no nays. Motion carried.**
- B. P17-22 Work Rules and Discipline Policy. **Motion by Huff, and seconded by Holewinski to approve P17-22 Work Rules and Discipline Policy. Discussion. Three ayes, no nays. Motion carried.**
- C. Disposal of equipment 528 (FA 350) and 557 (FA 379). **Motion by Huff, and seconded by Holewinski to approve the disposal of equipment 528 (FA 350) and 557 (FA 379). Three ayes, no nays. Motion carried.**

### ITEM 14 – CORRESPONDENCE AND REPORTS

Manager went over Commissioners' Update.

### ITEM 15 – MISCELLANEOUS & OTHER

Discussion on the following:

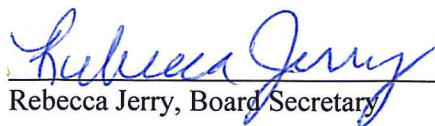
- House bill addressing millage votes
- Universal permits

### ITEM 16 – ADJOURNMENT

**Motion by Huff, and seconded by Holewinski to adjourn meeting at 9:50 a.m. Three ayes, no nays. Motion carried.**



David Matelski, Chairman



Rebecca Jerry, Board Secretary