

APPROVED

**MINUTES for the
REGULAR MEETING OF THE
OTSEGO COUNTY ROAD COMMISSION
HELD ON THURSDAY, FEBRUARY 15, 2018, AT 9:00 A.M.
AT THE OFFICE LOCATED AT 669 MCCOY ROAD, GAYLORD, MICHIGAN**

ITEM 1 - PLEDGE OF ALLEGIANCE

Meeting called to order by Chair Matelski at 9:00 a.m. Pledge of Allegiance.

ITEM 2 - ROLL CALL

Upon roll call, the following Commissioners responded:

Holewinski, Present

Huff, Present

Matelski, Present

In addition, the following staff members were present: Jason Melancon, Manager; Becky Jerry, Board Secretary.

ITEM 3 – ADDITIONS TO AGENDA

None.

ITEM 4 – APPROVAL OF AGENDA

**Motion by Huff, and seconded by Holewinski to approve the Agenda as presented. Three ayes, no nays.
Motion carried.**

ITEM 5 – CONSENT CALENDAR

The purpose of the Consent Calendar is to expedite business by grouping non-controversial items together without discussion. Any member of the Commission, staff, or the public may ask that any item on the Consent Calendar be removed and placed elsewhere on the Agenda for full discussion. Such requests will be automatically respected.

If an item is not removed from the Consent Calendar, the action noted in parentheses on the Agenda is approved by a single Commission action adopting the Consent Calendar. The Manager recommends the following items be adopted:

- A. *Minutes:* The Board approves the Regular Meeting Minutes dated January 18, 2018 and the Reorganizational Minutes.
- B. *Payroll:* The Board approves Payroll #2 (\$78,731.85), and Payroll #3 (\$76,906.77), respectfully.
- C. *Accounts Payable:* The Board approves Accounts Payable C/1-2 (\$274,901.43) to be paid through the General (201) account, Correction 4Q 2017 Med & SS Wages (\$9,239.76) to be paid through the General (201) account, C/2-1 (\$18,715.81) to be paid through the General (201) account, C/2-2 (\$187,124.08) to be paid through the General (201) account, and the Accounts Payable Check Register dated 01/01/2018 to 01/31/2018.

Motion by Huff, and seconded by Holewinski to approve items on the Consent Calendar. Three ayes, no nays. Motion carried.

ITEM 6 – COUNTY UPDATE

Ken Glasser, Commissioner for Otsego County Board, updated Road Commission Board on County matters.

ITEM 7- APPOINTMENTS

None.

ITEM 8 – PUBLIC COMMENT

None.

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ITEM 9 – UPCOMING MEETINGS

- A. Board Meeting dates: March 16, 2018 and April 19, 2018 (March meeting change of meeting notice attached)
- B. Finance & Human Resource Seminar: May 15-17, 2018. Board agreed to change meeting date to Thursday, May 24, 2018 at 9:00 a.m.

ITEM 10 – FINANCE REPORTS/BUDGETS

Board reviewed finance reports.

ITEM 11 – OLD BUSINESS/UNFINISHED BUSINESS

None.

ITEM 12 – NEW BUSINESS

- A. P18-3 Permit for Limited Communication Service Provider Facilities Access Within County Road Right-of-Way/Special Terms and Conditions. **Motion by Huff, and seconded by Holewinski to approve Policy P18-3 Permit for Limited Communication Service Provider Facilities Access Within County Road Right-of-Way/Special Terms and Conditions. Discussion. Three ayes, no nays. Motion carried.**
- B. OCRC Certification Maps/Resolution R18-2. **Motion by Huff, and seconded by Holewinski to approve Resolution R18-2; the Act 51 Mileage Certification Map as of December 31, 2017, and the Urban Area Certification Map as of December 31, 2017, and to authorize David Matelski, Chairman, to execute same on behalf of the OCRC. (Attached as part of these minutes) Roll call vote: Huff, yes; Holewinski, yes; Matelski, yes. Three ayes, no nays. Motion carried.**

ITEM 13 – CORRESPONDENCE AND REPORTS

Manager updated the Board on the following:

- A. Not approved for Safety Funds for Beckett Road. Discussion.
- B. Jackets.
- C. Working on policy regarding boring under roads.

ITEM 14 – MISCELLANEOUS AND OTHER

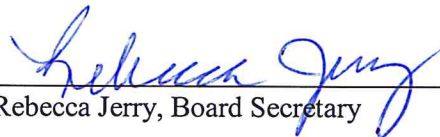
None.

ITEM 15 – ADJOURNMENT

Motion by Huff, and seconded by Holewinski to adjourn the Board meeting at 9:44 a.m. Three ayes, no nays. Motion carried.



David Matelski, Chairman



Rebecca Jerry, Board Secretary