

2016
FISCAL YEAR
ANNUAL FINANCIAL REPORT
BOARD OF COUNTY ROAD COMMISSIONERS
Otsego County
Michigan
Year Ended 2016

The financial report accurately reflects the Revenues and Expenditures of all road work and funds by systems, and conforms with the requirements of Act 51, Public Acts of 1951, as amended

ATTEST



Chief Financial Officer



Chairman

5-18-2017

Date

Year Ended - 2016

Start: 01/01/2016 End: 12/31/2016

BALANCE SHEET

Assets

General Operating Fund

1. Cash	\$2,108,553.42
2. Investments	0.00
3. Accounts Receivable :	
a. Michigan Transportation Fund	658,625.33
b. State Trunkline Maintenance	300,188.27
c. State Transportation Department - Other	(417.40)
d. Due on County Road Agreement	103,055.97
e. Due on Special Assessment	0.00
f. Sundry Accounts Receivable	1,218,311.30

Inventories/Pre-Paid Insurance/Other

4. Deferred Expense State Aid	0.00
5. Road Materials	464,340.93
6. Equipment Materials and Parts	249,840.41
7. Prepaid Insurance	0.00
8. Deferred Expense - Federal Aid	0.00

9. Other

0.00

10. TOTAL ASSETS

\$5,102,498.23

Year Ended - 2016

Start: 01/01/2016 End: 12/31/2016

Liabilities and Fund Balances**Liabilities**

11. Accounts Payable	\$642,344.29
12. Notes Payable (Short Term)	0.00
13. Accrued Liability	108,857.98
14. Advances	309,691.00
15. Deferred Revenue - Special Assessment District	0.00
16. Deferred Revenue - EDF Forest Rd.(E)	85,107.59
17. Deferred Revenue	993,269.29
18. Other	72,652.30

Fund Balances

19. Primary Road Fund	0.00
20. Local Road Fund	0.00
21. County Road Commission Fund	2,890,575.78
22. Total Fund Balances	2,890,575.78

23. TOTAL LIABILITIES AND FUND BALANCES**\$5,102,498.23**

Year Ended - 2016

Start: 01/01/2016 End: 12/31/2016

CAPITAL ASSETS ACCOUNT GROUP

<u>Assets</u>	(A)	(B)	
24. Land		\$125,501.18	
25. Land Improvements	\$9,770,449.35		
25 a.Less: Accumulated Depreciation	0.00	9,770,449.35	
26. Depletable Assets	0.00		
26 a.Less: Accumulated Depreciation	0.00	0.00	
27. Buildings	3,934,836.56		
27 a.Less: Accumulated Depreciation	(1,811,733.96)	2,123,102.60	
28. Equipment - Road	6,643,471.00		
28 a.Less: Accumulated Depreciation	(5,358,274.00)	1,285,197.00	
29. Equipment - Shop	108,683.00		
29 a.Less: Accumulated Depreciation	(99,000.00)	9,683.00	
30. Equipment - Engineers	13,562.44		
30 a.Less: Accumulated Depreciation	(13,253.08)	309.36	
31. Yard and Storage Equipment	1,799.69		
31 a.Less: Accumulated Depreciation	(1,799.69)	0.00	
32. Office Equipment and Furniture	51,029.75		
32 a.Less: Accumulated Depreciation	(43,196.59)	7,833.16	
33. Infrastructure	34,645,180.92		
33 a.Less: Accumulated Depreciation	(15,498,269.10)	19,146,911.82	
34. Vehicles	0.00		
34 a.Less: Accumulated Depreciation	0.00	0.00	
35. Construction Work in Progress		0.00	
	36. Total Assets		<u>\$32,468,987.47</u>
 <u>Equities</u>			
37. Plant and Equipment Equity			
	37 a.Primary	0.00	
	37 b.Local	0.00	
	37 c.Co. Road Comm.	3,426,125.12	
	37 d.Infrastructure	29,042,862.35	
	38. Total Equities		<u>\$32,468,987.47</u>
 <u>Long Term Debt</u>			
39. Bonds Payable (Act 51)		725,000.00	
40. Notes Payable (Act 143)		852,597.35	
41. Vested Vacation and Sick Leave Payable		223,888.74	
42. Installment/Lease Purchase Payable		309,137.75	
43. Other		0.00	
	44. Total Liabilities		<u>\$2,110,623.84</u>
 <u>Fiduciary Fund</u>			
45. Deferred Compensation (Pension) Plan			<u>\$0.00</u>

Year Ended - 2016

Start: 01/01/2016 End: 12/31/2016

STATEMENT OF REVENUES

	Primary Road Fund (P)	Local Road Fund (L)	Co. Road Comm. Fund (C)	Total (T)
<u>Taxes</u>				
46. County Wide Millage	\$0.00	\$0.00	\$956,742.01	\$956,742.01
47. Other	0.00	0.00	0.00	0.00
48. Total Taxes	0.00	0.00	956,742.01	956,742.01
<u>Licenses and Permits</u>				
49. Specify	0.00	0.00	64,480.41	64,480.41
<u>Federal Sources</u>				
50. Surface Tran. Program (STP)	645,092.33	0.00	0.00	645,092.33
51. C Funds - Federal	0.00	0.00	0.00	0.00
52. D Funds - Federal	0.00	0.00	0.00	0.00
53. Bridge	0.00	0.00	0.00	0.00
54. High Priority	0.00	0.00	0.00	0.00
55. Other	0.00	0.00	0.00	0.00
56. Total Federal Sources	645,092.33	0.00	0.00	645,092.33
STATE SOURCES				
<u>Michigan Transportation Fund</u>				
57. Engineering	6,197.20	3,802.80		10,000.00
58. Snow Removal	0.00	238,533.88		238,533.88
59. Urban Road	244,331.96	120,798.90		365,130.86
60. Allocation	2,110,458.07	1,295,046.28		3,405,504.35
61. Total MTF	2,360,987.23	1,658,181.86		4,019,169.09
<u>Other</u>				
62. Local Bridge	0.00	0.00		0.00
63. Other	0.00	0.00	0.00	0.00
64. Total Other	0.00	0.00	0.00	0.00
<u>Economic Development Fund</u>				
65. Target Industries (A)	0.00	0.00		0.00
66. Urban congestion (C)	0.00	0.00		0.00
67. Rural Primary (D)	0.00	0.00		0.00
68. Forest Road (E)	85,108.67	0.00		85,108.67
69. Urban Area (F)	0.00	0.00		0.00
70. Other	290,286.92	0.00		290,286.92
71. Total EDF	375,395.59	0.00		375,395.59
72. Total State Sources	\$2,736,382.82	\$1,658,181.86	\$0.00	\$4,394,564.68

Year Ended - 2016

Start: 01/01/2016 End: 12/31/2016

STATEMENT OF REVENUES

	Primary Road Fund (P)	Local Road Fund (L)	Co. Road Comm. Fund (C)	Total (T)
Contributions From Local Units				
73. City and Village	\$0.00	\$103,055.98	\$0.00	\$103,055.98
74. Township Contr.	133,362.00	785,987.97	0.00	919,349.97
75. Other	0.00	0.00	0.00	0.00
76. Total Contributions	133,362.00	889,043.95	0.00	1,022,405.95
Charges for Service				
77. Trunkline Maintenance	0.00		1,392,148.33	1,392,148.33
78. Trunkline Non-maintenance	0.00		305,614.39	305,614.39
79. Salvage Sales	0.00	0.00	4,955.18	4,955.18
80. Other	0.00	0.00	158,170.47	158,170.47
81. Total Charges	0.00	0.00	1,860,888.37	1,860,888.37
Interest and Rents				
82. Interest Earned	0.00	0.00	14,017.94	14,017.94
83. Property Rentals	0.00	0.00	3,900.00	3,900.00
84. Total Interest/Rents	0.00	0.00	17,917.94	17,917.94
Other				
85. Special Assessments	0.00	0.00	0.00	0.00
86. Land and Bldg. Sales	0.00	0.00	0.00	0.00
87. Sundry Refunds	0.00	0.00	0.00	0.00
88. Gain (Loss) Equip. Disp.	0.00	0.00	54,651.52	54,651.52
89. Contributions from Private Sources	0.00	0.00	463,055.97	463,055.97
90. Other	0.00	0.00	83,877.98	83,877.98
91. Total Other	0.00	0.00	601,585.47	601,585.47
Other Financing Sources				
92. County Appropriation	0.00	0.00	0.00	0.00
93. Bond Proceeds	0.00	0.00	0.00	0.00
94. Note Proceeds	0.00	0.00	0.00	0.00
95. Inst. Purch./Leases	0.00	0.00	547,865.98	547,865.98
96. Total Other Fin. Sources	0.00	0.00	547,865.98	547,865.98
97. TOTAL REVENUE AND OTHER FINANCING SOURCES	\$3,514,837.15	\$2,547,225.81	\$4,049,480.18	\$10,111,543.14

Year Ended - 2016

Start: 01/01/2016 End: 12/31/2016

STATEMENT OF EXPENDITURES

	Primary Road Fund (P)	Local Road Fund (L)	Co. Road Comm. Fund (C)	Total (T)
Construction/Capacity Improvement				
98. Roads	\$0.00	\$0.00		\$0.00
99. Structures	0.00	0.00		0.00
100. Roadside Parks	0.00	0.00		0.00
101. Special Assessments	0.00	0.00		0.00
102. Other	0.00	0.00		0.00
103. Total Construction/Cap. Imp.	0.00	0.00		0.00
Preservation - Structural Improvements				
104. Roads	844,190.52	2,258,858.27		3,103,048.79
105. Structures	0.00	0.00		0.00
106. Safety Projects	398,990.16	0.00		398,990.16
107. Roadside Parks	0.00	0.00		0.00
108. Special Assessments	0.00	0.00		0.00
109. Other	0.00	0.00		0.00
110. Total Preservation - Struct. Imp.	1,243,180.68	2,258,858.27		3,502,038.95
Maintenance				
111. Roads	331,150.17	1,117,702.77		1,448,852.94
112. Structures	0.00	0.00		0.00
113. Roadside Parks	0.00	0.00		0.00
114. Winter Maintenance	714,097.00	534,815.91		1,248,912.91
115. Traffic Control	105,964.03	75,601.97		181,566.00
116. Total Maintenance	1,151,211.20	1,728,120.65		2,879,331.85
117. Total Construction., Preservation And Maintenance.	2,394,391.88	3,986,978.92		6,381,370.80
Other				
118. Trunkline Maintenance	0.00		1,286,311.33	1,286,311.33
119. Trunkline Non-maintenance	0.00		305,614.39	305,614.39
120. Administrative Expense	249,801.77	415,952.95		665,754.72
121. Equipment - Net	44,030.82	81,667.50	59,387.00	185,085.32
122. Capital Outlay - Net	0.00	0.00	290,623.97	290,623.97
123. Debt Principal Payment	0.00	0.00	380,895.65	380,895.65
124. Interest Expense	0.00	0.00	51,673.13	51,673.13
125. Drain Assessment	0.00	0.00	0.00	0.00
126. Other	0.00	0.00	0.00	0.00
127. Total Other	293,832.59	497,620.45	2,374,505.47	3,165,958.51
128. Total Expenditures	\$2,688,224.47	\$4,484,599.37	\$2,374,505.47	\$9,547,329.31

Year Ended - 2016

Start: 01/01/2016 End: 12/31/2016

STATEMENT OF CHANGES IN FUND BALANCES

	Primary Road Fund (P)	Local Road Fund (L)	Co. Road Comm. Fund (C)	Total (T)
129. Total Revenues And Other Financing Sources	\$3,514,837.15	\$2,547,225.81	\$4,049,480.18	\$10,111,543.14
130. Total Expenditures	2,688,224.47	4,484,599.37	2,374,505.47	9,547,329.31
131. Excess of Revenues Over (Under) Expenditures	826,612.68	(1,937,373.56)	1,674,974.71	564,213.83
132. Optional Transfers				
132 a. Primary to Local (50%)	(826,612.68)	826,612.68		0.00
132 b. Local to Primary (15%)	0.00	0.00		0.00
133. Emergency Transfers (Local to Primary)	0.00	0.00		0.00
134. Total Optional Transfers	(826,612.68)	826,612.68		0.00
135. Excess of Revenues and Other Sources Over (Under) Expenditures and Other Uses	0.00	(1,110,760.88)	1,674,974.71	564,213.83
136. Beginning Fund	0.00	0.00	2,326,361.95	2,326,361.95
137. Adjustment	0.00	0.00	0.00	0.00
138. Beginning Fund Balance Restated	0.00	0.00	2,326,361.95	2,326,361.95
139. Interfund Transfer(County to Primary and/or Local)	0.00	1,110,760.88	(1,110,760.88)	0.00
140. Ending Fund Balance	\$0.00	\$0.00	\$2,890,575.78	\$2,890,575.78

Year Ended - 2016

Start: 01/01/2016 End: 12/31/2016

EQUIPMENT EXPENSE

Direct Equipment Expense

141. Labor and Fringe Benefits	\$452,660.03	
142. Depreciation	499,718.23	
143. Other	300,226.27	
144. Total Direct		1,252,604.53

145. Indirect Equipment Expense		657,223.22
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Operating Equipment Expense

146. Labor and Fringe Benefits	0.00	
147. Operating Expenses	226,003.41	
148. Total Operating		\$226,003.41

149. TOTAL EQUIPMENT EXPENSE \$2,135,831.16

Equipment Rental Credits:

	<u>Primary</u>	<u>Local</u>	<u>County</u>	<u>Total</u>
150. Construction/Capacity Improvement	0.00	0.00		0.00
151. Preservation - Structural Improvement	18,347.08	147,223.72		165,570.80
152. Maintenance	445,725.07	713,528.19		1,159,253.26
153. Inventory Operations	0.00	0.00	48,264.81	48,264.81
154. MDOT	0.00		501,594.84	501,594.84
155. Other Reimbursable Charges	0.00	0.00	0.00	0.00
156. All Other Charges	0.00	0.00	76,062.13	76,062.13
157. Total Equipment Rental Credits	464,072.15	860,751.91	625,921.78	1,950,745.84
	(A)	(B)	(C)	(D)
158. (Gain) or Loss on Usage of Equipment				185,085.32

PRORATION OF EQUIPMENT USAGE GAIN OR LOSS

(Net Equipment Expense)

159. Equipment Rental Credits	\$464,072.15	\$860,751.91	\$625,921.78	\$1,950,745.84
	(A)	(B)	(C)	(D)
160. Percent of Total	23.79 %	44.12 %	32.09 %	100.00 %
161. Prorated Total Equipment Expense	508,102.97	942,419.41	685,308.78	2,135,831.16
162. Prorated Gain/Loss On Usage (Net Equipment Expense)	44,030.82	81,667.50	59,387.00	185,085.32

Year Ended - 2016

Start: 01/01/2016 End: 12/31/2016

DISTRIBUTIVE EXPENSE - FRINGE BENEFITS

	Total Labor Charge	Distributive Calc.
163. Primary Construction/Cap. Imp.	\$0.00	\$0.00
164. Primary Preservation - Struct Imp.	36,519.98	50,509.25
165. Primary Maintenance	171,531.58	237,238.02
166. Local Construction/Cap. Imp.	0.00	0.00
167. Local Preservation - Struct. Imp.	65,481.62	90,564.81
168. Local Maintenance	285,193.63	394,439.15
169. Inventory	17,822.25	24,649.19
170. Equipment Expense - Direct	189,949.23	262,710.68
171. Equipment Expense - Indirect	153,190.58	211,871.36
172. Equipment Expense - Operating	0.00	0.00
173. Administration	223,156.21	271,999.74
174. State Trunkline Maintenance	249,490.65	
175. Sundry Account Rec.	0.00	
176. Capital Outlay	10,200.84	14,108.35
177. Other	119,412.75	165,154.70
178. Total Payroll	\$1,521,949.32	
179. Less Applicable Payroll	(249,490.65)	
180. Total Applicable Labor Cost	\$1,272,458.67	Total Distributive \$1,723,245.25

	709-714 Vacation Holiday Sick Leave Longevity	719 Workers Comp. Insurance	715 - 718 Soc. Sec. Retirement	716 Health Insurance	717 Life and Disability Insurance	720 - 725 Other	Distributive Total Calc.
181. Total Fringe Benefits	\$172,275.96	\$49,551.60	\$676,584.26	\$1,239,413.44	\$7,688.84	\$2,288.50	\$2,147,802.60
182. Less: Benefits Recovered	0.00	0.00	(38,574.89)	(33,444.62)	0.00	(347,796.84)	(419,816.35)
183. Less: Refunds	0.00	(4,741.00)	0.00	0.00	0.00	0.00	(4,741.00)
184. Benefits to be Distributed	172,275.96	44,810.60	638,009.37	1,205,968.82	7,688.84	(345,508.34)	1,723,245.25
185. Applicable Labor Cost	1,049,302.46	1,272,458.67	1,272,458.67	1,272,458.67	1,272,458.67	1,272,458.67	
186. Factor	0.164181	0.035216	0.501399	0.947747	0.006043	(0.271528)	1.383058

Year Ended - 2016

Start: 01/01/2016 End: 12/31/2016

DISTRIBUTIVE EXPENSE - OVERHEAD
Account No. 705 - 957

	Cost of Operations	Distributed Total
187. Primary Construction/Cap. Imp.	\$0.00	\$0.00
188. Primary Preservation - Struct Imp.	1,174,141.19	69,038.50
189. Primary Maintenance	1,087,279.18	63,931.02
190. Local Construction/Cap. Imp.	0.00	0.00
191. Local Preservation - Struct. Imp.	2,133,413.55	125,443.72
192. Local Maintenance	1,632,153.45	95,970.19
193. Other	0.00	0.00
194. TOTAL	\$6,026,987.37	\$354,383.43

	790 Small Road Tools	791 Inventory Adjustment	882 Liability	716 Health Insurance	Other	Total
195. Expenses Distributed	3,274.02	(4,565.39)	4,333.27	0.00	351,341.53	\$354,383.43
196. Applicable Operation Cost	6,026,987.37	6,026,987.37	6,026,987.37	6,026,987.37	6,026,987.37	
197. Factor	0.000543	(0.000757)	0.000719	0.000000	0.058295	\$0.058800

Year Ended - 2016

Start: 01/01/2016 End: 12/31/2016

ANALYSIS OF CONSTRUCTION AND MAINTENANCE

Optional for noncontract counties

	Performed by County		Performed by Contractor		Totals	
	<u>Primary</u>	<u>Local</u>	<u>Primary</u>	<u>Local</u>	<u>Primary</u>	<u>Local</u>
198. Constr/Cap. Imp.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
199. Preser - Struct. Imp.	159,601.03	421,327.61	1,083,579.65	1,837,530.66	1,243,180.68	2,258,858.27
200. Special Assessment	0.00	0.00	0.00	0.00	0.00	0.00
201. Maintenance	1,143,359.14	1,719,686.25	7,852.06	8,434.40	1,151,211.20	1,728,120.65
202. Total	\$1,302,960.17	\$2,141,013.86	\$1,091,431.71	\$1,845,965.06	\$2,394,391.88	\$3,986,978.92

Year Ended - 2016

Start: 01/01/2016 End: 12/31/2016

ANALYSIS OF ACCOUNTS RECEIVABLE

Optional for noncontract counties

	Trunkline Maintenance	MDOT Other
203. Labor	\$249,490.65	\$0.00
204. Fringe Benefits	345,190.27	0.00
205. Equipment Rental	501,594.84	0.00
206. Materials	48,866.83	282,820.45
207. Handling Charges	0.00	0.00
208. Overhead	141,168.74	22,793.94
209. Other	0.00	0.00
210. Total Charges for Current Yea	\$1,286,311.33	\$305,614.39
211. Beginning Balance	123,507.55	703.12
212. Sub-Total	1,409,818.88	306,317.51
213. Less Credits	(1,109,630.61)	(306,734.91)
214. Ending Balance	\$300,188.27	\$(417.40)

Year Ended - 2016

Start: 01/01/2016 End: 12/31/2016

SCHEDULE OF CAPITAL OUTLAY

215. Land and Improvements (971 - 974)	\$0.00
216. Buildings (975)	0.00
217. Equipment Road (976, 981)	885,572.80
218. Equipment Shop (977)	0.00
219. Equipment Engineers (978)	0.00
220. Yard and Storage Equipment (979)	0.00
221. Equipment Office (980)	2,150.00
222. Depletable Assets (987)	0.00
223. Total Capital Outlay:	<u>\$887,722.80</u>

	<u>Primary</u>	<u>Local</u>	<u>County</u>	<u>Total</u>
224. Total Capital Outlay:	0.00	0.00	887,722.80	887,722.80
225. Less: Equipment Retirements 689	0.00	0.00	(112.08)	(112.08)
226. Sub-total	0.00	0.00	887,610.72	887,610.72
227. Less: Depreciation and Depletion 968	0.00	0.00	(596,986.75)	(596,986.75)
228. Net Capital Outlay Expenditure	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$290,623.97</u>	<u>\$290,623.97</u>

DISTRIBUTION OF GAIN OR LOSS ON DISPOSAL OF ASSETS

	<u>Primary</u>	<u>Local</u>	<u>County</u>	<u>Total</u>
229. Beginning Capital Asset Balance Prior Year's Report (Pg. 2)	0.00	0.00	3,260,999.17	3,260,999.17
230. Percentage of Total	0.00 %	0.00 %	100.00 %	100.00 %
231. Gain or (loss) on disposal of assets 693	0.00	0.00	54,651.52	54,651.52

Year Ended - 2016

Start: 01/01/2016 End: 12/31/2016

MAINTENANCE EXPENDITURES - 90% OF MTF RETURNS

(For Compliance with Section 12(16) of Act 51)

	Primary Road Fund	Local Road Fund	Total
232. Michigan Transportation Fund (MTF) Returns			\$4,019,169.09
DEDUCTIONS			
233. Administrative Expense (from Page 5 Expenditures)			665,754.72
234. Total Capital Outlay (from Capital Outlay)			887,722.80
235. Debt Principal Payment (from Page 5 Expenditures)			380,895.65
236. Interest Expense (from Page 5 Expenditures)			51,673.13
236 a. Total Deductions			1,986,046.30
236 b. Adjusted MTF Returns			2,033,122.79
237. Preser - Struct Imp (from Page 5 Expenditures)	\$1,243,180.68	\$2,258,858.27	3,502,038.95
238. Routine Maintenance (from Page 5 Expenditures)	1,151,211.20	1,728,120.65	2,879,331.85
239. Less Federal Aid for Preser - Struct Imp	0.00	0.00	0.00
240. TOTAL RD EXPENSE (Excluding Fed Aid)	2,394,391.88	3,986,978.92	6,381,370.80
241. 90% of Adjusted MTF Returns			1,829,810.51

Year Ended - 2016

Start: 01/01/2016 End: 12/31/2016

**TEN YEARS OF QUALIFIED EXPENDITURES
FOR NON-MOTORIZED IMPROVEMENTS**
(for Compliance with Section 10K of Act 51)

Fiscal Year	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>
Expenditures (\$)	<u>672,055.00</u>	<u>2,492,333.00</u>	<u>543,826.86</u>	<u>398,372.47</u>	<u>729,390.27</u>
Fiscal Year	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>
Expenditures (\$)	<u>656,504.16</u>	<u>1,429,818.66</u>	<u>577,914.35</u>	<u>320,696.28</u>	<u>419,216.64</u>
				242. TOTAL	<u>\$8,240,127.69</u>

Total must equal or exceed 1% of your Fiscal Year MTF returns multiplied by 10

$$\frac{4,019,169.09}{10} \times .10 = \frac{401,916.91}{10}$$

Year Ended - 2016

Start: 01/01/2016 End: 12/31/2016

INDIRECT EQUIPMENT AND STORAGE EXPENSE
Activity 511

Account Number	Account Name	Amount Recorded
707	Wages - Shop and Garage	\$153,190.58
712-724	Fringe Benefits - Shop Employees	211,871.45
721	Drug Testing	4,485.00
728	Office Supplies - Shop	1,506.02
731	Janitor Supplies - Shop	4,096.86
733	Welding Supplies	2,902.45
734	Safety Supplies - Shop	2,332.63
736	Tire Shop Supplies	0.00
737	Shop Supplies	30,763.40
791	Equipment Material/Parts Inventory Adjustment	0.00
801	Contractual Services - Shop	2,109.28
805	Health Services	0.00
806	Laundry Services	3,151.82
807	Data Processing - Shop	2,643.35
810	Education Expense - Shop	440.00
850-859	Communications - Shop	3,352.41
861	Travel and Mileage - Shop Employees	516.54
862	Freight Costs	0.00
875	Insurance - Shop Buildings	27,626.00
876	Insurance - Boiler and Machine	0.00
878	Insurance - Fleet	39,529.00
883	Insurance - Underground Tank	0.00
921-923	Utilities - Shop and Storage Buildings	36,885.10
931	Buildings Repairs and Maintenance	3,022.54
932	Yard and Storage Repairs and Maintenance	0.00
933	Shop Equipment Repairs and Maintenance	23,205.92
934	Office Equipment Repairs and Maintenance	0.00
941	Equipment Rental - Shop Pickup/Wrecker	19,789.32
944-947	Underground Storage Tank Expense	0.00
956	Safety Expense - Shop	120.33
968	Depreciation - Shop Building	78,714.07
968	Depreciation - Storage Building	0.00
968	Depreciation - Shop Equipment	4,540.24
968	Depreciation - Stockroom Expense	0.00
707	Other:	428.91
	243. TOTAL	\$657,223.22

Year Ended - 2016

Start: 01/01/2016 End: 12/31/2016

ADMINISTRATIVE EXPENSE SCHEDULE AND ALLOCATION

(for Compliance with Section 14(4) of Act 51)

Account Number	Account Name	Amount Recorded
703-708	Salaries and Wages	\$196,363.35
709-714	Administrative Leave	33,249.27
724	Fringe Benefits	271,999.74
727	Postage	1,301.09
728	Office Supplies	6,484.53
730	Dues and Subscriptions	9,557.00
801	Contractual Services	23,421.69
803	Legal Services	67,339.06
804	Auditing and Accounting Services	9,416.25
807	Data Processing	1,416.10
810	Education	4,594.19
850-853	Communications	4,185.89
861	Travel and Mileage	0.00
862	Freight	0.00
873	Public Relations	0.00
874	Advertising	2,330.79
875	Insurance - Building and Contents	0.00
876	Insurance - Boiler and Machinery	0.00
877	Insurance - Bonds	0.00
880	Insurance - Umbrella	5,162.00
881	Insurance - Errors and Omissions	13,068.00
882	Insurance - General Liability	0.00
920-923	Utilities	4,568.19
931	Building Repair/Maintenance	0.00
934	Office Equipment Repair/Maintenance	1,651.83
942	Building Rental	0.00
955-956	Miscellaneous	0.00
966-967	Overhead	0.00
968	Depreciation - Buildings	8,746.01
968	Depreciation - Engineering Equipment	465.36
968	Depreciation - Office Equipment and Furniture	4,802.84
	Other:	(4,364.57)
	244. TOTAL	\$665,758.61
Less: Credits to Administrative Expense		
646	Handling Charges on Materials Sold	0.00
629	Overhead - State Trunkline Maintenance	0.00
691	Purchase Discounts	(3.89)
	Other:	0.00
	Total Credits to Administrative Expense	\$(3.89)
	245. Net Administrative Expense	\$665,754.72

Year Ended - 2016

Start: 01/01/2016 End: 12/31/2016

Forest Road Report

This information is required by Act 231, P.A. of 1987, as amended.

<u>Road Name</u>	<u>Location</u>	<u>Amount Spent (\$)</u>	<u>Project Type</u>
Chester Road	Bagley/Chester Twps.	85,108.67	Resurfacing
	246. Total	<u>\$85,108.67</u>	

Year Ended - 2016

Start: 01/01/2016 End: 12/31/2016

**CONSTRUCTION / CAPACITY IMPROVEMENTS / STRUCTURAL IMPROVEMENTS
Summary**

CONSTRUCTION / CAPACITY IMPROVEMENTS

	Primary System		Local System	
	*Unit	Expenditures	*Unit	Expenditures
ROADS				
247. New Construction, New Location	0.00 mi. x	\$0.00	0.00 mi.	\$0.00
248. Widening	0.00 mi.	0.00	0.00 mi.	0.00
BRIDGES				
249. New Location	0.00 ea.	0.00	0.00 ea.	0.00
250. TOTAL CONSTRUCTION/CAPACITY IMP		\$0.00		\$0.00

PRESERVATION - STRUCTURAL IMPROVEMENTS

	Primary System		Local System	
	*Unit	Expenditures	*Unit	Expenditures
ROADS				
251. Reconstruction	1.80 mi. x	\$844,190.52	1.30 mi.	\$357,470.55
252. Resurfacing	0.00 mi.	0.00	11.97 mi.	1,797,842.70
253. Gravel Surfacing	0.00 mi.	0.00	0.00 mi.	0.00
254. Paving Gravel Roads	0.00 mi.	0.00	0.31 mi.	103,545.02
SAFETY PROJECTS				
255. Intersection Improvements	0.00 ea.	0.00	0.00 ea.	0.00
256. Railroad Crossing Improvements	0.00 ea.	0.00	0.00 ea.	0.00
257. Other	0.31 ea.	398,990.16	0.00 ea.	0.00
MISCELLANEOUS				
258. Roadside Parks	0.00 ea.	0.00	0.00 ea.	0.00
259. Other	0.00 ea.	0.00	0.00 ea.	0.00
260. Subtotals		1,243,180.68		2,258,858.27
BRIDGES				
261. Replacement	0.00 ea.	0.00	0.00 ea.	0.00
262. Recondition or Repair	0.00 ea.	0.00	0.00 ea.	0.00
263. Replace with Culvert	0.00 ea.	0.00	0.00 ea.	0.00
264. Bridge Subtotals		0.00		0.00
265. TOTAL PRESERVATION - STRUCT IMP		\$1,243,180.68		\$2,258,858.27

*All Units are to be reported in the Fiscal Year that the project is opened for use.

Year Ended - 2016

Start: 01/01/2016 End: 12/31/2016

SCHEDULE OF TOWNSHIP MILEAGE AND POPULATION

Township	Local Roads			Primary Roads			Population Outside Municipalities	Funds Received (\$)
	Total Local (mi)	Local Urban (mi)	Funds Received (\$)	Total Primary (mi)	Primary Urban (mi)	Funds Received (\$)		
Bagley	70.02	39.36	181,403.88	23.70	17.64	198,171.18	5,886	72,750.96
Charlton	87.24	0.00	151,623.12	43.90	0.00	69,669.30	1,354	16,735.44
Chester	66.75	0.00	116,011.50	22.90	0.00	36,342.30	1,292	15,969.12
Corwith	104.55	0.00	181,707.91	48.88	0.00	77,572.56	1,748	21,605.28
Dover	28.52	0.00	49,567.76	17.06	0.00	27,074.22	561	6,933.96
Elmira	43.62	0.00	75,811.56	14.54	0.00	23,074.98	1,687	20,851.32
Hayes	77.91	0.00	135,407.59	17.27	0.00	27,407.49	2,619	32,370.84
Livingston	46.71	14.33	102,920.59	24.84	3.69	73,007.46	2,525	31,209.00
Otsego Lake	74.58	26.41	169,684.01	20.59	6.72	93,841.77	2,847	35,188.92
266. Totals	599.90	80.10	\$1,164,137.92	233.68	28.05	\$626,161.26	20,519	\$253,614.84

Local Road Rate Per Mile	1738	Primary Road Rate Per Mile	1587
Local Urban Road Rate Per Mile	1517	Primary Urban Road Rate Per Mile	9102
Population Rate Per Capita	12.36		

Year Ended - 2016

Start: 01/01/2016 End: 12/31/2016

SCHEDULE OF TOWNSHIP EXPENDITURES AND CONTRIBUTIONS
Expenditures

Township	Construction/ Capacity Improvement (\$)	Preservation - Struct Improvement (\$)	Total (\$)	Township Contributions* (\$)
Bagley	0.00	422,304.29	422,304.29	188,580.77
Charlton	0.00	398,990.16	398,990.16	0.00
Chester	0.00	115,540.11	115,540.11	59,975.16
Corwith	0.00	88,107.04	88,107.04	47,632.41
Elmira	0.00	890,873.53	890,873.53	217,960.09
Hayes	0.00	37,395.26	37,395.26	10,175.69
Livingston	0.00	521,943.66	521,943.66	126,689.20
Otsego Lake	0.00	526,516.80	526,516.80	268,336.65
267. Totals	\$0.00	\$3,001,670.85	\$3,001,670.85	\$919,349.97

*The Township Contributions Totals and the Funds expended for Construction and Preservation amount may not balance. The Township Contributions list all funds contributed by each township and will balance back to the amount reported on the Statement of Revenues, Line 74, Township Contributions.

The total funds expended are for Construction and Preservation only. They do not contain funds expended for Routine Preventative Maintenance.

Year Ended - 2016

Start: 01/01/2016 End: 12/31/2016

ASSET MANAGEMENT
Projects Completed During the County Fiscal Year

Work Type: Bituminous Resurfacing

Project ID/Name	Total Project Cost	Date Open to Traffic	Pavement Type
16-01-10	6,656.04	09/12/2016	Asphalt
16-09-02	139,454.50	07/31/2016	Asphalt
16-08-01	94,293.77	06/25/2016	Asphalt
16-01-02	50,153.45	06/23/2016	Asphalt
16-01-01	45,116.90	06/22/2016	Asphalt
16-07-01	37,395.26	06/22/2016	Asphalt
16-06-02	102,082.61	06/09/2016	Asphalt
16-01-07	8,434.40	06/08/2016	Asphalt
16-01-06	88,870.24	06/08/2016	Asphalt
16-01-03	19,053.78	06/08/2016	Asphalt
16-01-04	43,638.10	06/03/2016	Asphalt
16-01-05	44,216.34	06/03/2016	Asphalt

Work Type: Crush & Shape & Resurf

Project ID/Name	Total Project Cost	Date Open to Traffic	Pavement Type
Foothills	218,016.05	12/31/2016	Asphalt
Meridian Line Road	398,990.16	12/31/2016	Asphalt
Mt. Jack Road	788,790.92	12/31/2016	Asphalt

Work Type: Gravel Resurface

Project ID/Name	Total Project Cost	Date Open to Traffic	Pavement Type
16-01-08	231,080.21	12/31/2016	Grv

Work Type: Paving Gravel

Project ID/Name	Total Project Cost	Date Open to Traffic	Pavement Type
16-09-03	169,046.25	08/03/2016	Seal
16-08-02	6,283.98	07/20/2016	Asphalt
16-08-03	9,142.02	06/30/2016	Asphalt
16-04-02	88,107.04	06/30/2016	Asphalt

Year Ended - 2016

Start: 01/01/2016 **End:** 12/31/2016

16-08-04

817,630.65

12/31/2016

Asphalt