

APPROVED

**MINUTES for the
REGULAR MEETING OF THE
OTSEGO COUNTY ROAD COMMISSION
HELD ON THURSDAY, MAY 16, 2019 AT 9:00 A.M.
AT THE OFFICE LOCATED AT 669 MCCOY ROAD, GAYLORD, MICHIGAN**

ITEM 1 - PLEDGE OF ALLEGIANCE

Meeting called to order by Chair, Holewinski, at 9:00 a.m. Pledge of Allegiance.

ITEM 2 - ROLL CALL

Upon roll call, the following Commissioners responded:

Camiller, Absent
Dipzinski, Present
Heinz, Present
Holewinski, Present
Huff, Present

The following staff members were present: Jason Melancon, Manager, and Diane Purgiel filling in for Rebecca Jerry, Board Secretary.

ITEM 3 – ADDITIONS TO AGENDA

Melancon requested that the Township Agreement between OCRC and Bagley Township for road improvements on Krys Road between McCoy Road to Johnson Road be added under “Old Business.”

ITEM 4 – APPROVAL OF AGENDA

Motion by Huff, and seconded by Heinz to approve the Agenda with revisions. Four ayes, no nays. Motion carried.

ITEM 5 – CONSENT CALENDAR

The purpose of the Consent Calendar is to expedite business by grouping non-controversial items together without discussion. Any member of the Commission, staff, or the public may ask that any item on the Consent Calendar be removed and placed elsewhere on the Agenda for full discussion. Such requests will be automatically respected.

If an item is not removed from the Consent Calendar, the action noted in parentheses on the Agenda is approved by a single Commission action adopting the Consent Calendar. The Manager recommends the following items be adopted:

- A. *Minutes:* The Board approves the Regular Meeting Minutes dated April 18, 2019.
- B. *Payroll:* The Board approves Payroll #9 (\$67,304.14), and Payroll #10 (\$66,339.14) respectfully.
- C. *Accounts Payable:* The Board approves Accounts Payable C/4-4 (\$237,474.26) to be paid through the General (201) account, C/4-5 (\$54,937.50) to be paid through the General (201) account, C/5-1 (\$5,401.89) to be paid through the General (201) account, C/5-2 (\$190,422.18) to be paid through the General (201) account, and the Accounts Payable Check Register dated 4/01/2019 to 4/30/2019.

Motion by Huff, and seconded by Heinz to approve items on the Consent Calendar. Four ayes, no nays. Motion carried.

ITEM 6 – APPOINTMENTS

None.

ITEM 7 – COUNTY UPDATE

Ken Glasser updated the board on the County of Otsego matters.

ITEM 8 – PUBLIC COMMENT

Anne Smith voiced concerns regarding The Ford Road. Ms. Smith was advised to contact law enforcement.

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ITEM 9 – UPCOMING MEETINGS

- A. Board Meeting dates: June 20, 2019 and July 18, 2019. Holewinski requested that the July meeting be changed due to the MCRCSIP Seminar being held on July 17 and July 18. The Board will decide July's meeting date at the June 20, 2019 meeting.

ITEM 10 – FINANCE REPORT/BUDGETS

Questions/discussion held.

ITEM 11 – OLD BUSINESS/UNFINISHED BUSINESS

Township Agreement for Improvements on Local Roads/Bagley Township/Krys Road. **Motion by Huff, and seconded by Heinz to approve the Township Agreement for Improvements on Local Roads between the OCRC and Bagley Township for improvements on Krys Road with the Township contribution estimated to be in the amount of \$150,000.00. Four ayes, no nays. Motion carried.**

ITEM 12 – NEW BUSINESS

Gravel Crushing Bid Tabulation. **Motion by Huff, seconded by Dipzinski to accept the bid for gravel crushing of 50,000 tons, more or less, of modified 23A gravel from the Turtle Lake Pit, and or the Wolf Pit that the Manager deems and/or recommends to be in the best interest of the Road Commission. Four ayes, no nays. Motion carried.**

Bid Tabulations for Asphalt Emulsions; Dust Layer; Ice Control Sand; Pavement Marking; 23A MDOT Specification Aggregate (Afton Stone); 29A Natural Aggregate; 25A Natural Aggregate. **Motion by Huff, and seconded by Dipzinski to accept those bids for Asphalt Emulsions, Dust Layer, Ice Control Sand, Pavement Marking, 23A MDOT Specification Aggregate (Afton Stone); 29A Natural Aggregate; 25A Natural Aggregate that the Manager deems and/or recommends to be in the best interest of the Road Commission. Four ayes, no nays. Motion carried.**

ITEM 13 – CORRESPONDENCE AND REPORTS

1. Manager's Report. Discussed crack sealing, patching, grading, pavement markings, summer help, and upcoming projects.
2. Melancon addressed the Board regarding the need of another hot patch trailer. **Motion by Dipzinski, and seconded by Huff to purchase a KMI Hot Patch Trailer from MiDeal in the amount of \$29,438.25. Four ayes, no nays. Motion carried.**
3. Melancon stated that he is looking into the possibility of OCRC taking over the brining process to save OCRC in brining costs. At the June 20, 2019 meeting, Melancon will provide the Board with prices of purchasing poly tanks and flat beds to build our own trucks.

ITEM 14 – MISCELLANEOUS AND OTHER

None.

ITEM 15 – ADJOURNMENT

Motion by Dipzinski, and seconded by Heinz to adjourn meeting at 9:46 a.m. Four ayes, no nays. Motion carried.



William Holewinski, Chairman



Jason Melancon, Manager