



AGENDA
OTSEGO COUNTY BOARD OF ROAD COMMISSIONERS
THURSDAY, JULY 13, 2023, AT 9:00 A.M.

ITEM 1 – CALL TO ORDER/PLEDGE OF ALLEGIANCE

ITEM 2 - ROLL CALL

ITEM 3 – AGENDA CHANGES/APPROVAL OF AGENDA

ITEM 4 – CONSENT CALENDAR

- A. Minutes: The Board approves the Regular Meeting Minutes dated June 8, 2023.
- B. The Board approves Payroll: #11 (\$74,585.48), Payroll #12 (\$68,316.17) and Payroll #13 (\$67,469.83).
- C. The Board approves accounts Payable: C/6-2 (\$86,345.16) and C/7-1 (\$689,516.56) and the Accounts Payable Check Register dated 06/01/2023 to 06/30/2023.

ITEM 5 – GUEST SPEAKERS

- A. Dana Wingo, Otsego County Board Liaison

ITEM 6 – PUBLIC COMMENT

ITEM 7 – OLD BUSINESS/UNFINISHED BUSINESS

- A. NONE

ITEM 8 – NEW BUSINESS

- A. Equipment Purchase
- B. Employee CDL Training/Education
- C. Bid Award Sturgeon Valley Rd
- D. Bid Award Old State Rd
- E. Bid Award Old Stump Rd
- F. Bid Award Hayes Tower Rd
- G. Blade Purchase
- H. MERS Officer/Officer Alternate Delegation

ITEM 9 – STAFF REPORTS

- A. Managing Director, Engineer of Record, Finance Manager, Facility Supervisor, County Road Foreman, State Road Foreman

ITEM 10 – COMMUNICATIONS

- A. Finance Reports
- B. Surface Water Used for Road Construction Sites Memo
- C. Upcoming OCRC Board Meeting Dates: August 10, 2023, September 14, 2023

ITEM 11– PUBLIC COMMENT

ITEM 12– COMMISSIONER COMMENT

ITEM 13– ADJOURNMENT



Otsego County Road Commission Agenda Item Report

FROM: Rebecca Hilmert, Finance Manager
MEETING DATE: July 13, 2023
AGENDA ITEM: 4. A, B, C
SUBJECT: Consent Calendar

DESCRIPTION

The purpose of the Consent Calendar is to expedite business by grouping non-controversial items together without discussion. Any member of the Commission, staff, or the public may ask that any item on the Consent Calendar be removed and placed elsewhere on the agenda for full discussion. Such requests will be automatically respected.

If an item is not removed from the Consent Calendar, all items listed are approved by a single Commission action approving the Consent Calendar. The Finance Director recommends the following items be approved:

- A. Minutes: The Board approves the Regular Meeting Minutes dated June 8, 2023.
- B. The Board approves Payroll: #11 (\$74,585.48), Payroll #12 (\$68,316.17), and Payroll #13 (\$67,469.83).
- C. The Board approves accounts Payable: C/6-2 (\$86,345.16) and C/7-1 (\$689,516.56); and the Accounts Payable Check Register dated 6/01/2023 to 6/30/2023.

BUDGET ACTION REQUIRED

N/A

LEGAL REVIEW

N/A

SAMPLE MOTION:

Motion to **approve/deny** the July 13, 2023, consent calendar as presented.

DRAFT
MINUTES for the
REGULAR MEETINGS OF THE
OTSEGO COUNTY ROAD COMMISSION
HELD ON TUESDAY, JUNE 8, 2023, AT 9:00 A.M.

ITEM 1 – CALL TO ORDER/PLEDGE OF ALLEGIANCE

- Meeting called to order by Chairman Huff, at 9:00 a.m. and Pledge of Allegiance.

ITEM 2 - ROLL CALL

- Upon roll call, the following Commissioners responded:
Dipzinski, Present
Wagar, Present
Gordon, Present
Heinz, Present
Huff, Present

The following staff members were present: Kirk Harrier, Managing Director; Rebecca Hilmert, Finance Manager/Secretary to the Board; David Fox, Equipment/Facilities Supervisor; and Steve Mench, County Foreman.

ITEM 3 – AGENDA CHANGES/APPROVAL OF AGENDA

- Motion by Gordon to approve the agenda as presented, seconded by Dipzinski. Five ayes, no nays. Motion carried.

ITEM 4 – CONSENT CALENDAR

- Minutes: The Board approves the Regular Meeting Minutes dated May 11, 2023, and the Special Meeting Minutes dated May 22, 2023.
 - The Board approves Payroll: #9 (\$70,647.82) and Payroll #10 (\$67,369.09).
 - The Board approves Accounts Payable: C/5-2 (\$140,647.59) and C/6-1 (\$233,723.25), and the Accounts Payable Check Register dated May 1, 2023, to May 31, 2023.
- Motion by Heinz to approve the June 8, 2023, Consent Calendar, seconded by Wagar. Five ayes, no nays. Motion carried.

ITEM 5 – GUEST SPEAKERS

- Dana Wingo, Otsego County Board, submitted correspondence (attached) for the board's consideration.

ITEM 6 – PUBLIC COMMENT

- Bill VanCurler, Gerriann Tobin, Bill Whiskey and Deborah Ferry spoke to the board regarding Five Lakes Road.
- Dana Wingo spoke regarding Sturgeon Valley Road and inadequate Forest Funds.
- Bonnie Miller, Chester Township, thanked the board for work on Beckett Road and pothole patching.

ITEM 7 – OLD BUSINESS/UNFINISHED BUSINESS

- NONE

CONFLICT OF INTEREST

- Commissioner Gordon announced the potential conflict of interest when discussing bid awards for Sparr Road, Beckett Road and Fischer Road projects (New Business items 8. E, G, I). Commissioner Gordon's statement is as follows: I do not believe my employment at Payne & Dolan impacts my ability to objectively decide on whether to approve the bid awards, but I want to avoid any potential appearance of a conflict of interest and request the Board allow me to abstain from voting on agenda items 8. (E), (G), (I) as we move forward with the New Business Items. **Motion by Dipzinski to allow Commissioner Gordon to abstain from voting on Items 8. (E), (G), (I) to avoid any potential appearance of a conflict of interest, seconded by Heinz. Roll call vote: Dipzinski, yes; Heinz, yes; Wagar, yes; Huff, yes. Four ayes, no nays. Motion carried.**

ITEM 8 – NEW BUSINESS

- A. MDOT Engineering Reimbursement
 - a. **Motion by Gordon to approve the submission for Engineering Reimbursement from the Michigan Department of Transportation, per Act 51, seconded by Dipzinski. Five ayes, no nays. Motion carried.**
- B. Resolution R23-6 (Renewal Millage Proposal Ballot Language)
 - a. **Motion by Dipzinski to approve Resolution R23-6 as presented and direct staff to submit to the Board of County Commissioners for the County of Otsego, seconded by Wagar. Discussion. Roll call vote: Dipzinski, yes; Wagar, yes; Gordon, yes; Heinz, yes; Huff, yes. Five ayes, no nays. Motion carried.**
- C. Letter of Understanding #2023-4 (MERS 457 Plan New Hires)
 - a. **Motion by Dipzinski to approve Letter of Understanding #2023-4 between the Otsego County Road Commission and the AFSCME Council 25, Local 1534 as presented implementing a 457-retirement plan with up to a 5% employer match for all new hires effective June 1, 2023, seconded by Gordon. Discussion. Roll call vote: Dipzinski, yes; Gordon, yes; Wagar, yes; Heinz, yes; Huff, yes. Five ayes, no nays. Motion carried.**
- D. Bid Award – N. Townline Rd.
 - a. **Motion by Gordon to approve engineers bid award recommendation for the N. Townline Road project in the amount of \$692,493.23 to E. F. Wilkinson & Sons, seconded by Dipzinski. Five ayes, no nays. Motion carried.**
- E. Bid Award – Sparr Rd: Dover Rd to Wolf Rd
 - a. **Motion by Heinz to approve engineers bid award recommendation for the Sparr Road project in the amount of \$1,467,114.92 to Payne & Dolan, Inc, seconded by Wagar. Four ayes, no nays, one abstain. Motion carried.**
- F. Bid Award – McGregor Rd
 - a. **Motion by Wagar to approve engineers bid award recommendation for the McGregor Road gravel resurfacing project in the amount of \$189,240.00 to J&N Construction, seconded by Gordon. Five ayes, no nays. Motion carried.**
- G. Bid Award – Beckett Rd
 - a. **Motion by Dipzinski to approve engineers bid award recommendation for the Beckett Road project in the amount of \$582,931.00 to Payne & Dolan Inc, seconded by Heinz. Four ayes, no nays, one abstain. Motion carried.**
- H. Bid Award – Beckett Rd Material
 - a. **Motion by Gordon to approve engineers bid award recommendation for the Beckett Road culvert in the amount of \$23,032.38 to Jensen Bridge & Supply Company, seconded by Dipzinski. Five ayes, no nays. Motion carried.**
- I. Bid Award – Fischer Rd
 - a. **Motion by Wagar to approve engineers bid award recommendation for the Fischer Road project in the amount of \$39,680.00 to Payne & Dolan, Inc., seconded by Dipzinski. Four ayes, no nays, one abstain. Motion carried.**
- J. Bid Award – Sparr Rd Culvert Installation
 - a. **Motion by Gordon to approve engineers bid award recommendation for the Sparr Road culvert installation project in the amount of \$189,000.00 to Elmer’s Crane and Dozer, Inc., seconded by Heinz. Discussion. Five ayes, no nays. Motion carried.**

ITEM 9 – STAFF REPORTS

- A. Managing Director updated the board about upcoming projects and bids, and CDL applications.
- B. Facility Supervisor reported on the completion of the garage roof.
- C. County Foreman reported on fixing potholes, the condition of gravel roads, brining operations to start June 12, mowing shoulders, and shoulder machine availability.

ITEM 10 – COMMUNICATIONS

- A. Finance Report, MTF Comparison
- B. Payne & Dolan - Springgay Road correspondence received. No further action at this time.
- C. Upcoming OCRC Board Meeting Dates: July 13, 2023, and August 10, 2023

ITEM 11– PUBLIC COMMENT

- Dana Wingo complimented the gravel portion of Springgay Road.
- Randy Stults is happy with his road, would like the road commission to look at County Park Road.

ITEM 12– COMMISSIONER COMMENT

- NONE

ITEM 13– ADJOURNMENT

- **Motion by Gordon to adjourn meeting at 11:26 a.m., seconded by Dipzinski. Five ayes, no nays. Motion carried.**

Troy Huff, Chairman

Rebecca Hilmert, Board Secretary

Why didn't Tittabawassee trail graded this spring? yet the Road Commission sends a Grader from town to Grade end of Spring Bay Rd ~~and~~ that has 1 full time residence and Tittabawassee has 4 full time residence, ~~this~~ this sounds like a waste of Tax payer money

Why was old seal Coat from Spring Bay Rd that was payed for by tax payer given to a private bussiness instead of being repurposed on Tittabawassee trail (Lets waste some more taxpayer dollars)

If the road ~~to~~ right of way is 33' c/c of the road why isn't any damage repaired on entire R.O.W. Not just paved surfaces (two track trail on side has negative affect on Property Values.)

I would also like to know the vote count and roll call of vote of ORV Ordinance including title

R.C. - Road Comm
T.C. - Township com
S. - Sheriff

BRIAN PULST

**OTSEGO COUNTY ROAD COMMISSION
RESOLUTION R23-6**

**A RESOLUTION APPROVING A RENEWAL MILLAGE PROPOSAL BALLOT
LANGUAGE FOR ROAD IMPROVEMENTS AND MAINTENANCE**

WHEREAS, MCL 224.20b expressly authorizes the Board of Commissioners for the County of Otsego to submit to the electorate of the county the question of a tax levy for highway, road and street purposes; and

WHEREAS, the county electors in 2014 previously approved a county-wide road millage of 1 mill for these purposes, which will expire after the December, 2023 levy; and

WHEREAS, the Headlee Amendment reduced this millage to 0.9929 mills; and

WHEREAS, the current county-wide road millage has proven to be a successful component for the funding improvements and construction of the Otsego County road system; and

WHEREAS, although significant road improvements have been made using revenues generated via the 2014 road millage, many miles of Otsego County's roads still require repair.

NOW, THEREFORE, BE IT RESOLVED that:

- 1.) Due to continued insufficient funding from the State of Michigan needed to improve and construct county roads, the Otsego County Board of Road Commissioners respectfully requests the Otsego County Board of Commissioners permit the electorate of Otsego County a ballot opportunity to determine if continued road improvements and construction in the county is a priority.
- 2.) The Otsego County Board of Road Commissioners recommends the following renewal ballot language be placed on the November 7, 2023 ballot:

Renewal Millage Proposal for Road Improvements and Maintenance

This proposal will permit the County to continue the millage previously approved by the electors in 2014

Shall the previously voted on and approved increase in the tax limitation imposed under Article IX, Section 6 of the Michigan Constitution on the total amount of taxes which may be levied in one (1) year against all taxable property within Otsego County, Michigan, of One (1) Mill (\$1.00 per \$1,000 taxable value), and reduced to 0.9929, by the required millage rollbacks, be renewed and restored at One (1) mill (\$1.00 per \$1,000 taxable value) and levied for a period of ten (10) years, beginning in 2024 through 2033 inclusive, on all taxable property within Otsego County, Michigan, for the purposes of improvements to and construction of existing primary and local roads in the townships, cities, villages and authorities of the County of Otsego, Michigan?

If approved and levied in full, this millage will raise an estimated \$1,539, 855.16 for Road Improvements and Maintenance within Otsego County in the first calendar year of the levy based on taxable value. In accordance with State law, the millage will be disbursed to the Otsego County Road Commission, the City of Gaylord, the Village of Vanderbilt, and to the extent required by law, the Gaylord Downtown Development Authority.

YES _____

NO _____

3.) All resolutions and parts of resolutions in conflict herewith are, to the extent of such conflict, repealed.

AYES: Dipzinski, Wagar, Gordon, Heinz, Huff

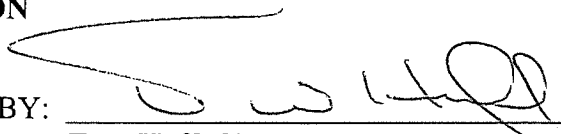
NAYS: _____

ABSTAIN: _____

ABSENT: _____

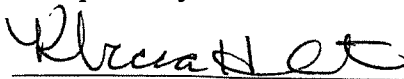
ADOPTED June 8, 2023

OTSEGO COUNTY ROAD COMMISSION

BY: 
Troy Huff, Chairman

CERTIFICATION

I, Rebecca Hilmert, the duly appointed Board Secretary of the Otsego County Road Commission, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Otsego County Board of Road Commissioners at a regular meeting held June 8, 2023, in compliance with the Open Meetings Act, Act No. 267 of the Public Acts of Michigan, 1976, as amended, the minutes of the meeting were kept and will be or have been made available as required by said Act.


Rebecca Hilmert, Board Secretary

Payroll Gross for P/R of 6/1/2023

PR #11

5/30/2023

5/13/2023 to 5/26/2023

Emp Nbr and Name	Regular Hours	Total Hours	Gross Amt
088 Stevens,Blake	76.00	76.00	\$1,368.00
095 Pedlar,Jack	80.00	84.50	\$1,561.50
097 Flory,Sean	80.00	88.50	\$1,669.50
272 Borowiak,Joseph	80.00	80.00	\$1,918.40
277 Fox,David	80.00	80.00	\$2,776.80
280 Kwapis,Earl	80.00	80.00	\$1,918.40
283 Sewell,Dennis	80.00	80.00	\$1,918.40
284 Kwapis Jr.,Stanley	80.00	80.00	\$1,918.40
287 Myers,Joseph	80.00	80.00	\$1,918.40
293 Samkowiak,Timothy	80.00	80.00	\$1,918.40
294 Mench,Steven	80.00	86.50	\$2,972.52
295 Boughner,Alan	80.00	80.00	\$1,918.40
296 Johnson,Timothy	80.00	80.00	\$2,459.20
299 Hinton,Justin	80.00	80.00	\$1,918.40
303 Coughlin Jr.,Thomas	80.00	80.00	\$1,918.40
307 Stiles,William	80.00	80.00	\$1,918.40
308 Wcisel,David	80.00	80.00	\$1,918.40
311 Wiley,James	80.00	80.00	\$1,918.40
314 Kucharek,Joseph	80.00	81.00	\$2,161.24
316 Jones,Tianne	80.00	80.00	\$2,053.60
317 Mitchell Jr.,Dennis	80.00	80.00	\$1,918.40
318 Huff,Troy	0.00	0.00	\$1,566.81
319 Prusakiewicz,Luke	80.00	80.00	\$1,918.40
321 Tracey,Benjamin	80.00	80.00	\$2,105.60
323 Falkenhagen,Robert	80.00	80.00	\$1,918.40
324 Dipzinski,Michael	0.00	0.00	\$807.86
326 Heinz,Kathy	0.00	0.00	\$1,311.79
327 Garlock,Cody	80.00	80.00	\$1,918.40
328 Harrier,Kirk	80.00	80.00	\$3,863.20
329 Gordon,Lukas	0.00	0.00	\$1,322.27
330 Wagar,Thomas	0.00	0.00	\$820.96
331 Boettner,Cary	2.50	2.50	\$63.30
332 Huff,Cody	80.00	80.00	\$2,025.60
333 Kwapis V,Stanley	80.00	80.00	\$1,918.40
335 Pettis,Charles	80.00	80.00	\$1,729.60
336 Hilmert,Rebecca	80.00	80.00	\$2,308.00
337 Johnson,Zachary	80.00	80.00	\$1,894.40
903 BANK,HORIZON	0.00	0.00	\$5,130.93
Total of Employee checks:	2,478.50	2,499.00	\$74,585.48

Gross Pay by Fund:

	Total
201	74,585.48
Total	74,585.48

Approved: June 8, 2023

Troy Huff, Chairman

Payroll Gross for P/R of 6/15/2023

PR #12

6/13/2023

5/27/2023 to 6/9/2023

Emp Nbr and Name	Regular Hours	Total Hours	Gross Amt
088 Stevens,Blake	70.00	70.00	\$1,260.00
095 Pedlar,Jack	40.00	43.00	\$801.00
097 Flory,Sean	80.00	99.00	\$1,953.00
272 Borowiak,Joseph	80.00	80.00	\$1,918.40
277 Fox,David	80.00	80.00	\$2,776.80
280 Kwapis,Earl	80.00	80.00	\$1,918.40
283 Sewell,Dennis	80.00	80.00	\$1,918.40
284 Kwapis Jr.,Stanley	80.00	80.00	\$1,918.40
287 Myers,Joseph	80.00	80.00	\$1,918.40
293 Samkowiak,Timothy	80.00	80.00	\$1,918.40
294 Mench,Steven	80.00	85.50	\$2,922.84
295 Boughner,Alan	80.00	80.00	\$1,918.40
296 Johnson,Timothy	80.00	84.00	\$2,643.64
299 Hinton,Justin	80.00	80.00	\$1,918.40
303 Coughlin Jr.,Thomas	80.00	80.00	\$1,918.40
307 Stiles,William	80.00	80.00	\$1,918.40
308 Wcisel,David	80.00	80.00	\$1,918.40
311 Wiley,James	80.00	80.00	\$1,918.40
314 Kucharek,Joseph	80.00	80.00	\$2,105.60
316 Jones,Tianne	80.00	80.00	\$2,053.60
317 Mitchell Jr.,Dennis	80.00	80.00	\$1,918.40
319 Prusakiewicz,Luke	80.00	80.00	\$1,918.40
321 Tracey,Benjamin	80.00	80.00	\$2,105.60
323 Falkenhagen,Robert	80.00	80.00	\$1,918.41
327 Garlock,Cody	80.00	80.00	\$1,918.40
328 Harrier,Kirk	80.00	80.00	\$3,863.20
331 Boettner,Cary	20.00	20.00	\$506.40
332 Huff,Cody	80.00	80.00	\$2,025.60
333 Kwapis V,Stanley	80.00	80.00	\$1,918.40
335 Pettis,Charles	80.00	80.00	\$1,729.60
336 Hilmert,Rebecca	80.00	80.00	\$2,308.00
337 Johnson,Zachary	80.00	80.00	\$1,894.40
903 BANK,HORIZON	0.00	0.00	\$4,754.08
Total of Employee checks:	2,450.00	2,481.50	\$68,316.17

Gross Pay by Fund:

	Total
201	68,316.17
Total	68,316.17

Approved: July 13, 2023

Troy Huff, Chairman

Payroll Gross for P/R of 6/29/2023

PR #13

6/27/2023

6/10/2023 to 6/23/2023

Emp Nbr and Name	Regular Hours	Total Hours	Gross Amt
088 Stevens,Blake	75.00	75.00	\$1,350.00
097 Flory,Sean	76.00	81.00	\$1,503.00
272 Borowiak,Joseph	80.00	81.00	\$1,973.36
277 Fox,David	80.00	80.00	\$2,776.80
280 Kwapis,Earl	80.00	84.00	\$2,078.40
283 Sewell,Dennis	80.00	80.00	\$1,918.40
284 Kwapis Jr.,Stanley	80.00	80.00	\$1,918.40
287 Myers,Joseph	80.00	83.00	\$2,026.31
293 Samkowiak,Timothy	80.00	80.00	\$1,918.40
294 Mench,Steven	80.00	84.00	\$2,848.32
295 Boughner,Alan	80.00	80.00	\$1,918.40
296 Johnson,Timothy	80.00	80.00	\$2,459.20
299 Hinton,Justin	80.00	80.00	\$1,918.40
303 Coughlin Jr.,Thomas	80.00	83.00	\$2,026.31
307 Stiles,William	80.00	80.00	\$1,918.40
308 Wcisel,David	80.00	80.00	\$1,918.40
311 Wiley,James	80.00	80.00	\$1,918.40
314 Kucharek,Joseph	30.00	30.00	\$789.60
316 Jones,Tianne	80.00	80.00	\$2,053.60
317 Mitchell Jr.,Dennis	80.00	80.00	\$1,918.40
319 Prusakiewicz,Luke	80.00	80.00	\$1,918.40
321 Tracey,Benjamin	80.00	80.00	\$2,105.60
323 Falkenhagen,Robert	80.00	80.00	\$1,918.40
327 Garlock,Cody	80.00	80.00	\$1,918.40
328 Harrier,Kirk	80.00	80.00	\$3,863.20
331 Boettner,Cary	80.00	80.00	\$2,025.60
332 Huff,Cody	80.00	80.00	\$2,025.60
333 Kwapis V,Stanley	80.00	80.00	\$1,918.40
335 Pettis,Charles	80.00	80.00	\$1,729.60
336 Hilmert,Rebecca	80.00	80.00	\$2,308.00
337 Johnson,Zachary	80.00	80.00	\$1,894.40
903 BANK,HORIZON	0.00	0.00	\$4,693.73
Total of Employee checks:	2,421.00	2,441.00	\$67,469.83

Gross Pay by Fund:

	Total
201	67,469.83
Total	67,469.83

Approved: July 13, 2023

Troy Huff, Chairman

Accounty Payable
C/6-2 6/27/2023

CheckNbr	InvoiceNbr	InvoiceDate	Description	Amount	To Pay
Internal Revenue Service					
-1	GFS32211	6/9/2023	C. Boettner STD	\$44.27	\$44.27
-1	GFS32211	6/22/2023	J Kucharek	\$53.70	\$53.70
				<u>\$97.97</u>	<u>\$97.97</u>
Merchants Fleet					
-1	1026596i12	5/30/2023	Foreman's Pickup	\$1,004.25	\$1,004.25
-1	1045516i3	5/30/2023	Pickup Rental	\$1,699.50	\$1,699.50
-1	1045715i3	5/30/2023	Pickup Rental	\$1,699.50	\$1,699.50
-1	1045882i3	5/30/2023	Pickup Rental	\$1,699.50	\$1,699.50
-1	1046214i3	5/30/2023	Pickup Rental	\$1,699.50	\$1,699.50
-1	1047105i2	5/30/2023	Pickup Rental	\$1,339.00	\$1,339.00
-1	1047106i2	5/30/2023	Pickup Rental	\$1,339.00	\$1,339.00
-1	1046693i2	5/30/2023	Flatbed Rental	\$1,699.50	\$1,699.50
				<u>\$12,179.75</u>	<u>\$12,179.75</u>
AT&T Mobility					
	619112 287318351177X061	6/6/2023	Foreman Phone	\$146.64	\$146.64
				<u>\$146.64</u>	<u>\$146.64</u>
Blue Care Network of MI					
	619113 231570025573	6/6/2023	Health Insurance	\$43,845.89	\$43,845.89
				<u>\$43,845.89</u>	<u>\$43,845.89</u>
Charter Communications					
	619114 005403001	6/7/2023	Internet	\$379.94	\$379.94
				<u>\$379.94</u>	<u>\$379.94</u>
City of Gaylord					
	619115 MCCO-000669-000	6/15/2023	Sewer	\$64.92	\$64.92
				<u>\$64.92</u>	<u>\$64.92</u>
Delta Dental					
	619116 RIS0004987271	7/1/2023	Dental Insurance	\$3,267.22	\$3,267.22
				<u>\$3,267.22</u>	<u>\$3,267.22</u>
GFL Environmental					
	619117 0061336682	5/31/2023	Trash Removal	\$135.00	\$135.00
	619117 0061336718	5/31/2023	Trash Removal	\$190.47	\$190.47
				<u>\$325.47</u>	<u>\$325.47</u>
Great Lakes Energy					
	619118 100269003	6/16/2023	TL @ Krys & McC	\$41.83	\$41.83
				<u>\$41.83</u>	<u>\$41.83</u>
Humana Insurance Co.					
	619119 692915172	6/14/2023	Retiree Health	\$12,348.10	\$12,348.10
				<u>\$12,348.10</u>	<u>\$12,348.10</u>
Huron Engineering and Surveying, Inc.					
	619120 5532	5/11/2023	Hayes Tower Roa	\$3,963.00	\$3,963.00
	619120 5533	5/11/2023	Old Stump Road	\$1,167.00	\$1,167.00
	619120 5531	5/11/2023	General Engineeri	\$2,162.50	\$2,162.50
				<u>\$7,292.50</u>	<u>\$7,292.50</u>
Mutual of Omaha					
	619121 1548565360	6/19/2023	L/STD/LTD/D	\$2,688.09	\$2,688.09
				<u>\$2,688.09</u>	<u>\$2,688.09</u>
NORTHERN MICHIGAN ASSOCIATION OF ROAD COMMISSIONS					
	619122 2023-2024	6/1/2023	NMARC Dues	\$100.00	\$100.00
				<u>\$100.00</u>	<u>\$100.00</u>
Otsego County Road Commission					

619123	6/6/23-6/12/23	6/11/2023 HRA Reimburse	\$939.04	\$939.04
619123	6/13/23-6/19/23	6/18/2023 HRA Reimburse	\$2,334.92	\$2,334.92
619123	6/20/23-6/26/23	6/25/2023 HRA Reimburse	\$142.88	\$142.88
			<u>\$3,416.84</u>	<u>\$3,416.84</u>
Stanley Kwapis, V				
619124	215610	6/12/2023 Boots	\$150.00	\$150.00
			<u>\$150.00</u>	<u>\$150.00</u>
Grand Total:			\$86,345.16	\$86,345.16

Approved July 13, 2023

Troy Huff, Chairman

C7-1 Accounts Payable Prepay

CheckNbr	InvoiceNbr	InvoiceDate	Description	Amount	To Pay
Internal Revenue Service					
	-1 GFS32211	6/29/2023	J. Kucharek STD	\$53.70	\$53.70
	-1 GFS32211	7/6/2023	J. Kucharek STD	\$53.70	\$53.70
	-1 2nd Quarter	7/11/2023	PICORI Fees	\$294.00	\$294.00
				<u>\$401.40</u>	<u>\$401.40</u>
Merchants Fleet					
	-1 1026596i13	6/29/2023	Tim's Truck	\$1,004.25	\$1,004.25
	-1 1045516i4	6/29/2023	Flatbed Rental	\$1,699.50	\$1,699.50
	-1 1045715i4	6/29/2023	Flatbed Rental	\$1,699.50	\$1,699.50
	-1 1045882i4	6/29/2023	Flatbed Rental	\$1,699.50	\$1,699.50
	-1 1046214i4	6/29/2023	Flatbed Rental	\$1,699.50	\$1,699.50
	-1 1046693i3	6/29/2023	Flatbed Rental	\$1,699.50	\$1,699.50
	-1 1047105i3	6/29/2023	Pickup Rental	\$1,339.00	\$1,339.00
	-1 1047106i3	6/29/2023	Pickup Rental	\$1,339.00	\$1,339.00
				<u>\$12,179.75</u>	<u>\$12,179.75</u>
MERS of Michigan					
	-1 00144682-7	6/30/2023	Retirement	\$78,138.88	\$78,138.88
				<u>\$78,138.88</u>	<u>\$78,138.88</u>
1st Ayd Corporation					
	619125 PSI624100	6/28/2023	Safety Supplies	\$545.92	\$545.92
				<u>\$545.92</u>	<u>\$545.92</u>
Advance Electric					
	619126 415348	6/6/2023	Fuse	\$4.67	\$4.67
				<u>\$4.67</u>	<u>\$4.67</u>
AIRGAS USA, LLC					
	619127 9997297949	5/31/2023	Cylinder Rental	\$13.74	\$13.74
				<u>\$13.74</u>	<u>\$13.74</u>
AIS Construction/Interstate Billing Service					
	619128 40252	6/19/2023	Siphon Pump Suc	\$50.63	\$50.63
				<u>\$50.63</u>	<u>\$50.63</u>
Alma Tire Service, Inc.					
	619129 517012952	6/7/2023	Tires	\$650.20	\$650.20
				<u>\$650.20</u>	<u>\$650.20</u>
Baum Hydraulics Corporation					
	619130 2281214	6/5/2023	Bandsaw	\$548.50	\$548.50
				<u>\$548.50</u>	<u>\$548.50</u>
BBC Distributing					
	619131 325244	6/15/2023	Floor Cleaner	\$163.04	\$163.04
				<u>\$163.04</u>	<u>\$163.04</u>
Beaver Research Company					
	619132 0359264-IN	6/28/2023	Hand Cleaner	\$173.33	\$173.33
				<u>\$173.33</u>	<u>\$173.33</u>
Blair Spray Foam Insulation					
	619133 0206	5/24/2023	May Trailer Renta	\$1,450.00	\$1,450.00
				<u>\$1,450.00</u>	<u>\$1,450.00</u>
Burnham & Flower					
	619134 BFG-640471	7/11/2023	HRA Service	\$225.00	\$225.00
				<u>\$225.00</u>	<u>\$225.00</u>
CC Unlimited Mobile Maintenance					
	619135 4443	6/30/2023	Crane Inspection	\$526.50	\$526.50
				<u>\$526.50</u>	<u>\$526.50</u>
Cintas Corporation #729					

619136 4158328731	6/13/2023 Rugs/Uniforms	\$165.54	\$165.54
619136 4159027182	6/20/2023 Uniforms/Rugs	\$165.54	\$165.54
619136 4159722551	6/27/2023 Uniforms/Rugs	\$165.54	\$165.54
619136 4160294816	7/3/2023 Uniforms/Mats	\$169.04	\$169.04
619136 4161113214	7/11/2023 Uniforms/Mats	\$167.94	\$167.94
		<u>\$833.60</u>	<u>\$833.60</u>
Consumers Energy			
619137 201541930012	6/23/2023 Electricity	\$1,682.29	\$1,682.29
619137 202253893494	6/30/2023 Traffic Light	\$45.46	\$45.46
		<u>\$1,727.75</u>	<u>\$1,727.75</u>
D&B Heat Transfer Products, Inc.			
619138 69566	7/3/2023 Condenser	\$150.00	\$150.00
		<u>\$150.00</u>	<u>\$150.00</u>
Dennis Mitchell			
619139 8106949067	6/30/2023 Boots	\$150.00	\$150.00
		<u>\$150.00</u>	<u>\$150.00</u>
Don's Tractor & Equipment Sales			
619140 73275	6/16/2023 Tube Hydra	\$294.46	\$294.46
619140 73451	6/22/2023 Seal	\$34.07	\$34.07
619140 73833	7/7/2023 Switch	\$41.83	\$41.83
		<u>\$370.36</u>	<u>\$370.36</u>
Dornbos Sign, Inc.			
619141 70193	6/21/2023 Private Rd Name	\$65.45	\$65.45
619141 70255	6/23/2023 Specialty Signs	\$181.58	\$181.58
		<u>\$247.03</u>	<u>\$247.03</u>
DTE Energy			
619142 910020846960	6/27/2023 Gas	\$147.78	\$147.78
		<u>\$147.78</u>	<u>\$147.78</u>
Electrical Terminal Service, Inc.			
619143 1203114-00	6/13/2023 Various Wire	\$218.22	\$218.22
619143 1203114-01	6/21/2023 Conductors/Splits	\$104.95	\$104.95
		<u>\$323.17</u>	<u>\$323.17</u>
ELMIRA OCCUPATIONAL HEALTH & MEDICINE			
619144 00210539-00	6/19/2023 DOT Physical	\$100.00	\$100.00
619144 00210808-00	6/26/2023 Pre-Employment I	\$256.00	\$256.00
619144 00210973-00	6/29/2023 Pre-Employment I	\$475.00	\$475.00
		<u>\$831.00</u>	<u>\$831.00</u>
Federal Fluid Power, Inc.			
619145 100923	6/8/2023 Hose	\$116.68	\$116.68
		<u>\$116.68</u>	<u>\$116.68</u>
First National Bank of Omaha			
619146 5477256150358324	6/28/2023 Rebecca's Card	\$390.45	\$390.45
619146 5477256107436348	6/28/2023 Tim's Card	\$455.85	\$455.85
619146 5477256105681408	6/28/2023 David's Card	\$997.03	\$997.03
619146 5477256101518661	6/28/2023 Jim Wiley Card	\$41.56	\$41.56
		<u>\$1,884.89</u>	<u>\$1,884.89</u>
Flint New Holland, Inc.			
619147 IF12064	6/14/2023 Bearings/Rings	\$2,174.81	\$2,174.81
619147 IF12407	7/6/2023 Lift Cable/Pin	\$117.61	\$117.61
		<u>\$2,292.42</u>	<u>\$2,292.42</u>
Gaylord Machine & Fabrication, LLC			
619148 1286-13239	6/19/2023 Sheeting	\$876.61	\$876.61
		<u>\$876.61</u>	<u>\$876.61</u>
GFL Environmental			
619149 LQ01824238	6/30/2023 Waste Water Disp	\$1,319.38	\$1,319.38

			\$1,319.38	\$1,319.38
Gilbert Sales & Service, Inc.				
619150 81199	6/8/2023	VHG Jets	\$140.00	\$140.00
			<u>\$140.00</u>	<u>\$140.00</u>
Gill-Roys Hardware				
619151 2306-879559	6/7/2023	Paint	\$77.77	\$77.77
619151 2306-962165	6/20/2023	Black Enamel	\$68.99	\$68.99
			<u>\$146.76</u>	<u>\$146.76</u>
Give Em A Brake Safety				
619152 124518	5/31/2023	Traffic Control - S	\$6,100.00	\$6,100.00
			<u>\$6,100.00</u>	<u>\$6,100.00</u>
Hutson, Inc.				
619153 10000111	6/12/2023	Blade	\$48.51	\$48.51
			<u>\$48.51</u>	<u>\$48.51</u>
Johnson Oil Company				
619154 CP-010107	6/30/2023	Fuel	\$17,454.76	\$17,454.76
			<u>\$17,454.76</u>	<u>\$17,454.76</u>
Lawson Products, Inc.				
619155 9310689886	6/13/2023	Lube Fitting	\$21.00	\$21.00
			<u>\$21.00</u>	<u>\$21.00</u>
Lewiston Sand & Gravel				
619156 330038	6/30/2023	23A	\$4,573.39	\$4,573.39
			<u>\$4,573.39</u>	<u>\$4,573.39</u>
MacAllister Rentals				
619157 R85515335803	5/31/2023	Equipment Rental	\$2,394.00	\$2,394.00
619157 R85515335802	5/31/2023	Equipment Rental	(\$806.25)	(\$806.25)
619157 R85515335804	6/7/2023	TWA 233036	(\$19.00)	(\$19.00)
619157 R85515335805	6/7/2023	TWA 233036	(\$19.00)	(\$19.00)
619157 R85525435501	6/20/2023	Dozer Rental	\$1,860.00	\$1,860.00
619157 r85515335806	6/28/2023	Equipment Rental	\$5,375.00	\$5,375.00
			<u>\$8,784.75</u>	<u>\$8,784.75</u>
Marcor Technologies, LLC				
619158 59978	6/26/2023	3rd Quarter Servic	\$1,200.00	\$1,200.00
			<u>\$1,200.00</u>	<u>\$1,200.00</u>
Meekhof Tire Sales & Service				
619159 23-0172947-094	6/12/2023	Tires	\$6,817.28	\$6,817.28
			<u>\$6,817.28</u>	<u>\$6,817.28</u>
Mid-States Bolt & Screw Co.				
619160 32455622	6/7/2023	Carriage Bolt	\$25.70	\$25.70
619160 32472860	7/5/2023	Misc. Bolts	\$592.72	\$592.72
619160 32472753	7/5/2023	Hex Fasteners	\$23.35	\$23.35
619160 32470459	6/29/2023	Wire Cup Brush	\$58.13	\$58.13
			<u>\$699.90</u>	<u>\$699.90</u>
Michigan Kenworth, LLC				
619161 022P169483	6/26/2023	Motor Mount	\$118.05	\$118.05
619161 022P169861	7/6/2023	Exhaust Clamp	\$23.08	\$23.08
			<u>\$141.13</u>	<u>\$141.13</u>
Northern Michigan Road Commission Finance & HR Assoc.				
619162 2023-2024	7/8/2023	Membership Dues	\$100.00	\$100.00
			<u>\$100.00</u>	<u>\$100.00</u>
NORTHERN PROCESSING, LLC				
619163 11683	6/1/2023	Screened Sand &	\$108.00	\$108.00
			<u>\$108.00</u>	<u>\$108.00</u>
Northern Energy, Inc.				
619164 89340	7/6/2023	Washer Solvent/C	\$441.72	\$441.72
			<u>\$441.72</u>	<u>\$441.72</u>

			\$441.72	\$441.72
Northern Tank Truck Service, Inc				
619165 429383	6/28/2023	Lowboy Rental	\$4,000.00	\$4,000.00
			<u>\$4,000.00</u>	<u>\$4,000.00</u>
Otsego County Road Commission				
619166 6/27/23-7/3/23	7/3/2023	HRA Reimburse	\$3,031.66	\$3,031.66
619166 7/4/23-7/10/23	7/10/2023	HRA Reimburse	\$523.26	\$523.26
			<u>\$3,554.92</u>	<u>\$3,554.92</u>
OMS Compliance Services				
619167 112084	6/23/2023	PreEmployment T	\$88.00	\$88.00
619167 112080	6/23/2023	PreEmployment T	\$88.00	\$88.00
619167 112107	6/26/2023	Pre-Employment I	\$88.00	\$88.00
619167 112122	6/28/2023	PreEmployment C	\$88.00	\$88.00
619167 112117	6/28/2023	PreEmployment C	\$88.00	\$88.00
			<u>\$440.00</u>	<u>\$440.00</u>
PAYNE & DOLAN, INC.				
619168 407898-01	6/16/2023	Gaylord West Sut	\$465,569.57	\$465,569.57
			<u>\$465,569.57</u>	<u>\$465,569.57</u>
PURITY CYLINDER GASES, INC.				
619169 01716160	6/7/2023	Superarc L-56	\$353.76	\$353.76
			<u>\$353.76</u>	<u>\$353.76</u>
RIETH-RILEY CONSTRUCTION CO., INC.				
619174 5303861	6/1/2023	Hot Patch	\$273.65	\$273.65
619174 5303900	6/5/2023	Hot Patch	\$772.11	\$772.11
619174 5304003	6/6/2023	Hot Patch	\$953.55	\$953.55
619174 5303981	6/7/2023	Hot Patch	\$1,476.41	\$1,476.41
619174 5303988	6/8/2023	Hot Patch	\$896.31	\$896.31
619174 5304280	6/6/2023	23A	\$932.58	\$932.58
619174 5304293	6/26/2023	Cold Mix	\$4,440.44	\$4,440.44
619174 5304276	6/27/2023	5E1	\$678.27	\$678.27
619174 5304319	6/28/2023	4E1	\$698.75	\$698.75
619174 5304279	6/4/2023	23A	\$5,668.31	\$5,668.31
619174 5304040	6/13/2023	4E1	\$620.75	\$620.75
619174 5304084	6/14/2023	5E1	\$1,034.31	\$1,034.31
619174 5304121	6/19/2023	4E1	\$607.75	\$607.75
619174 5304158	6/20/2023	4EL	\$1,650.35	\$1,650.35
619174 5304174	6/21/2023	4E1	\$762.45	\$762.45
619174 5304215	6/22/2023	4E1	\$1,589.90	\$1,589.90
619174 5304287	6/19/2023	23A	\$951.68	\$951.68
619174 5304288	6/20/2023	23A	\$328.93	\$328.93
619174 5304289	6/21/2023	23A	\$1,012.43	\$1,012.43
619174 5304290	6/22/2023	23A	\$261.90	\$261.90
619174 5304291	6/26/2023	23A	\$587.39	\$587.39
619174 5304292	6/27/2023	23A	\$81.88	\$81.88
619174 5304281	6/7/2023	23A	\$2,026.49	\$2,026.49
619174 5304282	6/8/2023	23A	\$227.88	\$227.88
619174 5304283	6/12/2023	23A	\$237.87	\$237.87
619174 5304284	6/13/2023	23A	\$979.56	\$979.56
619174 5304285	6/14/2023	23A	\$1,822.16	\$1,822.16
619174 5304286	6/15/2023	23A	\$462.11	\$462.11
			<u>\$32,036.17</u>	<u>\$32,036.17</u>
RONS AUTO & WRECKER				
619175 150883	6/5/2023	Heavy Duty Towin	\$271.50	\$271.50
			<u>\$271.50</u>	<u>\$271.50</u>
Royal Truck & Trailer Sales and Service, Inc.				

619176 50007235	6/15/2023 King Pin Kit	\$222.14	\$222.14
		<u>\$222.14</u>	<u>\$222.14</u>
SCIENTIFIC BRAKE & EQUIP.			
619178 0202108233	6/6/2023 LED Mini-Strobe	\$166.02	\$166.02
619178 0202107859	6/6/2023 Fuel Cap	\$105.66	\$105.66
619178 0202108284	6/7/2023 Red STT Lighting	\$49.72	\$49.72
619178 0202107600	6/8/2023 Frame Fitting	\$6.02	\$6.02
619178 0202108373	6/8/2023 Sealed Beams	\$11.10	\$11.10
619178 0202108753	6/15/2023 Connectors	\$163.44	\$163.44
619178 0202108873	6/20/2023 Brk Kit	\$31.70	\$31.70
619178 0202108940	6/21/2023 Clevis T3	\$85.27	\$85.27
619178 0202109320	6/29/2023 Clamp Case	\$27.46	\$27.46
		<u>\$646.39</u>	<u>\$646.39</u>
Shine Cleaning Service Inc.			
619179 607	6/30/2023 Rest Area Cleanir	\$11,479.15	\$11,479.15
		<u>\$11,479.15</u>	<u>\$11,479.15</u>
Stoops Freightliner Western Star			
619180 X316001687:02	4/11/2023 Reservoir	\$105.63	\$105.63
619180 X316002050:01	4/28/2023 Water Pump Core	(\$162.50)	(\$162.50)
619180 X316002716:01	6/12/2023 Clamp Kit	\$312.16	\$312.16
619180 X316001071:01	6/12/2023 Battery Switch	\$151.82	\$151.82
		<u>\$407.11</u>	<u>\$407.11</u>
TED FESTERLING LLC			
619181 10518	6/12/2023 Springs/Cylinder	\$1,797.42	\$1,797.42
619181 10517	6/12/2023 Reverse Cylinder	\$532.76	\$532.76
		<u>\$2,330.18</u>	<u>\$2,330.18</u>
TERMINAL SUPPLY CO.			
619182 54620-00	7/10/2023 Packard Cavity Pl	\$29.35	\$29.35
		<u>\$29.35</u>	<u>\$29.35</u>
TRUCK & TRAILER SPECIALTIES			
619183 BSSO020238	6/20/2023 Pushframe WLDN	\$3,317.00	\$3,317.00
619183 BSO020138	6/20/2023 HitchMPP	\$721.00	\$721.00
		<u>\$4,038.00</u>	<u>\$4,038.00</u>
US Bank Equipment Finance			
619184 505090894	6/29/2023 Copy Machine	\$324.03	\$324.03
		<u>\$324.03</u>	<u>\$324.03</u>
VALLEY TRUCK PARTS, INC.			
619185 3-1222964	6/7/2023 Trans/Clutch/Drive	\$1,221.12	\$1,221.12
619185 3-1223150	6/26/2023 Clutch Parts	\$849.61	\$849.61
		<u>\$2,070.73</u>	<u>\$2,070.73</u>
Weller Truck Parts			
619186 402939449	7/3/2023 Transmission	\$4,451.09	\$4,451.09
		<u>\$4,451.09</u>	<u>\$4,451.09</u>
WEX Bank			
619187 90369292	7/6/2023 Fuel	\$145.56	\$145.56
		<u>\$145.56</u>	<u>\$145.56</u>
White Cap, L.P.			
619188 50022291738	5/25/2023 Landscape Suppli	\$1,403.04	\$1,403.04
		<u>\$1,403.04</u>	<u>\$1,403.04</u>
WILBER AUTOMOTIVE			
619191 297311	6/7/2023 Battery	\$510.42	\$510.42
619191 297210	6/6/2023 Fuse	\$2.90	\$2.90
619191 297367	6/7/2023 Core Return	(\$27.00)	(\$27.00)
619191 297359	6/7/2023 Battery/Core Retu	\$22.77	\$22.77
619191 297478	6/8/2023 U-Bolt/Post	\$18.68	\$18.68

619191 297843	6/12/2023 Nipple	\$1.70	\$1.70
619191 300002	7/5/2023 Oil Filter	\$65.32	\$65.32
619191 297902	6/12/2023 Brakes	\$575.16	\$575.16
619191 298127	6/14/2023 Battery	\$149.38	\$149.38
619191 298855	6/21/2023 Adapters	\$13.70	\$13.70
619191 298831	6/21/2023 Core Deposit	(\$130.70)	(\$130.70)
619191 298832	6/21/2023 Coolant Tank Cap	\$45.67	\$45.67
619191 300137	7/6/2023 Sealant	\$54.37	\$54.37
		<u>\$1,302.37</u>	<u>\$1,302.37</u>

ZAREMBA EQUIPMENT, INC.

619192 175854S	6/9/2023 Insulators	\$787.40	\$787.40
619192 176747S	7/8/2023 Pipe Turbo Assen	\$534.67	\$534.67
		<u>\$1,322.07</u>	<u>\$1,322.07</u>

Grand Total: \$689,516.56 \$689,516.56

Approved July 13, 2023

Troy Huff, Chairman



Otsego County Road Commission Agenda Item Report

FROM: Kirk Harrier, Managing Director
MEETING DATE: July 13, 2023
AGENDA ITEM: 8. A
SUBJECT: Equipment Purchase—Roadwidener

DESCRIPTION

The OCRC has determined dedicating staff and material towards the restoration/maintenance of the gravel shoulders on the county's asphalt roadways is a priority. Maintaining the shoulders of the roadway creates a safer environment for vehicles as well as helping to preserve the asphalt from premature cracking at the road edge. Last season the OCRC rented a Roadwidener and it proved to be successful in our maintenance operations. However, renting the machinery limits our scheduling opportunities to perform this critical work. Owning our own machine will allow the OCRC to perform the work in a more efficient manner based on staffing and weather conditions. The work involved in maintaining the shoulders is ongoing so the equipment, if purchased, will be used annually during our summer/fall maintenance calendar. Michigan Cat has submitted a bid for the equipment with the required options the OCRC needs in the amount of \$71,945. This pricing is through MiDeal, which is competitively bid. This item is in stock and the OCRC can take delivery immediately if the purchase is approved.



BUDGET ACTION REQUIRED

There are sufficient funds in the budget to cover this expenditure.

SAMPLE MOTION

Motion to **approve/not approve** the purchase of a Roadwidener with push roller extension kit and jump coupler from Michigan Cat in an amount not to exceed \$71,945.



June 11, 2023

OTSEGO COUNTY RD COMMISSION
 PO BOX 537
 Gaylord, Michigan 49734

Thank you for this opportunity to quote a solution from Michigan CAT for your business needs. We are pleased to submit the following for your purchase consideration.

One (1) New ROADWIDENER Work Tool with the following factory and dealer options included below:

STOCK NUMBER: **SERIAL NUMBER:** **YEAR:** 2023 **SMU:**

MACHINE

SINGLE Right Hand Side Road Widener Attachment For Skid Steer Or Compact Loader
 MODEL FHR Full Hydraulic Right Hand Side Discharge W/Remote Control
 Skid Steer Bracket Mounting
 Pintle Hitch Push Plate
 Hot Asphalt/Standard Material Belting
 1'-4' Shoulder Widths
 Standard Flow Hydraulics 17.5 to 24.2 GPM Required
 12 Volt 10 Amp Power Source Required
 Conveyor Belt Length 96"
 Operators, Parts & Maintenance Manual
 Empty Weight 3,000 Lbs. Approx
 Cat 14 PIN Deutsch Power Cord

SELL PRICE	\$66,096.00
TOTAL NET PURCHASE PRICE	\$66,096.00

\$ 71,945 w/option

WARRANTY

Standard Warranty:	Standard Manufacturer's Warranty
Extended Warranty:	Standard 12 Month Mfg. Warranty

1-888-MICH CAT
 www.michiganecat.com

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A pdf writer that produces quality PDF files with ease!
 Produce quality PDF files in seconds and preserve the integrity of your original documents. Compatible across nearly all Windows platforms, if you can print from a windows application you can use pdfMachine.
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F.O.B/TERMS: Kalkaska

OPTIONS:

Components	Ref No.	Qty	Sell
Loose Attachments, Kits and Other Components			
Push Roller Extension Kit		1	\$1,849
1' Shoe Extension		1	\$861
2' Shoe Extension		1	\$1,008
Curb Back Fill Attachment		1	\$5,756
New Fusion to SSL Jump Coupler		1	\$6,875
Demo/Rental Fusion to SSL Jump Coupler		1	\$4,000

We believe the equipment as quoted will exceed your expectations. On behalf of Michigan CAT, thank you for the opportunity to supply ROADWIDENER machinery. This quotation is subject to machine availability. We reserve the right to update this quote due to any manufacturer price increases. If there are any questions, please do not hesitate to contact me.

Sincerely,

Chris Overmire
 Account Representative
 Chris.Overmire@MICHIGANCAT.com
 231-649-7738

1-888-MICH CAT
 www.michigancat.com

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A pdf writer that produces quality PDF files with ease!

Produce quality PDF files in seconds and preserve the integrity of your original documents. Compatible across nearly all Windows platforms, if you can print from a windows application you can use pdfMachine.

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Otsego County Road Commission Agenda Item Report

FROM: Kirk Harrier, Managing Director
MEETING DATE: July 13, 2023
AGENDA ITEM: 8. B
SUBJECT: Employee CDL Training Education

DESCRIPTION

The OCRC has two classifications established for union employees hired to perform as a mechanic, CDL and Non-CDL. Mechanics with a CDL receive \$1.00 an hour more. An employee has recently requested the OCRC consider establishing a policy in which the OCRC would pay for the CDL training at a third party CDL training center. I informed the employee I would present this topic to the OCRC Board for discussion to determine if the Board is interested in implementing such a policy.

In my research, I have found other road commissions in Michigan do offer educational assistance to employees in obtaining a CDL or other certifications for which the job classification requires the specific license or certification. In the instance of a CDL for example, road commissions will have a formal agreement they enter into with the employee stating the terms which generally list a time period to obtain the CDL and repayment language if the employee leaves employment with the road agency before a certain period of time.

Attached to this agenda item report is a sample I received form the Clinton County Road Commission.

BUDGET ACTION REQUIRED

N/A

LEGAL REVIEW

N/A

SAMPLE MOTION

N/A



CLINTON COUNTY ROAD COMMISSION

Managing Director: Douglas Steffen

Board Members: Gail A. Watkins
Michael J. Frederick
Kevin P. Holt

Employment Agreement

As discussed on (date), you have been offered employment with the Clinton County Road Commission, conditional upon your timely enrollment in the first available class at _____ Trucking School in Michigan and successful completion of the truck driving, CDL class A program and obtaining your N endorsement. Completion of the truck driving school and obtainment of your CDL with the necessary endorsements, must be completed within one hundred and eighty (180) days of your date of hire. It is at the discretion of the Managing Director to extend this time frame if needed, due to scheduling matters with the truck driving school. The Clinton County Road Commission will pay on a one-time basis only the costs for your enrollment in this program.

Upon completion of week 1 of the program you are expected to obtain your CDL permit and provide a copy to the Human Resource Clerk at Clinton County Road Commission. Upon completion of week 3, _____ Trucking School will schedule you for your state road test. If you should be unsuccessful in passing your state road test for your CDL class A, you will be allowed one re-take, at your expense. If you are unsuccessful after the second attempt in completing the state road test, your employment and benefits with the Clinton County Road Commission will be terminated immediately and you will be required to reimburse the Clinton County Road Commission all expenses paid on your behalf pertaining to the CDL trucking school, in full, within thirty (30) days of termination.

In consideration for payment of the costs for enrollment in the _____ Trucking School, you have also agreed to remain employed with the Clinton County Road Commission for two (2) years from your date of hire. If you should decide to terminate your employment prior to or are terminated by the Clinton County Road Commission prior to completing two (2) years of employment, you are required to reimburse the Clinton County Road Commission all expenses paid on your behalf pertaining to the CDL trucking school in full, within thirty (30) days of termination/resignation.

By your signature on this employment agreement, you fully understand the expectation of this agreement, agree to the terms, and authorize the Clinton County Road Commission to enroll you in the _____ Trucking School at their earliest convenience.

Employee name (please print): _____

Employee signature: _____ Date: _____

Managing Director: _____ Date: _____

3536 S. US Highway 27 / St. Johns, MI 48879 / Ph (989)224-3274 / Fax (989)224-4003

Website: www.ccrcc-roads.com

Email: ccrc@ccrc-roads.com



Otsego County Road Commission Agenda Item Report

FROM: Kirk Harrier, Managing Director
MEETING DATE: July 13, 2023
AGENDA ITEM: 8. C
SUBJECT: Bid Award (Sturgeon Valley Road)

DESCRIPTION

Engineer bid award recommendation for the Sturgeon Valley Road crush & shape project to Payne & Dolan in the amount of \$394,273.73. The length is 1.5 miles and the project limits are from Fontinalis Road east to the “Green Timbers” area. This project has a cost share agreement with Corwith Township for \$100,000.

BUDGET ACTION REQUIRED

N/A

LEGAL REVIEW

N/A

SAMPLE MOTION

Motion to **approve/deny** engineers bid award recommendation for the Sturgeon Valley Road project in the amount of \$394,273.73 to Payne & Dolan, Inc.



3205 US-23 South
Alpena, MI 49707
Ph: 989-356-6375
Fax: 989-354-8286

July 6, 2023

Otsego County Road Commission
Mr. Kirk Harrier, Manager
PO Box 537
669 W McCoy Rd
Gaylord, MI 49734

Re: Project Award Recommendations

Dear Mr. Harrier,

On June 29, 2023 at 9:00 am bids were received at the Otsego County Road Commission for the projects listed below. Huron has reviewed the bid tabs for each project and recommends award of each project as noted below. Bid Comparison Reports are attached for each project for your review.

Sturgeon Valley Rd Otsego County

Payne & Dolan, Inc.	\$394,273.73*
J&N Construction, LLC	\$447,077.00
Rieth-Riley Construction Co, Inc.	\$502,901.40

*Indicates corrected bid total due to math error on bid sheet when calculating Bid Amount for Aggregate Base.

All bidders have a history of successful project completion with similar projects; we recommend award of this project to the low bidder Payne & Dolan, Inc.

Old State Road

Payne & Dolan, Inc.	\$1,097,245.48
J&N Construction, LLC	\$1,110,177.65
Rieth-Riley Construction Co, Inc.	\$1,137,358.30
MacArthur Construction, Inc.	\$1,157,835.57
M&M Excavating Company	\$1,453,378.80

All bidders have a history of successful project completion with similar projects; we recommend award of this project to the low bidder Payne & Dolan, Inc.



3205 US-23 South
Alpena, MI 49707
Ph: 989-356-6375
Fax: 989-354-8286

Old Stump Rd

Payne & Dolan, Inc.	\$202,342.30*
Rieth-Riley Construction Co	\$226,422.70
J&N Construction, LLC	\$234,777.08

*Indicates corrected bid total due to math error on bid sheet when calculating Total Bid.

All bidders have a history of successful project completion with similar projects; we recommend award of this project to the low bidder Payne & Dolan, Inc.

Hayes Tower Rd Otsego County

Payne & Dolan, Inc.	\$646,753.10
Rieth-Riley Construction Co, Inc.	\$693,633.60

All bidders have a history of successful project completion with similar projects; we recommend award of this project to the low bidder Payne & Dolan, Inc.

Sincerely,

Huron Engineering and Surveying, Inc.

A handwritten signature in black ink that reads "Rebecca E Rivard". The signature is written in a cursive style and is positioned above a horizontal line.

Rebecca Rivard, P.E.
Project Engineer



Otsego County Road Commission Agenda Item Report

FROM: Kirk Harrier, Managing Director
MEETING DATE: July 13, 2023
AGENDA ITEM: 8. D
SUBJECT: Bid Award (Old State Road)

DESCRIPTION

Engineer bid award recommendation for the Old State Road crush & shape project to Payne & Dolan in the amount of \$1,097,245.48. The length is 2.8 miles and the project limits are from East Opal lake Road to Turtle Lake Road. This project has a cost share agreement with Chester Township for \$250,000.

BUDGET ACTION REQUIRED

N/A

LEGAL REVIEW

N/A

SAMPLE MOTION

Motion to **approve/deny** engineers bid award recommendation for the Old State Road project in the amount of \$1,097,245.48 to Payne & Dolan, Inc.



3205 US-23 South
Alpena, MI 49707
Ph: 989-356-6375
Fax: 989-354-8286

July 6, 2023

Otsego County Road Commission
Mr. Kirk Harrier, Manager
PO Box 537
669 W McCoy Rd
Gaylord, MI 49734

Re: Project Award Recommendations

Dear Mr. Harrier,

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Payne & Dolan, Inc.	\$394,273.73*
J&N Construction, LLC	\$447,077.00
Rieth-Riley Construction Co, Inc.	\$502,901.40

*Indicates corrected bid total due to math error on bid sheet when calculating Bid Amount for Aggregate Base.

All bidders have a history of successful project completion with similar projects; we recommend award of this project to the low bidder Payne & Dolan, Inc.

Old State Road

Payne & Dolan, Inc.	\$1,097,245.48
J&N Construction, LLC	\$1,110,177.65
Rieth-Riley Construction Co, Inc.	\$1,137,358.30
MacArthur Construction, Inc.	\$1,157,835.57
M&M Excavating Company	\$1,453,378.80

All bidders have a history of successful project completion with similar projects; we recommend award of this project to the low bidder Payne & Dolan, Inc.



3205 US-23 South
Alpena, MI 49707
Ph: 989-356-6375
Fax: 989-354-8286

Old Stump Rd

Payne & Dolan, Inc.	\$202,342.30*
Rieth-Riley Construction Co	\$226,422.70
J&N Construction, LLC	\$234,777.08

*Indicates corrected bid total due to math error on bid sheet when calculating Total Bid.

All bidders have a history of successful project completion with similar projects; we recommend award of this project to the low bidder Payne & Dolan, Inc.

Hayes Tower Rd Otsego County

Payne & Dolan, Inc.	\$646,753.10
Rieth-Riley Construction Co, Inc.	\$693,633.60

All bidders have a history of successful project completion with similar projects; we recommend award of this project to the low bidder Payne & Dolan, Inc.

Sincerely,
Huron Engineering and Surveying, Inc.

Rebecca Rivard, P.E.
Project Engineer



Otsego County Road Commission Agenda Item Report

FROM: Kirk Harrier, Managing Director
MEETING DATE: July 13, 2023
AGENDA ITEM: 8. E
SUBJECT: Bid Award (Old Stump Road)

DESCRIPTION

Engineer bid award recommendation for the Old Stump Road crush & shape project to Payne & Dolan in the amount of \$202,342.30. The length is 1.4 miles and the project limits are from Hayes Tower Road to the end of Old Stump Road. This project has a cost share agreement in place with Hayes Township for \$150,000.

BUDGET ACTION REQUIRED

N/A

LEGAL REVIEW

N/A

SAMPLE MOTION

Motion to **approve/deny** engineers bid award recommendation for the Old Stump Road project in the amount of \$202,342.30 to Payne & Dolan, Inc.



3205 US-23 South
Alpena, MI 49707
Ph: 989-356-6375
Fax: 989-354-8286

July 6, 2023

Otsego County Road Commission
Mr. Kirk Harrier, Manager
PO Box 537
669 W McCoy Rd
Gaylord, MI 49734

Re: Project Award Recommendations

Dear Mr. Harrier,

On June 29, 2023 at 9:00 am bids were received at the Otsego County Road Commission for the projects listed below. Huron has reviewed the bid tabs for each project and recommends award of each project as noted below. Bid Comparison Reports are attached for each project for your review.

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J&N Construction, LLC	\$447,077.00
Rieth-Riley Construction Co, Inc.	\$502,901.40

*Indicates corrected bid total due to math error on bid sheet when calculating Bid Amount for Aggregate Base.

All bidders have a history of successful project completion with similar projects; we recommend award of this project to the low bidder Payne & Dolan, Inc.

Old State Road

Payne & Dolan, Inc.	\$1,097,245.48
J&N Construction, LLC	\$1,110,177.65
Rieth-Riley Construction Co, Inc.	\$1,137,358.30
MacArthur Construction, Inc.	\$1,157,835.57
M&M Excavating Company	\$1,453,378.80

All bidders have a history of successful project completion with similar projects; we recommend award of this project to the low bidder Payne & Dolan, Inc.



3205 US-23 South
Alpena, MI 49707
Ph: 989-356-6375
Fax: 989-354-8286

Old Stump Rd

Payne & Dolan, Inc.	\$202,342.30*
Rieth-Riley Construction Co	\$226,422.70
J&N Construction, LLC	\$234,777.08

*Indicates corrected bid total due to math error on bid sheet when calculating Total Bid.

All bidders have a history of successful project completion with similar projects; we recommend award of this project to the low bidder Payne & Dolan, Inc.

Hayes Tower Rd Otsego County

Payne & Dolan, Inc.	\$646,753.10
Rieth-Riley Construction Co, Inc.	\$693,633.60

All bidders have a history of successful project completion with similar projects; we recommend award of this project to the low bidder Payne & Dolan, Inc.

Sincerely,
Huron Engineering and Surveying, Inc.

Rebecca Rivard, P.E.
Project Engineer



Otsego County Road Commission Agenda Item Report

FROM: Kirk Harrier, Managing Director
MEETING DATE: July 13, 2023
AGENDA ITEM: 8. F
SUBJECT: Bid Award (Hayes Tower Road)

DESCRIPTION

Engineer bid award recommendation for the Hayes Tower Road mill & fill project to Payne & Dolan in the amount of \$646,753.10. The length is 4.5 miles and the project limits are from M32 to ¼ mile north of Lake Manuka Road. This project has a cost share agreement in place with Hayes Township for \$150,000.

BUDGET ACTION REQUIRED

N/A

LEGAL REVIEW

N/A

SAMPLE MOTION

Motion to **approve/deny** engineers bid award recommendation for the Hayes Tower Road project in the amount of \$646,753.10 to Payne & Dolan, Inc.



3205 US-23 South
Alpena, MI 49707
Ph: 989-356-6375
Fax: 989-354-8286

July 6, 2023

Otsego County Road Commission
Mr. Kirk Harrier, Manager
PO Box 537
669 W McCoy Rd
Gaylord, MI 49734

Re: Project Award Recommendations

Dear Mr. Harrier,

On June 29, 2023 at 9:00 am bids were received at the Otsego County Road Commission for the projects listed below. Huron has reviewed the bid tabs for each project and recommends award of each project as noted below. Bid Comparison Reports are attached for each project for your review.

Sturgeon Valley Rd Otsego County

Payne & Dolan, Inc.	\$394,273.73*
J&N Construction, LLC	\$447,077.00
Rieth-Riley Construction Co, Inc.	\$502,901.40

*Indicates corrected bid total due to math error on bid sheet when calculating Bid Amount for Aggregate Base.

All bidders have a history of successful project completion with similar projects; we recommend award of this project to the low bidder Payne & Dolan, Inc.

Old State Road

Payne & Dolan, Inc.	\$1,097,245.48
J&N Construction, LLC	\$1,110,177.65
Rieth-Riley Construction Co, Inc.	\$1,137,358.30
MacArthur Construction, Inc.	\$1,157,835.57
M&M Excavating Company	\$1,453,378.80

All bidders have a history of successful project completion with similar projects; we recommend award of this project to the low bidder Payne & Dolan, Inc.



3205 US-23 South
Alpena, MI 49707
Ph: 989-356-6375
Fax: 989-354-8286

Old Stump Rd

Payne & Dolan, Inc.	\$202,342.30*
Rieth-Riley Construction Co	\$226,422.70
J&N Construction, LLC	\$234,777.08

*Indicates corrected bid total due to math error on bid sheet when calculating Total Bid.

All bidders have a history of successful project completion with similar projects; we recommend award of this project to the low bidder Payne & Dolan, Inc.

Hayes Tower Rd Otsego County

Payne & Dolan, Inc.	\$646,753.10
Rieth-Riley Construction Co, Inc.	\$693,633.60

All bidders have a history of successful project completion with similar projects; we recommend award of this project to the low bidder Payne & Dolan, Inc.

Sincerely,
Huron Engineering and Surveying, Inc.

Rebecca Rivard, P.E.
Project Engineer



Otsego County Road Commission Agenda Item Report

FROM: David Fox, Equipment and Facilities Manager
MEETING DATE: July 13, 2023
AGENDA ITEM: 8. G
SUBJECT: Blade Purchase

DESCRIPTION

Carbide and steel blades are critical for winter snow removal and gravel road maintenance operations. This purchase request is for the OCRC's yearly supply of carbide and steel underbody blades. The attached quote from Truck & Trailer Specialties, Inc. is for 150 carbide blades for a total of \$51,450 and was competitively bid. Carbide is much harder than steel and much more resistant to heat. The other attached quote is from Michigan CAT for 92 steel blades for a total of \$14,683.20 and is under the amount for competitive bid requirements. A single plow truck uses 3 blades to complete the full length of the blading edge of the truck's underbody blade system.

BUDGET ACTION REQUIRED

N/A

LEGAL REVIEW

N/A

SAMPLE MOTION

Motion to **approve/deny** purchase of carbide blades from Truck & Trailer Specialties of Boyne Falls in the amount of \$51,450.00, and steel blades from Michigan CAT in the amount of \$14,683.20.

David Fox

Carbide

From: Rory Diamond <rory@ttspecbf.com>
Sent: Thursday, July 6, 2023 2:16 PM
To: David Fox
Subject: Re: carbides

that is a bid price for a bid that was won as well

On Thu, Jul 6, 2023 at 2:15 PM Rory Diamond <rory@ttspecbf.com> wrote:

Dave,
those carbides are going to be 343 each shipped to your door.

Rory Diamond

Truck & Trailer Specialties of Boyne Falls

00399 US 131

Boyne Falls, MI 49713

Rory@ttspecbf.com

Ph 231-549-3500

Fx 231-549-3555

150 Blades at 343.00 each

\$1,450

This is 50 sets

We went through 42 sets

for 2022/2023 winter

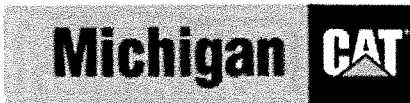
David Fox


Steel

From: John A. Buckler <John.Buckler@MICHIGANCAT.com>
Sent: Monday, June 26, 2023 11:38 AM
To: David Fox
Subject: FW: Otsego County RC / Blades

See the below info.

John Buckler
Product Support Rep.
Michigan CAT
248-349-4800 Ext 1485 office
John.Buckler@MichiganCAT.com



 **TEXT "SERVICE" TO 22191 TO SIGN UP**

*Reply "YES" when prompted to complete enrollment

REAL TIME UPDATES ON YOUR SERVICE REPAIR!!

From: John A. Buckler
Sent: Thursday, June 8, 2023 2:02 PM
To: foxd@ocrc-MI.org
Subject: Otsego County RC / Blades

92 Blades at 159.60 14,683.20

David,

Below is the cost per part number – I've included our promotion code on here as well.

Part	Promotion Code	Qty?	Price
314-7609 <i>X</i>	NAT-GET-2		\$159.60
7D-1158	NAT-GET-2		\$137.98
5D-9561	NAT-GET-2		\$137.98

Let us know the quantity of each blade and I can help get them ordered.

Thank you,

John Buckler
Supervisor - Commodity & Inspection
Michigan CAT
248-349-4800 Ext 1485 Office

QUOTATION

TRUCK AND TRAILER SPECIALTIES OF BOYNE FALLS, INC.

00399 US 131 NORTH – P.O. BOX 473

BOYNE FALLS, MI 49713

Phone: 231-549-3500 – Fax: 231-549-3555 – Toll: 888-603-5506

Date: 7/10/2023

Quote #: 071023PMC

Name: Otsego CRC Attention:

Address: 669 McCoy Rd., P.O. Box 537, Gaylord, MI 49734

Phone: 989-732-5202

Email:

Prices quoted are FOB: Otsego CRC

We are pleased to quote you prices and terms in accordance with specifications described below.
Prices are in effect for 30 days only.

Blade quote based on quantities listed:

High Carbon Curved Double Bevel

5/8"x8"x7'(5/8" Bolt)

Part# 7T1643(GB20343) - \$99.35ea. Qty 10

DH-2 Steel Curved Single Bevel

3/4"x8"x6'(5/8" Bolt)

Part# 3147609(GB30819) - \$122.35ea. Qty 170

4 Week Lead Time

Accepted by: _____

Date: _____

Bid submitted by: _____

PaulMcGeorge

For Truck and Trailer Specialties of Boyne Falls, Inc.



Otsego County Road Commission Agenda Item Report

FROM: Rebecca Hilmert, Finance Manager
MEETING DATE: July 13, 2023
AGENDA ITEM: 8. H
SUBJECT: MERS Officer Delegate

DESCRIPTION

MERS requires board appointment of the designation of Officer and Officer Alternate for voting purposes at their Annual Board meeting.

BUDGET ACTION REQUIRED

N/A

LEGAL REVIEW

N/A

SAMPLE MOTION

Motion to **appoint** Tianne Jones as the Officer Delegate and Rebecca Hilmert as the Officer Alternate.



Municipal Employees' Retirement System of Michigan
 1134 Municipal Way • Lansing, MI 48917
 800.767.6377
 www.mersofmich.com

2023 Officer and Employee Delegate Certification Form

MERS Annual Business Meeting | September 2023

Please print clearly • Scan and attach this file when you register online • Retain a copy for your records

IMPORTANT: If you are not electing/appointing delegates to vote during the MERS Annual Business Meeting, please **DO NOT** submit this form. A **delegate** is **NOT** confirmed to have voting rights until this form has been uploaded with their online registration.

The voting delegate representative must be a MERS member, defined as an **active employee on payroll** who is enrolled in either a MERS Defined Benefit Plan, Defined Contribution Plan or Hybrid Plan.

1. Officer (and alternate) delegate information

The officer delegate (or alternate) shall be a MERS member who holds a department head position or above, exercises management responsibilities, and is directly responsible to the legislative, executive, or judicial branch of government.

Officer Delegate name

Officer Alternate name

Officer delegate and alternate listed above were appointed to serve during the 2023 MERS Annual Business Meeting by official action of the governing body (or chief judge for a participating court) on _____, 2023.

2. Employee (and alternate) delegate information

The employee delegate (or alternate) shall be an employee member who is not responsible for management decisions, receives direction from management and, in general, is not directly responsible to the legislative, executive, or judicial branch of government.

Employee Delegate name

Employee Alternate name

Employee delegate and alternate listed above were elected to serve during the 2023 MERS Annual Business Meeting by secret ballot election conducted by an authorized officer on _____, 2023.

3. Certification

NOTE: Certification should be signed by a member of the governing body or chief administrative officer, or the chief judge for a participating court. **An electronic signature is permissible.**

I certify that the officer delegate and alternate selections are true and correct, and the secret ballot election results for the employee delegate and alternate are true and correct.

Employer/municipality name*		Municipality number*	Email address	
Employer address	Employer city	Employer state	Employer zip code	
Printed name	Title of authorized authority*			
Authorized signature*			Date	

* Required field



1. You may complete it electronically (an electronic authorized signature is permissible), then save it and upload it when registering your delegate(s) – OR –
2. You may print it off and complete it, then scan and upload it to your computer for uploading when you register your delegate(s).



Retirement Conference Delegate FAQs

Delegate Selection

Where do the rules about delegate eligibility and selection come from?

The rules about who can be an officer or employee delegate are found in the Municipal Employees' Retirement Act (MERA) of 1984, specifically MCL 38.1545. These rules are also found in Section 78 of the MERS Plan Document.

The act reads: "The governing body of each participating municipality shall certify the names of two delegates to the annual meeting. One delegate shall be a member who is an officer of the participating municipality, selected by the governing body of the participating municipality. The other delegate shall be a member who is not an officer of the participating municipality, elected by the member employees of the participating municipality. The election shall be by secret ballot and shall be conducted by an officer of the participating municipality. The election shall be conducted in a manner that affords each member employee an opportunity to vote."

Who can be designated as delegates to the MERS Annual Business Meeting?

Municipalities and courts that participate in the MERS Defined Benefit, Defined Contribution or Hybrid plans can each name two delegates. One of these two delegates must be a participant who is an officer of the municipality/court (Officer Delegate). The other of these two delegates must be a participant who is not an officer of the municipality or court, and who was elected by the participating employees of the municipality (Employee Delegate).

Are any employees excluded?

Yes. A retiree who is rehired in any capacity by the same participating municipality or court from which he or she retired is excluded from eligibility to serve as a delegate.

Who can be an Officer Delegate?

An Officer Delegate must hold a department head position or above, exercise management responsibilities, and report directly to the legislative and/or executive branch of government.

Who can be an Employee Delegate?

An Employee Delegate must **not** be responsible for management decisions, must receive direction from management, and must **not** report directly to the legislative and/or executive branch of government.

How are Officer Delegates selected?

The governing body/chief judge of each participating municipality/court selects an Officer Delegate.



How are Employee Delegates selected?

An officer of the participating municipality or court conducts a secret ballot vote of participant employees so that each participant employee (whether employee or management) has the opportunity to vote for an Employee Delegate.

What if the employer fails to hold this vote or breaks one of the rules listed above?

The participating municipality or court will not have valid delegates eligible to vote at the MERS Annual Business Meeting.

How does MERS learn who the delegates are?

The municipality or court "certifies" (identifies in writing) to MERS on the enclosed MERS Delegate Form who its two delegates are for the Retirement Conference prior to the meeting. This form is uploaded at time of registration to the Retirement Conference site.

How does MERS know who is who at the Retirement Conference?

For an in-person conference, MERS pulls the attendee information from the Retirement Conference registration site which houses the submitted delegate form and creates name tags that identify each attendee's municipality or court and their attendance status (e.g., officer delegate/employee delegate/non-voting member/guest). For a MERS virtual conference, attendees register for online sessions via the virtual presentation tool and attendee reports are pulled from that site.

Can a municipality or court name alternates in case the delegate cannot attend?

A municipality or court is permitted to include an alternate for each delegate by certifying the alternate on the same MERS Delegate Form. The alternate Delegate may only serve if the primary Delegate cannot attend. The alternate employee delegate must be elected in the same way as described above. MERA (the law establishing MERS) does not require or provide for alternate delegates to be named; MERS permits this as a service to its customers.

Delegate Certification

Who from the municipality or court is able to certify the delegate form?

The form is certified by a member of the governing body or chief administrative officer (ex: Board Chair, Mayor, Council President, City Manager, Executive Director) or the chief judge of a participating court.

Does the municipality or court need Board or Council approval before certifying the delegate form?

Yes, the governing body must certify the selection of delegates on the MERS Delegate Form.

Otsego County Road Commission
MTF COMPARISON (Includes Snow Funds, Reimbursed Engineering Fees)
For Calendar Year Ending 12/31/2023

Month	2023	2022	2021	2020	2019	2018	2017	2016	2015	2023 + (-)	% Change
January	\$622,850.41	\$593,353.49	\$574,401.56	\$574,774.41	\$538,379.39	\$490,104.69	\$390,160.67	\$321,869.31	\$310,243.81	\$29,496.92	4.97%
February	\$632,255.99	\$632,457.35	\$570,732.78	\$617,395.30	\$510,402.80	\$493,989.46	\$455,570.44	\$384,810.44	\$381,737.86	-\$201.36	-0.03%
March	\$593,772.93	\$575,363.14	\$539,585.23	\$475,901.84	\$526,923.30	\$471,139.06	\$411,992.14	\$325,540.83	\$299,959.85	\$18,409.79	3.20%
April	\$562,332.71	\$560,481.55	\$575,876.65	\$393,985.28	\$450,756.80	\$429,606.59	\$406,411.01	\$312,258.71	\$317,903.60	\$1,851.16	0.33%
May	\$619,941.15	\$510,827.52	\$512,183.97	\$342,370.15	\$508,546.35	\$472,952.47	\$427,827.98	\$304,005.07	\$265,617.04	\$109,113.63	21.36%
June		\$558,665.93	\$558,305.39	\$474,874.11	\$475,931.51	\$434,296.57	\$425,976.07	\$323,449.21	\$319,366.83		
July		\$487,410.63	\$481,649.26	\$478,387.21	\$439,213.70	\$410,646.53	\$384,860.23	\$248,094.07	\$280,730.05		
August		\$561,092.90	\$593,695.30	\$579,216.00	\$482,547.69	\$447,571.55	\$427,215.93	\$326,316.22	\$326,612.70		
September		\$601,029.67	\$604,028.14	\$525,737.94	\$511,558.85	\$420,077.12	\$434,196.76	\$313,741.07	\$317,455.60		
October		\$462,674.17	\$427,576.86	\$453,396.08	\$444,876.52	\$479,471.07	\$390,449.79	\$251,924.95	\$285,580.76		
November		\$521,034.00	\$427,576.86	\$460,489.59	\$449,835.16	\$414,508.44	\$375,345.55	\$329,867.86	\$292,065.21		
December		\$750,365.33	\$680,865.37	\$524,167.55	\$538,568.32	\$332,726.17	\$398,345.79	\$328,757.47	\$288,929.63		

Totals	\$3,031,153.19	\$6,814,755.68	\$6,546,477.37	\$5,900,695.46	\$5,877,540.39	\$5,297,089.72	\$4,928,352.36	\$3,770,635.21	\$3,686,202.94	\$158,670.14	29.83%
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Engineering Funds received in June/paid in August (\$10,000)

Snow Funds received in October/paid in December

(2015 Snowfunds \$229,195.07)
(2016 Snowfunds \$238,533.88)
(2017 Snowfunds \$241,593.93)
(2018 Snowfunds \$315,151.81)
(2019 Snowfunds \$347,614.46)
(2020 Snowfunds \$368,691.80)
(2021 Snowfunds \$387,431.27)
(2022 Snowfunds \$418,096.13)

Otsego County Road Commission

ITEM 10. B

Troy W. Huff, Chair
Kathy M. Heinz, Vice Chair
Michael D. Dipzinski, Commissioner
Lukas A. Gordon, Commissioner
Thomas H. Wagar, Commissioner

Kirk R. Harrier, Managing Director
Rebecca Hilmert, Finance Mgr./Board Sec.
Tianne Jones, Human Resources/Payroll Mgr.

MEMO

To: OCRC Board
From: Kirk Harrier, Managing Director
Date: July 3, 2023
Re: Surface Water Used for Road Construction Sites

At the last OCRC board meeting, some members of the public raised concerns involving contractors working on road projects for the OCRC removing water from various locations in the county as part of road construction operations. The OCRC engineer reached out to the state regulatory agency (EGLE) to get a determination if this activity was legally allowed.

EGLE representative, Luke Golden, responded, "*In order for a withdrawal to be regulated under our water withdrawal regs Part 327, it would have to be a large quantity withdrawal. They'd have to average > 100,000 gallons per day over any 30-day period. That's the equivalent of a 70 gallon per minute pump running continuously.*"

Below is the actual language from Part 327 of the regulations from the Natural Resources and Environmental Protection Act.

324.32723 Water withdrawal permit; persons required to obtain; application; fee; issuance; conditions; revocation; petition for contested case hearing; exemptions from permit requirements.

Sec. 32723. (1) Except as provided in subsection (13), the following persons shall obtain a water withdrawal permit prior to making the withdrawal:

(a) A person who proposes to develop withdrawal capacity to make a new withdrawal of more than 2,000,000 gallons of water per day from the waters of the state to supply a common distribution system.

(b) A person who proposes to develop increased withdrawal capacity beyond baseline capacity of more than 2,000,000 gallons of water per day from the waters of the state to supply a common distribution system.

(c) A person who proposes to develop withdrawal capacity to make a new or increased large quantity withdrawal of more than 1,000,000 gallons of water per day from the waters of the state to supply a common distribution system that a site-specific review has determined is a zone C withdrawal.

(d) A person who proposes to develop a new or increased withdrawal capacity that will result in an intrabasin transfer of more than 100,000 gallons per day average over any 90-day period.

(2) A person shall apply for a water withdrawal permit under this section by submitting an application to the department containing the information described in section 32706c(1)(a) to (e) and an evaluation of existing hydrological and hydrogeological conditions. If the applicant proposes to undertake a preventative measure along with the withdrawal, the property owner shall provide the department with a detailed description of the preventative measure and relevant information as to how the preventative measure will be implemented. In addition, the applicant shall submit an application fee in the amount of \$2,000.00. The department shall transmit application fees collected under this section to the state treasurer to be credited to the water use protection fund created in section 32714.