



AGENDA
OTSEGO COUNTY BOARD OF ROAD COMMISSIONERS
THURSDAY, NOVEMBER 9, 2023, AT 9:00 A.M.

ITEM 1 – CALL TO ORDER/PLEDGE OF ALLEGIANCE

ITEM 2 - ROLL CALL

ITEM 3 – AGENDA CHANGES/APPROVAL OF AGENDA

ITEM 4 – CONSENT CALENDAR

- A. Minutes: The Board approves the Regular Meeting Minutes dated October 19, 2023, Closed Meeting Minutes dated October 19, 2023, Special Meeting Minutes dated October 24, 2023, and Special Meeting Minutes dated November 1, 2023.
- B. The Board approves Payroll: #20 (\$83,957.93) and Payroll #21 (\$78,068.87).
- C. The Board approves accounts Payable: C/10-2 (\$346,824.22) and C/11-1 (\$378,552.35) and the Accounts Payable Check Register dated 10/01/2023 to 10/31/2023.

ITEM 5 – GUEST SPEAKERS

- A. Dana Wingo, Otsego County Board Liaison

ITEM 6 – PUBLIC COMMENT

ITEM 7 – OLD BUSINESS/UNFINISHED BUSINESS

- A. NONE

ITEM 8 – NEW BUSINESS

- A. Resolution #R23-9 Act 51 Compliance
- B. Ad Hoc Advisory Compensation Committee

ITEM 9 – STAFF REPORTS

- A. Managing Director, Engineer of Record, Finance, Facilities/Equipment Supervisor, County Road Foreman, State Road Foreman, Human Resource/Payroll Manager

ITEM 10 – COMMUNICATIONS

- A. Upcoming OCRC Board Meeting Dates: December 21, 2023

ITEM 11 – PUBLIC COMMENT

ITEM 12 – CLOSED SESSION

- A. Section 8(1)(c) Open Meetings Act (strategy/negotiation session collective bargaining agreement)

ITEM 13 – COMMISSIONER COMMENT

ITEM 14 – ADJOURNMENT



Otsego County Road Commission Agenda Item Report

FROM: Rebecca Hilmert, Finance Manager
MEETING DATE: November 9, 2023
AGENDA ITEM: 4. A, B, C
SUBJECT: Consent Calendar

DESCRIPTION

The purpose of the Consent Calendar is to expedite business by grouping non-controversial items together without discussion. Any member of the Commission, staff, or the public may ask that any item on the Consent Calendar be removed and placed elsewhere on the agenda for full discussion. Such requests will be automatically respected.

If an item is not removed from the Consent Calendar, all items listed are approved by a single Commission action approving the Consent Calendar. The Finance Manager recommends the following items be approved:

- A. Minutes: The Board approves the Regular Meeting Minutes dated October 19, 2023, Closed Meeting Minutes dated October 19, 2023, Special Meeting Minutes dated October 24, 2023, and Special Meeting Minutes dated November 1, 2023.
- B. The Board approves Payroll: #20 (\$83,957.93) and Payroll #21 (\$78,068.87).
- C. The Board approves accounts Payable: C/10-2 (\$364,824.22) and C/11-1 (\$378,552.35); and the Accounts Payable Check Register dated 10/01/2023 to 10/31/2023.

BUDGET ACTION REQUIRED

N/A

LEGAL REVIEW

N/A

SAMPLE MOTION:

Motion to **approve/deny** the November 9, 2023, consent calendar as presented.

**MINUTES for the
REGULAR MEETINGS OF THE
OTSEGO COUNTY ROAD COMMISSION
HELD ON THURSDAY, OCTOBER 19, 2023, AT 9:00 A.M.**

ITEM 1 – CALL TO ORDER/PLEDGE OF ALLEGIANCE

- Meeting called to order by Chairman Huff, at 9:00 a.m. and Pledge of Allegiance.

ITEM 2 - ROLL CALL

- Upon roll call, the following Commissioners responded:
Dipzinski, Present
Wagar, Present
Gordon, Present
Heinz, Present
Huff, Present

The following staff members were present: Kirk Harrier, Managing Director; Rebecca Hilmert, Finance Manager/Board Secretary; David Fox, Equipment/Facilities Supervisor; and Steve Mench, County Foreman.

ITEM 3 – AGENDA CHANGES/APPROVAL OF AGENDA

- Motion by Gordon to approve the agenda as presented, seconded by Wagar. Five ayes, no nays. Motion carried.

ITEM 4 – CONSENT CALENDAR

- A. Minutes: The Board approves the Regular Meeting Minutes dated September 14, 2023, Closed Meeting Minutes dated September 1, 2023, Special Meeting Minutes dated October 17, 2023, and Closed Meeting Minutes dated October 17, 2023.
- B. The Board approves Payroll: #18 (\$84,323.86), and Payroll #19 (\$72,870.35).
- C. The Board approves Accounts Payable: C/9-2 (\$569,687.51) and C/10-1 (\$1,114,575.99), and the Accounts Payable Check Register dated 09/01/2023 to 09/30/2023.
- Motion by Wagar to approve the October 19, 2023, Consent Calendar, seconded by Dipzinski. Five ayes, no nays. Motion carried.

ITEM 5 – GUEST SPEAKERS

- A. Dana Wingo, Otsego County Board, spoke regarding a budget/finance workshop and temporary reductions to the recycling and bus millages in the future. Also inquired about Plywood Road and if partnership with Wolverine Power would be beneficial.

ITEM 6 – PUBLIC COMMENT

- Richard Carlson, Livingston Township trustee, complemented the road commission on the completed and soon to be completed projects.
- Norm Brecheisen, Livingston Township supervisor, inquired about lighting at the Hayes Road and McClouth Road intersection. Also commented that speed on McClouth Road is an issue, and should Hayes Road be a NO THRU TRUCKS road (signage is already present, but not being enforced).
- Randy Stults commented that it is good to see government in action.

ITEM 7 – OLD BUSINESS/UNFINISHED BUSINESS

- NONE

ITEM 8 – NEW BUSINESS

- A. Burnham & Flower Section 115 Trust Termination and Transfer
 - a. Motion by Dipzinski to approve Resolution R23-8, terminating the Trust and TPA relationship with Burnham & Flower Group, Inc as presented, seconded by Gordon.

Roll Call vote: Dipzinski, yes; Gordon, yes; Wagar, yes; Heinz, yes; Huff, yes. Five ayes, no nays. Motion carried.

- B. MERS Section 115 Trust Plan Adoption
- a. **Motion by Gordon to approve Resolution 23-9 MERS Retiree Health Funding Vehicle as presented, seconded by Heinz. Roll Call vote: Gordon, yes; Heinz, yes; Dipzinski, yes; Wagar, yes; Huff, yes. Five ayes, no nays. Motion carried.**
- C. Equipment Purchase – Kubota BX2680
- a. **Motion by Dipzinski to approve the purchase of a Kubota BX2680 tractor from Alta Equipment through Sourcewell for the amount of \$31,577.94, seconded by Wagar. Five ayes, no nays. Motion carried.**
- D. Equipment Purchase – Tiger Mulcher Head
- a. **Motion by Heinz to approve the purchase of a Tiger Mulcher Head for an amount of \$13,900.00, seconded by Dipzinski. Discussion. Five ayes, no nays. Motion carried.**

ITEM 9 – STAFF REPORTS

- A. Managing Director gave an update regarding the upcoming millage, Operations Manager position, and being elected to the MERS Board of Directors.
- B. Engineer of Record updated the board on the ongoing projects and completion dates.
- C. Finance Manager updated the board 3rd quarter budgetary numbers.
- D. Facility Supervisor gave an equipment update with 2024 projection needs.
- E. County Foreman reported on McGregor and Fischer Roads, and winter salt/sand delivery. Notified the board regarding the crack seal project. Scodeller Construction is 70% completed but will not be able to complete the project until spring of 2024. The foreman also notified the board regarding a gas line/ROW issue on Lake Louise. The board and engineer will work with the utility company to get the homeowner service at the residence.
- F. County Foreman updated the board regarding the State projects. All state salt has been delivered, rental equipment is being returned and the state crew is working on delineator maintenance.

ITEM 10 – COMMUNICATIONS

- A. Protecting MI Pension Grant update and totals.
- B. Upcoming OCRC Board Meeting Dates: November 9, 2023, and December 21, 2023.

ITEM 11– PUBLIC COMMENT

- Randy Stults, please to see that the manager has been elected to the MERS Board of Directors.

ITEM 12– CLOSED SESSION

- Section 8(1)(c) Open Meetings Act (strategy/negotiation session collective bargaining agreement)
- **Motion by Gordon at 10:30 a.m. to enter closed session per Section 8(1)(c) of the Open Meetings Act of 1976 for strategy and negotiation sessions connected with the negotiation of a collective bargaining agreement, seconded by Heinz. Roll call vote: Gordon, yes; Heinz, yes; Wagar, yes; Dipzinski, yes; Huff, yes. Five ayes, no nays. Motion carried.**
- **OCRC board enters back into Open Session at 10:51 a.m.**

ITEM 13– COMMISSIONER COMMENT

ITEM 14 – ADJOURNMENT

- **Motion by Dipzinski to adjourn meeting at 10:51 a.m., seconded by Gordon. Five ayes, no nays. Motion carried.**

Troy Huff, Chairman

Rebecca Hilmert, Board Secretary

**MINUTES for the
SPECIAL MEETING OF THE
OTSEGO COUNTY ROAD COMMISSION
HELD ON TUESDAY, OCTOBER 24, 2023, AT 12:00 P.M.**

ITEM 1 – CALL TO ORDER/PLEDGE OF ALLEGIANCE

- Meeting called to order by Chairman Huff, at 12:00 p.m. and Pledge of Allegiance.

ITEM 2 - ROLL CALL

- Upon roll call, the following Commissioners responded:
Dipzinski, Absent – Excused
Wagar, Present
Gordon, Present
Heinz, Absent – Excused
Huff, Present

The following staff members were present: Kirk Harrier, Managing Director

ITEM 3 – AGENDA CHANGES/APPROVAL OF AGENDA

- Motion by Gordon to approve the agenda as presented, seconded by Wagar. Three ayes, no nays.
Motion carried.

ITEM 4 – NEW BUSINESS

- A. County Engineer (Becky Rivard) discussed the status of Hallock and Beckett Roads. Currently the roads are graded and ready for paving. Weather conditions do not look favorable for paving at the current time. Board discussed option and directed County Engineer to proceed with paving if sub soil specifications can be met. Contractors cannot pave until given approval by County Engineer.

ITEM 5– PUBLIC COMMENT

- None

ITEM 6– ADJOURNMENT

- Motion by Gordon to adjourn meeting at 12:50 p.m., seconded by Wagar. Three ayes, no nays.
Motion carried.

Troy Huff, Chairman

Rebecca Hilmert, Board Secretary

**MINUTES for the
SPECIAL MEETING OF THE
OTSEGO COUNTY ROAD COMMISSION
HELD ON WEDNESDAY, NOVEMBER 1, 2023, AT 5:30 P.M.**

ITEM 1 – CALL TO ORDER/PLEDGE OF ALLEGIANCE

- Meeting called to order by Chairman Huff, at 5:30 p.m. and Pledge of Allegiance.

ITEM 2 - ROLL CALL

- Upon roll call, the following Commissioners responded:
Dipzinski, Present
Wagar, Present
Gordon, Present
Heinz, Present
Huff, Present

The following staff members were present: Rebecca Hilmert, Finance Manager/Board Secretary

ITEM 3 – AGENDA CHANGES/APPROVAL OF AGENDA

- Motion by Heinz to approve the agenda as presented, seconded by Dipzinski. Five ayes, no nays. Motion carried.

ITEM 4 – NEW BUSINESS

- A. Agreement between the Otsego County Road Commission and the American Federation of State, County and Municipal Employees AFL-CIO
 - a. Motion by Dipzinski to approve the Agreement dated November 1, 2023, between the Otsego County Road Commission and the American Federation of State, County and Municipal Employees AFL-CIO as presented, seconded by Wagar. Discussion. Roll call vote: Dipzinski, yes; Wagar, yes; Gordon, yes; Heinz, yes; Huff, yes. Five ayes, no nays. Motion carried.
- B. MERS Defined Benefit Plan Amendment
 - a. Motion by Gordon to approve the MERS Defined Benefit Plan Adoption Agreement dated November 1, 2023, as presented, seconded by Heinz. Discussion. Roll call vote: Gordon, yes; Heinz, yes; Dipzinski, yes; Wagar, yes; Huff, yes. Five ayes, no nays. Motion carried.
- C. MERS Health Care Savings Plan Agreement/Amendment
 - a. Motion by Wagar to approve the MERS Healthcare Savings Plan Agreement and Addendum dated November 1, 2023, as presented, seconded by Dipzinski. Discussion. Roll call vote: Wagar, yes; Dipzinski, yes; Gordon, yes; Heinz, yes; Huff, yes. Five ayes, no nays. Motion carried.

ITEM 5– PUBLIC COMMENT

- None

ITEM 6– ADJOURNMENT

- Motion by Gordon to adjourn meeting at 5:39 p.m., seconded by Dipzinski. Five ayes, no nays. Motion carried.

Troy Huff, Chairman

Rebecca Hilmert, Board Secretary

Payroll Gross for P/R of 10/5/2023

PR #20

10/3/2023

9/16/2023 to 9/29/2023

Emp Nbr and Name	Regular Hours	Total Hours	Gross Amt
097 Flory,Sean	80.00	88.00	\$1,656.00
098 Richards,Grace	80.00	88.00	\$1,748.00
264 Huff III,Russell	0.00	0.00	\$500.00
277 Fox,David	80.00	80.00	\$2,776.80
280 Kwapis,Earl	80.00	80.00	\$2,918.40
283 Sewell,Dennis	80.00	80.00	\$1,918.42
284 Kwapis Jr.,Stanley	80.00	80.00	\$1,918.40
287 Myers,Joseph	80.00	80.00	\$1,918.40
293 Samkowiak,Timothy	80.00	80.00	\$1,918.40
294 Mench,Steven	80.00	80.00	\$2,649.60
295 Boughner,Alan	80.00	80.00	\$1,918.40
296 Johnson,Timothy	80.00	80.00	\$2,459.20
299 Hinton,Justin	80.00	80.00	\$1,918.40
303 Coughlin Jr.,Thomas	80.00	80.00	\$1,918.40
307 Stiles,William	80.00	80.00	\$1,918.40
308 Wcisel,David	80.00	80.00	\$1,918.40
311 Wiley,James	80.00	80.00	\$1,918.40
314 Kucharek,Joseph	80.00	80.00	\$2,105.60
316 Jones,Tianne	80.00	80.00	\$2,053.60
317 Mitchell Jr.,Dennis	80.00	80.00	\$3,168.40
318 Huff,Troy	0.00	0.00	\$922.27
319 Prusakiewicz,Luke	80.00	80.00	\$1,918.40
321 Tracey,Benjamin	80.00	80.00	\$2,105.60
323 Falkenhagen,Robert	80.00	80.00	\$1,918.40
324 Dipzinski,Michael	0.00	0.00	\$807.86
326 Heinz,Kathy	0.00	0.00	\$811.79
327 Garlock,Cody	80.00	80.00	\$1,918.40
328 Harrier,Kirk	80.00	80.00	\$3,863.20
329 Gordon,Lukas	0.00	0.00	\$811.14
330 Wagar,Thomas	0.00	0.00	\$810.48
331 Boettner,Cary	80.00	80.00	\$2,025.60
335 Pettis,Charles	80.00	80.00	\$1,753.60
336 Hilmert,Rebecca	80.00	80.00	\$2,308.00
337 Johnson,Zachary	80.00	80.00	\$2,394.40
338 Coady,Patrick	80.00	80.00	\$1,870.40
339 Peterson,Taylor	80.00	80.00	\$2,033.45
340 Larose,Ethan	80.00	80.00	\$2,033.45
341 Parr,Alex	80.00	80.00	\$1,870.40
342 Alexander,Alexis	80.00	80.00	\$1,870.40
343 Hendrick,Robert	80.00	80.00	\$1,977.60
344 Mayle,Michael	40.00	40.00	\$935.20
903 BANK,HORIZON	0.00	0.00	\$5,778.27
Total of Employee checks:	2,760.00	2,776.00	\$83,957.93

Gross Pay by Fund:

	Total
201	83,957.93
Total	83,957.93

Approved: October 19, 2023

Troy Huff, Chairman

Payroll Gross for P/R of 10/19/2023

PR #21

10/17/2023

9/30/2023 to 10/13/2023

Emp Nbr and Name	Regular Hours	Total Hours	Gross Amt	
097	Flory,Sean	80.00	103.00	\$2,061.00
098	Richards,Grace	80.00	94.00	\$1,919.00
277	Fox,David	80.00	80.00	\$2,776.80
280	Kwapis,Earl	80.00	85.00	\$2,130.36
283	Sewell,Dennis	80.00	80.00	\$1,918.40
284	Kwapis Jr.,Stanley	80.00	80.00	\$1,918.40
287	Myers,Joseph	80.00	80.00	\$1,918.40
293	Samkowiak,Timothy	80.00	80.00	\$1,918.40
294	Mench,Steven	80.00	84.00	\$2,848.32
295	Boughner,Alan	80.00	80.00	\$1,918.40
296	Johnson,Timothy	80.00	81.50	\$2,528.37
299	Hinton,Justin	80.00	80.00	\$1,918.40
303	Coughlin Jr.,Thomas	80.00	80.00	\$1,918.40
307	Stiles,William	80.00	80.00	\$1,918.40
308	Wcisel,David	80.00	80.00	\$1,918.40
311	Wiley,James	80.00	80.00	\$1,918.40
314	Kucharek,Joseph	80.00	82.00	\$2,217.88
316	Jones,Tianne	80.00	80.00	\$2,053.61
317	Mitchell Jr.,Dennis	80.00	80.00	\$1,918.40
319	Prusakiewicz,Luke	80.00	80.00	\$1,918.40
321	Tracey,Benjamin	80.00	80.00	\$2,105.60
323	Falkenhagen,Robert	80.00	80.00	\$1,918.40
327	Garlock,Cody	80.00	80.00	\$1,918.40
328	Harrier,Kirk	80.00	80.00	\$3,863.22
331	Boettner,Cary	80.00	80.00	\$2,025.60
335	Pettis,Charles	80.00	80.00	\$1,753.60
336	Hilmert,Rebecca	80.00	80.00	\$2,308.00
337	Johnson,Zachary	80.00	80.00	\$1,894.40
338	Coady,Patrick	80.00	80.00	\$1,870.41
339	Peterson,Taylor	80.00	80.00	\$1,870.40
340	Larose,Ethan	82.00	82.00	\$1,983.09
341	Parr,Alex	80.00	80.00	\$1,870.40
342	Alexander,Alexis	80.00	80.00	\$1,870.41
343	Hendrick,Robert	80.00	80.00	\$1,977.60
344	Mayle,Michael	80.00	80.00	\$1,870.40
903	BANK,HORIZON	0.00	0.00	\$5,412.80
Total of Employee checks:		2,802.00	2,851.50	\$78,068.87

Gross Pay by Fund:

	Total
201	78,068.87
Total	78,068.87

Approved: November 9, 2023

Troy Huff, Chairman

Accounts Payable Prepay Report

10-26-2023 PrePay

Invoice Nbr	Invoice Date	Description	Invoice Amount	Disc Taken	Amount To Pay
Payment Type: Check:					
Vendor: ALERUS: Alerus Financi:					
Check Nbr: 619499					
Batch 249	10/18/2023	Employer Match	416.85	0.00	416.85
Check Totals:			416.85	0.00	416.85
Vendor: ATTMOBIL: AT&T Mobili					
Check Nbr: 619500					
287318351177	10/6/2023	Foreman Phones	146.85	0.00	146.85
Check Totals:			146.85	0.00	146.85
Vendor: BCN: Blue Care Network of M					
Check Nbr: 619501					
232830006452	10/10/2023	Health Insurance	43,330.57	0.00	43,330.57
Check Totals:			43,330.57	0.00	43,330.57
Vendor: CITYOFGA: City of Gaylor					
Check Nbr: 619502					
MCCO-000669	10/16/2023	Sewer	43.58	0.00	43.58
Check Totals:			43.58	0.00	43.58
Vendor: CODYGARL: Cody Garloc					
Check Nbr: 619503					
1271575895	10/14/2023	Boots	150.00	0.00	150.00
Check Totals:			150.00	0.00	150.00
Vendor: DELTADEN: Delta Dent					
Check Nbr: 619504					
RIS000527050	11/1/2023	Dental Insurance	3,334.42	0.00	3,334.42
Check Totals:			3,334.42	0.00	3,334.42
Vendor: GREATLA: Great Lakes Energ					
Check Nbr: 619505					
100269003	10/13/2023	Light @ Krys & McCoy	41.86	0.00	41.86
Check Totals:			41.86	0.00	41.86
Vendor: HUMAN: Humana Insurance Co					
Check Nbr: 619506					
692915178	10/14/2023	Reintree Health Insurance	12,023.15	0.00	12,023.15
Check Totals:			12,023.15	0.00	12,023.15
Vendor: JUSTINHI: Justin Hinto					
Check Nbr: 619507					
689963	10/25/2023	Boots	150.00	0.00	150.00
Check Totals:			150.00	0.00	150.00
Vendor: LARAMD: Michigan Department of Licensing & Regulatory Affe					
Check Nbr: 619508					
BLR483710	10/5/2023	Boiler Inspection	160.00	0.00	160.00
Check Totals:			160.00	0.00	160.00
Vendor: M&SCONST: M & S Constructio					
Check Nbr: 619509					
Permit No. 23-0	10/26/2023	Overpayment	25.00	0.00	25.00
Check Totals:			25.00	0.00	25.00
Vendor: MIPAVEME: Michigan Pavement Markings, LI					
Check Nbr: 619510					
2302	10/19/2023	Pavement Markings	2,310.00	0.00	2,310.00
Check Totals:			2,310.00	0.00	2,310.00

Vendor: MUTOMA: Mutual of Omah							
Check Nbr: 619511							
001601671703	10/19/2023	STD/LTD/L		2,921.52	0.00	2,921.52	
Check Totals:				2,921.52	0.00	2,921.52	
Vendor: MYEJOE: JOSEPH MYER							
Check Nbr: 619512							
112-9031866-5	10/15/2023	Boots		150.00	0.00	150.00	
Check Totals:				150.00	0.00	150.00	
Vendor: OCRC: Otsego County Road Commissic							
Check Nbr: 619513							
10/10/23-10/16/	10/15/2023	HRA Reimbursement		2,653.97	0.00	2,653.97	
10/17/23-10/23/	10/22/2023	HRA Reimbursement		469.69	0.00	469.69	
Check Totals:				3,123.66	0.00	3,123.66	
Vendor: PAYDOL: PAYNE & DOLAN, IN							
Check Nbr: 619514							
408082-01	10/13/2023	Fischer Road		35,223.60	0.00	35,223.60	
Check Totals:				35,223.60	0.00	35,223.60	
Vendor: SCODELLE: Scodeller Construction, In							
Check Nbr: 619515							
11036	10/19/2023	Crack Seal		53,922.40	0.00	53,922.40	
Check Totals:				53,922.40	0.00	53,922.40	
Vendor: STANLEYK: Stanley Kwapi							
Check Nbr: 619516							
3139831	10/25/2023	Boots		150.00	0.00	150.00	
Check Totals:				150.00	0.00	150.00	
Vendor: TEAMELM: TEAM ELMER							
Check Nbr: 619517							
867735	10/20/2023	Sparr Road over Duck Creek		189,000.00	0.00	189,000.00	
Check Totals:				189,000.00	0.00	189,000.00	
Vendor: TIANNEJ: Tianne Jone							
Check Nbr: 619518							
10242023	10/26/2023	Mileage		50.76	0.00	50.76	
Check Totals:				50.76	0.00	50.76	
Vendor: WCIDAV: Dave Weis							
Check Nbr: 619519							
113-70638	10/25/2023	Boots		150.00	0.00	150.00	
Check Totals:				150.00	0.00	150.00	
Check Grand Totals:				21 Checks	346,824.22	0.00	346,824.22
Grand Totals:				21 EFTP Vendors/Checks	346,824.22	0.00	346,824.22

Approved November 9, 2023

Troy Huff, Chairman

Accounts Payable Prepay Report

11-09-2023 Board Meeting PrePay

Invoice Nbr	Invoice Date	Description	Invoice Amount	Disc Taken	Amount To Pay
Payment Type: EFTP					
Vendor: MERS: MERS of Michigar					
00148758-7	10/31/2023	Retirement	66,850.73	0.00	66,850.73
Vendor Totals:			66,850.73	0.00	66,850.73
EFTP Grand Totals:			66,850.73	0.00	66,850.73
			1 EFTP Vendors		
Payment Type: Checks					
Vendor: AIRGAS: AIRGAS USA, LLC					
Check Nbr: 619520					
5502395925	9/30/2023	Cylinder Rental	13.74	0.00	13.74
9142727587	10/4/2023	Welding Supplies	145.22	0.00	145.22
Check Totals:			158.96	0.00	158.96
Vendor: ALANBOUG: Alan Boughne					
Check Nbr: 619521					
3142699	10/30/2023	Boots	150.00	0.00	150.00
Check Totals:			150.00	0.00	150.00
Vendor: ALERUS: Alerus Financia					
Check Nbr: 619522					
251	11/2/2023	Batch 251 - Employer Match	416.85	0.00	416.85
Batch 286	11/7/2023	HCSP Employer Contributions	1,828.08	0.00	1,828.08
Check Totals:			2,244.93	0.00	2,244.93
Vendor: ALEXANDE: Alexis Alexande					
Check Nbr: 619523					
10302023	10/30/2023	Boots	150.00	0.00	150.00
Check Totals:			150.00	0.00	150.00
Vendor: ALMA: Alma Tire Service, Inc					
Check Nbr: 619524					
517013766	8/24/2023	Tire Repair	277.56	0.00	277.56
517014282	10/13/2023	Tire Change	115.00	0.00	115.00
517014384	10/26/2023	Flat Repair	29.00	0.00	29.00
Check Totals:			421.56	0.00	421.56
Vendor: AUTOVALU: Auto Value of Gaylord					
Check Nbr: 619525					
373-860512	11/7/2023	Axle Gasket/Socket	56.48	0.00	56.48
Check Totals:			56.48	0.00	56.48
Vendor: BASESAND: Base Sand and Gravel					
Check Nbr: 619526					
17673	11/2/2023	Ice Control Sand	48,048.00	0.00	48,048.00
Check Totals:			48,048.00	0.00	48,048.00
Vendor: BAYSUP: Bay Supply Company					
Check Nbr: 619527					
66471	10/23/2023	Flags	166.00	0.00	166.00
Check Totals:			166.00	0.00	166.00
Vendor: BBCDIST: BBC Distributin					
Check Nbr: 619528					
340364	10/18/2023	Janitorial Cleaners	208.76	0.00	208.76
341943	11/1/2023	Paper Products	237.93	0.00	237.93
Check Totals:			446.69	0.00	446.69
Vendor: BLAIRSPR: Blair Spray Foam Insulation					
Check Nbr: 619529					
0239	10/16/2023	Bulkheading	67,870.00	0.00	67,870.00
0248	11/6/2023	Trailer Rental	5,800.00	0.00	5,800.00
Check Totals:			73,670.00	0.00	73,670.00

Vendor: CARYBOE: Cary Boettne

Check Nbr: 619530

0612632440064	10/30/2023	Boots	150.00	0.00	150.00
Check Totals:			150.00	0.00	150.00

Vendor: CHATERCO: Charter Communications

Check Nbr: 619531

5403001110120	11/1/2023	Internet	379.94	0.00	379.94
Check Totals:			379.94	0.00	379.94

Vendor: CINTAS: Cintas Corporation #729

Check Nbr: 619532

4170985710	10/17/2023	Uniforms/Floor Mats	115.56	0.00	115.56
4171692124	10/24/2023	Uniforms/Floor Mats	119.90	0.00	119.90
4172409266	10/31/2023	Uniforms/Floor Mats	122.38	0.00	122.38
4173121370	11/7/2023	Uniforms/Floor Mats	121.54	0.00	121.54
9245344981	10/30/2023	First Aid Supplies	1,077.30	0.00	1,077.30
Check Totals:			1,556.68	0.00	1,556.68

Vendor: CONSUME: Consumers Energy

Check Nbr: 619533

203855904369	10/31/2023	TL@27-N Otsego Lake Drive	46.37	0.00	46.37
205724632532	10/23/2023	Electricity	1,649.50	0.00	1,649.50
Check Totals:			1,695.87	0.00	1,695.87

Vendor: COUNTYRO: County Road Association

Check Nbr: 619534

23240064	10/1/2023	CRA Dues	12,733.94	0.00	12,733.94
Check Totals:			12,733.94	0.00	12,733.94

Vendor: DORNBOS: Dornbos Sign, Inc.

Check Nbr: 619535

72307	10/13/2023	Road Name Signs	507.22	0.00	507.22
72496	10/25/2023	Road Name Signs	117.30	0.00	117.30
72580	10/30/2023	Sign Brackets	1,078.64	0.00	1,078.64
72640	11/2/2023	Road Name Signs	581.04	0.00	581.04
Check Totals:			2,284.20	0.00	2,284.20

Vendor: DTEENERG: DTE Energy

Check Nbr: 619536

910020846960	10/25/2023	Heating Fuel	442.16	0.00	442.16
Check Totals:			442.16	0.00	442.16

Vendor: EARLKWAP: Earl Kwapi

Check Nbr: 619537

4099	10/27/2023	Boots	144.99	0.00	144.99
Check Totals:			144.99	0.00	144.99

Vendor: ELMIRAHE: ELMIRA OCCUPATIONAL HEALTH & MEDICINE

Check Nbr: 619538

215383-00	10/31/2023	CDL Physical	100.00	0.00	100.00
Check Totals:			100.00	0.00	100.00

Vendor: FEDERALF: Federal Fluid Power, Inc.

Check Nbr: 619539

107403	10/17/2023	Hose	86.50	0.00	86.50
107590	10/20/2023	Skirt Board Rubber	294.52	0.00	294.52
107657	10/23/2023	Quick Disconnect Coupler	70.44	0.00	70.44
107911	10/27/2023	Misc. Fittings	56.40	0.00	56.40
Check Totals:			507.86	0.00	507.86

Vendor: FIRSTB: First National Bank of Omaha

Check Nbr: 619540

1408	10/27/2023	D. Fox	1,426.15	0.00	1,426.15
5602	10/27/2023	K. Harrier	17.13	0.00	17.13

6348	10/27/2023	T. Johnson	406.52	0.00	406.52
8324	10/27/2023	R. Hilmert	1,763.19	0.00	1,763.19
9809	10/27/2023	S. Mench	187.75	0.00	187.75
Check Totals:			3,800.74	0.00	3,800.74
Vendor: FLINTNEW: Flint New Holland, Inc.					
Check Nbr: 619541					
26643	10/25/2023	Tiger Growler Head	13,900.00	0.00	13,900.00
Check Totals:			13,900.00	0.00	13,900.00
Vendor: GAYLOR: Gaylord Collision, Inc					
Check Nbr: 619542					
8807-2	8/16/2023	Install Running Boards	100.00	0.00	100.00
8825	8/21/2023	Floor Mats	215.00	0.00	215.00
Check Totals:			315.00	0.00	315.00
Vendor: GAYLORDM: Gaylord Machine & Fabrication, LLC					
Check Nbr: 619543					
1286-13977	10/18/2023	Stainless Flat Bar	343.25	0.00	343.25
1286-13981	10/19/2023	Stainless Steel Stock	116.26	0.00	116.26
Check Totals:			459.51	0.00	459.51
Vendor: GFLENVIR: GFL Environmental					
Check Nbr: 619544					
63289662	10/31/2023	Trash Pickup	145.00	0.00	145.00
63289693	10/31/2023	Trash Pickup	190.47	0.00	190.47
Check Totals:			335.47	0.00	335.47
Vendor: GILLROY: Gill-Roys Hardware					
Check Nbr: 619545					
2310-860172	10/18/2023	Coupling	13.58	0.00	13.58
2310-865997	10/19/2023	Sealant/Screws	47.95	0.00	47.95
2311-946351	11/3/2023	Turnbuckle	33.98	0.00	33.98
Check Totals:			95.51	0.00	95.51
Vendor: HENDRICK: Robert Hendrick					
Check Nbr: 619546					
3143094	10/31/2023	Boots	150.00	0.00	150.00
Check Totals:			150.00	0.00	150.00
Vendor: HURONENG: Huron Engineering and Surveying, Inc.					
Check Nbr: 619549					
5839	10/5/2023	Hayes Tower Road	8,664.00	0.00	8,664.00
5856	10/9/2023	As Needed Engineering	4,782.50	0.00	4,782.50
5857	10/9/2023	Beckett Road	1,894.00	0.00	1,894.00
5858	10/9/2023	Patrick & Greentree	870.00	0.00	870.00
5859	10/9/2023	Murner Road	13,736.25	0.00	13,736.25
5860	10/9/2023	Alba Road	475.00	0.00	475.00
5861	10/9/2023	As Needed Engineering	5,028.25	0.00	5,028.25
5862	10/9/2023	As Needed Engineering	2,734.50	0.00	2,734.50
5890	10/5/2023	Charboneau Lane	1,114.50	0.00	1,114.50
5891	10/5/2023	N Townline Road	1,023.75	0.00	1,023.75
5892	10/5/2023	Theisen Road	6,201.50	0.00	6,201.50
5893	10/5/2023	Hallock Road	2,512.50	0.00	2,512.50
5894	10/5/2023	Old Stump Road	1,398.50	0.00	1,398.50
5916	10/19/2023	Fischer Road	648.00	0.00	648.00
Check Totals:			51,083.25	0.00	51,083.25
Vendor: HUTSON: Hutson, Inc					
Check Nbr: 619550					
10143470	9/22/2023	Chap Return	-114.00	0.00	-114.00
10199614	11/2/2023	Plow Lights	120.13	0.00	120.13
Check Totals:			6.13	0.00	6.13

Vendor: J&HFAMIL: Exit 76 Corporation**Check Nbr: 619551**

CP-010490	10/31/2023	Fuel	18,490.31	0.00	18,490.31
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Check Totals:			18,490.31	0.00	18,490.31
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Vendor: JOHNSONO: Johnson Oil Company**Check Nbr: 619552**

CP-010536	10/31/2023	Fuel	555.39	0.00	555.39
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Check Totals:			555.39	0.00	555.39
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Vendor: LAWSONPR: Lawson Products, Inc.**Check Nbr: 619553**

9310991098	10/11/2023	Maintenance Paint	306.72	0.00	306.72
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Check Totals:			306.72	0.00	306.72
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Vendor: LEWISTON: Lewiston Sand & Gravel**Check Nbr: 619554**

33973	10/31/2023	Gravel	3,497.73	0.00	3,497.73
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Check Totals:			3,497.73	0.00	3,497.73
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Vendor: MACALLIS: MacAllister Rentals**Check Nbr: 619555**

R85515335807	10/18/2023	Equipment Rental	806.25	0.00	806.25
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R85515335810	10/18/2023	Equipment Rental	5,375.00	0.00	5,375.00
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Check Totals:			6,181.25	0.00	6,181.25
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Vendor: MATCO: Matco Tool:**Check Nbr: 619556**

58308	11/6/2023	Digital Tire	178.30	0.00	178.30
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Check Totals:			178.30	0.00	178.30
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Vendor: MIKENWOR: Michigan Kenworth, LLC**Check Nbr: 619557**

022P169863	10/19/2023	Sensors	42.40	0.00	42.40
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022P173794	10/25/2023	Air Control Valve	1,130.76	0.00	1,130.76
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Check Totals:			1,173.16	0.00	1,173.16
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Vendor: NORPRO: NORTHERN PROCESSING, LLC**Check Nbr: 619558**

11865	10/3/2023	2-4" Stone	120.00	0.00	120.00
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Check Totals:			120.00	0.00	120.00
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Vendor: NORTHERN: Northern Energy, Inc.**Check Nbr: 619559**

86528	10/23/2023	Solvent	31.80	0.00	31.80
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86611	10/23/2023	Oil/DEF/Additives	384.08	0.00	384.08
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Check Totals:			415.88	0.00	415.88
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Vendor: OCRC: Otsego County Road Commission**Check Nbr: 619560**

10/24/23-10/30/	10/29/2023	HRA Reimbursement	596.43	0.00	596.43
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10/31/23-11/6/2	11/5/2023	HRA Reimbursement	155.50	0.00	155.50
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Check Totals:			751.93	0.00	751.93
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Vendor: OMSCOM: OMS Compliance Services**Check Nbr: 619561**

113542	10/17/2023	DOT Random Drug Test	48.00	0.00	48.00
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Check Totals:			48.00	0.00	48.00
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Vendor: PETERSON: Taylor Peterson**Check Nbr: 619562**

S00553037	10/29/2023	Boots	150.00	0.00	150.00
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Check Totals:			150.00	0.00	150.00
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Vendor: PKCON: PK CONTRACTING**Check Nbr: 619563**

234173-01	11/2/2023	Snowmobile Crossing	4,437.00	0.00	4,437.00
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Check Totals:			4,437.00	0.00	4,437.00
Vendor: PROONE: PROTECTION ONE/ADT					
Check Nbr: 619564					
19877752	10/15/2023	Fire Alarms	298.19	0.00	298.19
Check Totals:			298.19	0.00	298.19
Vendor: PURCYL: PURITY CYLINDER GASES, INC.					
Check Nbr: 619565					
1760665	8/8/2023	Welding Supplies	383.00	0.00	383.00
1825284	11/3/2023	Acetylene, Oxygen	294.01	0.00	294.01
Check Totals:			677.01	0.00	677.01
Vendor: RIERIL: RIETH-RILEY CONSTRUCTION CO., INC.					
Check Nbr: 619568					
5305876	9/28/2023	Hot Patch	741.75	0.00	741.75
5305913	9/29/2023	Hot Patch	626.52	0.00	626.52
5305958	10/3/2023	23A Limestone	1,825.02	0.00	1,825.02
5305992	10/2/2023	Hot Patch	377.43	0.00	377.43
5305997	10/3/2023	Hot Patch	700.70	0.00	700.70
5306005	10/4/2023	Hot Patch	469.80	0.00	469.80
5306018	10/5/2023	Hot Patch	1,239.93	0.00	1,239.93
5306027	10/6/2023	Hot Patch	1,019.85	0.00	1,019.85
5306113	10/11/2023	Cold Patch	10,265.96	0.00	10,265.96
5306125	10/12/2023	Cold Patch	6,278.12	0.00	6,278.12
5306143	10/13/2023	Hot Patch	240.12	0.00	240.12
5306173	10/16/2023	Hot Patch	290.49	0.00	290.49
5306191	10/17/2023	Hot Patch	211.83	0.00	211.83
5306215	10/18/2023	Hot Patch	492.66	0.00	492.66
5306359	10/23/2023	Hot Patch	256.68	0.00	256.68
Check Totals:			25,036.86	0.00	25,036.86
Vendor: SCIBRA: SCIENTIFIC BRAKE & EQUIP.					
Check Nbr: 619570					
0202114202	10/18/2023	Winter Goods/Plow Lights	406.04	0.00	406.04
0202114260	10/19/2023	Winter Goods	61.72	0.00	61.72
0202114314	10/19/2023	Core Return	-33.00	0.00	-33.00
0202114471	10/23/2023	Misc. Lights/Fittings	499.46	0.00	499.46
0202114568	10/25/2023	Plow Lights	56.11	0.00	56.11
0202114595	10/25/2023	Misc. Fittings	44.42	0.00	44.42
0202114730	10/30/2023	Fittings	211.26	0.00	211.26
202115142	11/6/2023	Valves, Springs, Seals	610.05	0.00	610.05
Check Totals:			1,856.06	0.00	1,856.06
Vendor: SEWDEN: DENNIS SEWELI					
Check Nbr: 619571					
3142555	10/30/2023	Boots	150.00	0.00	150.00
Check Totals:			150.00	0.00	150.00
Vendor: SHINECLE: Shine Cleaning Service Inc.					
Check Nbr: 619572					
685	11/1/2023	TWA 243022	5,739.57	0.00	5,739.57
Check Totals:			5,739.57	0.00	5,739.57
Vendor: STAPLES: Staple					
Check Nbr: 619573					
8072007105	10/20/2023	Office Supplies	297.72	0.00	297.72
Check Totals:			297.72	0.00	297.72
Vendor: STONEYHI: Stoney Hill Farms, LLC					
Check Nbr: 619574					
10232023	10/23/2023	Wheat Seed	290.00	0.00	290.00
Check Totals:			290.00	0.00	290.00

Vendor: STOOPS: Stoops Freightliner Western Star

Check Nbr: 619576

X316005709:01	10/12/2023	Oil Manifold Repair	410.06	0.00	410.06
X316005710:01	10/12/2023	Valve/Relay Comb.	527.27	0.00	527.27
X316005751:01	10/12/2023	Valves	178.64	0.00	178.64
X316005818:01	10/12/2023	Water Pump	242.82	0.00	242.82
X316005818:02	10/19/2023	Water Pump	222.61	0.00	222.61
X316005862:01	10/19/2023	Steering Knuckle Assembly	1,350.54	0.00	1,350.54
X316005921:01	10/19/2023	Antenna	96.06	0.00	96.06
X316006093:01	10/23/2023	Clamps/Gaskets	100.66	0.00	100.66
X316006131:01	10/25/2023	Water Pump Return	-137.50	0.00	-137.50
X316006138:01	10/25/2023	Hose	29.38	0.00	29.38
X316006354:01	11/3/2023	Thermostat	78.36	0.00	78.36
Check Totals:			3,098.90	0.00	3,098.90

Vendor: TEFES: TED FESTERLING LLC

Check Nbr: 619577

10726	10/23/2023	Bearings	302.80	0.00	302.80
Check Totals:			302.80	0.00	302.80

Vendor: TRUTRA: TRUCK & TRAILER SPECIALTIES

Check Nbr: 619579

BSO021433	10/24/2023	Radius Wing Shoe	8,850.96	0.00	8,850.96
BSO021820	10/16/2023	Strobe Lights	2,729.76	0.00	2,729.76
BSO022002	10/16/2023	Sprocket	360.28	0.00	360.28
BSO022003	10/17/2023	Fuel Tank	188.63	0.00	188.63
BSO022056	10/19/2023	Jack Assembly	1,534.82	0.00	1,534.82
BSO022107	11/3/2023	Tow Straps	4,424.40	0.00	4,424.40
BSO022123	10/26/2023	Fuel Line	517.17	0.00	517.17
BSO022214	11/1/2023	Plow Lights	81.93	0.00	81.93
Check Totals:			18,687.95	0.00	18,687.95

Vendor: USBANK: US Bank Equipment Finance

Check Nbr: 619580

514358811	10/30/2023	Copier	377.11	0.00	377.11
Check Totals:			377.11	0.00	377.11

Vendor: VALTRU: VALLEY TRUCK PARTS, INC.

Check Nbr: 619581

3-1223988	10/16/2023	Seats	1,093.75	0.00	1,093.75
Check Totals:			1,093.75	0.00	1,093.75

Vendor: VESOIL: VESCO OIL CORPORATION

Check Nbr: 619582

5454838-00	10/18/2023	Parts Cleaner	101.25	0.00	101.25
Check Totals:			101.25	0.00	101.25

Vendor: WCIDAV: Dave Wcise

Check Nbr: 619583

0-038-863-579	10/21/2023	Endorsement Reimbursement	10.00	0.00	10.00
Check Totals:			10.00	0.00	10.00

Vendor: WELLERTR: Weller Truck Parts

Check Nbr: 619584

402956137	8/15/2023	Seal Kit	41.33	0.00	41.33
Check Totals:			41.33	0.00	41.33

Vendor: WILAUT: WILBER AUTOMOTIVE

Check Nbr: 619586

309240	10/12/2023	Core Return	-132.00	0.00	-132.00
310054	10/23/2023	Lamp	33.57	0.00	33.57
310741	10/30/2023	Grease Gun	249.76	0.00	249.76
311499	11/7/2023	Brakes	570.25	0.00	570.25

311513	11/7/2023	Oil Filter	13.57	0.00	13.57
311514	11/7/2023		18.84	0.00	18.84
311551	11/7/2023	Wheel Seal, Calipers	53.91	0.00	53.91
311598	11/7/2023	Core Return	-122.80	0.00	-122.80
Check Totals:			685.10	0.00	685.10
Vendor: ZAREQU: ZAREMBA EQUIPMENT, INC.					
Check Nbr: 619587					
179459S	10/12/2023	Rod Assembly	894.59	0.00	894.59
180017S	11/2/2023	HVAC Motor Control	103.89	0.00	103.89
Check Totals:			998.48	0.00	998.48
Check Grand Totals:		60 Checks	311,701.62	0.00	311,701.62
Grand Totals:		61 EFTP Vendors/Checks	378,552.35	0.00	378,552.35

Approved November 9, 2023

Troy Huff, Chairman

Accounts Payable Check Register

Low And High Check Date: 10/01/2023 - 10/31/2023
 Show Vendor Codes? (Y/N): N - Do Not Show Vendor Codes
 Show Discount And Pay Amounts? (Y/N): N - Do Not Show Discount And Pay Amounts
 Show Payment Totals By Fund? (Y/N): Y - Show Payment Totals By Fund

Check Nbr	Check Date	Vendor Name	Net Amount
Electronic Funds Transfer Payments			
EFTP	10/12/2023	Merchants Fleet	1,329.25
EFTP	10/12/2023	Merchants Fleet	1,832.50
EFTP	10/12/2023	Merchants Fleet	1,849.00
EFTP	10/12/2023	Merchants Fleet	1,849.00
EFTP	10/12/2023	Merchants Fleet	1,849.00
EFTP	10/12/2023	Merchants Fleet	1,849.00
EFTP	10/12/2023	Merchants Fleet	1,478.00
EFTP	10/12/2023	Merchants Fleet	1,478.00
EFTP	10/12/2023	MERS of Michigan	67,288.48
Electronic Funds Transfer Payments Totals:		9 Payments Listed	80,802.23
Regular Checks Payments			
619430	10/12/2023	Advance Electric	2,892.68
619431	10/12/2023	AIRGAS USA, LLC	47.64
619432	10/12/2023	Alerus Financial	406.29
619433	10/12/2023	BBC Distributing	97.60
619434	10/12/2023	Bill Marsh	72.96
619435	10/12/2023	Black River Auto Glass	80.00
619436	10/12/2023	Blair Spray Foam Insulation	5,800.00
619437	10/12/2023	Burnham & Flower	230.00
619438	10/12/2023	Charter Communications	379.94
619439	10/12/2023	Chuck's Electric of Gaylord, INC.	415.50
619440	10/12/2023	Cintas Corporation #729	564.38
619441	10/12/2023	Compass Minerals America	317,624.50
619442	10/12/2023	Consumers Energy	1,835.99
619443	10/12/2023	Cummins Inc	770.00
619444	10/12/2023	Dornbos Sign, Inc.	12,904.54
619445	10/12/2023	DTE Energy	81.25
619446	10/12/2023	DTE Gas Company	1,000.00
619447	10/12/2023	ELMIRA OCCUPATIONAL HEALTH & MEDICINE	356.00
619448	10/12/2023	Federal Fluid Power, Inc.	306.41
619449	10/12/2023	First National Bank of Omaha	642.33
619450	10/12/2023	GFL Environmental	335.47
619451	10/12/2023	GFL Environmental	2,565.00
619452	10/12/2023	Great Lakes Roofing	105,541.00
619453	10/12/2023	Rebecca Hilmert	299.34
619454	10/12/2023	Huron Engineering and Surveying, Inc.	1,330.00
619455	10/12/2023	Exit 76 Corporation	20,565.30
619456	10/12/2023	Joe Kucharek	150.00
619457	10/12/2023	Joe Nedow	950.00
619458	10/12/2023	Johnson Oil Company	613.18
619459	10/12/2023	KM International	407.61
619460	10/12/2023	Lawson Products, Inc.	950.39
619461	10/12/2023	Lewiston Sand & Gravel	4,021.02

Check Nbr	Check Date	Vendor Name	Net Amount
619462	10/12/2023	MacAllister Rentals	5,375.00
619463	10/12/2023	Marcor Technologies, LLC	1,200.00
619464	10/12/2023	Michigan CAT	812.05
619465	10/12/2023	Mid-States Bolt & Screw Co.	403.24
619466	10/12/2023	Michigan Kenworth, LLC	3,517.94
619467	10/12/2023	Michigan Pavement Markings, LLC	142,857.34
619468	10/12/2023	Northern Energy, Inc.	6,213.96
619469	10/12/2023	NORTHWEST HYDRAULICS & ENGRG.	777.01
619470	10/12/2023	Northwood Printers LLC	152.66
619471	10/12/2023	Otsego County Road Commission	3,474.91
619472	10/12/2023	OMS Compliance Services	176.00
619473	10/12/2023	PAYNE & DOLAN, INC.	47,751.60
619474	10/12/2023	Petty Cash	289.00
619475 *	10/12/2023	RIETH-RILEY CONSTRUCTION CO., INC.	7,457.99
619476 *	10/12/2023	RIETH-RILEY CONSTRUCTION CO., INC.	7,420.69
619477 *	10/12/2023	RIETH-RILEY CONSTRUCTION CO., INC.	6,962.32
619478 *	10/12/2023	RIETH-RILEY CONSTRUCTION CO., INC.	5,236.73
619479 *	10/12/2023	RIETH-RILEY CONSTRUCTION CO., INC.	3,548.37
		* Totals For Multi Part Check Nbr: 619479:	30,626.10
619480	10/12/2023	Road Warrior Truck Driving School	4,995.00
619481 *	10/12/2023	SCIENTIFIC BRAKE & EQUIP.	855.02
619482 *	10/12/2023	SCIENTIFIC BRAKE & EQUIP.	1,067.58
		* Totals For Multi Part Check Nbr: 619482:	1,922.60
619483	10/12/2023	Shine Cleaning Service Inc.	7,782.57
619484	10/12/2023	SHORELINE POWER SERVICES, INC	90.00
619485	10/12/2023	STANDARD ELECTRIC CO.	106.56
619486	10/12/2023	Staples	68.45
619487	10/12/2023	STEVEN SLIVINSKI	300.00
619488 *	10/12/2023	Stoops Freightliner Western Star	1,636.00
619489 *	10/12/2023	Stoops Freightliner Western Star	(124.86)
		* Totals For Multi Part Check Nbr: 619489:	1,511.14
619490	10/12/2023	TEAM ELMERS	5,625.00
619491	10/12/2023	Thomas Coughlin, Jr.	150.00
619492 *	10/12/2023	TRUCK & TRAILER SPECIALTIES	274,215.44
619493 *	10/12/2023	TRUCK & TRAILER SPECIALTIES	1,341.26
		* Totals For Multi Part Check Nbr: 619493:	275,556.70
619494	10/12/2023	US Bank Equipment Finance	373.38
619495	10/12/2023	VALLEY TRUCK PARTS, INC.	2,016.65
619496	10/12/2023	Weller Truck Parts	4,568.74
619497 *	10/12/2023	WILBER AUTOMOTIVE	271.75
619498 *	10/12/2023	WILBER AUTOMOTIVE	572.09
		* Totals For Multi Part Check Nbr: 619498:	843.84
619499	10/26/2023	Alerus Financial	416.85
619500	10/26/2023	AT&T Mobility	146.85
619501	10/26/2023	Blue Care Network of MI	43,330.57
619502	10/26/2023	City of Gaylord	43.58

Check Nbr	Check Date	Vendor Name	Net Amount
619503	10/26/2023	Cody Garlock	150.00
619504	10/26/2023	Delta Dental	3,334.42
619505	10/26/2023	Great Lakes Energy	41.86
619506	10/26/2023	Humana Insurance Co.	12,023.15
619507	10/26/2023	Justin Hinton	150.00
619508	10/26/2023	Michigan Department of Licensing & Regulatory Affairs	160.00
619509	10/26/2023	M & S Construction	25.00
619510	10/26/2023	Michigan Pavement Markings, LLC	2,310.00
619511	10/26/2023	Mutual of Omaha	2,921.52
619512	10/26/2023	JOSEPH MYERS	150.00
619513	10/26/2023	Otsego County Road Commission	3,123.66
619514	10/26/2023	PAYNE & DOLAN, INC.	35,223.60
619515	10/26/2023	Scodeller Construction, Inc.	53,922.40
619516	10/26/2023	Stanley Kwapis	150.00
619517	10/26/2023	TEAM ELMERS	189,000.00
619518	10/26/2023	Tianne Jones	50.76
619519	10/26/2023	Dave Wcisel	150.00

Regular Checks Payments Totals: **90 Payments Listed** **1,380,597.98**

All Payments Grand Totals: **99 Payments Listed** **1,461,400.21**

Payment Totals By Fund:

Fund	Net Amount
201	1,461,400.21
Grand Totals	1,461,400.21



Otsego County Road Commission Agenda Item Report

FROM: Kirk Harrier, Managing Director
MEETING DATE: November 9, 2023
AGENDA ITEM: 8. A
SUBJECT: Resolution #R23-9 Act 51 Compliance

DESCRIPTION

Act 51, 247.668j Sec. 18j (b) (i) grants a local road agency the ability to indicate whether it has exempted itself from Act 152. The Michigan Department of Transportation has published an annual certification form (2067) for local road agencies to certify compliance of employee-related conditions with a specific option to certify the local road agency has exempted itself from Act 152. If this Resolution is adopted, pursuant to Act 152, 15.568 Sec. 8 (1) and Act 51, 247.668j Sec. 18j (b) (i), the Otsego County Board of Road Commissioners would exempt itself from the requirements of Act 152 for 2024.

BUDGET ACTION REQUIRED

N/A

LEGAL REVIEW

N/A

SAMPLE MOTION

Motion to **approve/deny** Resolution #R23-9 as presented and authorize the Board Chair to sign MDOT Annual Certification of Employee-related Conditions #2067.

**OTSEGO COUNTY ROAD COMMISSION
RESOLUTION #R23-9**

A RESOLUTION TO COMPLY WITH THE PROVISIONS OF ACT 51

WHEREAS, the Publicly Funded Health Insurance Contribution Act of 2011, (“Act 152”), establishes standards and a process with respect to medical benefit plans offered by public employers; and

WHEREAS, the State Highway Trunkline Highway System Act of 1951, (“Act 51”), as amended, governs the created Michigan Transportation Fund (MTF) into which specific transportation taxes are deposited, prescribes how these revenues are to be distributed and the purposes for which they can be spent; and

WHEREAS, the Otsego County Board of Road Commissioners has historically recognized, in its role as steward for the public funds entrusted to it, that it must efficiently manage those limited resources; and

WHEREAS, the Otsego County Board of Road Commissioners constantly engages in a review of expenditures in order to maximize the value it receives for goods and services; and

WHEREAS, the Otsego County Board of Road Commissioners believes that, as the governing body for the Road Commission, it is best positioned to determine what benefits (including medical benefits) ought to be offered in order to attract and retain the best qualified employees at the lowest overall costs to achieve the mission of the organization; and

WHEREAS, Act 51 of 1951 247.659a Sec. 9a. (1) (g) defines “local road agency” to mean a county road commission or designated county road agency that is responsible for the construction or maintenance of public roads within the state; and

WHEREAS, Act 51, 247.668j Sec. 18j (b) (i) grants a local road agency the ability to indicate whether it has exempted itself from Act 152; and

WHEREAS, The Michigan Department of Transportation has published an annual certification form (2067) for local road agencies to certify compliance of employee-related conditions with a specific option to certify the local road agency has exempted itself from Act 152.

NOW, THEREFORE, IT IS RESOLVED that:

1. Pursuant to Act 152, 15.568 Sec. 8 (1) and Act 51, 247.668j Sec. 18j (b) (i), the Otsego County Board of Road Commissioners hereby exempts itself from the requirements of Act 152 for 2024.
2. All resolutions and parts of resolutions in conflict herewith are, to the extent of such conflict, repealed.

AYES: _____

NAYS: _____

ABSTAIN: _____

ABSENT: _____

ADOPTED November 9, 2023

OTSEGO COUNTY ROAD COMMISSION

BY: _____
Troy Huff, Chairman

CERTIFICATION

I, Rebecca Hilmert, the duly appointed Board Secretary of the Otsego County Road Commission, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Otsego County Board of Road Commissioners at a regular meeting held November 9, 2023, in compliance with the Open Meetings Act, Act No. 267 of the Public Acts of Michigan, 1976, as amended, the minutes of the meeting were kept and will be or have been made available as required by said Act.

Rebecca Hilmert, Board Secretary

**PUBLIC ACT 51, SECTION 18j, MCL 247.668j
Annual Certification of Employee-related
Conditions**

CERTIFICATION YEAR 2024

COUNTY ROAD AGENCY NAME Otsego County Road Commission

Beginning September 30, 2015, and annually each September 30 thereafter, certification must be made for compliance to Section 18j(1) of Public Act 51 of 1951, MCL 247.668j(1). A local road agency must certify that it has (a) developed an employee compensation plan for its employees as described OR (b) the local road agency must certify that medical benefits are offered to its employees or elected public officials in compliance with the publicly funded health insurance contribution act, 2011 PA 152, MCL 15.561 to 15.569, or, that it does not offer medical benefits to its employees or elected public officials.

Compliance with (1)(a)
I certify compliance with MCL 247.668j(1)(a).
Our compensation plan for employees meets the minimum criteria of MCL 247.668j (a)(i - iv).

Compliance with (1)(b)
I certify compliance with MCL 247.668j(1)(b), and as such, offer one of the following:

I certify that medical benefits are offered to employees or elected public officials in compliance with the publically funded health insurance contribution act, 2011 PA 152; or

I certify that the local road agency has exempted itself from the publically funded health insurance contribution act, 2011 PA 152; or

I certify that medical benefits are not offered to employees or elected public officials.

Non-compliance with (1)(a) or (1)(b)
I certify that we are not in compliance with MCL 247.668j(1).
I understand that failure to comply with certification of (a) or (b) of MCL 247.668j(1) may result in the withholding of all or part of the distributions made to this local road agency from the Michigan Transportation Fund.

This form must be signed by the Chairman of the County Road Commission or the County Executive and the Chief Financial Officer of the County Road Agency.

SIGNATURE		SIGNATURE	
PRINTED NAME Troy Huff		PRINTED NAME	
TITLE Board Chair	DATE 11/09/20	TITLE	DATE

Due Each September 30

Return the completed form to:

Michigan Department of Transportation, Financial Operations Division, P.O. Box 30050, Lansing, MI 48909, OR

E-mail to: MDOT-Outreach@Michigan.gov, OR

Fax to: (517) 335-1828



Otsego County Road Commission Agenda Item Report

FROM: Kirk Harrier, Managing Director
MEETING DATE: November 9, 2023
AGENDA ITEM: 8. B
SUBJECT: Ad Hoc Advisory Compensation Committee

DESCRIPTION

The OCRC just finished negotiating a new agreement between the OCRC and the Union. During that process, union wages and benefits of surrounding road commissions were researched and analyzed to aid in developing a compensation plan for the new union contract. I am now repeating the process for the non-union staff and am compiling wages and benefits of surrounding road commissions of similar positions. I would like to request the OCRC Board appoint an ad hoc advisory compensation committee consisting of two board members to review and discuss the data that is gathered and assist in developing a recommendation to the full board regarding the compensation policy for non-union employees for the upcoming fiscal year. The ad hoc advisory compensation committee will be governed by the following principles:

1. The Committee shall review and make recommendations to the OCRC Board regarding the compensation and benefits structure for non-union OCRC employees.
2. The Committee's actions shall be advisory in nature only.
3. The OCRC Board does not delegate any authority to the Committee to make decisions on behalf of the OCRC Board.
4. The Committee shall terminate once a recommendation is presented to the full OCRC Board.

BUDGET ACTION REQUIRED

N/A

LEGAL REVIEW

N/A

SAMPLE MOTION

Motion to **approve/deny** the creation of an Ad Hoc Advisory Compensation Committee as presented and appoint OCRC Board members _____ and _____ to serve on the Committee.

Finance Summary Notes:

Payables:

Base Sand & Gravel	\$48,048.00	Ice Control Sand
County Road Association	\$12,733.94	CRA Dues
Huron Engineering	\$51,083.25	Engineering Fees
Payne & Dolan	\$35,223.60	Fischer Road
Payne & Dolan	\$46,978.60	Charboneau Lane
Rieth-Riley Construction	\$25,036.86	Hot Patch/Gravel
Scodeller Construction	\$53,922.40	Crack Seal
Team Elmers	\$189,000.00	Sparr Road over Duck Creek
Truck & Trailer Specialties	\$18,687.95	Wing Shoes, Plow Lights, Misc. Inv.

Receivables:

Hayes Township	\$150,000.00	Hayes Tower Road Paving
Hayes Township	\$150,000.00	Old Stump Road Paving

Take-Aways:

1. MTF payment for September is low. Per Adam Feldpausch, MDOT Bureau of Finance - "Per Treasury, this [lower payment] appears to be timing related. They informed us that they are anticipating a large increase in October compared to the previous year. We should know for certain once the month closes."
2. Starting 2024 Budget process.

Otsego County Road Commission
MTF COMPARISON (Includes Snow Funds, Reimbursed Engineering Fees)
For Calendar Year Ending 12/31/2023

Month	2023	2022	2021	2020	2019	2018	2017	2016	2015	2023 + (-)	% Change
January	\$622,850.41	\$593,353.49	\$574,401.56	\$574,774.41	\$538,379.39	\$490,104.69	\$390,160.67	\$321,869.31	\$310,243.81	\$29,496.92	4.97%
February	\$632,255.99	\$632,457.35	\$570,732.78	\$617,395.30	\$510,402.80	\$493,989.46	\$455,570.44	\$384,810.44	\$381,737.86	-\$201.36	-0.03%
March	\$593,772.93	\$575,363.14	\$539,585.23	\$475,901.84	\$526,923.30	\$471,139.06	\$411,992.14	\$325,540.83	\$299,959.85	\$18,409.79	3.20%
April	\$562,332.71	\$560,481.55	\$575,876.65	\$393,985.28	\$450,756.80	\$429,606.59	\$406,411.01	\$312,258.71	\$317,903.60	\$1,851.16	0.33%
May	\$619,941.15	\$510,827.52	\$512,183.97	\$342,370.15	\$508,546.35	\$472,952.47	\$427,827.98	\$304,005.07	\$265,617.04	\$109,113.63	21.36%
June	\$618,893.80	\$558,665.93	\$558,305.39	\$474,874.11	\$475,931.51	\$434,296.57	\$425,976.07	\$323,449.21	\$319,366.83	\$60,227.87	10.78%
July	\$547,335.20	\$487,410.63	\$481,649.26	\$478,387.21	\$439,213.70	\$410,646.53	\$384,860.23	\$248,094.07	\$280,730.05	\$59,924.57	12.29%
August	\$579,431.44	\$561,092.90	\$593,695.30	\$579,216.00	\$482,547.69	\$447,571.55	\$427,215.93	\$326,316.22	\$326,612.70	\$18,338.54	3.27%
September	\$556,303.94	\$601,029.67	\$604,028.14	\$525,737.94	\$511,558.85	\$420,077.12	\$434,196.76	\$313,741.07	\$317,455.60	-\$44,725.73	-7.44%
October		\$462,674.17	\$427,576.86	\$453,396.08	\$444,876.52	\$479,471.07	\$390,449.79	\$251,924.95	\$285,580.76		
November		\$521,034.00	\$427,576.86	\$460,489.59	\$449,835.16	\$414,508.44	\$375,345.55	\$329,867.86	\$292,065.21		
December		\$750,365.33	\$680,865.37	\$524,167.55	\$538,568.32	\$332,726.17	\$398,345.79	\$328,757.47	\$288,929.63		

Totals	\$5,333,117.57	\$6,814,755.68	\$6,546,477.37	\$5,900,695.46	\$5,877,540.39	\$5,297,089.72	\$4,928,352.36	\$3,770,635.21	\$3,686,202.94	\$252,435.39	48.73%
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Engineering Funds received in June/paid in August (\$10,000)

Snow Funds received in October/paid in December

(2015 Snowfunds \$229,195.07)
(2016 Snowfunds \$238,533.88)
(2017 Snowfunds \$241,593.93)
(2018 Snowfunds \$315,151.81)
(2019 Snowfunds \$347,614.46)
(2020 Snowfunds \$368,691.80)
(2021 Snowfunds \$387,431.27)
(2022 Snowfunds \$418,096.13)