



AGENDA
OTSEGO COUNTY BOARD OF ROAD COMMISSIONERS
THURSDAY, JANUARY 11, 2024, AT 5:00 P.M.

ITEM 1 – CALL TO ORDER/PLEDGE OF ALLEGIANCE

ITEM 2 - ROLL CALL

ITEM 3 – AGENDA CHANGES/APPROVAL OF AGENDA

ITEM 4 – CONSENT CALENDAR

- A. Minutes: The Board approves the Regular Meeting Minutes dated December 21, 2023, and the Organizational/Special Meeting Minutes dated January 4, 2024.
- B. The Board approves Payroll #26 (\$100,604.10), and Payroll #26b (\$2,103.56).
- C. The Board approves accounts Payable: C/1-1 (\$185,353.78) and the Accounts Payable Check Register dated 12/01/2023 to 12/31/2023.

ITEM 5 – GUEST SPEAKERS

- A. Dana Wingo, Otsego County Board Liaison

ITEM 6 – PUBLIC COMMENT

ITEM 7– OLD BUSINESS/UNFINISHED BUSINESS

- A. MSP Seasonal Weight Restrictions Road Patrol

ITEM 8 – NEW BUSINESS

- A. NONE

ITEM 9 – STAFF REPORTS

- A. Managing Director, Finance, Operations Manager, Facilities/Equipment Supervisor, Road Maintenance Supervisor

ITEM 10 – COMMUNICATIONS

- A. Upcoming OCRC Board Meeting Dates: February 8, 2024, March 14, 2024
- B. CRA Annual Conference & Road Show: March 19-21, 2024, DoubleTree by Hilton Lansing, MI

ITEM 11 – PUBLIC COMMENT

ITEM 12 – COMMISSIONER COMMENT

ITEM 13 – ADJOURNMENT



Otsego County Road Commission Agenda Item Report

FROM: Rebecca Hilmert, Finance Manager
MEETING DATE: January 11, 2024
AGENDA ITEM: 4. A, B, C
SUBJECT: Consent Calendar

DESCRIPTION

The purpose of the Consent Calendar is to expedite business by grouping non-controversial items together without discussion. Any member of the Commission, staff, or the public may ask that any item on the Consent Calendar be removed and placed elsewhere on the agenda for full discussion. Such requests will be automatically respected.

If an item is not removed from the Consent Calendar, all items listed are approved by a single Commission action approving the Consent Calendar. The Finance Manager recommends the following items be approved:

- A. Minutes: The Board approves the Regular Meeting Minutes dated December 21, 2023, and the Organizational/Special Meeting Minutes dated January 4, 2024.
- B. The Board approves Payroll: #26 (\$100,604.10), and Payroll #26b (\$2,103.56).
- C. The Board approves accounts Payable: C/1-1 (\$185,353.78) and the Accounts Payable Check Register dated 12/01/2023 to 12/31/2023.

BUDGET ACTION REQUIRED

N/A

LEGAL REVIEW

N/A

SAMPLE MOTION:

Motion to **approve/deny** the January 11, 2024, consent calendar as presented.

Payroll Gross for P/R of 12/28/2023

PR #26

12/26/2023

12/9/2023 to 12/22/2023

Emp Nbr and Name	Regular Hours	Total Hours	Gross Amt
264 Huff III,Russell	43.00	43.00	\$1,072.42
269 Koronka,Brian	24.00	24.00	\$598.56
277 Fox,David	80.00	80.00	\$2,776.80
280 Kwapis,Earl	71.50	80.00	\$1,995.20
283 Sewell,Dennis	80.00	80.00	\$1,995.20
284 Kwapis Jr.,Stanley	48.00	80.00	\$2,035.20
287 Myers,Joseph	74.00	80.00	\$1,995.20
293 Samkowiak,Timothy	73.00	80.00	\$1,995.20
294 Mench,Steven	80.00	85.00	\$2,939.40
295 Boughner,Alan	77.00	80.00	\$1,995.20
296 Johnson,Timothy	750.00	750.00	\$23,055.00
299 Hinton,Justin	80.00	83.00	\$2,107.43
303 Coughlin Jr.,Thomas	73.50	80.00	\$1,995.20
307 Stiles,William	76.00	80.00	\$1,995.20
308 Wcisel,David	73.50	80.00	\$1,995.20
311 Wiley,James	71.50	106.50	\$3,281.76
314 Kucharek,Joseph	79.00	80.00	\$2,189.60
316 Jones,Tianne	80.00	80.00	\$2,053.61
317 Mitchell Jr.,Dennis	80.00	80.00	\$1,995.20
319 Prusakiewicz,Luke	76.00	80.00	\$1,995.20
321 Tracey,Benjamin	78.00	80.00	\$2,189.61
323 Falkenhagen,Robert	67.00	80.00	\$1,995.20
327 Garlock,Cody	70.00	80.00	\$1,995.20
328 Harrier,Kirk	80.00	80.00	\$3,863.20
331 Boettner,Cary	80.00	80.00	\$2,109.61
335 Pettis,Charles	80.00	80.00	\$1,824.00
336 Hilmert,Rebecca	80.00	80.00	\$2,308.00
337 Johnson,Zachary	73.00	80.00	\$1,995.20
338 Coady,Patrick	80.00	80.00	\$1,995.21
341 Parr,Alex	80.00	80.00	\$1,995.20
342 Alexander,Alexis	77.50	80.00	\$1,995.20
343 Hendrick,Robert	80.00	80.00	\$2,109.61
344 Mayle,Michael	80.00	80.00	\$1,995.20
345 Butkovich,Scott	61.00	68.00	\$2,700.00
346 Ford,Logan	80.00	80.00	\$1,995.20
903 BANK,HORIZON	0.00	0.00	\$5,476.68
Total of Employee checks:	3,236.50	3,399.50	\$100,604.10

Gross Pay by Fund:

	Total
201	100,604.10
Total	100,604.10

Approved: January 11, 2024

Troy Huff, Chairman

Payroll Gross for P/R of 12/29/2023

PR #26b

12/27/2023

12/27/2023 to 12/27/2023

Emp Nbr and Name	Regular Hours	Total Hours	Gross Amt
294 Mench,Steven	59.00	59.00	\$1,954.08
903 BANK,HORIZON	0.00	0.00	\$149.48
Total of Employee checks:	59.00	59.00	\$2,103.56

Gross Pay by Fund:

	Total
201	2,103.56
Total	2,103.56

Approved: January 11, 2024

Troy Huff, Chairman

UNAPPROVED
MINUTES for the
REGULAR MEETINGS OF THE
OTSEGO COUNTY ROAD COMMISSION
HELD ON THURSDAY, DECEMBER 21, 2023, AT 9:00 A.M.

ITEM 1 – CALL TO ORDER/PLEDGE OF ALLEGIANCE

- Meeting called to order by Chairman Huff, at 9:00 a.m. and Pledge of Allegiance.

ITEM 2 - ROLL CALL

- Upon roll call, the following Commissioners responded:
Dipzinski, Present
Wagar, Present
Gordon, Present
Heinz, Present
Huff, Present

The following staff members were present: Kirk Harrier, Managing Director; Rebecca Hilmert, Finance Manager/Board Secretary; David Fox, Equipment/Facilities Supervisor; Steve Mench, County Foreman.

ITEM 3 – AGENDA CHANGES/APPROVAL OF AGENDA

- Motion by Gordon to approve the agenda as presented, seconded by Dipzinski. Five ayes, no nays. Motion carried.

ITEM 4 – CONSENT CALENDAR

- A. Minutes: The Board approves the Regular Meeting Minutes dated November 9, 2023.
- B. The Board approves Payroll: #22 (\$79,199.71), and Payroll #22b (\$15,025.61), Payroll #23 (\$76,657.42), Payroll #24 (\$76,398.75) and Payroll #25 (\$87,216.91).
- C. The Board approves Accounts Payable: C/12-2 (\$91,605.03) and C/12-2 (\$2,510,609.97), and the Accounts Payable Check Register dated 11/01/2023 to 11/30/2023.
- Motion by Wagar to approve the December 21, 2023, Consent Calendar, seconded by Heinz. Five ayes, no nays. Motion carried.

ITEM 5 – GUEST SPEAKERS

- A. Dana Wingo, Otsego County Board, wished everyone a Merry Christmas.
- B. Kirk Harrier recognized State Foreman Tim Johnson for retiring after 25 years of service. Happy retirement, Tim!

ITEM 6 – PUBLIC COMMENT

- Michelle Noirot, Bagley Township, along with Mr. Kurth inquired about NO THRU TRUCK signs on N. Borden Drive at Dickerson Road. Heavy truck traffic is traveling through N Borden Drive to a condominium construction site on Dickerson Road.
- Bonnie Miller, Chester Township, thanked the board for the work on Beckett Road, the speed limit signs on Opal Lake Road, and look forward to Old State Road project.

ITEM 7 – PUBLIC HEARING

- Board Chairman Huff called hearing to order at 9:17 a.m. Supporting, opposing and general comments were solicited from audience and letters. None were presented. Public comment portion of hearing was closed at 9:18 a.m. Road commission board reviewed proposed FY 2023 budget. Hearing was closed by Board Chairman Huff at 9:19 a.m.

ITEM 8 – OLD BUSINESS/UNFINISHED BUSINESS

- NONE

ITEM 9 – NEW BUSINESS

- A. FY 2023 Year-End Budget Amendments
 - a. **Motion by Heinz to approve the fiscal year-end 2023 Otsego County Road Commission budget amendments as follows: Capital Outlay – Road Equipment increase \$100,000, Net Administrative Expense increase \$250,000, and Debt Principal Payments increase \$100,000, seconded by Wagar. Discussion. Roll Call vote: Heinz, yes; Wagar, yes; Dipzinski, yes; Gordon, yes; Huff, yes. Five ayes, no nays. Motion carried.**
- B. Resolution No. R23-10 General Appropriations Act (FY 2024 Budget)
 - a. **Motion by Gordon to approve Resolution R23-10 and adopt the OCRC General Appropriations Act as presented, seconded by Dipzinski. Discussion. Roll Call vote: Gordon, yes; Dipzinski, yes; Wagar, yes; Heinz, yes; Huff, yes. Five ayes, no nays. Motion carried.**
- C. Equipment Purchase – Pickup Trucks
 - a. **Motion by Wagar to approve the purchase of the following pickup trucks through Snethkamp Automotive Family; (1) 2024 Ram 2500 Tradesman Crew Cab 4x4 in the amount of \$56,130 and (1) 2024 Ram 2500 Big Horn Crew Cab 4x4 in the amount of \$63,600, seconded by Dipzinski. Discussion. Five ayes, no nays. Motion carried.**
- D. Equipment Purchase – 2025 Western Star 49X
 - a. **Motion by Gordon to approve the purchase of four (4) 2025 Western Star 49X truck chassis and necessary equipment for snowplowing in an amount of \$353,000 each, seconded by Dipzinski. Discussion. Five ayes, no nays. Motion carried.**
- E. MSP Seasonal Weight Restrictions Road Patrol
 - a. **Motion by Dipzinski to table discussion until January meeting, seconded by Gordon. Five ayes, no nays. Motion carried.**
- F. Project Update

ITEM 10 – STAFF REPORTS

- A. Managing Director gave an updated the board on 2024 projects.
- B. Finance Manager updated the board on YTD expense.
- C. Facility Supervisor updated the board on equipment.

ITEM 11 – COMMUNICATIONS

- A. Upcoming OCRC Board Meeting Dates: January 11, 2024 at 5:00 p.m.
- B. CRA Annual Conference & Road Show: March 19-21, 2024, DoubleTree by Hilton Lansing, MI

ITEM 12– PUBLIC COMMENT

- NONE

ITEM 13– COMMISSIONER COMMENT

- Happy Holidays!

ITEM 14 – ADJOURNMENT

- **Motion by Gordon to adjourn meeting at 10:57 a.m., seconded by Dipzinski. Five ayes, no nays. Motion carried.**

Troy Huff, Chairman

Rebecca Hilmert, Board Secretary

UNAPPROVED
MINUTES for the
ORGANIZATIONAL and SPECIAL MEETINGS OF THE
OTSEGO COUNTY ROAD COMMISSION
HELD ON THURSDAY, JANUARY 04, 2024, AT 5:30 P.M.

Organizational

ITEM 1 – CALL TO ORDER/PLEDGE OF ALLEGIANCE

- Meeting called to order by Board Secretary Hilmert, at 5:30 p.m. and Pledge of Allegiance.

ITEM 2 - ROLL CALL

- Upon roll call, the following Commissioners responded:
Dipzinski, Present
Wagar, Absent
Gordon, Present
Heinz, Present
Huff, Present

The following staff members were present: Kirk Harrier, Managing Director; Rebecca Hilmert, Finance Manager/Board Secretary.

ITEM 3 – NOMINATIONS/ELECTION OF CHAIRMAN

- Board Secretary opened nominations for Chair.
- Mr. Dipzinski nominated Mr. Huff for Chair.
- No other nominations for Chair.
- **Motion by Dipzinski, seconded by Heinz to appoint Mr. Huff as Board Chair. Roll call vote: Dipzinski, yes; Heinz, yes; Gordon, yes; Huff, yes. Four ayes, no nays. Motion carried.**

ITEM 4 – NOMINATIONS/ELECTION OF VICE-CHAIRMAN

- Chairman Huff opened nominations for Vice-Chair.
- Mr. Dipzinski nominated Ms. Heinz for Vice-Chair.
- No other nominations for Vice-Chair.
- **Motion by Dipzinski, seconded by Gordon to appoint Ms. Heinz as Vice-Chairman. Roll call vote: Dipzinski, yes; Gordon, yes; Heinz, yes; Huff, yes. Four ayes, no nays. Motion carried.**

ITEM 5 – APPOINT SECRETARY TO THE BOARD

- **Motion by Gordon, seconded by Dipzinski, to appoint Rebecca Hilmert as Secretary to the Board. Four ayes, no nays. Motion carried.**

ITEM 6 – ADOPT 2024 PROCEDURAL RULES

- **Motion by Gordon, seconded by Heinz, to adopt the 2024 Procedural Rules as presented. Four ayes, no nays. Motion carried.**

ITEM 7 – APPROVE 2024 MEETING SCHEDULE

- **Motion by Dipzinski, seconded by Gordon, to approve the 2024 meeting schedule as presented. Four ayes, no nays. Motion carried.**

ITEM 8 – APPROVE OCRC ORGANIZATIONAL CHART

- **Motion by Gordon, seconded by Dipzinski, to approve OCRC Organizational Chart with the following amendments: The Operations Manager/Supervisor job title changing to Operations**

Manager, and the Road Maintenance Supervisor and the Equipment/Facilities Supervisor reporting directly to the Operations Manager. Four ayes, no nays. Motion carried.

Regular

ITEM 1 – AGENDA CHANGES/APPROVAL OF AGENDA

- **Motion by Dipzinski, seconded by Gordon, to approve the agenda as presented. Four ayes, no nays. Motion carried.**

ITEM 2 – PUBLIC COMMENT

- NONE

ITEM 3 – OLD BUSINESS/UNFINISHED BUSINESS

- NONE

ITEM 4 – NEW BUSINESS

- A. Non-Union Employee Benefits/Compensation Policy (January 1, 2024, thru December 31, 2026)
 - a. **Motion by Gordon to amend the Non-Union Benefits & Compensation Policy (January 1, 2024, thru December 31, 2026) with amendments as follows: the Road Maintenance Supervisor’s hourly rate increase to \$35.75 per hour, and Overtime for FLSA non-exempt defined employees in this Policy will be paid at double time for the holidays of Thanksgiving, Christmas Eve, and Christmas day, seconded by Dipzinski. Discussion. Four ayes, no nays. Motion carried.**

ITEM 5– COMMISSIONER COMMENT

- NONE

ITEM 6– ADJOURNMENT

- **Motion by Dipzinski and seconded by Gordon to adjourn the meeting at 6:28 p.m. Four ayes, no nays. Motion carried.**

Troy Huff, Chairman

Rebecca Hilmert, Board Secretary

Accounts Payable Prepay Report
1-11-2024 Board Meeting

Show Distributions? (Y/N): N - Do Not Show Distributions

Invoice Nbr	Invoice Date	Description	Invoice Amount	Disc Taken	Amount To Pay
Payment Type: EFTP					
Vendor: MERS: MERS of Michigan					
00151129-7	12/31/2023	Retirement	68,342.52	0.00	68,342.52
Vendor Totals:			68,342.52	0.00	68,342.52
EFTP Grand Totals:		1 EFTP Vendors	68,342.52	0.00	68,342.52
Payment Type: Checks					
Vendor: AIRGAS: AIRGAS USA, LLC					
Check Nbr: 619683					
5504616369	12/31/2023	Cylinder Rental	14.18	0.00	14.18
Check Totals:			14.18	0.00	14.18
Vendor: ALERUS: Alerus Financial					
Check Nbr: 619684					
Batch 260	12/28/2023	Employer Match	579.66	0.00	579.66
Batch 294	12/28/2023	Employer Match	1,919.76	0.00	1,919.76
Check Totals:			2,499.42	0.00	2,499.42
Vendor: ALMA: Alma Tire Service, Inc.					
Check Nbr: 619685					
517014943	1/2/2024	Tire Change	302.62	0.00	302.62
Check Totals:			302.62	0.00	302.62
Vendor: ATTMOBIL: AT&T Mobility					
Check Nbr: 619686					
287318351177X	12/6/2023	Foreman Phones	146.85	0.00	146.85
Check Totals:			146.85	0.00	146.85
Vendor: AUTOVALU: Auto Value of Gaylord					
Check Nbr: 619687					
259-528457	1/3/2024	Disc Brake Rotor	190.74	0.00	190.74
Check Totals:			190.74	0.00	190.74
Vendor: BCN: Blue Care Network of MI					
Check Nbr: 619688					
233560002960	12/22/2023	Healthcare	49,043.52	0.00	49,043.52
Check Totals:			49,043.52	0.00	49,043.52
Vendor: CHATERCO: Charter Communications					
Check Nbr: 619689					
5403001010124	1/1/2024	Internet/Phone	379.94	0.00	379.94
Check Totals:			379.94	0.00	379.94
Vendor: CHUCKSEL: Chuck's Electric of Gaylord, INC.					
Check Nbr: 619690					
5088	12/28/2023	Garage Door Openers	482.00	0.00	482.00
Check Totals:			482.00	0.00	482.00
Vendor: CINTAS: Cintas Corporation #729					
Check Nbr: 619691					
4178071794	12/26/2023	Uniforms/Rugs	117.15	0.00	117.15
4178775742	1/2/2024	Uniforms/Rugs	117.15	0.00	117.15
Check Totals:			234.30	0.00	234.30

Accounts Payable Prepay Report
1-11-2024 Board Meeting

Invoice Nbr	Invoice Date	Description	Invoice Amount	Disc Taken	Amount To Pav
Vendor: CITYOFGA: City of Gaylord					
Check Nbr: 619692					
MCCO-000669-(12/15/2023	Sewer	46.57	0.00	46.57
Check Totals:			46.57	0.00	46.57
Vendor: CONSUME: Consumers Energy					
Check Nbr: 619693					
203233077880	12/31/2023	TL @ Old State & Old 27 S	49.54	0.00	49.54
206258557161	12/20/2023	Electric	1,977.04	0.00	1,977.04
Check Totals:			2,026.58	0.00	2,026.58
Vendor: D&BHEAT: D&B Heat Transfer Products, Inc.					
Check Nbr: 619694					
72040	1/4/2024	Air Cooler	1,050.00	0.00	1,050.00
Check Totals:			1,050.00	0.00	1,050.00
Vendor: DTEENERG: DTE Energy					
Check Nbr: 619695					
9100 208 4696 C	12/22/2023	heat	2,951.71	0.00	2,951.71
Check Totals:			2,951.71	0.00	2,951.71
Vendor: FIRSTB: First National Bank of Omaha					
Check Nbr: 619696					
1408	12/23/2023	D. Fox Card	825.31	0.00	825.31
6348	12/28/2023	T. Johnson Card	39.82	0.00	39.82
8324	12/28/2023	R. Hilmert Card	262.91	0.00	262.91
9809	12/28/2023	S. Mench Card	21.75	0.00	21.75
Check Totals:			1,149.79	0.00	1,149.79
Vendor: GFLENVIR: GFL Environmental					
Check Nbr: 619697					
64154194	12/31/2023	Trash Removal	145.00	0.00	145.00
64154224	12/31/2023	Trash Removal	208.35	0.00	208.35
Check Totals:			353.35	0.00	353.35
Vendor: GRANDT: Grand Traverse Mobile Communications					
Check Nbr: 619698					
59846	12/27/2023	Barn Cameras	2,456.00	0.00	2,456.00
Check Totals:			2,456.00	0.00	2,456.00
Vendor: GREATLA: Great Lakes Energy					
Check Nbr: 619699					
100269003	12/15/2023	Light @ Kris & McCoy	41.86	0.00	41.86
Check Totals:			41.86	0.00	41.86
Vendor: HUMAN: Humana Insurance Co.					
Check Nbr: 619700					
692915165	12/14/2023	Retiree Health Insurance	12,673.05	0.00	12,673.05
Check Totals:			12,673.05	0.00	12,673.05
Vendor: HUTSON: Hutson, Inc.					
Check Nbr: 619701					
10255563	1/4/2024	Replacement Parts	77.94	0.00	77.94
Check Totals:			77.94	0.00	77.94

Accounts Payable Prepay Report
1-11-2024 Board Meeting

Invoice Nbr	Invoice Date	Description	Invoice Amount	Disc Taken	Amount To Pav
Vendor: J&HFAMIL: Exit 76 Corporation					
Check Nbr: 619702					
CP-010717	12/31/2023	Fuel	24,920.78	0.00	24,920.78
Check Totals:			24,920.78	0.00	24,920.78
Vendor: JXTRUCK: JX Truck Center					
Check Nbr: 619703					
3742627P	12/20/2023	King Pin Kit	274.99	0.00	274.99
Check Totals:			274.99	0.00	274.99
Vendor: KIMBALL: Kimball-Midwest					
Check Nbr: 619704					
101736302	12/15/2023	Coolant	172.69	0.00	172.69
Check Totals:			172.69	0.00	172.69
Vendor: MCVEIGH: McVeigh's Truck Springs					
Check Nbr: 619705					
26872	1/4/2024	Side Bars, Spring Pins	250.44	0.00	250.44
Check Totals:			250.44	0.00	250.44
Vendor: MISTERTS: Mister T's Glass					
Check Nbr: 619706					
A0015500	12/22/2023	Master Keys	125.64	0.00	125.64
Check Totals:			125.64	0.00	125.64
Vendor: NORTHERN: Northern Energy, Inc.					
Check Nbr: 619707					
86056	12/26/2023	TRN 1000	2,789.60	0.00	2,789.60
95806	12/21/2023	Master Key Packs	286.60	0.00	286.60
Check Totals:			3,076.20	0.00	3,076.20
Vendor: OCRC: Otsego County Road Commission					
Check Nbr: 619708					
1/2/24-1/8/24	1/7/2024	HRA Reimbursement	370.74	0.00	370.74
12/26/23-1/1/24	12/31/2023	HRA Reimbursement	69.29	0.00	69.29
Check Totals:			440.03	0.00	440.03
Vendor: QUAPLU: QUALITY PLUMBING AND MECHANICAL INC.					
Check Nbr: 619709					
15979	1/5/2024	Back Flow Testing	450.00	0.00	450.00
Check Totals:			450.00	0.00	450.00
Vendor: ROYTRU: Royal Truck & Trailer Sales and Service, Inc.					
Check Nbr: 619710					
50009579	12/19/2023	Axle Nut Socket	33.32	0.00	33.32
Check Totals:			33.32	0.00	33.32
Vendor: SCIBRA: SCIENTIFIC BRAKE & EQUIP.					
Check Nbr: 619711					
0202116858	12/21/2023	Winter Blades	182.00	0.00	182.00
0202117108	12/20/2023	Mirrors	190.04	0.00	190.04
0202117142	12/29/2023	Sealed Beams	16.06	0.00	16.06
0202117547	1/2/2024	Flex Seal, Clamp	239.82	0.00	239.82
Check Totals:			627.92	0.00	627.92

Accounts Payable Prepay Report
1-11-2024 Board Meeting

Invoice Nbr	Invoice Date	Description	Invoice Amount	Disc Taken	Amount To Pay
Vendor: SHINECLE: Shine Cleaning Service Inc.					
Check Nbr: 619712					
730	1/1/2024	Rest Area Cleaning	5,739.57	0.00	5,739.57
Check Totals:			5,739.57	0.00	5,739.57
Vendor: STAPLES: Staples					
Check Nbr: 619713					
8072853381	1/6/2024	Office Supply	49.68	0.00	49.68
Check Totals:			49.68	0.00	49.68
Vendor: STOOPS: Stoops Freightliner Western Star					
Check Nbr: 619714					
X316007367:01	12/26/2023	Hood Spring	143.62	0.00	143.62
X316007399:01	12/20/2023	Sensor Return	-187.50	0.00	-187.50
X316007408:01	12/21/2023	V-Clamp	43.86	0.00	43.86
X316007587:01	1/2/2024	Knuckle Assembly	1,350.54	0.00	1,350.54
X316007621:01	1/3/2024	Nuts, Keys	62.80	0.00	62.80
X316007714:01	1/5/2024	Dust Shield Kit	186.57	0.00	186.57
Check Totals:			1,599.89	0.00	1,599.89
Vendor: TERMSUP: TERMINAL SUPPLY CO.					
Check Nbr: 619715					
90452-01	12/29/2023	Floor Worklamp	484.24	0.00	484.24
Check Totals:			484.24	0.00	484.24
Vendor: USBANK: US Bank Equipment Finance					
Check Nbr: 619716					
518997978	12/30/2023	Office Copier	356.43	0.00	356.43
Check Totals:			356.43	0.00	356.43
Vendor: VALTRU: VALLEY TRUCK PARTS, INC.					
Check Nbr: 619717					
3-1224489	1/4/2024	Unitized Pinion Seal	34.89	0.00	34.89
Check Totals:			34.89	0.00	34.89
Vendor: VESOIL: VESCO OIL CORPORATION					
Check Nbr: 619718					
5498508-00	12/20/2023	Parts Cleaner	101.25	0.00	101.25
Check Totals:			101.25	0.00	101.25
Vendor: WILAUT: WILBER AUTOMOTIVE					
Check Nbr: 619719					
315432	12/22/2023	Electronic Cleaner	56.80	0.00	56.80
315819	12/29/2023	Filters, Flap Wheel	77.42	0.00	77.42
316101	1/3/2024	Brake Caliper, Pads	411.88	0.00	411.88
316152	1/3/2024	BRK FLU	25.47	0.00	25.47
316317	1/5/2024	Battery	122.52	0.00	122.52
316322	1/5/2024	Hose	40.70	0.00	40.70
Check Totals:			734.79	0.00	734.79
Vendor: ZAREQU: ZAREMBA EQUIPMENT, INC.					
Check Nbr: 619720					
181516S	12/22/2023	Brake Parts	1,236.80	0.00	1,236.80

Accounts Payable Prepay Report
1-11-2024 Board Meeting

Invoice Nbr	Invoice Date	Description	Invoice Amount	Disc Taken	Amount To Pav
181603S	12/27/2023	Inner Wheel Seal	83.81	0.00	83.81
97392C	12/26/2023	Trans. Filter	97.48	0.00	97.48
Check Totals:			1,418.09	0.00	1,418.09
Check Grand Totals:		38 Checks	117,011.26	0.00	117,011.26
Grand Totals:		39 EFTP Vendors/Checks	185,353.78	0.00	185,353.78

Accounts Payable Check Register

Low And High Check Date: 12/01/2023 - 12/31/2023
 Show Vendor Codes? (Y/N): N - Do Not Show Vendor Codes
 Show Discount And Pay Amounts? (Y/N): N - Do Not Show Discount And Pay Amounts
 Show Payment Totals By Fund? (Y/N): Y - Show Payment Totals By Fund

Check Nbr	Check Date	Vendor Name	Net Amount
Electronic Funds Transfer Payments			
EFTP	12/04/2023	Merchants Fleet	1,378.00
EFTP	12/04/2023	Merchants Fleet	1,484.00
EFTP	12/04/2023	Merchants Fleet	1,484.00
EFTP	12/04/2023	Merchants Fleet	1,422.09
EFTP	12/04/2023	Merchants Fleet	556.47
EFTP	12/04/2023	Merchants Fleet	1,855.00
EFTP	12/04/2023	Merchants Fleet	1,837.50
EFTP	12/04/2023	Merchants Fleet	330.00
EFTP	12/21/2023	Merchants Fleet	1,378.00
EFTP	12/21/2023	Merchants Fleet	1,317.43
EFTP	12/21/2023	Merchants Fleet	1,174.77
EFTP	12/21/2023	Merchants Fleet	939.93
EFTP	12/21/2023	Merchants Fleet	1,484.00
EFTP	12/21/2023	MERS of Michigan	71,155.23
Electronic Funds Transfer Payments Totals:		14 Payments Listed	87,796.42
Regular Checks Payments			
619589	12/04/2023	Alerus Financial	4,703.91
619590	12/04/2023	Blue Care Network of MI	45,803.25
619591	12/04/2023	City of Gaylord	54.62
619592	12/04/2023	Consumers Energy	1,605.91
619593	12/04/2023	CRASIF	5,408.00
619594	12/04/2023	Delta Dental	3,462.41
619595	12/04/2023	DTE Energy	1,364.60
619596	12/04/2023	Great Lakes Energy	41.86
619597	12/04/2023	Henn Lesperance PLC	371.00
619598	12/04/2023	Humana Insurance Co.	12,023.15
619599	12/04/2023	Joe Nedow	2,565.00
619600	12/04/2023	Mutual of Omaha	2,921.52
619601	12/04/2023	Otsego County Road Commission	607.74
619602	12/04/2023	State of Michigan	325.00
619603	12/21/2023	Ace-Tex Enterprises. Inc.	1,700.00
619604	12/21/2023	Action Traffic Maintenance Inc.	7,600.00
619605	12/21/2023	Advance Electric	140.62
619606	12/21/2023	AIRGAS USA, LLC	28.36
619607	12/21/2023	Alerus Financial	2,480.55
619608	12/21/2023	AT&T Mobility	146.85
619609	12/21/2023	AutoZone, Inc.	59.90
619610	12/21/2023	Base Sand and Gravel	22,352.00
619611	12/21/2023	BBC Distributing	229.57
619612	12/21/2023	Blair Spray Foam Insulation	12,439.00
619613	12/21/2023	Charter Communications	379.94
619614	12/21/2023	Chuck's Electric of Gaylord, INC.	524.00
619615	12/21/2023	Cintas Corporation #729	793.50

Check Nbr	Check Date	Vendor Name	Net Amount
619616	12/21/2023	Cogitate, Inc.	838.33
619617	12/21/2023	Consumers Energy	46.71
619618	12/21/2023	Dale Dukes & Sons, Inc.	25,937.50
619619	12/21/2023	Delta Dental	3,422.84
619620	12/21/2023	Dornbos Sign, Inc.	1,040.28
619621	12/21/2023	E.F. Wilkinson & Sons, Inc	736,412.13
619622	12/21/2023	ELMIRA OCCUPATIONAL HEALTH & MEDICINE	184.00
619623	12/21/2023	Federal Fluid Power, Inc.	165.10
619624	12/21/2023	First National Bank of Omaha	1,435.68
619625	12/21/2023	GFL Environmental	353.35
619626	12/21/2023	GFL Environmental	3,112.80
619627	12/21/2023	Ginop Sales, Inc.	31,577.94
619628	12/21/2023	Grand Traverse Mobile Communications	10,005.74
619629	12/21/2023	Group 31 Supply	84.85
619630	12/21/2023	Hotsy of Mid-Michigan	369.00
619631 *	12/21/2023	Huron Engineering and Surveying, Inc.	40,210.50
619632 *	12/21/2023	Huron Engineering and Surveying, Inc.	48,869.00
619633 *	12/21/2023	Huron Engineering and Surveying, Inc.	7,377.50
		* Totals For Multi Part Check Nbr: 619633:	96,457.00
619634	12/21/2023	Exit 76 Corporation	34,183.12
619635	12/21/2023	Johnson Oil Company	98.38
619636	12/21/2023	J Ranck Electric, Inc	2,800.00
619637	12/21/2023	Kirk, Huth, Lange & Badalamenti PLC	666.25
619638	12/21/2023	KM International	268.69
619639	12/21/2023	Lewiston Sand & Gravel	484.43
619640	12/21/2023	Marcor Technologies, LLC	432.00
619641	12/21/2023	MCRCSIP	4,425.00
619642	12/21/2023	Meekhof Tire Sales & Service	3,215.16
619643	12/21/2023	Michigan CAT	67.48
619644	12/21/2023	Mid-States Bolt & Screw Co.	75.69
619645	12/21/2023	Michigan Kenworth, LLC	1,313.76
619646	12/21/2023	Montmorency County Road Commission	163.02
619647	12/21/2023	MT Advantage LLC	290.70
619648	12/21/2023	Mutual of Omaha	3,025.32
619649	12/21/2023	NORTHERN PUMP SERVICE, INC.	2,355.88
619650	12/21/2023	Northern Energy, Inc.	420.00
619651	12/21/2023	Otsego County Road Commission	1,213.86
619652	12/21/2023	OMS Compliance Services	312.00
619653	12/21/2023	ONAWAY CUSTOM EMBROIDERY, INC	35.00
619654	12/21/2023	PAYNE & DOLAN, INC.	555,968.99
619655 *	12/21/2023	RIETH-RILEY CONSTRUCTION CO., INC.	5,989.83
619656 *	12/21/2023	RIETH-RILEY CONSTRUCTION CO., INC.	6,519.76
619657 *	12/21/2023	RIETH-RILEY CONSTRUCTION CO., INC.	1,933.12
619658 *	12/21/2023	RIETH-RILEY CONSTRUCTION CO., INC.	12,417.07
619659 *	12/21/2023	RIETH-RILEY CONSTRUCTION CO., INC.	311,012.03
		* Totals For Multi Part Check Nbr: 619659:	337,871.81

Check Nbr	Check Date	Vendor Name	Net Amount
619660	12/21/2023	RONS AUTO & WRECKER	314.00
619661	12/21/2023	Royal Truck & Trailer Sales and Service, Inc.	342.96
619662 *	12/21/2023	SCIENTIFIC BRAKE & EQUIP.	468.77
619663 *	12/21/2023	SCIENTIFIC BRAKE & EQUIP.	1,128.55
* Totals For Multi Part Check Nbr: 619663:			1,597.32
619664	12/21/2023	Shine Cleaning Service Inc.	5,739.57
619665	12/21/2023	Snethkamp	12,406.92
619666	12/21/2023	Staples	153.25
619667	12/21/2023	State of Michigan Management & Budget	230.00
619668	12/21/2023	State of Michigan MDOT	462,433.23
619669	12/21/2023	Steven Mench	300.00
619670 *	12/21/2023	Stoops Freightliner Western Star	2,084.54
619671 *	12/21/2023	Stoops Freightliner Western Star	1,485.38
* Totals For Multi Part Check Nbr: 619671:			3,569.92
619672	12/21/2023	TED FESTERLING LLC	1,315.11
619673	12/21/2023	TERMINAL SUPPLY CO.	487.43
619674	12/21/2023	TRUCK & TRAILER SPECIALTIES	19,865.89
619675	12/21/2023	US Bank Equipment Finance	324.03
619676	12/21/2023	VALLEY TRUCK PARTS, INC.	620.42
619677	12/21/2023	WCISEL CONSTRUCTION INC.	630.00
619678	12/21/2023	Weller Truck Parts	7,695.00
619679	12/21/2023	WILBER AUTOMOTIVE	409.81
619680	12/21/2023	Winter Equipment Company, Inc.	3,151.20
619681	12/21/2023	ZAREMBA EQUIPMENT, INC.	1,570.47
619682	12/21/2023	Snethkamp	115,191.00

Regular Checks Payments Totals: 94 Payments Listed 2,629,609.58

All Payments Grand Totals: 108 Payments Listed 2,717,406.00

Payment Totals By Fund:

Fund	Net Amount
201	2,717,406.00
Grand Totals	2,717,406.00



Otsego County Road Commission Agenda Item Report

FROM: Kirk Harrier, Managing Director
MEETING DATE: January 11, 2024
AGENDA ITEM: 7. A
SUBJECT: MSP Seasonal Weight Restrictions Road Patrol

DESCRIPTION

The OCRC Board, has in the past, entered into an agreement with the Michigan State Police (MSP) in order for the MSP to provide additional law enforcement services to the OCRC in connection with seasonal weight restrictions road patrol not to exceed 10 hours per week for 40 hours some years and 60 hours total for other years. For 2024, the MSP estimates a per hour rate of \$88.62. Last season (2023), the MSP provided law enforcement services in connection with seasonal weight restrictions not to exceed 10 hours per week and 60 hours total for the duration of the seasonal restrictions. Below are the stats and costs for the last 3 seasons.

2021 OTSEGO COUNTY MSP FROST LAW ENFORCEMENT	
Stops	19
Weighs	6
Citations	2
Max Fine	0
Inspections	17
OCRC Cost	\$3,047.16

2022 OTSEGO COUNTY MSP FROST LAW ENFORCEMENT	
Stops	50
Weighs	12
Citations	10
Max Fine	\$15,777
Inspections	41
OCRC Cost	\$4,324.68

2023 OTSEGO COUNTY MSP FROST LAW ENFORCEMENT	
Stops	18
Weighs	0
Citations	2
Max Fine	\$0
Inspections	18
OCRC	\$4,790.16

BUDGET ACTION REQUIRED

N/A

LEGAL REVIEW

N/A

SAMPLE MOTION

Motion to **approve/deny** entering into a 2024 contractual services agreement between the Michigan State Police and the Otsego County Road Commission for additional weight restriction road patrol not to exceed 10 hours per week and **60/40** hours total for the duration of the seasonal restrictions at a rate of \$88.62.