



OTSEGO COUNTY ROAD COMMISSION
2025 Storm Debris Cleanup

NOTICE TO BIDDERS

The Otsego County Road Commission invites qualified Contractors to bid the following work:

Provide a Storm Trucks capable of self-loading and unloading themselves to remove storm debris from Otsego County Road Commission Right-of-Ways in various locations.

All proposals must be in sealed envelopes, plainly marked **2025 Debris Cleanup – Storm Trucks** and include the ***Bidder's Name***. Bids must be on a Road Commission-furnished form (attached to this invitation). All unmarked bids will be rejected.

If mailed through the postal service, bids must arrive at the Gaylord Post Office Box by 1:00 p.m. on Tuesday, April 15, 2025.

Mail to: Otsego County Road Commission
P.O. Box 537
Gaylord, MI 49734-0537

If delivered, bids must arrive at the physical address of the Otsego County Road Commission by 1:00 p.m. on Wednesday, April 16, 2025. (Closed noon-12:30 for lunch):

Otsego County Road Commission
669 West McCoy Road
Gaylord, MI 49735

The bid opening will be at 2:00 p.m. on Wednesday, April 16, 2025.

The Board reserves the right to accept or reject any and all bids, to waive any irregularities in the bids, and to award the bid in any manner deemed in the best interests of Otsego County.

INSTRUCTIONS AND CONDITIONS

The Otsego County Road Commission is looking for Contractors to bid the following work:

Work will include self-loading and unloading storm debris from the Right-of-Way on various OCRC roadways from locations that the OCRC has gathered in safe locations to operate a Storm Truck with a boom. The storm truck must be capable of self-loading because of the limited space in the “high density”, residential areas. The OCRC will work with the Contractor providing a loader and ground workers to gather debris ahead of the Contractor. The Contractor will then haul debris to locations provided by the OCRC for disposal.

WORKING HOURS: The OCRC will be working Monday-Thursday, 6:00 a.m. to 4:00 p.m. during the storm debris cleanup.

REQUIREMENTS

- **Equipment:** The Contractor must provide a truck capable of loading and unloading with a grapple head and then transfer for disposal.
- **Operator Requirements:** The Contractor must provide an experienced Operator capable of efficiently operating the storm truck in a safe manner during the OCRC working hours.

NON-DISCRIMINATION CLAUSE

The Contractor, including any Subcontractors, shall not under this contract discriminate against any qualified person with a disability or any person based on race, color, national origin, sex, age, or limited English proficiency. The Road Commission’s non-discrimination requirements apply to all road construction projects regardless of funding source.

HOLD HARMLESS AGREEMENT

The Bidder shall hold the OCRC harmless against all claims for damages or injuries specifically resultant from and attributable to the Contractor’s (or Subcontractor’s) work on this project. By signing this bid, the bidder agrees to all provisions of the hold harmless and insurance requirements.

MARK ENVELOPES

All bids shall be in sealed envelopes plainly marked as to ***2025 Debris Cleanup – Storm Trucks and Bidders Name.***

BID DEADLINE

Late bids shall not be accepted.

BID PRICE AND WITHDRAWAL

Bid price shall include all labor, equipment, and material costs to complete the proposed work, unless otherwise noted. All bids shall be firm for 30 days from bid opening.

PAYMENT

Payment shall be within 30 days of invoice.

RIGHT TO REJECT

The OCRC reserves the right to reject any or all bids, but will only be awarded in the best public interest.

INSURANCE

To protect the Otsego County Road Commission against claims that might arise from the contractor's work, the contractor must provide proof of the following minimum insurance coverage:

Commercial General Liability

\$2,000,000 General Aggregate Limit other than Products/Completed Operations

\$2,000,000 Products/Completed Operations Aggregate Limit

\$1,000,000 Personal & Advertising Injury Limit

\$1,000,000 Each Occurrence Limit

\$ 500,000 Fire Damage Limit (any one fire)

The contractor must list the Otsego County Road Commission, its commissioners, officers, employees, and agents as additional insured on the Commercial Liability and Vehicle Liability policies. The Contractor must have vehicle liability insurance for bodily injury and property damage as required by law on any auto used in the Contractor's business.

Worker's disability compensation insurance must meet statutory requirements.

Note: The Contractor must provide proof of above insurance coverage within 14 days of tentative bid award (tentative bid award means the Road Commission has chosen a particular bidder as offering a bid in the best public interest but will only be awarded after the bidder/contractor complies with the insurance requirements and signs the contract within 14 days).

The proof certificates(s) must be prepared by the insurance provider, not the contractor, and the certificate must state that the insurance will not be cancelled, reduced, or not renewed for at least thirty days after the project begins.

2025 Storm Debris Cleanup – Storm Trucks

Item	Price Per Hour Per Truck
<i>2025 Storm Debris Cleanup – Storm Trucks</i>	\$

NOTE: The OCRC anticipates the need for five (5) storm trucks. More trucks may be required as determined by the OCRC needs.

BIDDER INFORMATION

COMPANY: _____

COMPLETED BY: _____

BIDDER SIGNATURE: _____

TITLE: _____

ADDRESS: _____

TELEPHONE: _____

EMAIL: _____

FAX NUMBER: _____

BIDDER HAS READ AND UNDERSTANDS THE TERMS AND CONDITIONS AS STATED ON THE NOTICE TO BIDDERS AND SPECIFICATIONS AND AGREES TO COMPLY WITH THE SAME.