



**OTSEGO COUNTY ROAD COMMISSION**  
**2025 Storm Debris Cleanup**

**NOTICE TO BIDDERS**

The Otsego County Road Commission invites qualified Contractors to bid the following work:

*Provide a Wheeled Excavator and ONE (1) Operator to load storm debris into hauling units.*

All proposals must be in sealed envelopes, plainly marked **2025 Debris Cleanup – Wheeled Excavator/Operator** and include the **Bidder's Name**. Bids must be on a Road Commission-furnished form (attached to this invitation). All unmarked bids will be rejected.

**If mailed through the postal service**, bids must arrive at the Gaylord Post Office Box by 1:00 p.m. on Tuesday, April 15, 2025.

Mail to: Otsego County Road Commission  
P.O. Box 537  
Gaylord, MI 49734-0537

**If delivered**, bids must arrive at the physical address of the Otsego County Road Commission by 1:00 p.m. on Wednesday, April 16, 2025. (Closed noon-12:30 for lunch):

Otsego County Road Commission  
669 West McCoy Road  
Gaylord, MI 49735

The bid opening will be at 2:00 p.m. on Wednesday, April 16, 2025.

The Board reserves the right to accept or reject any and all bids, to waive any irregularities in the bids, and to award the bid in any manner deemed in the best interests of Otsego County.

## **INSTRUCTIONS AND CONDITIONS**

The Otsego County Road Commission is looking for Contractors to bid the following work:

Work will include loading storm debris from the Right-of-Way on various OCRC roadways from locations that the OCRC has gathered in safe locations to operate an excavator. The OCRC will work with the Contractor providing a loader and ground workers to gather debris ahead of the excavator. Debris will be loaded into OCRC dump trucks and hauled away.

**WORKING HOURS: The OCRC will be working Monday-Thursday, 6:00 a.m. to 4:00 p.m. during the storm debris cleanup.**

### **REQUIREMENTS**

- **Equipment:** The Contractor must provide a wheeled excavator similar or equal to a Volvo EW180 or CAT M319 or John Deere 220DW equipped with a grapple head to load storm debris.
- **Operator Requirements:** The Contractor must provide an experienced Operator capable of efficiently operating the wheeled excavator in a safe manner during the OCRC working hours. The OCRC would prefer to receive the same operator throughout the debris cleanup process.

### **NON-DISCRIMINATION CLAUSE**

The Contractor, including any Subcontractors, shall not under this contract discriminate against any qualified person with a disability or any person based on race, color, national origin, sex, age, or limited English proficiency. The Road Commission's non-discrimination requirements apply to all road construction projects regardless of funding source.

### **HOLD HARMLESS AGREEMENT**

The Bidder shall hold the OCRC harmless against all claims for damages or injuries specifically resultant from and attributable to the Contractor's (or Subcontractor's) work on this project. By signing this bid, the bidder agrees to all provisions of the hold harmless and insurance requirements.

### **MARK ENVELOPES**

All bids shall be in sealed envelopes plainly marked as to ***2025 Debris Cleanup – Wheeled Excavator/Operator*** and ***Bidders Name***.

### **BID DEADLINE**

Late bids shall not be accepted.

### **BID PRICE AND WITHDRAWAL**

Bid price shall include all labor, equipment, and material costs to complete the proposed work, unless otherwise noted. All bids shall be firm for 30 days from bid opening.

### **PAYMENT**

Payment shall be within 30 days of invoice, providing all deliveries invoiced have met all contract specifications.

### **RIGHT TO REJECT**

The OCRC reserves the right to reject any or all bids but will only award in the best public interest.

## **INSURANCE**

To protect the Otsego County Road Commission against claims that might arise from the contractor's work, the contractor must provide proof of the following minimum insurance coverage:

Commercial General Liability

\$2,000,000	General Aggregate Limit other than Products/Completed Operations
\$2,000,000	Products/Completed Operations Aggregate Limit
\$1,000,000	Personal & Advertising Injury Limit
\$1,000,000	Each Occurrence Limit
\$ 500,000	Fire Damage Limit (any one fire)

The contractor must list the Otsego County Road Commission, its commissioners, officers, employees, and agents as additional insured on the Commercial Liability and Vehicle Liability policies. The Contractor must have vehicle liability insurance for bodily injury and property damage as required by law on any auto used in the Contractor's business.

Worker's disability compensation insurance must meet statutory requirements.

Note: The Contractor must provide proof of above insurance coverage within 14 days of tentative bid award (tentative bid award means the Road Commission has chosen a particular bidder as offering a bid in the best public interest but will only be awarded after the bidder/contractor complies with the insurance requirements and signs the contract within 14 days).

The proof certificates(s) must be prepared by the insurance provider, not the contractor, and the certificate must state that the insurance will not be cancelled, reduced, or not renewed for at least thirty days after the project begins.

## 2025 Storm Debris Cleanup – Wheeled Excavator/Operator

Item	Price Per Hour
<i>2025 Storm Debris Cleanup – Wheeled Excavator/Operator</i>	\$

### **BIDDER INFORMATION**

COMPANY: \_\_\_\_\_  
COMPLETED BY: \_\_\_\_\_  
BIDDER SIGNATURE: \_\_\_\_\_  
TITLE: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
TELEPHONE: \_\_\_\_\_  
EMAIL: \_\_\_\_\_  
FAX NUMBER: \_\_\_\_\_

BIDDER HAS READ AND UNDERSTANDS THE TERMS AND CONDITIONS AS STATED ON THE NOTICE TO BIDDERS AND SPECIFICATIONS AND AGREES TO COMPLY WITH THE SAME.