



**AGENDA**  
**OTSEGO COUNTY BOARD OF ROAD COMMISSIONERS**  
**WEDNESDAY, SEPTEMBER 10, 2025, AT 9:00 A.M.**

**ITEM 1 – CALL TO ORDER/PLEDGE OF ALLEGIANCE**

**ITEM 2 - ROLL CALL**

**ITEM 3 – AGENDA CHANGES/APPROVAL OF AGENDA**

**ITEM 4 – CONSENT CALENDAR**

- A. Minutes: The Board approves the Regular Meeting Minutes dated August 14, 2025.
- B. The Board approves Payroll #16 (\$98,193.40), and Payroll #17 (\$97,029.21).
- C. The Board approves Accounts Payable: C/8-2 (\$118,735.44), and C/9-1 (\$529,741.50), and the Accounts Payable Check Register dated 8/01/2025 to 8/31/2025.

**ITEM 5 – GUEST SPEAKERS**

- A. Neil Drzewiecki, Otsego County Board Liaison

**ITEM 6 – PUBLIC COMMENT (AGENDA ITEMS ONLY)**

**ITEM 7– OLD BUSINESS/UNFINISHED BUSINESS**

**ITEM 8 – NEW BUSINESS**

- A. Township Ordinance Sign Installation Request
- B. Equipment Disposal

**ITEM 9 – STAFF REPORTS**

- A. Managing Director, Operations Manager, Finance Manager, Facilities/Equipment Supervisor, Road Maintenance Supervisor

**ITEM 10 – COMMUNICATIONS**

- A. Upcoming OCRC Board Meeting Dates: Special Meeting September 22, 2025, and October 9, 2025

**ITEM 11 – PUBLIC COMMENT (GENERAL COMMENTS/ADDRESS THE BOARD)**

**ITEM 12 – COMMISSIONER COMMENT**

**ITEM 13 – ADJOURNMENT**



# Otsego County Road Commission Agenda Item Report

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**FROM:** Rebecca Hilmert, Finance Manager  
**MEETING DATE:** September 10, 2025  
**AGENDA ITEM:** 4 A, B, C  
**SUBJECT:** Consent Calendar

## DESCRIPTION

The purpose of the Consent Calendar is to expedite business by grouping non-controversial items together without discussion. Any member of the Commission, staff, or the public may ask that any item on the Consent Calendar be removed and placed elsewhere on the agenda for full discussion. Such requests will be automatically respected.

If an item is not removed from the Consent Calendar, all items listed are approved by a single Commission action approving the Consent Calendar. The Finance Manager recommends the following items be approved:

- A. Minutes: The Board approves the Regular Meeting Minutes dated August 14, 2025.
- B. The Board approves Payroll: #16 (\$98,193.40) and Payroll #17 (\$97,029.21).
- C. The Board approves accounts Payable: C/8-2 (\$118,735.44), and C/9-1 (\$529,741.50) and the Accounts Payable Check Register dated 8/01/2025 to 8/31/2025.

## BUDGET ACTION REQUIRED

N/A

## LEGAL REVIEW

N/A

## **SAMPLE MOTION:**

Motion to **approve/deny** the September 10, 2025, consent calendar as presented.

**UNAPPROVED**  
**MINUTES for the**  
**REGULAR MEETINGS OF THE**  
**OTSEGO COUNTY ROAD COMMISSION**  
**HELD ON THURSDAY, AUGUST 14, 2025, AT 9:00 A.M.**

**ITEM 1 – CALL TO ORDER/PLEDGE OF ALLEGIANCE**

- Meeting called to order by Chairman Huff, at 9:00 a.m. and Pledge of Allegiance.

**ITEM 2 - ROLL CALL**

- Upon roll call, the following Commissioners responded:  
Dipzinski, Present  
Camiller, Absent – Excused  
Gordon, Present  
Heinz, Present  
Huff, Present

The following staff members were present: Kirk Harrier, Managing Director; Scott Butkovich, Operations Manager; Rebecca Hilmert, Finance Manager/Board Secretary; David Fox, Equipment/Facilities Supervisor; Steve Mench, Road Maintenance Supervisor

**ITEM 3 – AGENDA CHANGES/APPROVAL OF AGENDA**

- Motion by Dipzinski to approve the agenda as presented, seconded by Gordon. Four ayes, no nays. Motion carried.

**ITEM 4 – CONSENT CALENDAR**

- A. Minutes: The Board approves the Regular Meeting Minutes dated July 10, 2025
  - B. The Board approves Payroll: #14 (\$94,116.34) and Payroll #15 (\$98,754.20).
  - C. The Board approves Accounts Payable: C/7-2 (\$129,128.18) and C/8-1 (\$349,897.08), and the Accounts Payable Check Register dated 7/01/2025 to 7/31/2025.
- Motion by Heinz to approve the August 14, 2025, Consent Calendar, seconded by Dipzinski. Four ayes, no nays. Motion carried.

**ITEM 5 – GUEST SPEAKERS**

- A. Neil Drzewiecki, Otsego County Board Liaison updated the board on the County Administrator.
- B. Special Public Presentation: 2026 Roundabout Projects – Prein&Newhof, Huron Engineering
  - a. Roger Vaugh, Carol Singer and Richard Brown had comments regarding the Roundabout at Kris and McCoy Road.
  - b. Bonny Miller commented on both planned roundabouts at Kris/McCoy and Dickerson/Milbocker/McCoy.

**ITEM 6 – PUBLIC COMMENT**

- A. None

**ITEM 7 – OLD BUSINESS/UNFINISHED BUSINESS**

**ITEM 8 – NEW BUSINESS**

- A. MDOT Annual Certification of Employee Related Conditions
  - a. Motion by Gordon to approve MDOT form 2067 certifying that the local road agency is in compliance and has exempted itself from the publicly funded health insurance contribution act, 2011 PA 152, seconded by Heinz. Four ayes, no nays. Motion carried.
- B. 2025 Chip Seal Project Review & 2026 Project Outlook Discussion

- a. Staff notified the board that they will be proceeding in an additional \$2million expense to primary and local roads for ice storm debris removal and clean-up.

**ITEM 9 – STAFF REPORTS**

- A. Managing Director updated the board on personnel and upcoming interviews.
- B. Operations Manager gave an update on current construction projects.
- C. Finance Manager updated the board on the FEMA grant available and the current telephone issues.
- D. Facilities/Equipment Supervisor updated the board on winter preparedness and mechanic interviews.
- E. Road Maintenance Supervisor gave an update on routine maintenance, signs, and debris cleanup.

**ITEM 10 – COMMUNICATIONS**

- A. Upcoming OCRC Board Meeting Dates: September 11, 2025, and October 9, 2025

**ITEM 11– PUBLIC COMMENT**

- A. Olivia Smith, Black Bear Golf Course – spoke to the board regarding Beals Road.
- B. Dave Kraft, Islandview Drive – spoke to the board regarding Islandview Drive.

**ITEM 12– COMMISSIONER COMMENT**

**ITEM 13 – ADJOURNMENT**

- **Motion by Dipzinski to adjourn meeting at 10:04 a.m., seconded by Gordon. Three ayes, no nays. Motion carried.**

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Troy Huff, Chairman

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Rebecca Hilmert, Board Secretary

**Payroll Gross for P/R of 8/7/2025**

PR #16

8/5/2025

7/19/2025 to 8/1/2025

Emp Nbr and Name	Regular Hours	Total Hours	Gross Amt
001S Vandertuig, Hayleigh	80.00	82.00	\$1,826.00
002S Harris, Jenna	80.00	82.00	\$1,826.00
003S Miller, Mya	80.00	80.00	\$1,600.00
004S Vasicek, Hannah	80.00	80.00	\$1,600.00
005S Schneider, Caleigh	80.00	80.00	\$1,600.00
007S Hogan, Payton	80.00	80.00	\$1,600.00
008S Hern, Hannah	20.00	20.00	\$400.00
009S Hall, Cooper	80.00	82.00	\$1,660.00
010S Fox, Leeland	80.00	80.00	\$1,400.80
277 Fox, David	80.00	80.00	\$2,945.60
283 Sewell, Dennis	80.00	80.00	\$2,055.20
284 Kwapis Jr., Stanley	80.00	80.00	\$2,055.21
287 Myers, Joseph	80.00	80.00	\$2,055.20
294 Mench, Steven	80.00	81.50	\$3,028.45
295 Boughner, Alan	80.00	80.00	\$2,055.20
299 Hinton, Justin	80.00	80.00	\$2,055.20
303 Coughlin Jr., Thomas	80.00	80.00	\$2,055.20
307 Stiles, William	80.00	80.00	\$2,055.20
308 Wcisel, David	80.00	80.00	\$2,055.20
311 Wiley, James	3.00	3.00	\$77.07
314 Kucharek, Joseph	80.00	80.00	\$2,255.20
316 Jones, Tianne	80.00	80.00	\$2,178.40
317 Mitchell Jr., Dennis	80.00	80.00	\$2,055.20
318 Huff, Troy	0.00	0.00	\$409.09
321 Tracey, Benjamin	80.00	80.00	\$2,255.20
323 Falkenhagen, Robert	80.00	80.00	\$2,055.20
324 Dipzinski, Michael	0.00	0.00	\$363.64
326 Heinz, Kathy	0.00	0.00	\$363.64
327 Garlock, Cody	80.00	80.00	\$2,055.20
328 Harrier, Kirk	80.00	80.00	\$4,098.40
329 Gordon, Lukas	0.00	0.00	\$363.64
331 Boettner, Cary	80.00	80.00	\$2,175.20
335 Pettis, Charles	80.00	80.00	\$1,878.40
336 Hilmert, Rebecca	80.00	80.00	\$2,694.40
337 Johnson, Zachary	80.00	80.00	\$2,055.20
338 Coady, Patrick	80.00	80.00	\$2,055.23
342 Alexander, Alexis	80.00	80.00	\$2,055.20
343 Hendrick, Robert	75.33	75.33	\$2,048.22
344 Mayle, Michael	80.00	80.00	\$2,055.20
345 Butkovich, Scott	80.00	82.00	\$3,082.62
346 Ford, Logan	80.00	80.00	\$2,055.20
347 Joyce, Caleb	80.00	80.00	\$2,055.20
348 Huff, Justin	80.00	80.00	\$2,055.20
349 Mathers, Andrew	80.00	80.00	\$2,055.21
350 Camiller, James	0.00	0.00	\$363.64
351 Nuell, Matthew	80.00	80.00	\$2,055.21
352 O'Rourke, Michael	80.00	80.00	\$2,055.21
353 Carpenter, Amber	80.00	80.00	\$2,055.20
354 Anderson, Drew	80.00	80.00	\$2,055.20
903 BANK, HORIZON	0.00	0.00	\$6,830.12
<b>Total of Employee checks:</b>	<b>3,378.33</b>	<b>3,387.83</b>	<b>\$98,193.40</b>

**Gross Pay by Fund:**

	Total
201	98,193.40
<b>Total</b>	<b>98,193.40</b>

Approved: August 14, 2025

Troy Huff, Chairman

**Payroll Gross for P/R of 8/21/2025**

PR #17

8/18/2025

8/2/2025 to 8/15/2025

Emp Nbr and Name	Regular Hours	Total Hours	Gross Amt
001S Vandertuig, Hayleigh	80.00	89.00	\$2,057.00
002S Harris, Jenna	80.00	89.00	\$2,057.00
003S Miller, Mya	70.00	70.00	\$1,400.00
004S Vasicek, Hannah	70.00	70.00	\$1,400.00
005S Schneider, Caleigh	80.00	80.00	\$1,600.00
007S Hogan, Payton	80.00	80.00	\$1,600.00
008S Hern, Hannah	60.00	60.00	\$1,200.00
009S Hall, Cooper	62.00	69.00	\$1,450.00
010S Fox, Leeland	80.00	80.00	\$1,400.80
277 Fox, David	80.00	80.00	\$2,945.60
283 Sewell, Dennis	80.00	80.00	\$2,055.20
284 Kwapis Jr., Stanley	80.00	80.00	\$2,055.20
287 Myers, Joseph	80.00	80.00	\$2,055.20
294 Mench, Steven	80.00	87.00	\$3,332.23
295 Boughner, Alan	80.00	80.00	\$2,055.20
299 Hinton, Justin	80.00	80.00	\$2,055.20
303 Coughlin Jr., Thomas	80.00	80.00	\$2,055.20
307 Stiles, William	80.00	80.00	\$2,055.20
308 Wcisel, David	80.00	80.00	\$2,055.20
311 Wiley, James	1.00	1.00	\$25.69
314 Kucharek, Joseph	80.00	80.00	\$2,255.20
316 Jones, Tianne	80.00	80.00	\$2,178.40
317 Mitchell Jr., Dennis	80.00	80.00	\$2,055.20
318 Huff, Troy	0.00	0.00	\$526.09
321 Tracey, Benjamin	80.00	80.00	\$2,255.20
323 Falkenhagen, Robert	80.00	80.00	\$2,055.20
324 Dipzinski, Michael	0.00	0.00	\$363.64
326 Heinz, Kathy	0.00	0.00	\$363.64
327 Garlock, Cody	80.00	80.00	\$2,055.20
328 Harrier, Kirk	80.00	80.00	\$4,098.40
329 Gordon, Lukas	0.00	0.00	\$363.64
331 Boettner, Cary	80.00	80.00	\$2,175.20
335 Pettis, Charles	80.00	80.00	\$1,878.40
336 Hilmert, Rebecca	80.00	80.00	\$2,694.40
337 Johnson, Zachary	80.00	80.00	\$2,055.20
338 Coady, Patrick	80.00	80.00	\$2,055.21
342 Alexander, Alexis	80.00	80.00	\$2,055.21
344 Mayle, Michael	80.00	80.00	\$2,055.21
345 Butkovich, Scott	80.00	81.00	\$3,026.91
346 Ford, Logan	80.00	80.00	\$2,055.20
347 Joyce, Caleb	80.00	80.00	\$2,055.20
348 Huff, Justin	80.00	80.00	\$2,055.20
349 Mathers, Andrew	80.00	80.00	\$2,055.20
350 Camiller, James	0.00	0.00	\$363.64
351 Nuell, Matthew	80.00	80.00	\$2,055.20
352 O'Rourke, Michael	80.00	80.00	\$2,055.20
353 Carpenter, Amber	80.00	80.00	\$2,055.20
354 Anderson, Drew	80.00	80.00	\$2,055.20
903 BANK, HORIZON	0.00	0.00	\$6,748.50
<b>Total of Employee checks:</b>	<b>3,303.00</b>	<b>3,336.00</b>	<b>\$97,029.21</b>

**Gross Pay by Fund:**

	Total
201	97,029.21
Total	97,029.21

Approved: September 11, 2025

Troy Huff, Chairman

**Payables Prepay Report**  
**8-26-2025 Insurance & Utilities**

Show Distributions? (Y/N): N - Do Not Show Distributions

Invoice Nbr	Invoice Date	Description	Invoice Amount	Disc Taken	Amount To Pay
<b>Payment Type: Checks</b>					
<b>Vendor: ALERUS: Alerus Financial</b>					
<b>Check Nbr: 621150</b>					
Batch 13	8/21/2025	Employer Portion HCSP	2,876.28	0.00	2,876.28
Batch 347	8/21/2025	Employer Portion 457	911.77	0.00	911.77
<b>Check Totals:</b>			<b>3,788.05</b>	<b>0.00</b>	<b>3,788.05</b>
<b>Vendor: ATMOBIL: AT&amp;T Mobility</b>					
<b>Check Nbr: 621151</b>					
287318351177X	8/6/2025	Foreman Phones	172.27	0.00	172.27
287339252526X	8/6/2025	MDOT iPad	72.48	0.00	72.48
<b>Check Totals:</b>			<b>244.75</b>	<b>0.00</b>	<b>244.75</b>
<b>Vendor: BCN: Blue Care Network of MI</b>					
<b>Check Nbr: 621152</b>					
252200014132	8/8/2025	Health Insurance	54,363.54	0.00	54,363.54
<b>Check Totals:</b>			<b>54,363.54</b>	<b>0.00</b>	<b>54,363.54</b>
<b>Vendor: CITYOFGA: City of Gaylord</b>					
<b>Check Nbr: 621153</b>					
MCCO-000669-(	7/31/2025	Sewer/Water	51.98	0.00	51.98
<b>Check Totals:</b>			<b>51.98</b>	<b>0.00</b>	<b>51.98</b>
<b>Vendor: CONSUME: Consumers Energy</b>					
<b>Check Nbr: 621154</b>					
206081512369	8/21/2025	Electricity	2,204.90	0.00	2,204.90
<b>Check Totals:</b>			<b>2,204.90</b>	<b>0.00</b>	<b>2,204.90</b>
<b>Vendor: DELTADEN: Delta Dental</b>					
<b>Check Nbr: 621155</b>					
RIS0006554205	9/1/2025	Dental Insurance	3,773.92	0.00	3,773.92
<b>Check Totals:</b>			<b>3,773.92</b>	<b>0.00</b>	<b>3,773.92</b>
<b>Vendor: GREATLA: Great Lakes Energy</b>					
<b>Check Nbr: 621156</b>					
100269003	8/15/2025	TL @ Kris/McCoy	51.02	0.00	51.02
<b>Check Totals:</b>			<b>51.02</b>	<b>0.00</b>	<b>51.02</b>
<b>Vendor: HUMAN: Humana Insurance Co.</b>					
<b>Check Nbr: 621157</b>					
692915209	8/14/2025	Retiree Healthcare	11,549.17	0.00	11,549.17
<b>Check Totals:</b>			<b>11,549.17</b>	<b>0.00</b>	<b>11,549.17</b>
<b>Vendor: HURONENG: Huron Engineering and Surveying, Inc.</b>					
<b>Check Nbr: 621158</b>					
7196	7/15/2025	Wilkinson Road Engineering	11,780.00	0.00	11,780.00
<b>Check Totals:</b>			<b>11,780.00</b>	<b>0.00</b>	<b>11,780.00</b>
<b>Vendor: J&amp;HFAMIL: Exit 76 Corporation</b>					
<b>Check Nbr: 621159</b>					
CP000169	7/31/2025	Fuel	19,195.12	0.00	19,195.12
<b>Check Totals:</b>			<b>19,195.12</b>	<b>0.00</b>	<b>19,195.12</b>

**Payables Prepay Report**  
**8-26-2025 Insurance & Utilities**

Invoice Nbr	Invoice Date	Description	Invoice Amount	Disc Taken	Amount To Pay
<b>Vendor: MUTOMA: Mutual of Omaha</b>					
<b>Check Nbr: 621160</b>					
001941137973	8/18/2025	L/STD/LTD/ACC	3,206.47	0.00	3,206.47
<b>Check Totals:</b>			<b>3,206.47</b>	<b>0.00</b>	<b>3,206.47</b>
<b>Vendor: OCRC: Otsego County Road Commission</b>					
<b>Check Nbr: 621161</b>					
8/12/25-8/18/25	8/17/2025	HRA Reimbursement	2,254.37	0.00	2,254.37
8/19/25-8/25/25	8/24/2025	HRA Reimbursement	5,813.76	0.00	5,813.76
<b>Check Totals:</b>			<b>8,068.13</b>	<b>0.00</b>	<b>8,068.13</b>
<b>Vendor: OLDGLORY: Old Glory</b>					
<b>Check Nbr: 621162</b>					
08132025	8/13/2025	Replacement Flags	124.98	0.00	124.98
<b>Check Totals:</b>			<b>124.98</b>	<b>0.00</b>	<b>124.98</b>
<b>Vendor: USBANK: US Bank Equipment Finance</b>					
<b>Check Nbr: 621163</b>					
561795170	8/8/2025	Copier	333.41	0.00	333.41
<b>Check Totals:</b>			<b>333.41</b>	<b>0.00</b>	<b>333.41</b>
<b>Checks Grand Totals:</b>		<b>14 Checks</b>	<b>118,735.44</b>	<b>0.00</b>	<b>118,735.44</b>
<b>Grand Totals:</b>		<b>14 ACH Vendors/EFTP Vendors/Chc</b>	<b>118,735.44</b>	<b>0.00</b>	<b>118,735.44</b>

**Payables Prepay Report**

**9-10-2025 Board Pay**

Show Distributions? (Y/N): N - Do Not Show Distributions

Invoice Nbr	Invoice Date	Description	Invoice Amount	Disc Taken	Amount To Pav
<b>Payment Type: EFTP</b>					
<b>Vendor: FIRSB: First National Bank of Omaha</b>					
1408	8/28/2025	D. Fox	211.24	0.00	211.24
8324	8/28/2025	R. Hilmert	2,339.09	0.00	2,339.09
9809	8/28/2025	S. Mench	20.95	0.00	20.95
<b>Vendor Totals:</b>			<b>2,571.28</b>	<b>0.00</b>	<b>2,571.28</b>
<b>Vendor: MERCHANT: Merchants Fleet</b>					
1080818i5	8/29/2025	Seasonal Rental	1,722.50	0.00	1,722.50
1080819i5	8/29/2025	Seasonal Rental	1,722.50	0.00	1,722.50
1080820i5	8/29/2025	Seasonal Rental	1,722.50	0.00	1,722.50
1081341i5	8/29/2025	Seasonal Rental	2,093.50	0.00	2,093.50
<b>Vendor Totals:</b>			<b>7,261.00</b>	<b>0.00</b>	<b>7,261.00</b>
<b>Vendor: MERS: MERS of Michigan</b>					
00170671-7	8/31/2025	Retirement	73,769.48	0.00	73,769.48
<b>Vendor Totals:</b>			<b>73,769.48</b>	<b>0.00</b>	<b>73,769.48</b>
<b>EFTP Grand Totals:</b>			<b>83,601.76</b>	<b>0.00</b>	<b>83,601.76</b>
			<b>3 EFTP Vendors</b>		
<b>Payment Type: Checks</b>					
<b>Vendor: ALERUS: Alerus Financial</b>					
<b>Check Nbr: 621164</b>					
Batch 15	9/3/2025	Employer Portion HCSP	2,878.85	0.00	2,878.85
Batch 349	9/3/2025	Employer Portion 457	917.34	0.00	917.34
<b>Check Totals:</b>			<b>3,796.19</b>	<b>0.00</b>	<b>3,796.19</b>
<b>Vendor: ALMA: Alma Tire Service, Inc.</b>					
<b>Check Nbr: 621165</b>					
517020509	8/20/2025	Tube	239.00	0.00	239.00
517020683	8/19/2025	Tires	435.10	0.00	435.10
517020723	8/20/2025	O-Rings, Mount/Dismount	160.00	0.00	160.00
<b>Check Totals:</b>			<b>834.10</b>	<b>0.00</b>	<b>834.10</b>
<b>Vendor: AUTOZONE: AutoZone, Inc.</b>					
<b>Check Nbr: 621166</b>					
02278485085	8/13/2025	Oil Dry	89.85	0.00	89.85
<b>Check Totals:</b>			<b>89.85</b>	<b>0.00</b>	<b>89.85</b>
<b>Vendor: BRADYIND: Brady Industries</b>					
<b>Check Nbr: 621167</b>					
10550799	8/28/2025	Janitorial Supply	180.04	0.00	180.04
<b>Check Totals:</b>			<b>180.04</b>	<b>0.00</b>	<b>180.04</b>
<b>Vendor: BSBCOMM: BSB Communications</b>					
<b>Check Nbr: 621168</b>					
191706	8/28/2025	Deposit on Phone System	1,825.00	0.00	1,825.00
<b>Check Totals:</b>			<b>1,825.00</b>	<b>0.00</b>	<b>1,825.00</b>
<b>Vendor: CHATERCO: Charter Communications</b>					
<b>Check Nbr: 621169</b>					
0054030010901	9/1/2025	Internet/Telephone	380.00	0.00	380.00
<b>Check Totals:</b>			<b>380.00</b>	<b>0.00</b>	<b>380.00</b>

**Payables Prepay Report**  
9-10-2025 Board Pay

Invoice Nbr	Invoice Date	Description	Invoice Amount	Disc Taken	Amount To Pay
<b>Vendor: CINTAS: Cintas Corporation #729</b>					
<b>Check Nbr: 621170</b>					
4239940023	8/13/2025	Uniforms, Floor Mats	85.88	0.00	85.88
4240674772	8/20/2025	Uniforms, Floor Mats	90.26	0.00	90.26
4241251290	8/26/2025	Uniforms, Floor Mats	151.82	0.00	151.82
4242133515	9/3/2025	Uniforms, Floor Mats	85.88	0.00	85.88
<b>Check Totals:</b>			<b>413.84</b>	<b>0.00</b>	<b>413.84</b>
<b>Vendor: CONSUME: Consumers Energy</b>					
<b>Check Nbr: 621171</b>					
204746782987	8/31/2025	Traffic Lights	52.11	0.00	52.11
<b>Check Totals:</b>			<b>52.11</b>	<b>0.00</b>	<b>52.11</b>
<b>Vendor: DONSTRAC: Don's Tractor &amp; Equipment Sales</b>					
<b>Check Nbr: 621172</b>					
88027	8/26/2025	Belt Tensioner Pully	159.99	0.00	159.99
<b>Check Totals:</b>			<b>159.99</b>	<b>0.00</b>	<b>159.99</b>
<b>Vendor: DORNBOS: Dornbos Sign, Inc.</b>					
<b>Check Nbr: 621173</b>					
82947	8/14/2025	Sign Screws	295.91	0.00	295.91
82983	8/15/2025	Sign Brackets	611.95	0.00	611.95
INV83116	8/25/2025	Road Name Signs	121.10	0.00	121.10
<b>Check Totals:</b>			<b>1,028.96</b>	<b>0.00</b>	<b>1,028.96</b>
<b>Vendor: DTEENERG: DTE Energy</b>					
<b>Check Nbr: 621174</b>					
9100 208 4696 C	8/26/2025	Natural Gas	78.56	0.00	78.56
<b>Check Totals:</b>			<b>78.56</b>	<b>0.00</b>	<b>78.56</b>
<b>Vendor: ELECTRIC: Electrical Terminal Service, Inc.</b>					
<b>Check Nbr: 621175</b>					
2269436-00	8/25/2025	Bin Stock	435.40	0.00	435.40
2269437-00	8/25/2025	Bin Stock	94.20	0.00	94.20
<b>Check Totals:</b>			<b>529.60</b>	<b>0.00</b>	<b>529.60</b>
<b>Vendor: ELMIRAHE: ELMIRA OCCUPATIONAL HEALTH &amp; MEDICINE</b>					
<b>Check Nbr: 621176</b>					
00241239-00	8/31/2025	CDL Physical/Drug Screen	251.00	0.00	251.00
<b>Check Totals:</b>			<b>251.00</b>	<b>0.00</b>	<b>251.00</b>
<b>Vendor: EMMCOU: EMMET COUNTY ROAD COMM.</b>					
<b>Check Nbr: 621177</b>					
2025 ROADEO	9/9/2025	Catering Fee	100.00	0.00	100.00
<b>Check Totals:</b>			<b>100.00</b>	<b>0.00</b>	<b>100.00</b>
<b>Vendor: FEDERALF: Federal Fluid Power, Inc.</b>					
<b>Check Nbr: 621178</b>					
141351	9/4/2025	Eng. Oil Hose	34.24	0.00	34.24
141386	9/5/2025	Hyd Mower Hose, Water Fitting	240.60	0.00	240.60
<b>Check Totals:</b>			<b>274.84</b>	<b>0.00</b>	<b>274.84</b>

**Payables Prepay Report**  
9-10-2025 Board Pay

Invoice Nbr	Invoice Date	Description	Invoice Amount	Disc Taken	Amount To Pay
<b>Vendor: FLINTNEW: Flint New Holland, Inc.</b>					
<b>Check Nbr: 621179</b>					
IF22652	8/19/2025	Mower Parts	451.23	0.00	451.23
<b>Check Totals:</b>			<b>451.23</b>	<b>0.00</b>	<b>451.23</b>
<b>Vendor: GAYLORDM: Gaylord Machine &amp; Fabrication, LLC</b>					
<b>Check Nbr: 621180</b>					
1286-17062	8/11/2025	Welding Steel	2,435.49	0.00	2,435.49
<b>Check Totals:</b>			<b>2,435.49</b>	<b>0.00</b>	<b>2,435.49</b>
<b>Vendor: GINOPHIL: Ginop Sales, Inc.</b>					
<b>Check Nbr: 621181</b>					
HP62576	8/27/2025	Skidsteer Rental	6,525.00	0.00	6,525.00
<b>Check Totals:</b>			<b>6,525.00</b>	<b>0.00</b>	<b>6,525.00</b>
<b>Vendor: HURONENG: Huron Engineering and Surveying, Inc.</b>					
<b>Check Nbr: 621182</b>					
7201	7/15/2025	County Wide Signing	1,936.50	0.00	1,936.50
<b>Check Totals:</b>			<b>1,936.50</b>	<b>0.00</b>	<b>1,936.50</b>
<b>Vendor: HUTSON: Hutson, Inc.</b>					
<b>Check Nbr: 621183</b>					
10999355	8/19/2025	Oil Filter, Pressure Switch	318.86	0.00	318.86
11019578	9/5/2025	Door Handle	83.31	0.00	83.31
<b>Check Totals:</b>			<b>402.17</b>	<b>0.00</b>	<b>402.17</b>
<b>Vendor: J&amp;HFAMIL: Exit 76 Corporation</b>					
<b>Check Nbr: 621184</b>					
CP000270	8/31/2025	Fuel	21,806.93	0.00	21,806.93
<b>Check Totals:</b>			<b>21,806.93</b>	<b>0.00</b>	<b>21,806.93</b>
<b>Vendor: JOHNSONO: Johnson Oil Company</b>					
<b>Check Nbr: 621185</b>					
CP-012043	8/31/2025	TWA Fuel	891.30	0.00	891.30
<b>Check Totals:</b>			<b>891.30</b>	<b>0.00</b>	<b>891.30</b>
<b>Vendor: KMINTERN: KM International</b>					
<b>Check Nbr: 621186</b>					
33107	9/3/2025	Patch Trailer Burner Box Parts	2,722.98	0.00	2,722.98
<b>Check Totals:</b>			<b>2,722.98</b>	<b>0.00</b>	<b>2,722.98</b>
<b>Vendor: LAWSONPR: Lawson Products, Inc.</b>					
<b>Check Nbr: 621187</b>					
9312765914	8/27/2025	Drill Bit	114.19	0.00	114.19
<b>Check Totals:</b>			<b>114.19</b>	<b>0.00</b>	<b>114.19</b>
<b>Vendor: LEWISTON: Lewiston Sand &amp; Gravel</b>					
<b>Check Nbr: 621188</b>					
37534	8/31/2025	23A Gravel	17,320.71	0.00	17,320.71
<b>Check Totals:</b>			<b>17,320.71</b>	<b>0.00</b>	<b>17,320.71</b>
<b>Vendor: MARCOR: Marcor Technologies, LLC</b>					
<b>Check Nbr: 621189</b>					
61636	8/22/2025	Cloud Storage	153.98	0.00	153.98
<b>Check Totals:</b>			<b>153.98</b>	<b>0.00</b>	<b>153.98</b>

**Payables Prepay Report**  
9-10-2025 Board Pay

Invoice Nbr	Invoice Date	Description	Invoice Amount	Disc Taken	Amount To Pay
<b>Vendor: MCVEIGH: McVeigh's Truck Springs</b>					
<b>Check Nbr: 621190</b>					
030740	8/28/2025	Suspension Repairs	1,135.92	0.00	1,135.92
<b>Check Totals:</b>			<b>1,135.92</b>	<b>0.00</b>	<b>1,135.92</b>
<b>Vendor: MICAT: Michigan CAT</b>					
<b>Check Nbr: 621192</b>					
PD17671985	8/11/2025	Blade Wear Strips & Covers	855.64	0.00	855.64
PD17708583	8/20/2025	Grill Parts	1.92	0.00	1.92
PD17708587	8/20/2025	Grill	1,326.25	0.00	1,326.25
PD17708588	8/20/2025	Rear Door, Grill Parts	553.40	0.00	553.40
PD17715818	8/21/2025	Heater Parts	77.03	0.00	77.03
PD17715821	8/21/2025	Heater Parts	3.16	0.00	3.16
PD17715822	8/21/2025	Heater Parts	1.74	0.00	1.74
PD17715823	8/21/2025	Heater Parts	102.74	0.00	102.74
PD17715825	8/21/2025	Heater Parts	44.02	0.00	44.02
PD17736832	8/27/2025	Heater Parts	1.89	0.00	1.89
<b>Check Totals:</b>			<b>2,967.79</b>	<b>0.00</b>	<b>2,967.79</b>
<b>Vendor: MIDNORTH: MID-North Printing, Inc.</b>					
<b>Check Nbr: 621193</b>					
90946	8/8/2025	Business Cards	34.00	0.00	34.00
<b>Check Totals:</b>			<b>34.00</b>	<b>0.00</b>	<b>34.00</b>
<b>Vendor: MIKENWOR: Michigan Kenworth, LLC</b>					
<b>Check Nbr: 621194</b>					
022P195221	8/26/2025	Air Compressor	1,296.19	0.00	1,296.19
022P195314	8/26/2025	Gasket	1.46	0.00	1.46
022P195459	8/29/2025	Air Dryer Terminals	17.37	0.00	17.37
022P195593	9/3/2025	Air Compressor Return	-725.00	0.00	-725.00
<b>Check Totals:</b>			<b>590.02</b>	<b>0.00</b>	<b>590.02</b>
<b>Vendor: MIPAVEME: Michigan Pavement Markings, LLC</b>					
<b>Check Nbr: 621195</b>					
otsego-2502	7/11/2025	Pavement Markings	20,739.23	0.00	20,739.23
otsego-2503	8/15/2025	Pavement Markings	4,373.01	0.00	4,373.01
<b>Check Totals:</b>			<b>25,112.24</b>	<b>0.00</b>	<b>25,112.24</b>
<b>Vendor: MISTERTS: Mister T's Glass</b>					
<b>Check Nbr: 621196</b>					
A0018467	8/29/2025	Safety Glass for Mower	480.00	0.00	480.00
<b>Check Totals:</b>			<b>480.00</b>	<b>0.00</b>	<b>480.00</b>
<b>Vendor: NORTHERN: Northern Energy, Inc.</b>					
<b>Check Nbr: 621197</b>					
109403	8/12/2025	DEF	1,141.56	0.00	1,141.56
<b>Check Totals:</b>			<b>1,141.56</b>	<b>0.00</b>	<b>1,141.56</b>
<b>Vendor: NWHYD: NORTHWEST HYDRAULICS &amp; ENGRG.</b>					
<b>Check Nbr: 621198</b>					
00045991	8/21/2025	Cylinder Rebuild	1,458.41	0.00	1,458.41
<b>Check Totals:</b>			<b>1,458.41</b>	<b>0.00</b>	<b>1,458.41</b>

**Payables Prepay Report**  
9-10-2025 Board Pay

Invoice Nbr	Invoice Date	Description	Invoice Amount	Disc Taken	Amount To Pav
<b>Vendor: OCRC: Otsego County Road Commission</b>					
<b>Check Nbr: 621199</b>					
9/2/25-9/8/25	9/7/2025	HRA Reimbursement	964.87	0.00	964.87
<b>Check Totals:</b>			<b>964.87</b>	<b>0.00</b>	<b>964.87</b>
<b>Vendor: PAYDOL: PAYNE &amp; DOLAN, INC.</b>					
<b>Check Nbr: 621200</b>					
10-00042393	8/15/2025	Hot Patch	2,772.12	0.00	2,772.12
10-00043728	8/29/2025	Hot Patch	708.40	0.00	708.40
10-00044434	9/5/2025	Hot Patch	1,334.90	0.00	1,334.90
10-100043044	8/22/2025	Hot Patch	969.32	0.00	969.32
<b>Check Totals:</b>			<b>5,784.74</b>	<b>0.00</b>	<b>5,784.74</b>
<b>Vendor: PURCYL: PURITY CYLINDER GASES, INC.</b>					
<b>Check Nbr: 621201</b>					
0002294301	9/3/2025	Grinding Wheels	275.38	0.00	275.38
<b>Check Totals:</b>			<b>275.38</b>	<b>0.00</b>	<b>275.38</b>
<b>Vendor: QUAPLU: QUALITY PLUMBING AND MECHANICAL INC.</b>					
<b>Check Nbr: 621202</b>					
2941	8/12/2025	Blower Motor-Front Office	876.80	0.00	876.80
<b>Check Totals:</b>			<b>876.80</b>	<b>0.00</b>	<b>876.80</b>
<b>Vendor: QUICOR: QUILL CORPORATION</b>					
<b>Check Nbr: 621203</b>					
45564038	9/2/2025	Office Supply	287.35	0.00	287.35
<b>Check Totals:</b>			<b>287.35</b>	<b>0.00</b>	<b>287.35</b>
<b>Vendor: RIERIL: RIETH-RILEY CONSTRUCTION CO., INC.</b>					
<b>Check Nbr: 621206</b>					
5311703	8/6/2025	Chester Road 23A	18,697.07	0.00	18,697.07
5311712	8/7/2025	Chester Road 23A	17,595.87	0.00	17,595.87
5311722	8/7/2025	Hot Patch	140.76	0.00	140.76
5311756	8/11/2025	Chester Road 23A	25,953.89	0.00	25,953.89
5311772	8/12/2025	Chester Road 23A	18,516.19	0.00	18,516.19
5311797	8/13/2025	Chester Road 23A	21,759.19	0.00	21,759.19
5311810	8/14/2025	Chester Road 23A	8,731.00	0.00	8,731.00
5311853	8/18/2025	Chester Road 23A	15,544.64	0.00	15,544.64
5311861	8/18/2025	Hot Patch	858.36	0.00	858.36
5311890	8/20/2025	Chester Road 23A	14,180.16	0.00	14,180.16
5311926	8/21/2025	Chester Road 23A	8,740.12	0.00	8,740.12
5311951	8/25/2025	Hot Patch	1,184.73	0.00	1,184.73
5312014	8/28/2025	Hot Patch	298.35	0.00	298.35
792833-2	7/28/2025	M32 High Friction Surface	48,200.00	0.00	48,200.00
792850	8/13/2025	Al Do Ro Va Road Overlay	113,066.00	0.00	113,066.00
<b>Check Totals:</b>			<b>313,466.33</b>	<b>0.00</b>	<b>313,466.33</b>
<b>Vendor: RONAUT: RONS AUTO &amp; WRECKER</b>					
<b>Check Nbr: 621207</b>					
160224	8/21/2025	Light Duty Towing	80.00	0.00	80.00
<b>Check Totals:</b>			<b>80.00</b>	<b>0.00</b>	<b>80.00</b>

**Payables Prepay Report**  
9-10-2025 Board Pay

Invoice Nbr	Invoice Date	Description	Invoice Amount	Disc Taken	Amount To Pav
<b>Vendor: SCIBRA: SCIENTIFIC BRAKE &amp; EQUIP.</b>					
<b>Check Nbr: 621209</b>					
0202146740	8/13/2025	Air Fittings & Valve	73.97	0.00	73.97
0202146763	8/13/2025	Wheel Seal & Brake Hardware	82.04	0.00	82.04
0202146776	8/13/2025	Air Dryer & Wheel Bearings	269.22	0.00	269.22
0202147350	8/26/2025	Brake Chambers, Air Fittings	464.27	0.00	464.27
0202147384	8/26/2025	Carrier Bearing	192.64	0.00	192.64
0202147748	9/4/2025	Glass Cleaner, Turn Signals	145.90	0.00	145.90
0202147851	9/4/2025	Lights	83.46	0.00	83.46
<b>Check Totals:</b>			<b>1,311.50</b>	<b>0.00</b>	<b>1,311.50</b>
<b>Vendor: SHINECLE: Shine Cleaning Service Inc.</b>					
<b>Check Nbr: 621210</b>					
00001172	9/1/2025	Rest Area Cleaning	11,479.14	0.00	11,479.14
<b>Check Totals:</b>			<b>11,479.14</b>	<b>0.00</b>	<b>11,479.14</b>
<b>Vendor: SNETHKAM: Snethkamp</b>					
<b>Check Nbr: 621211</b>					
6396688/1	9/4/2025	Engine Repair	1,592.00	0.00	1,592.00
6396710/1	8/29/2025	Rental Oil Change	224.00	0.00	224.00
<b>Check Totals:</b>			<b>1,816.00</b>	<b>0.00</b>	<b>1,816.00</b>
<b>Vendor: STAPLES: Staples</b>					
<b>Check Nbr: 621212</b>					
7005797632	6/24/2025	Office Supply	92.51	0.00	92.51
<b>Check Totals:</b>			<b>92.51</b>	<b>0.00</b>	<b>92.51</b>
<b>Vendor: STESLI: STEVEN SLIVINSKI</b>					
<b>Check Nbr: 621213</b>					
215526	9/3/2025	Chester Road Seeding	350.00	0.00	350.00
<b>Check Totals:</b>			<b>350.00</b>	<b>0.00</b>	<b>350.00</b>
<b>Vendor: STOOPS: Stoops Freightliner Western Star</b>					
<b>Check Nbr: 621214</b>					
X316023363:01	8/13/2025	Exhaust Parts, Mirror Switch	430.35	0.00	430.35
X316023364:01	8/13/2025	Hood Latch	42.01	0.00	42.01
X316023642:01	8/25/2025	Suspension Bracket	209.85	0.00	209.85
X316023800:01	9/3/2025	Air Tank, Eng. Sensor, Hoses	682.04	0.00	682.04
X316023816:01	8/29/2025	Blower Motor & Fan	140.73	0.00	140.73
<b>Check Totals:</b>			<b>1,504.98</b>	<b>0.00</b>	<b>1,504.98</b>
<b>Vendor: TEDFES: TED FESTERLING LLC</b>					
<b>Check Nbr: 621215</b>					
11640	6/24/2025	Plastic-Sander Cross Covayers	4,167.64	0.00	4,167.64
11699	8/5/2025	Blade Cylinder	1,035.98	0.00	1,035.98
11762	9/3/2025	Hyd Blade Cyl.	1,035.98	0.00	1,035.98
<b>Check Totals:</b>			<b>6,239.60</b>	<b>0.00</b>	<b>6,239.60</b>
<b>Vendor: TRUTRA: TRUCK &amp; TRAILER SPECIALTIES</b>					
<b>Check Nbr: 621216</b>					
BSO027915	8/13/2025	Sander Spinners	582.91	0.00	582.91
BSO027927	8/13/2025	Hyd Valve	428.84	0.00	428.84
BSO028057	8/13/2025	Air Valve & Hyd Seals	74.35	0.00	74.35

**Payables Prepay Report**  
9-10-2025 Board Pay

Invoice Nbr	Invoice Date	Description	Invoice Amount	Disc Taken	Amount To Pay
BSO028153	8/29/2025	Wing Pins	394.56	0.00	394.56
<b>Check Totals:</b>			<b>1,480.66</b>	<b>0.00</b>	<b>1,480.66</b>
<b>Vendor: VALTRU: VALLEY TRUCK PARTS, INC.</b>					
<b>Check Nbr: 621217</b>					
3-1228892	8/12/2025	Seat	846.19	0.00	846.19
3-1229009	8/26/2025	Driveline Parts	91.60	0.00	91.60
<b>Check Totals:</b>			<b>937.79</b>	<b>0.00</b>	<b>937.79</b>
<b>Vendor: VESOIL: VESCO OIL CORPORATION</b>					
<b>Check Nbr: 621218</b>					
5795566-00	8/13/2025	Parts Washer Fluid	101.25	0.00	101.25
<b>Check Totals:</b>			<b>101.25</b>	<b>0.00</b>	<b>101.25</b>
<b>Vendor: WELLERTR: Weller Truck Parts</b>					
<b>Check Nbr: 621219</b>					
403540907	8/13/2025	Diff Parts	222.68	0.00	222.68
<b>Check Totals:</b>			<b>222.68</b>	<b>0.00</b>	<b>222.68</b>
<b>Vendor: ZAREQU: ZAREMBA EQUIPMENT, INC.</b>					
<b>Check Nbr: 621220</b>					
199424S	8/28/2025	Wiper Switch	241.23	0.00	241.23
199521S	9/3/2025	Cab Parts	1,227.43	0.00	1,227.43
CM197016S	9/3/2025	Core Return	-275.00	0.00	-275.00
<b>Check Totals:</b>			<b>1,193.66</b>	<b>0.00</b>	<b>1,193.66</b>
<b>Checks Grand Totals:</b>		<b>53 Checks</b>	<b>446,139.74</b>	<b>0.00</b>	<b>446,139.74</b>
<b>Grand Totals:</b>		<b>56 ACH Vendors/EFTP Vendors/Chc</b>	<b>529,741.50</b>	<b>0.00</b>	<b>529,741.50</b>

## Accounts Payable Check Register

Low And High Check Date: 08/01/2025 - 08/31/2025  
 Show Vendor Codes? (Y/N): N - Do Not Show Vendor Codes  
 Show Discount And Pay Amounts? (Y/N): N - Do Not Show Discount And Pay Amounts  
 Hide Stub Detail On Multi Stub Checks? (Y/N): Y - Hide Stub Detail  
 Show Payment Totals By Fund? (Y/N): Y - Show Payment Totals By Fund

Check Nbr	Check Date	Vendor Name	Net Amount
<b>Electronic Funds Transfer Payments</b>			
EFTP	08/14/2025	First National Bank of Omaha	227.85
EFTP	08/14/2025	First National Bank of Omaha	344.66
EFTP	08/14/2025	First National Bank of Omaha	973.56
EFTP	08/14/2025	First National Bank of Omaha	1,123.89
EFTP	08/14/2025	WEX BANK	429.01
EFTP	08/14/2025	Merchants Fleet	1,722.50
EFTP	08/14/2025	Merchants Fleet	1,722.50
EFTP	08/14/2025	Merchants Fleet	1,722.50
EFTP	08/14/2025	Merchants Fleet	2,093.50
EFTP	08/14/2025	MERS of Michigan	73,782.28
<b>Electronic Funds Transfer Payments Totals:</b>		<b>10 Payments Listed</b>	<b>84,142.25</b>
<b>Regular Checks Payments</b>			
621091	08/14/2025	AIRGAS USA, LLC	29.36
621092	08/14/2025	AIS Construction/Interstate Billing Service	179.85
621093	08/14/2025	Alerus Financial	3,998.22
<b>621094 *</b>	08/14/2025	Alma Tire Service, Inc.	
<b>621095 *</b>	08/14/2025	Alma Tire Service, Inc.	
		<b>* Totals For Multi Part Check Nbr: 621095:</b>	<b>9,291.40</b>
621096	08/14/2025	Beaver Research Company	361.82
621097	08/14/2025	Brady Industries	251.55
621098	08/14/2025	Certified Laboratories	643.91
621099	08/14/2025	Charter Communications	380.00
621100	08/14/2025	Cintas Corporation #729	485.90
621101	08/14/2025	Consumers Energy	52.13
621102	08/14/2025	CRAFCO, Inc.	47,128.20
621103	08/14/2025	County Road Association Self-Insurance Fund	7,988.00
621104	08/14/2025	Dornbos Sign, Inc.	7,809.77
621105	08/14/2025	DTE Energy	46.69
621106	08/14/2025	Electrical Terminal Service, Inc.	117.20
621107	08/14/2025	EVERON, LLC	325.03
621108	08/14/2025	Federal Fluid Power, Inc.	744.55
621109	08/14/2025	Flint New Holland, Inc.	652.68
621110	08/14/2025	Frontier Communications	1,586.19
621111	08/14/2025	Gaylord Machine & Fabrication, LLC	73.00
621112	08/14/2025	GFL Environmental	409.11
621113	08/14/2025	Gill-Roys Hardware	118.38
621114	08/14/2025	Ginop Sales, Inc.	6,623.67
<b>621115 *</b>	08/14/2025	Huron Engineering and Surveying, Inc.	
<b>621116 *</b>	08/14/2025	Huron Engineering and Surveying, Inc.	
		<b>* Totals For Multi Part Check Nbr: 621116:</b>	<b>10,615.00</b>
621117	08/14/2025	Hutson, Inc.	4,848.29
621118	08/14/2025	Johnson Oil Company	1,359.21
621119	08/14/2025	Lewiston Sand & Gravel	9,796.15

Check Nbr	Check Date	Vendor Name	Net Amount
621120	08/14/2025	Marcor Technologies, LLC	153.45
621121	08/14/2025	Marc Pelkey	325.00
621122	08/14/2025	Michigan CAT	12,027.95
<b>621123 *</b>	08/14/2025	Mid-States Bolt & Screw Co.	
<b>621124 *</b>	08/14/2025	Mid-States Bolt & Screw Co.	
		<b>* Totals For Multi Part Check Nbr: 621124:</b>	475.29
621125	08/14/2025	Michigan Kenworth, LLC	1,451.35
621126	08/14/2025	NORTHERN MICHIGAN ASSOCIATION OF ROAD COM	100.00
621127	08/14/2025	Otsego County Road Commission	1,457.68
621128	08/14/2025	OMS Compliance Services	120.00
621129	08/14/2025	PAYNE & DOLAN, INC.	7,317.08
621130	08/14/2025	Prein & Newhof	1,737.00
621131	08/14/2025	QUALITY PLUMBING AND MECHANICAL INC.	525.00
<b>621132 *</b>	08/14/2025	RIETH-RILEY CONSTRUCTION CO., INC.	
<b>621133 *</b>	08/14/2025	RIETH-RILEY CONSTRUCTION CO., INC.	
<b>621134 *</b>	08/14/2025	RIETH-RILEY CONSTRUCTION CO., INC.	
		<b>* Totals For Multi Part Check Nbr: 621134:</b>	65,609.82
621135	08/14/2025	ROWLEYS WHOLESale	265.38
<b>621136 *</b>	08/14/2025	SCIENTIFIC BRAKE & EQUIP.	
<b>621137 *</b>	08/14/2025	SCIENTIFIC BRAKE & EQUIP.	
		<b>* Totals For Multi Part Check Nbr: 621137:</b>	1,316.33
621138	08/14/2025	Shine Cleaning Service Inc.	11,479.14
621139	08/14/2025	Staples	109.07
621140	08/14/2025	STOUTENBURG ENTERPRISE	125.00
621141	08/14/2025	Stoops Freightliner Western Star	2,978.65
621142	08/14/2025	TED FESTERLING LLC	118.82
621143	08/14/2025	Tianne Jones	59.50
621144	08/14/2025	TRUCK & TRAILER SPECIALTIES	3,091.04
621145	08/14/2025	VALLEY TRUCK PARTS, INC.	943.88
<b>621146 *</b>	08/14/2025	WILBER AUTOMOTIVE	
<b>621147 *</b>	08/14/2025	WILBER AUTOMOTIVE	
		<b>* Totals For Multi Part Check Nbr: 621147:</b>	1,656.39
621148	08/14/2025	WOLF CREEK LANDSCAPE SERVICES LLC	35,661.65
621149	08/14/2025	ZAREMBA EQUIPMENT, INC.	735.10
621150	08/26/2025	Alerus Financial	3,788.05
621151	08/26/2025	AT&T Mobility	244.75
621152	08/26/2025	Blue Care Network of MI	54,363.54
621153	08/26/2025	City of Gaylord	51.98
621154	08/26/2025	Consumers Energy	2,204.90
621155	08/26/2025	Delta Dental	3,773.92
621156	08/26/2025	Great Lakes Energy	51.02
621157	08/26/2025	Humana Insurance Co.	11,549.17
621158	08/26/2025	Huron Engineering and Surveying, Inc.	11,780.00
621159	08/26/2025	Exit 76 Corporation	19,195.12
621160	08/26/2025	Mutual of Omaha	3,206.47
621161	08/26/2025	Otsego County Road Commission	8,068.13

Check Nbr	Check Date	Vendor Name	Net Amount
621162	08/26/2025	Old Glory	124.98
621163	08/26/2025	US Bank Equipment Finance	333.41
<b>Regular Checks Payments Totals:</b>		<b>73 Payments Listed</b>	<b>384,490.27</b>
<b>All Payments Grand Totals:</b>		<b>83 Payments Listed</b>	<b>468,632.52</b>

## Payment Totals By Fund:

Fund	Net Amount
201	468,632.52
<b>Grand Totals</b>	<b>468,632.52</b>



# Otsego County Road Commission Agenda Item Report

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**FROM:** Kirk Harrier, Managing Director  
**MEETING DATE:** September 10, 2025  
**AGENDA ITEM:** 8. A  
**SUBJECT:** Township Ordinance Sign Installation Request

## **DESCRIPTION**

Otsego Lake Township passed a no parking ordinance to address issues they are having on a portion of Old 27 South by the Otsego Lake State Park. The ordinance prohibits parking along Old 27 South within 550' of the entrance to the state park. In order for signs to be erected, the Road Commission Board has to review and approve the request per the Board Policy (P24-6). The Township is responsible for the cost of the signs, any replacements, and the labor of the OCRC to install.

## **BUDGET ACTION REQUIRED**

N/A

## **LEGAL REVIEW**

N/A

## **SAMPLE MOTION**

Motion to **approve/deny** Otsego Lake Township's request to install no parking signs per Township Ordinance No.2025-2 in the road commission right-of-way.

# Otsego Lake Township



(989) 732-6929 • (989) 732-6923 • Fax (989) 731-0926

10016 South Old 27 • P.O. Box 99 • Waters, MI 49797

August 28, 2025

Re: No Parking signs per ordinance

Kirk,

Otsego Lake Township is requesting the Otsego County Road Commission to install “No Parking” signs per our recently approved Otsego Lake State Park No Parking Ordinance #2025-2. The ordinance effective date is September 28, 2025.

Regards,

A handwritten signature in cursive script that reads "Mary Brown".

Mary Brown  
Otsego Lake Township Clerk

**OTSEGO LAKE STATE PARK  
NO PARKING ORDINANCE  
Otsego Lake Township, Otsego County, Michigan  
Ordinance No. 2025-2  
August 21, 2025**

**An ordinance** recognizing that there is a danger to pedestrians from vehicles parked along Old US Highway 27 South near the entrance to Otsego Lake State Park; prohibiting the parking of motor vehicles in that area; providing for penalties for the violation of the terms of the ordinance; and repealing all prior ordinances in conflict with the provision of this ordinance.

**THE TOWNSHIP OF OTSEGO LAKE ORDINANCES:**

**1. Purpose.** This ordinance is to protect the health, safety, and general welfare of the residents of Otsego Lake Township by prohibiting the parking of motor vehicles within the right-of-way of Old US Highway 27 South within the area established in this ordinance, pursuant to its authority under Art. VII, § 29 of the Michigan Constitution of 1963, and MCL 257.726.

**2. Definitions.** The terms used in this ordinance shall have the same meaning as those as Decline in the Michigan Vehicle Code, MCL 257.1 *et seq.*

**3. No Parking.** It is a violation of this ordinance to park a motor vehicle in the right-of-way of Old US Highway 27 South within 550 feet from the entrance to Otsego Lake State Park, unless expressly permitted to do so under this ordinance.

**4. Exceptions.** The following vehicles are permitted to park in the area described in Section 3:

- a. A local, state, or federal emergency vehicle, including but not limited to an ambulance, Fire truck, or law enforcement vehicle.

- b. A vehicle necessary in response to an emergency declared by public official or public act.

- c. A public utility vehicle.

- d. A vehicle operated by a county, state, or federal department.

**5. Posting of Restrictions.** Signs shall be posted stating "No Parking per Local Ordinance – Vehicles Will Be Towed at Owner's Expense" or a substantially similar warning. Signs shall be posted at locations as determined by the Township Supervisor.

**6. Penalty.** Any person violating any provision of this ordinance is responsible for a civil infraction. Consistent with the Michigan Vehicle Code, a police officer may remove a vehicle in violation of this ordinance or require the driver or person in charge of the vehicle to move it into compliance. If a police officer finds the vehicle unattended in violation of this ordinance, the police officer may provide for the removal of that vehicle to the nearest garage, storage facility, or other place of safety. The necessary costs for removal under this section are a lien on the vehicle and the person into whose custody the vehicle is given may retain the vehicle until the expenses involved are paid.

**7. Severability.** The provisions of this Ordinance are severable and if any part is declared invalid for any reason by a court of competent jurisdiction it shall not affect the remainder of the Ordinance, which shall continue in full force and effect.

**8. Effective Date.** This ordinance shall take effect on September 28, 2025.

**Rollcall vote:** Matelski: Yes; J Brown: Yes; Pallarito: Yes; M Brown: Yes; Bergel: Yes

**CLERK'S CERTIFICATE**

I, Mary Brown, Clerk of Otsego Lake Township, certify that the above Ordinance No. 2025-2 titled "Otsego Lake State Park No Parking Ordinance" was adopted by the Otsego Lake Township Board at a regular meeting held on August 21, 2025, and that the vote was as follows:

Ayes: 5            Nays: 0

A copy of this Ordinance was given publication in the Weekly Choice paper on the following date:  
August 28, 2025.

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Mary Brown  
Otsego Lake Township Clerk

Adopted August 21, 2025  
Effective September 28, 2025

 <p style="text-align: center;"><b>OTSEGO COUNTY ROAD COMMISSION</b> BOARD POLICY</p>	Policy No. P24-6
	Effective Date: 11-14-2024
	Supersede: N/A

## County/Township Ordinance Sign Policy

Ordinance signs displaying County or Township ordinances shall be installed and maintained only when approved by the Otsego County Road Commission Board. All ordinance sign request shall be made in writing by the respective County or Township governing body. The ordinance displayed on the sign shall only apply to traffic operations. The County or Township shall be responsible for the cost of material to fabricate and install an ordinance sign. When the sign is due for replacement or is damaged, as determined by the Otsego County Road Commission, the County or Township shall be responsible for the cost of material and labor to fabricate and install the new sign. Existing ordinance signs in violation of this policy may be removed at the direction of the Otsego County Road Commission Board until compliance with this policy is met.

Adopted: November 14, 2024



# Otsego County Road Commission Agenda Item Report

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**FROM:** David Fox, Facilities & Equipment Supervisor  
**MEETING DATE:** September 10, 2025  
**AGENDA ITEM:** 8. B  
**SUBJECT:** Equipment Disposals

**DESCRIPTION**

Request for Board approval of the disposal of a one-way plow, a pole saw, and a chainsaw. The one-way plow was damaged beyond repair last winter. The pole saw and chainsaw were totaled during the ice storm.

**BUDGET ACTION REQUIRED**

N/A

**LEGAL REVIEW**

N/A

**SAMPLE MOTION**

Motion to **approve/deny** the disposal of a one-way plow, pole saw and chainsaw.

**Otsego County Road Commission**  
**MTF COMPARISON (Includes Snow Funds, Reimbursed Engineering Fees)**  
**For Calendar Year Ending 12/31/2025**

Month	2025	2024	2023	2022	2021	2020	2019	2018	2025 + (-)	% Change
January	\$ 649,630.17	\$ 618,718.01	\$ 622,850.41	\$ 593,353.49	\$ 574,401.56	\$ 574,774.41	\$ 538,379.39	\$ 490,104.69	\$ 30,912.16	4.76%
February	\$ 683,544.29	\$ 659,154.39	\$ 632,255.99	\$ 632,457.35	\$ 570,732.78	\$ 617,395.30	\$ 510,402.80	\$ 493,989.46	\$ 24,389.90	3.86%
March	\$ 628,025.22	\$ 593,247.27	\$ 593,772.93	\$ 575,363.14	\$ 539,585.23	\$ 475,901.84	\$ 526,923.30	\$ 471,139.06	\$ 34,777.95	6.04%
April	\$ 616,962.38	\$ 590,636.20	\$ 562,332.71	\$ 560,418.55	\$ 575,876.65	\$ 393,985.28	\$ 450,756.80	\$ 429,606.59	\$ 26,326.18	4.70%
May	\$ 597,625.89	\$ 586,077.27	\$ 619,941.51	\$ 510,827.52	\$ 512,183.97	\$ 342,370.15	\$ 508,546.35	\$ 472,952.47	\$ 11,548.62	2.26%
June	\$ 634,481.04	\$ 613,333.27	\$ 618,893.80	\$ 568,665.93	\$ 568,305.39	\$ 484,874.11	\$ 485,931.51	\$ 444,296.57	\$ 21,147.77	3.72%
July	\$ 555,370.00	\$ 527,063.94	\$ 547,335.20	\$ 487,410.63	\$ 481,649.26	\$ 478,387.21	\$ 439,213.70	\$ 410,646.53	\$ 28,306.06	5.81%
August		\$ 608,192.14	\$ 579,431.44	\$ 561,092.90	\$ 593,695.30	\$ 579,216.00	\$ 482,547.69	\$ 447,571.55		0.00%
September		\$ 619,861.90	\$ 556,303.94	\$ 601,029.67	\$ 604,028.14	\$ 525,737.94	\$ 511,558.85	\$ 420,077.12		0.00%
October		\$ 985,315.66	\$ 972,976.58	\$ 880,770.30	\$ 815,008.13	\$ 822,087.88	\$ 792,490.98	\$ 794,622.88		0.00%
November		\$ 598,118.73	\$ 569,651.09	\$ 521,034.79	\$ 524,074.66	\$ 460,489.59	\$ 449,835.16	\$ 414,508.44		0.00%
December		\$ 845,893.18	\$ 783,401.92	\$ 750,365.33	\$ 680,865.37	\$ 524,167.55	\$ 538,568.32	\$ 332,726.17		0.00%

<b>Totals</b>	<b>\$ 4,365,638.99</b>	<b>\$ 7,845,611.96</b>	<b>\$ 7,659,147.52</b>	<b>\$ 7,242,789.60</b>	<b>\$ 7,040,406.44</b>	<b>\$ 6,279,387.26</b>	<b>\$ 6,235,154.85</b>	<b>\$ 5,622,241.53</b>	<b>\$ 177,408.64</b>	<b>31.14%</b>
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Engineering Funds received in June/paid in August (\$10,000)

Snow Funds received in October/paid in December

- (2016 Snowfunds \$238,533.88)
- (2017 Snowfunds \$241,593.93)
- (2018 Snowfunds \$315,151.81)
- (2019 Snowfunds \$347,614.46)
- (2020 Snowfunds \$368,691.80)
- (2021 Snowfunds \$387,431.27)
- (2022 Snowfunds \$418,096.13)
- (2023 Snowfunds \$438,396.03)
- (2024 Snowfunds \$460,610.96)