



AGENDA
OTSEGO COUNTY BOARD OF ROAD COMMISSIONERS
THURSDAY, OCTOBER 9, 2025, AT 9:00 A.M.

ITEM 1 – CALL TO ORDER/PLEDGE OF ALLEGIANCE

ITEM 2 - ROLL CALL

ITEM 3 – AGENDA CHANGES/APPROVAL OF AGENDA

ITEM 4 – CONSENT CALENDAR

- A. Minutes: The Board approves the Regular Meeting Minutes dated September 10, 2025, and the Special Meeting Minutes dated September 22, 2025.
- B. The Board approves Payroll #18 (\$93,131.44), and Payroll #19 (\$90,469.16).
- C. The Board approves Accounts Payable: C/9-2 (\$747,909.73), and C/10-1 (\$1,057,809.60), and the Accounts Payable Check Register dated 9/01/2025 to 9/30/2025.

ITEM 5 – GUEST SPEAKERS

- A. Neil Drzewiecki, Otsego County Board Liaison

ITEM 6 – PUBLIC COMMENT (AGENDA ITEMS ONLY)

ITEM 7– OLD BUSINESS/UNFINISHED BUSINESS

ITEM 8 – NEW BUSINESS

- A. Budget Amendment #3
- B. Closed Session – Attorney/Client Privilege Legal Opinion

ITEM 9 – STAFF REPORTS

- A. Managing Director, Operations Manager, Finance Manager, Facilities/Equipment Supervisor, Road Maintenance Supervisor

ITEM 10 – COMMUNICATIONS

- A. Upcoming OCRC Board Meeting Dates: November 13, 2025, and December 18, 2025

ITEM 11 – PUBLIC COMMENT (GENERAL COMMENTS/ADDRESS THE BOARD)

ITEM 12 – COMMISSIONER COMMENT

ITEM 13 – ADJOURNMENT



Otsego County Road Commission Agenda Item Report

FROM: Rebecca Hilmert, Finance Manager
MEETING DATE: October 9, 2025
AGENDA ITEM: 4 A, B, C
SUBJECT: Consent Calendar

DESCRIPTION

The purpose of the Consent Calendar is to expedite business by grouping non-controversial items together without discussion. Any member of the Commission, staff, or the public may ask that any item on the Consent Calendar be removed and placed elsewhere on the agenda for full discussion. Such requests will be automatically respected.

If an item is not removed from the Consent Calendar, all items listed are approved by a single Commission action approving the Consent Calendar. The Finance Manager recommends the following items be approved:

- A. Minutes: The Board approves the Regular Meeting Minutes dated September 10, 2025, and Special Meeting Minutes dated September 22, 2025.
- B. The Board approves Payroll: #18 (\$93,131.44) and Payroll #19 (\$90,469.16).
- C. The Board approves accounts Payable: C/9-2 (\$747,909.73), and C/10-1 (\$1,057,809.60) and the Accounts Payable Check Register dated 9/01/2025 to 9/30/2025.

BUDGET ACTION REQUIRED

N/A

LEGAL REVIEW

N/A

SAMPLE MOTION:

Motion to **approve/deny** the October 9, 2025, consent calendar as presented.

UNAPPROVED
MINUTES for the
REGULAR MEETINGS OF THE
OTSEGO COUNTY ROAD COMMISSION
HELD ON WEDNESDAY, SEPTEMBER 10, 2025, AT 9:00 A.M.

ITEM 1 – CALL TO ORDER/PLEDGE OF ALLEGIANCE

- Meeting called to order by Chairman Huff, at 9:00 a.m. and Pledge of Allegiance.

ITEM 2 - ROLL CALL

- Upon roll call, the following Commissioners responded:
Dipzinski, Present
Camiller, Present
Gordon, Absent - Excused
Heinz, Present
Huff, Present

The following staff members were present: Kirk Harrier, Managing Director; Scott Butkovich, Operations Manager; Rebecca Hilmert, Finance Manager/Board Secretary; David Fox, Equipment/Facilities Supervisor; Steve Mench, Road Maintenance Supervisor

ITEM 3 – AGENDA CHANGES/APPROVAL OF AGENDA

- Motion by Dipzinski to approve the agenda as presented, seconded by Camiler. Four ayes, no nays. Motion carried.

ITEM 4 – CONSENT CALENDAR

- A. Minutes: The Board approves the Regular Meeting Minutes dated August 14, 2025
- B. The Board approves Payroll: #16 (\$98,193.40) and Payroll #17 (\$97,029.21).
- C. The Board approves Accounts Payable: C/8-2 (\$118,735.44) and C/9-1 (\$529,741.50), and the Accounts Payable Check Register dated 8/01/2025 to 8/31/2025.
- Motion by Heinz to approve the September 10, 2025, Consent Calendar, seconded by Dipzinski. Four ayes, no nays. Motion carried.

ITEM 5 – GUEST SPEAKERS

- A. Neil Drzewiecki, Otsego County Board Liaison, updated the board on the County Administrator and the completion of the 2023 audit.

ITEM 6 – PUBLIC COMMENT

- A. None

ITEM 7 – OLD BUSINESS/UNFINISHED BUSINESS

ITEM 8 – NEW BUSINESS

- A. Township Ordinance Sign Installation Request
 - a. Motion by Dipzinski to approve Otsego Lake Township’s request to install no parking signs per Township Ordinance No. 2025-2 in the road commission right-of-way, seconded by Camiller. Discussion. Four ayes, no nays. Motion carried.
- B. Equipment Disposal
 - a. Motion by Heinz to approve the disposal of a one-way plow, pole saw and chainsaw, seconded by Dipzinski. Four ayes, no nays. Motion carried.

ITEM 9 – STAFF REPORTS

- A. Managing Director updated the board on new personnel.
- B. Operations Manager gave an update on current construction projects, 2026 proposed construction projects, and safety concerns regarding the Van Tyle/S Townline Rd intersection were discussed.
- C. Finance Manager updated the board on the FEMA grant application.
- D. Facilities/Equipment Supervisor updated the board on the four new trucks being assembled, being fully staffed in the shop, and ongoing winter preparations are underway.
- E. Road Maintenance Supervisor gave an update on Chester Road regravelling, routine maintenance, and debris cleanup.

ITEM 10 – COMMUNICATIONS

- A. Upcoming OCRC Board Meeting Dates: Special Meeting scheduled for September 22, 2025, at 9:00 a.m., and October 9, 2025

ITEM 11– PUBLIC COMMENT

- A. Kathleen Capps, 4638 Wah Wah Soo Drive – spoke to the board regarding tree and debris issues on Wah Wah Soo Drive. She also had questions regarding the resurfacing possibilities of Wah Wah Soo Drive.
- B. Steven Sulkey, Buck Road (Private) and Twin Oak Road – spoke to the board regarding the right-of-way of Twin Oak Road, and debris removal.

ITEM 12– COMMISSIONER COMMENT

ITEM 13 – ADJOURNMENT

- **Motion by Dipzinski to adjourn meeting at 9:54 a.m., seconded by Heinz. Four ayes, no nays. Motion carried.**

Troy Huff, Chairman

Rebecca Hilmert, Board Secretary

UNAPPROVED
MINUTES for the
REGULAR MEETINGS OF THE
OTSEGO COUNTY ROAD COMMISSION
HELD ON MONDAY, SEPTEMBER 22, 2025, AT 9:30 A.M.

ITEM 1 – CALL TO ORDER/PLEDGE OF ALLEGIANCE

- Meeting called to order by Vice-Chairman Heinz, at 9:30 a.m. and Pledge of Allegiance.

ITEM 2 - ROLL CALL

- Upon roll call, the following Commissioners responded:
Dipzinski, Present
Camiller, Present
Gordon, Present
Heinz, Present
Huff, Absent - Excused

The following staff members were present: Kirk Harrier, Managing Director; Scott Butkovich, Operations Manager; and Rebecca Hilmert, Finance Manager/Board Secretary.

ITEM 3 – AGENDA CHANGES/APPROVAL OF AGENDA

- Motion by Dipzinski to approve the agenda as presented, seconded by Godon. Four ayes, no nays. Motion carried.

ITEM 4 – NEW BUSINESS

- A. 2025 Ice Storm Cleanup – Request for Qualifications Award
 - a. Motion by Gordon to approve DebrisTech to manage a DO-NOT-EXCEED Contract in the amount of \$500,000.00 for trimming and cutting of trees damaged by the ice storm within Otsego County Road Commission Right-of-Ways throughout the county, seconded by Camiller. Discussion. Four ayes, no nays. Motion carried.
- B. 2025 Ice Storm Cleanup – Trimming Truck Crew
 - a. Motion by Dipzinski to approve Looks Great Services to provide trimming trucks capable of trimming and cutting trees damaged from the ice storm within Otsego County Road Commission Right-of-Ways on various roadways for a DO-NO-EXCEED contract amount of \$1,500,000.00, seconded by Gordon. Discussion. Four ayes, no nays. Motion carried.

ITEM 5– PUBLIC COMMENT

- A. Commissioner Camiller inquired about delaying future projects until FEMA reimbursement has been received. OCRC staff have been evaluating ice storm expenses and future project expenses frequently. Staff will be preparing 3rd quarter financials and a budget amendment to the regular October 9th meeting.

ITEM 13 – ADJOURNMENT

- Motion by Dipzinski to adjourn meeting at 10:23 a.m., seconded by Gordon. Four ayes, no nays. Motion carried.

Troy Huff, Chairman

Rebecca Hilmert, Board Secretary

Payroll Gross for P/R of 9/4/2025

PR #18

9/2/2025

8/16/2025 to 8/29/2025

Emp Nbr and Name	Regular Hours	Total Hours	Gross Amt
001S Vandertuig, Hayleigh	80.00	83.00	\$1,859.00
002S Harris, Jenna	80.00	83.00	\$1,859.00
003S Miller, Mya	40.00	40.00	\$800.00
005S Schneider, Caleigh	80.00	86.00	\$1,780.00
007S Hogan, Payton	80.00	83.00	\$1,690.00
010S Fox, Leeland	70.00	70.00	\$1,225.70
277 Fox, David	80.00	80.00	\$2,945.60
283 Sewell, Dennis	80.00	80.00	\$2,055.20
284 Kwapis Jr., Stanley	80.00	80.00	\$2,055.21
287 Myers, Joseph	80.00	80.00	\$2,055.20
294 Mench, Steven	80.00	81.00	\$3,000.83
295 Boughner, Alan	80.00	80.00	\$2,055.20
299 Hinton, Justin	80.00	80.00	\$2,055.20
303 Coughlin Jr., Thomas	80.00	80.00	\$2,055.20
307 Stiles, William	80.00	80.00	\$2,055.20
308 Wcisel, David	80.00	83.00	\$2,170.81
311 Wiley, James	3.00	3.00	\$77.07
314 Kucharek, Joseph	80.00	80.00	\$2,255.20
316 Jones, Tianne	80.00	80.00	\$2,178.40
317 Mitchell Jr., Dennis	80.00	80.00	\$2,055.20
318 Huff, Troy	0.00	0.00	\$909.09
321 Tracey, Benjamin	80.00	80.00	\$2,255.20
323 Falkenhagen, Robert	80.00	80.00	\$2,055.20
324 Dipzinski, Michael	0.00	0.00	\$363.64
326 Heinz, Kathy	0.00	0.00	\$363.64
327 Garlock, Cody	80.00	80.00	\$2,055.20
328 Harrier, Kirk	80.00	80.00	\$4,098.40
329 Gordon, Lukas	0.00	0.00	\$863.64
331 Boettner, Cary	80.00	80.00	\$2,175.20
335 Pettis, Charles	80.00	80.00	\$1,878.40
336 Hilmert, Rebecca	80.00	80.00	\$2,694.40
337 Johnson, Zachary	80.00	80.00	\$2,055.20
338 Coady, Patrick	80.00	80.00	\$2,055.23
342 Alexander, Alexis	80.00	80.00	\$2,055.20
344 Mayle, Michael	80.00	80.00	\$2,055.23
345 Butkovich, Scott	80.00	83.00	\$3,138.33
346 Ford, Logan	80.00	80.00	\$2,055.20
347 Joyce, Caleb	80.00	80.00	\$2,055.20
348 Huff, Justin	80.00	80.00	\$2,055.20
349 Mathers, Andrew	80.00	80.00	\$2,055.20
350 Camiller, James	0.00	0.00	\$863.64
351 Nuell, Matthew	80.00	80.00	\$2,055.20
352 O'Rourke, Michael	80.00	80.00	\$2,055.20
353 Carpenter, Amber	80.00	80.00	\$2,055.20
354 Anderson, Drew	80.00	80.00	\$2,055.20
903 BANK, HORIZON	0.00	0.00	\$6,471.78
Total of Employee checks:	3,073.00	3,095.00	\$93,131.44

Gross Pay by Fund:

	Total
201	93,131.44
Total	93,131.44

Approved: October 9, 2025

Troy Huff, Chairman

Payroll Gross for P/R of 9/18/2025

PR #19

9/16/2025

8/30/2025 to 9/12/2025

Emp Nbr and Name	Regular Hours	Total Hours	Gross Amt
001S Vandertuig, Hayleigh	70.00	72.00	\$1,606.00
002S Harris, Jenna	70.00	70.00	\$1,540.00
005S Schneider, Caleigh	73.00	75.00	\$1,520.00
007S Hogan, Payton	70.00	72.00	\$1,460.00
010S Fox, Leeland	49.00	49.00	\$857.99
277 Fox, David	80.00	80.00	\$2,945.60
283 Sewell, Dennis	80.00	80.00	\$2,055.20
284 Kwapis Jr., Stanley	80.00	80.00	\$2,055.20
287 Myers, Joseph	80.00	80.00	\$2,055.20
294 Mench, Steven	80.00	84.00	\$3,166.52
295 Boughner, Alan	80.00	80.00	\$2,055.20
299 Hinton, Justin	80.00	80.50	\$2,074.47
303 Coughlin Jr., Thomas	80.00	80.00	\$2,055.20
307 Stiles, William	80.00	80.50	\$2,074.47
308 Wcisel, David	80.00	80.00	\$2,055.21
311 Wiley, James	1.00	1.00	\$25.69
314 Kucharek, Joseph	80.00	80.00	\$2,255.20
316 Jones, Tianne	80.00	80.00	\$2,178.40
317 Mitchell Jr., Dennis	80.00	80.00	\$2,055.20
318 Huff, Troy	0.00	0.00	\$409.09
321 Tracey, Benjamin	80.00	80.00	\$2,255.20
323 Falkenhagen, Robert	80.00	80.00	\$2,055.20
324 Dipzinski, Michael	0.00	0.00	\$363.64
326 Heinz, Kathy	0.00	0.00	\$363.64
327 Garlock, Cody	80.00	80.00	\$2,055.20
328 Harrier, Kirk	80.00	80.00	\$4,098.40
329 Gordon, Lukas	0.00	0.00	\$363.64
331 Boettner, Cary	80.00	80.00	\$2,175.20
335 Pettis, Charles	80.00	80.00	\$1,878.40
336 Hilmert, Rebecca	80.00	80.00	\$2,694.40
337 Johnson, Zachary	80.00	81.00	\$2,093.74
338 Coady, Patrick	80.00	80.00	\$2,055.23
342 Alexander, Alexis	80.00	80.00	\$2,055.20
344 Mayle, Michael	80.00	80.00	\$2,055.20
345 Butkovich, Scott	80.00	84.00	\$3,194.04
346 Ford, Logan	80.00	80.00	\$2,055.20
347 Joyce, Caleb	80.00	81.00	\$2,093.74
348 Huff, Justin	80.00	80.00	\$2,055.20
349 Mathers, Andrew	80.00	80.00	\$2,055.21
350 Camiller, James	0.00	0.00	\$363.64
351 Nuell, Matthew	80.00	80.00	\$2,055.20
352 O'Rourke, Michael	80.00	80.00	\$2,055.20
353 Carpenter, Amber	80.00	80.00	\$2,055.20
354 Anderson, Drew	80.00	80.00	\$2,055.20
355 Hallenbeck, Kyle	40.00	40.00	\$1,087.60
903 BANK, HORIZON	0.00	0.00	\$6,281.60
Total of Employee checks:	3,013.00	3,030.00	\$90,469.16

Gross Pay by Fund:

	Total
201	90,469.16
Total	90,469.16

Approved: October 9, 2025

Troy Huff, Chairman

Payables Prepay Report
9-25-2025 Month End

Invoice Nbr	Invoice Date	Description	Invoice Amount	Disc Taken	Amount To Pay
Payment Type: EFTF					
Vendor: IRS: Internal Revenue Servic					
CP161	9/8/2025	Deposit Penalty	1,588.41	0.00	1,588.41
CP161	9/15/2025	PCORI Fees	392.43	0.00	392.43
Vendor Totals:			1,980.84	0.00	1,980.84
EFTF Grand Totals:			1,980.84	0.00	1,980.84
			1 EFTF Vendors		
Payment Type: Checks					
Vendor: ALERUS: Alerus Financi					
Check Nbr: 621221					
Batch 17	9/18/2025	Employer Portion HCSP	2,930.66	0.00	2,930.66
Batch 351	9/18/2025	Employer Match 457	976.43	0.00	976.43
Check Totals:			3,907.09	0.00	3,907.09
Vendor: ATMOBIL: AT&T Mobili					
Check Nbr: 621222					
287318351177	9/6/2025	Foreman Phones	172.27	0.00	172.27
287339252526	9/6/2025	MDOT iPad	72.48	0.00	72.48
Check Totals:			244.75	0.00	244.75
Vendor: BCN: Blue Care Network of M					
Check Nbr: 621223					
252520040793	9/9/2025	Health Insurance	56,274.39	0.00	56,274.39
Check Totals:			56,274.39	0.00	56,274.39
Vendor: BSBCOMM: BSB Communication					
Check Nbr: 621224					
191916	9/11/2025	Wall Mount, Paging Adapter	460.10	0.00	460.10
Check Totals:			460.10	0.00	460.10
Vendor: BUTKOVIC: Scott Butkovic					
Check Nbr: 621225					
7/1/25-9/30/25	9/30/2025	Phone Reimbursement	150.00	0.00	150.00
Check Totals:			150.00	0.00	150.00
Vendor: CITYOFGA: City of Gaylor					
Check Nbr: 621226					
MCCO-000669-	8/29/2025	Water/Sewer	44.68	0.00	44.68
Check Totals:			44.68	0.00	44.68
Vendor: DELTADEN: Delta Dent					
Check Nbr: 621227					
RIS000660427	10/1/2025	Dental Insurance	3,910.76	0.00	3,910.76
Check Totals:			3,910.76	0.00	3,910.76
Vendor: GFLENVIR: GFL Environment					
Check Nbr: 621228					
0070368563	8/31/2025	Trash Removal	189.81	0.00	189.81
0070368591	8/31/2025	Liter Pickup	219.30	0.00	219.30
Check Totals:			409.11	0.00	409.11
Vendor: GREATLA: Great Lakes Energ					
Check Nbr: 621229					
100269003	9/12/2025	TL@ Krys & McCoy	51.27	0.00	51.27
Check Totals:			51.27	0.00	51.27
Vendor: HILMERTR: Rebecca Hilmer					
Check Nbr: 621230					

9/18/2025	9/25/2025	Mileage	63.84	0.00	63.84
Check Totals:			63.84	0.00	63.84
Vendor: HUMAN: Humana Insurance Cc					
Check Nbr: 621231					
692915206	9/14/2025	Retiree Health Insurance	11,549.17	0.00	11,549.17
Check Totals:			11,549.17	0.00	11,549.17
Vendor: JLHFENCE: JLH Fence					
Check Nbr: 621232					
Estimate 2819	9/10/2025	Property Fence - Ice Storm Damage	2,252.00	0.00	2,252.00
Check Totals:			2,252.00	0.00	2,252.00
Vendor: MUTOMA: Mutual of Omaha					
Check Nbr: 621233					
001957395121	9/18/2025	L/STD/LTD/ACC	3,372.98	0.00	3,372.98
Check Totals:			3,372.98	0.00	3,372.98
Vendor: OCRC: Otsego County Road Commissio					
Check Nbr: 621234					
9/16/25-9/22/25	9/22/2025	HRA Reimbursement	2,030.88	0.00	2,030.88
9/9/25-9/15/25	9/14/2025	HRA Reimbursement	656.81	0.00	656.81
Check Totals:			2,687.69	0.00	2,687.69
Vendor: RIERIL: RIETH-RILEY CONSTRUCTION CO., IN					
Check Nbr: 621235					
792871	9/9/2025	FINAL: Drainage Charles Brink	551,132.00	0.00	551,132.00
792877	9/16/2025	FINAL: M32 High Friction	102,935.20	0.00	102,935.20
Check Totals:			654,067.20	0.00	654,067.20
Vendor: ROADWARR: Road Warrior Truck Driving Scho					
Check Nbr: 621236					
Payton Hogan	9/25/2025	CDL Training: Payton Hogan	5,995.00	0.00	5,995.00
Check Totals:			5,995.00	0.00	5,995.00
Vendor: STATE6: State of Michigan MDO					
Check Nbr: 621237					
250000001963	9/12/2025	FINAL - Murner Road	5.45	0.00	5.45
Check Totals:			5.45	0.00	5.45
Vendor: STEVEMEN: Steven Menc					
Check Nbr: 621238					
7/1/25-9/30/25	9/30/2025	Phone Reimbursement	150.00	0.00	150.00
Check Totals:			150.00	0.00	150.00
Vendor: USBANK: US Bank Equipment Financ					
Check Nbr: 621239					
563882570	9/7/2025	Office Copier	333.41	0.00	333.41
Check Totals:			333.41	0.00	333.41
Checks Grand Totals:			19 Checks	745,928.89	0.00
Grand Totals:			20 ACH Vendors/EFTP Vendors/C	747,909.73	0.00

Approved October 9, 2025

Troy Huff, Chairman

Payables Prepay Report
10-9-2025 Board Pay

Show Distributions? (Y/N): N - Do Not Show Distributions

Invoice Nbr	Invoice Date	Description	Invoice Amount	Disc Taken	Amount To Pay
Payment Type: EFTP					
Vendor: FIRSTB: First National Bank of Omaha					
1408	9/29/2025	D. Fox	933.06	0.00	933.06
4288	9/29/2025	S. Butkovich	1,009.18	0.00	1,009.18
9809	9/29/2025	S. Mench	612.50	0.00	612.50
Vendor Totals:			2,554.74	0.00	2,554.74
Vendor: MERS: MERS of Michigan					
00171562-7	9/30/2025	Retirement	73,769.45	0.00	73,769.45
00172002-3	10/6/2025	Correction	-177.85	0.00	-177.85
Vendor Totals:			73,591.60	0.00	73,591.60
EFTP Grand Totals:			76,146.34	0.00	76,146.34
			2 EFTP Vendors		
Payment Type: Checks					
Vendor: ADVANCEE: Advance Electric					
Check Nbr: 621240					
430706	9/19/2025	Outdoor Lights	698.18	0.00	698.18
430873	9/29/2025	Outside Building Lights	870.48	0.00	870.48
Check Totals:			1,568.66	0.00	1,568.66
Vendor: AIRGAS: AIRGAS USA, LLC					
Check Nbr: 621241					
5518736041	8/31/2025	Welding Supply	14.68	0.00	14.68
9164694101	9/9/2025	Welding Supply	36.17	0.00	36.17
Check Totals:			50.85	0.00	50.85
Vendor: ALERUS: Alerus Financial					
Check Nbr: 621242					
Batch 19	10/2/2025	Employer Portion HCSP	3,063.01	0.00	3,063.01
Batch 353	10/2/2025	Employer Portion 457	1,044.13	0.00	1,044.13
Check Totals:			4,107.14	0.00	4,107.14
Vendor: ALMA: Alma Tire Service, Inc.					
Check Nbr: 621243					
517020911	9/11/2025	Tire Repair	125.00	0.00	125.00
517021058	9/24/2025	Tire Change	250.00	0.00	250.00
Check Totals:			375.00	0.00	375.00
Vendor: AUTOVALU: Auto Value of Gaylord					
Check Nbr: 621244					
259-570174	9/2/2025	Cut Off Wheels	69.98	0.00	69.98
Check Totals:			69.98	0.00	69.98
Vendor: BAUERBUI: Bauer Built Tire					
Check Nbr: 621245					
615001725	8/26/2025	Tires	7,720.48	0.00	7,720.48
Check Totals:			7,720.48	0.00	7,720.48
Vendor: BLACKRIV: Black River Auto Glass					
Check Nbr: 621246					
10155	9/12/2025	Windshield	260.00	0.00	260.00
Check Totals:			260.00	0.00	260.00

Payables Prepay Report
10-9-2025 Board Pay

Invoice Nbr	Invoice Date	Description	Invoice Amount	Disc Taken	Amount To Pay
Vendor: BLAIRSPR: Blair Spray Foam Insulation					
Check Nbr: 621247					
0399	9/24/2025	Manhole Rehab	28,765.00	0.00	28,765.00
0401	9/30/2025	Manhole Rehab	12,496.00	0.00	12,496.00
0404	9/30/2025	Trailer Rental	8,700.00	0.00	8,700.00
Check Totals:			49,961.00	0.00	49,961.00
Vendor: CHATERCO: Charter Communications					
Check Nbr: 621248					
0054030011001:	10/1/2025	Telephone/Internet	380.00	0.00	380.00
Check Totals:			380.00	0.00	380.00
Vendor: CINTAS: Cintas Corporation #729					
Check Nbr: 621249					
4242899863	9/10/2025	Uniforms, Floor Mats	85.88	0.00	85.88
4243634769	9/17/2025	Uniforms, Floor Mats	101.88	0.00	101.88
4244374210	9/24/2025	Uniforms, Floor Mats	101.46	0.00	101.46
4245109167	10/1/2025	Uniforms, Floor Mats	97.50	0.00	97.50
Check Totals:			386.72	0.00	386.72
Vendor: COMPASSM: Compass Minerals America					
Check Nbr: 621251					
1544459	9/29/2025	Winter Salt	21,233.74	0.00	21,233.74
1544995	9/30/2025	Winter Salt	14,136.83	0.00	14,136.83
1545634	10/1/2025	Winter Salt	28,521.30	0.00	28,521.30
1546226	10/2/2025	Winter Salt	49,868.30	0.00	49,868.30
1546814	10/3/2025	Winter Salt	53,197.97	0.00	53,197.97
1547484	10/6/2025	Winter Salt	49,773.33	0.00	49,773.33
1548079	10/7/2025	Winter Salt	42,759.43	0.00	42,759.43
Check Totals:			259,490.90	0.00	259,490.90
Vendor: CONSUME: Consumers Energy					
Check Nbr: 621252					
203056002391	9/22/2025	Electricity	2,133.05	0.00	2,133.05
204390897159	9/30/2025	Traffic Lights	51.66	0.00	51.66
Check Totals:			2,184.71	0.00	2,184.71
Vendor: DONSTRAC: Don's Tractor & Equipment Sales					
Check Nbr: 621253					
87639	8/9/2025	Belt	309.87	0.00	309.87
Check Totals:			309.87	0.00	309.87
Vendor: DORNBOS: Dornbos Sign, Inc.					
Check Nbr: 621254					
83397	9/9/2025	Road Name Signs	340.99	0.00	340.99
83571	9/22/2025	Road Name Sign	42.04	0.00	42.04
83572	9/22/2025	Signs	274.55	0.00	274.55
Check Totals:			657.58	0.00	657.58
Vendor: DTEENERG: DTE Energy					
Check Nbr: 621255					
9100 208 4696 C	9/25/2025	Natural Gas	98.16	0.00	98.16
Check Totals:			98.16	0.00	98.16

Payables Prepay Report
10-9-2025 Board Pay

Invoice Nbr	Invoice Date	Description	Invoice Amount	Disc Taken	Amount To Pay
Vendor: ELMIRAHE: ELMIRA OCCUPATIONAL HEALTH & MEDICINE					
Check Nbr: 621256					
00241710-00	9/11/2025	DOT Physical	110.00	0.00	110.00
00242538-00	9/30/2025	DOT Physical	110.00	0.00	110.00
Check Totals:			220.00	0.00	220.00
Vendor: FEDERALF: Federal Fluid Power, Inc.					
Check Nbr: 621257					
142781	9/30/2025	Hyd Fittings	48.00	0.00	48.00
142804	10/1/2025	Hyd Fitting	26.96	0.00	26.96
142891	10/2/2025	Shop Air Hose	217.84	0.00	217.84
142894	10/2/2025	Hyd Cylinder	474.83	0.00	474.83
Check Totals:			767.63	0.00	767.63
Vendor: FLINTNEW: Flint New Holland, Inc.					
Check Nbr: 621258					
IF23188	9/25/2025	Boom Mower Pin	112.49	0.00	112.49
Check Totals:			112.49	0.00	112.49
Vendor: GAYLORDM: Gaylord Machine & Fabrication, LLC					
Check Nbr: 621259					
1286-17291	9/19/2025	Steel for Sander Door	180.68	0.00	180.68
1286-17305	9/24/2025	Steel for Mirror Brackets	77.04	0.00	77.04
1286-17344	9/30/2025	Steel for Push Blade	553.75	0.00	553.75
Check Totals:			811.47	0.00	811.47
Vendor: GFLENVIR: GFL Environmental					
Check Nbr: 621260					
LQ03012797	9/10/2025	Brine	2,268.00	0.00	2,268.00
Check Totals:			2,268.00	0.00	2,268.00
Vendor: GILLROY: Gill-Roys Hardware					
Check Nbr: 621261					
2510-727904	10/2/2025	Otsego Lake Drain Locks	41.99	0.00	41.99
Check Totals:			41.99	0.00	41.99
Vendor: HURONENG: Huron Engineering and Surveying, Inc.					
Check Nbr: 621262					
8048	8/21/2025	As Needed Engineering	1,400.00	0.00	1,400.00
8050	8/21/2025	Plywood Road	2,840.00	0.00	2,840.00
8051	8/21/2025	Old Alba Road	1,630.00	0.00	1,630.00
8052	8/21/2025	Al Do Ro Va Road	1,820.00	0.00	1,820.00
8053	8/21/2025	County Wide Signage	1,730.00	0.00	1,730.00
8054	8/21/2025	Kujawa & Seymore Engineering	6,805.00	0.00	6,805.00
Check Totals:			16,225.00	0.00	16,225.00
Vendor: HUTSON: Hutson, Inc.					
Check Nbr: 621263					
11054784	10/6/2025	Boom Mower Bushing	67.83	0.00	67.83
Check Totals:			67.83	0.00	67.83

Payables Prepay Report
10-9-2025 Board Pay

Invoice Nbr	Invoice Date	Description	Invoice Amount	Disc Taken	Amount To Pay
Vendor: IMPERIAL: Imperial Supplies LLC					
Check Nbr: 621264					
I001ER9408	9/18/2025	Electrical Connector	235.42	0.00	235.42
Check Totals:			235.42	0.00	235.42
Vendor: J&HFAMIL: Exit 76 Corporation					
Check Nbr: 621265					
CP000368	9/30/2025	Fuel	21,624.89	0.00	21,624.89
Check Totals:			21,624.89	0.00	21,624.89
Vendor: JOHNSONO: Johnson Oil Company					
Check Nbr: 621266					
CP-012095	9/30/2025	Fuel for Rental Trucks	859.26	0.00	859.26
Check Totals:			859.26	0.00	859.26
Vendor: KIMBALL: Kimball-Midwest					
Check Nbr: 621267					
103771602	9/23/2025	Bolt Bin Rack	168.42	0.00	168.42
Check Totals:			168.42	0.00	168.42
Vendor: LAWSONPR: Lawson Products, Inc.					
Check Nbr: 621268					
9312844664	9/24/2025	Hyd Fittings	979.74	0.00	979.74
Check Totals:			979.74	0.00	979.74
Vendor: LEWISTON: Lewiston Sand & Gravel					
Check Nbr: 621269					
37845	9/30/2025	23A Gravel	17,315.73	0.00	17,315.73
Check Totals:			17,315.73	0.00	17,315.73
Vendor: MARCOR: Marcor Technologies, LLC					
Check Nbr: 621270					
61709	9/19/2025	Microsoft 365, iCloud Storage	154.27	0.00	154.27
61745	9/29/2025	4th Quarter Service Agreement	1,200.00	0.00	1,200.00
Check Totals:			1,354.27	0.00	1,354.27
Vendor: MICAT: Michigan CAT					
Check Nbr: 621271					
PD17782472	9/10/2025	Filters	499.20	0.00	499.20
PD17782474	9/10/2025	Trans Filter	105.70	0.00	105.70
PD17818194	9/19/2025	Filters	371.78	0.00	371.78
Check Totals:			976.68	0.00	976.68
Vendor: MIDSTATE: Mid-States Bolt & Screw Co.					
Check Nbr: 621272					
32950111	9/22/2025	Bin Stock	84.31	0.00	84.31
32955198	9/30/2025	Bin Stock	123.28	0.00	123.28
32958792	10/6/2025	Bin Stock	29.74	0.00	29.74
Check Totals:			237.33	0.00	237.33
Vendor: MIKENWOR: Michigan Kenworth, LLC					
Check Nbr: 621273					
022P196731	10/3/2025	Def Level Sensor	263.52	0.00	263.52
Check Totals:			263.52	0.00	263.52

Payables Prepay Report
10-9-2025 Board Pay

Invoice Nbr	Invoice Date	Description	Invoice Amount	Disc Taken	Amount To Pay
Vendor: NORMIC: Northern Michigan Road Commission Finance & HR Assoc.					
Check Nbr: 621274					
2025-2026 Mem	9/30/2025	Membership Dues	50.00	0.00	50.00
Check Totals:			50.00	0.00	50.00
Vendor: NORTHERN: Northern Energy, Inc.					
Check Nbr: 621275					
109318	9/18/2025	Engine Oil	7,560.00	0.00	7,560.00
110289	9/9/2025	Trans & Gear Oil	908.45	0.00	908.45
110574	9/11/2025	Grease & Oil	402.10	0.00	402.10
110928	9/29/2025	Washer Fluid	71.76	0.00	71.76
Check Totals:			8,942.31	0.00	8,942.31
Vendor: NWHYD: NORTHWEST HYDRAULICS & ENGRG.					
Check Nbr: 621276					
00046084	9/18/2025	Cylinder Repair	2,541.90	0.00	2,541.90
Check Totals:			2,541.90	0.00	2,541.90
Vendor: OCRC: Otsego County Road Commission					
Check Nbr: 621277					
9/23/25-9/29/25	9/28/2025	HRA Reimbursement	347.26	0.00	347.26
9/30/25-10/6/25	10/5/2025	HRA Reimbursement	1,039.56	0.00	1,039.56
Check Totals:			1,386.82	0.00	1,386.82
Vendor: OMSCOM: OMS Compliance Services					
Check Nbr: 621278					
122041	8/29/2025	PreEmployment Drug Test	94.25	0.00	94.25
Check Totals:			94.25	0.00	94.25
Vendor: PAYDOL: PAYNE & DOLAN, INC.					
Check Nbr: 621279					
10-00045600	9/18/2025	Hot Patch	1,718.50	0.00	1,718.50
10-00046451	9/25/2025	Hot Patch	1,818.24	0.00	1,818.24
10-00047115	10/2/2025	Hot Patch	3,964.78	0.00	3,964.78
Check Totals:			7,501.52	0.00	7,501.52
Vendor: PREIN&NE: Prein & Newhof					
Check Nbr: 621280					
91468	9/15/2025	McCoy Road Roundabouts	4,007.50	0.00	4,007.50
Check Totals:			4,007.50	0.00	4,007.50
Vendor: RCRC: Roscommon County Road Commission					
Check Nbr: 621281					
Roadeo Lunche	9/30/2025	October 15 Roadeo Lunch	70.00	0.00	70.00
Check Totals:			70.00	0.00	70.00
Vendor: RIERIL: RIETH-RILEY CONSTRUCTION CO., INC.					
Check Nbr: 621282					
5312061	9/2/2025	Hot Patch	912.87	0.00	912.87
5312096	9/4/2025	Hot Patch	737.75	0.00	737.75
5312136	9/9/2025	Hot Patch	850.08	0.00	850.08
Check Totals:			2,500.70	0.00	2,500.70

Payables Prepay Report
10-9-2025 Board Pay

Invoice Nbr	Invoice Date	Description	Invoice Amount	Disc Taken	Amount To Pay
Vendor: SACKRIDE: Sackrider Maintenance Excavating LLC					
Check Nbr: 621283					
9302025	9/30/2025	Ice Control Sand	102,000.00	0.00	102,000.00
Check Totals:			102,000.00	0.00	102,000.00
Vendor: SCIBRA: SCIENTIFIC BRAKE & EQUIP.					
Check Nbr: 621286					
0202148062	9/10/2025	Brake Parts	304.82	0.00	304.82
0202148357	9/17/2025	Air Bag & Hood Straps	193.44	0.00	193.44
0202148392	9/25/2025	Clamps	35.00	0.00	35.00
0202148393	9/22/2025	Air Bag Suspension	176.64	0.00	176.64
0202148470	9/19/2025	Mirrors, Brake Dustshields, Fittings	254.46	0.00	254.46
0202148568	9/24/2025	Air Suspension & Air Bags	1,059.84	0.00	1,059.84
0202148700	9/24/2025	Tail Lights	125.48	0.00	125.48
0202148720	9/30/2025	Driver Inspection Book	696.00	0.00	696.00
0202148736	9/25/2025	Mirrors	140.94	0.00	140.94
0202148838	9/26/2025	Air Line	89.00	0.00	89.00
0202148908	9/29/2025	Clamps	31.96	0.00	31.96
0202148909	10/1/2025	Clamps	24.12	0.00	24.12
0202149167	10/6/2025	Trailer Brakes	581.52	0.00	581.52
Check Totals:			3,713.22	0.00	3,713.22
Vendor: SHORELIN: SHORELINE POWER SERVICES, INC					
Check Nbr: 621287					
26036	9/16/2025	Troubleshoot Phone System	765.00	0.00	765.00
Check Totals:			765.00	0.00	765.00
Vendor: SNETHKAM: Snethkamp					
Check Nbr: 621288					
5353194	9/19/2025	Tail Light Connector	64.75	0.00	64.75
6395483/1	7/1/2025	Oil Change on Rental	228.50	0.00	228.50
6396284/1	8/8/2025	Rental Truck Oil Change	93.61	0.00	93.61
6397290/1	9/26/2025	Oil Change on Rental	272.45	0.00	272.45
Check Totals:			659.31	0.00	659.31
Vendor: STAELE: STANDARD ELECTRIC CO.					
Check Nbr: 621289					
22164665-00	9/17/2025	Water Faucet Salt	293.66	0.00	293.66
Check Totals:			293.66	0.00	293.66
Vendor: STOOPS: Stoops Freightliner Western Star					
Check Nbr: 621291					
X316023969:01	9/8/2025	Egr Cooler	1,973.69	0.00	1,973.69
X316023990:01	9/8/2025	Egr Hoses	85.62	0.00	85.62
X316024123:01	9/8/2025	ABS Harness	70.48	0.00	70.48
X316024193:01	9/11/2025	Nox Sensor	447.58	0.00	447.58
X316024446:01	9/18/2025	Exhaust Clamp	46.02	0.00	46.02
X316024448:01	9/18/2025	Starter	363.78	0.00	363.78
X316024563:01	9/22/2025	Core Returns	-250.00	0.00	-250.00
X316024716:01	9/29/2025	Filters	1,150.74	0.00	1,150.74
X316024823:01	10/2/2025	Coolant Line	17.81	0.00	17.81

Payables Prepay Report
10-9-2025 Board Pay

Invoice Nbr	Invoice Date	Description	Invoice Amount	Disc Taken	Amount To Pay
Check Totals:			3,905.72	0.00	3,905.72
Vendor: TEFES: TED FESTERLING LLC					
Check Nbr: 621292					
11707	9/10/2025	Plow Points	258.87	0.00	258.87
11788	9/11/2025	Sander Hyd Motor	2,481.45	0.00	2,481.45
11801	9/30/2025	Blade Pins	612.90	0.00	612.90
Check Totals:			3,353.22	0.00	3,353.22
Vendor: TROPHYCA: The Trophy Case					
Check Nbr: 621293					
10072025	10/7/2025	Plaque	97.00	0.00	97.00
Check Totals:			97.00	0.00	97.00
Vendor: TRUTRA: TRUCK & TRAILER SPECIALTIES					
Check Nbr: 621295					
BJO002796	9/9/2025	Truck 992	179,722.43	0.00	179,722.43
BJO002797	9/22/2025	Truck 993	179,722.43	0.00	179,722.43
BSO027803	9/10/2025	Plow Adjuster Rod	696.83	0.00	696.83
BSO027956	9/10/2025	Blades	60,822.00	0.00	60,822.00
BSO027957	9/10/2025	Wing Shoe & Blades	23,407.19	0.00	23,407.19
BSO028155	9/17/2025	Fuel Level Sensor	143.57	0.00	143.57
BSO028275	9/17/2025	Wing Pins, Pivots, Springs	759.70	0.00	759.70
BSO028343	9/26/2025	Light, Bearings & Fittings	987.19	0.00	987.19
Check Totals:			446,261.34	0.00	446,261.34
Vendor: WILAUT: WILBER AUTOMOTIVE					
Check Nbr: 621297					
369829	9/8/2025	Battery	129.16	0.00	129.16
370703	9/17/2025	Core Return	-18.00	0.00	-18.00
370704	9/17/2025	Batteries	302.16	0.00	302.16
370747	9/18/2025	Filters	183.39	0.00	183.39
371600	9/29/2025	Corrosive Inhibitor	16.16	0.00	16.16
371601	9/29/2025	Corrosive Inhibitor	193.92	0.00	193.92
371813	10/1/2025	Filters	131.34	0.00	131.34
372307	10/7/2025	Air Filter	16.02	0.00	16.02
Check Totals:			954.15	0.00	954.15
Vendor: ZAREQU: ZAREMBA EQUIPMENT, INC.					
Check Nbr: 621298					
199998S	9/18/2025	A/C Parts	414.92	0.00	414.92
Check Totals:			414.92	0.00	414.92
Checks Grand Totals:		53 Checks	981,663.26	0.00	981,663.26
Grand Totals:		55 ACH Vendors/EFTP Vendors/Chc	1,057,809.60	0.00	1,057,809.60

Accounts Payable Check Register

Low And High Check Date: 09/01/2025 - 09/30/2025
 Show Vendor Codes? (Y/N): N - Do Not Show Vendor Codes
 Show Discount And Pay Amounts? (Y/N): N - Do Not Show Discount And Pay Amounts
 Hide Stub Detail On Multi Stub Checks? (Y/N): Y - Hide Stub Detail
 Show Payment Totals By Fund? (Y/N): Y - Show Payment Totals By Fund

Check Nbr	Check Date	Vendor Name	Net Amount
Electronic Funds Transfer Payments			
EFTP	09/10/2025	First National Bank of Omaha	20.95
EFTP	09/10/2025	First National Bank of Omaha	211.24
EFTP	09/10/2025	First National Bank of Omaha	2,339.09
EFTP	09/25/2025	Internal Revenue Service	1,588.41
EFTP	09/25/2025	Internal Revenue Service	392.43
EFTP	09/10/2025	Merchants Fleet	1,722.50
EFTP	09/10/2025	Merchants Fleet	1,722.50
EFTP	09/10/2025	Merchants Fleet	1,722.50
EFTP	09/10/2025	Merchants Fleet	2,093.50
EFTP	09/10/2025	MERS of Michigan	73,769.48
Electronic Funds Transfer Payments Totals:		10 Payments Listed	85,582.60
Regular Checks Payments			
621164	09/10/2025	Alerus Financial	3,796.19
621165	09/10/2025	Alma Tire Service, Inc.	834.10
621166	09/10/2025	AutoZone, Inc.	89.85
621167	09/10/2025	Brady Industries	180.04
621168	09/10/2025	BSB Communications	1,825.00
621169	09/10/2025	Charter Communications	380.00
621170	09/10/2025	Cintas Corporation #729	413.84
621171	09/10/2025	Consumers Energy	52.11
621172	09/10/2025	Don's Tractor & Equipment Sales	159.99
621173	09/10/2025	Dornbos Sign, Inc.	1,028.96
621174	09/10/2025	DTE Energy	78.56
621175	09/10/2025	Electrical Terminal Service, Inc.	529.60
621176	09/10/2025	ELMIRA OCCUPATIONAL HEALTH & MEDICINE	251.00
621177	09/10/2025	EMMET COUNTY ROAD COMM.	100.00
621178	09/10/2025	Federal Fluid Power, Inc.	274.84
621179	09/10/2025	Flint New Holland, Inc.	451.23
621180	09/10/2025	Gaylord Machine & Fabrication, LLC	2,435.49
621181	09/10/2025	Ginop Sales, Inc.	6,525.00
621182	09/10/2025	Huron Engineering and Surveying, Inc.	1,936.50
621183	09/10/2025	Hutson, Inc.	402.17
621184	09/10/2025	Exit 76 Corporation	21,806.93
621185	09/10/2025	Johnson Oil Company	891.30
621186	09/10/2025	KM International	2,722.98
621187	09/10/2025	Lawson Products, Inc.	114.19
621188	09/10/2025	Lewiston Sand & Gravel	17,320.71
621189	09/10/2025	Marcor Technologies, LLC	153.98
621190	09/10/2025	McVeigh's Truck Springs	1,135.92
621191 *	09/10/2025	Michigan CAT	
621192 *	09/10/2025	Michigan CAT	
* Totals For Multi Part Check Nbr: 621192:			2,967.79
621193	09/10/2025	MID-North Printing, Inc.	34.00

Check Nbr	Check Date	Vendor Name	Net Amount
621194	09/10/2025	Michigan Kenworth, LLC	590.02
621195	09/10/2025	Michigan Pavement Markings, LLC	25,112.24
621196	09/10/2025	Mister T's Glass	480.00
621197	09/10/2025	Northern Energy, Inc.	1,141.56
621198	09/10/2025	NORTHWEST HYDRAULICS & ENGRG.	1,458.41
621199	09/10/2025	Otsego County Road Commission	964.87
621200	09/10/2025	PAYNE & DOLAN, INC.	5,784.74
621201	09/10/2025	PURITY CYLINDER GASES, INC.	275.38
621202	09/10/2025	QUALITY PLUMBING AND MECHANICAL INC.	876.80
621203	09/10/2025	QUILL CORPORATION	287.35
621204 *	09/10/2025	RIETH-RILEY CONSTRUCTION CO., INC.	
621205 *	09/10/2025	RIETH-RILEY CONSTRUCTION CO., INC.	
621206 *	09/10/2025	RIETH-RILEY CONSTRUCTION CO., INC.	
		* Totals For Multi Part Check Nbr: 621206:	313,466.33
621207	09/10/2025	RONS AUTO & WRECKER	80.00
621208 *	09/10/2025	SCIENTIFIC BRAKE & EQUIP.	
621209 *	09/10/2025	SCIENTIFIC BRAKE & EQUIP.	
		* Totals For Multi Part Check Nbr: 621209:	1,311.50
621210	09/10/2025	Shine Cleaning Service Inc.	11,479.14
621211	09/10/2025	Snethkamp	1,816.00
621212	09/10/2025	Staples	92.51
621213	09/10/2025	STEVEN SLIVINSKI	350.00
621214	09/10/2025	Stoops Freightliner Western Star	1,504.98
621215	09/10/2025	TED FESTERLING LLC	6,239.60
621216	09/10/2025	TRUCK & TRAILER SPECIALTIES	1,480.66
621217	09/10/2025	VALLEY TRUCK PARTS, INC.	937.79
621218	09/10/2025	VESCO OIL CORPORATION	101.25
621219	09/10/2025	Weller Truck Parts	222.68
621220	09/10/2025	ZAREMBA EQUIPMENT, INC.	1,193.66
621221	09/25/2025	Alerus Financial	3,907.09
621222	09/25/2025	AT&T Mobility	244.75
621223	09/25/2025	Blue Care Network of MI	56,274.39
621224	09/25/2025	BSB Communications	460.10
621225	09/25/2025	Scott Butkovich	150.00
621226	09/25/2025	City of Gaylord	44.68
621227	09/25/2025	Delta Dental	3,910.76
621228	09/25/2025	GFL Environmental	409.11
621229	09/25/2025	Great Lakes Energy	51.27
621230	09/25/2025	Rebecca Hilmert	63.84
621231	09/25/2025	Humana Insurance Co.	11,549.17
621232	09/25/2025	JLH Fence	2,252.00
621233	09/25/2025	Mutual of Omaha	3,372.98
621234	09/25/2025	Otsego County Road Commission	2,687.69
621235	09/25/2025	RIETH-RILEY CONSTRUCTION CO., INC.	654,067.20
621236	09/25/2025	Road Warrior Truck Driving School	5,995.00
621237	09/25/2025	State of Michigan MDOT	5.45

Check Nbr	Check Date	Vendor Name	Net Amount
621238	09/25/2025	Steven Mench	150.00
621239	09/25/2025	US Bank Equipment Finance	333.41
Regular Checks Payments Totals:		76 Payments Listed	1,192,068.63
All Payments Grand Totals:		86 Payments Listed	1,277,651.23

Payment Totals By Fund:

Fund	Net Amount
201	1,277,651.23
Grand Totals	1,277,651.23



Otsego County Road Commission Agenda Item Report

FROM: Rebecca Hilmert, Finance Manager/Board Secretary
MEETING DATE: October 9, 2025
AGENDA ITEM: 8. A
SUBJECT: FY 2025 Budget Amendment #3

DESCRIPTION

Pursuant to the Uniform Budgeting and Accounting Act, P.A. 2 of 1968, as amended, the Otsego County Board of Road Commissioners (“Board”) approved an operating budget for fiscal year commencing January 1, 2025, and ending December 31, 2025. Budget amendments are necessary from time to time and at year-end when a deviation from the original general appropriations act occurs and new information is available. The Board is authorized by statute to amend the budget from the original general appropriations act as necessary.

The amendments to the budget are as follows:

1. Increase Primary Road Winter Maintenance expenditure from \$1,600,000 to \$3,600,000.

This amendment decreases our net fund balance by an additional \$2,00,000 from the previous amendment, and \$4,124,506 from the initial 2025 budgeted decrease.

LEGAL REVIEW

N/A

SAMPLE MOTION:

Motion to **approve/deny** the fiscal year-end 2025 Otsego County Road Commission budget amendment #3 as recommended by the Finance Manager.

OTSEGO COUNTY ROAD COMMISSION
2025 - 2029 5 YEAR BUDGET
SUPPORTING SCHEDULES -
REVENUES/EXPEDITURES

	2025 ADOPTED	2/13/2025 2025 1ST AMENDED	7/10/2025 2025 2ND AMENDED	10/9/2025 2025 3RD AMENDED
REVENUES				
TAXES				
County Millage/Per prop	1,600,000.00	1,600,000.00	1,452,287.45	1,452,287.45
450 PERMITS & LICENSES	70,000.00	70,000.00	70,000.00	70,000.00
FEDERAL SOURCES				
501-530 FEMA & Emergency Relief				
510-017 High Risk Rural Roads Grant	0.00	0.00	0.00	0.00
510-071 Surface Trans/FAS/STP	489,014.00	489,014.00	600,153.08	600,153.08
STATE SOURCES				
546 MTF	7,988,264.00	7,988,264.00	7,988,264.00	7,988,264.00
Engineering	10,000.00	10,000.00	10,000.00	10,000.00
Primary	4,229,828.00	4,229,828.00	4,229,828.00	4,229,828.00
Local	2,568,110.00	2,568,110.00	2,568,110.00	2,568,110.00
Urban	755,326.00	755,326.00	755,326.00	755,326.00
Snow Funds	425,000.00	425,000.00	425,000.00	425,000.00
551 STATE FEDERAL AID	315,459.00	315,459.00	340,256.85	340,256.85
EDF - "D" Funds	229,459.00	229,459.00	254,256.85	254,256.85
EDF-Forest Rd "E"	86,000.00	86,000.00	86,000.00	86,000.00
CONTRIBUTIONS				
Townships	472,025.00	472,025.00	472,025.00	472,025.00
Other	0.00	0.00	0.00	0.00
CHARGES FOR SERVICES				
State Maintenance	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00
State Non-Maint	800,000.00	800,000.00	1,200,000.00	1,200,000.00
Salvage Sales	10,000.00	10,000.00	10,000.00	10,000.00
Signs	1,000.00	1,000.00	1,000.00	1,000.00
Oil Well	5,000.00	5,000.00	5,000.00	5,000.00
Drain Commission	7,500.00	7,500.00	7,500.00	7,500.00
Audit Refund(Payback)	(108,206.00)	(108,206.00)	(190,709.00)	(190,709.00)
OTHER-LIST				
Interest	375,000.00	375,000.00	375,000.00	375,000.00
Other/Rentals	20,000.00	20,000.00	20,000.00	20,000.00
671-693 Other/Reimbursements	0.00	0.00	0.00	0.00
TOTAL REVENUES	13,545,056.00	13,545,056.00	13,850,777.38	13,850,777.38

	2025 PROPOSED	2025 1ST AMENDED	2025 2ND AMENDED	2025 3RD AMENDED
EXPENDITURES				
PRI CONSTRUCTION/CAPACITY IMPROVE.				
PRIMARY PAVING - A458	2,862,613.00	3,624,427.04	3,378,890.00	3,378,890.00
Roads/includes millage projects	2,144,140.00	2,840,460.00	2,497,090.00	2,497,090.00
Federal Aid projects	718,473.00	783,967.04	881,800.00	881,800.00
PRIMARY ROUTINE MAINT. - A466	2,890,000.00	2,890,000.00	3,640,000.00	5,640,000.00
Roads	1,250,000.00	1,250,000.00	1,800,000.00	1,800,000.00
Traffic Control	240,000.00	240,000.00	240,000.00	240,000.00
Winter Maintenance	1,400,000.00	1,400,000.00	1,600,000.00	3,600,000.00
LOCAL PAVING - A488	2,151,796.00	2,415,746.00	2,415,746.00	2,415,746.00
Roads	2,151,796.00	2,415,746.00	2,415,746.00	2,415,746.00
LOCAL ROUTINE MAINT. -A496	2,825,000.00	2,825,000.00	3,325,000.00	3,325,000.00
Roads	2,000,000.00	2,000,000.00	2,000,000.00	2,000,000.00
Traffic Control	75,000.00	75,000.00	75,000.00	75,000.00
Winter Maintenance	750,000.00	750,000.00	1,250,000.00	1,250,000.00
LOC CONSTRUCTION/CAPACITY IMPROVE.				
STATE TRUNKLINE MAINT	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00
STATE NON-MAINTENANCE	800,000.00	800,000.00	1,200,000.00	1,200,000.00
EQUIPMENT EXPENSE(NET)	250,000.00	250,000.00	250,000.00	250,000.00
Direct - A510	1,650,000.00	1,650,000.00	1,650,000.00	1,650,000.00
Indirect - A511	600,000.00	600,000.00	600,000.00	600,000.00
Operating - A512	500,000.00	500,000.00	500,000.00	500,000.00
Less Equipment Rental Credits	(2,500,000.00)	(2,500,000.00)	(2,500,000.00)	(2,500,000.00)
DISTRIBUTIVE EXPENSE				
Labor Related - A513	0.00	0.00	0.00	0.00
Non-Labor Related - A514	0.00	0.00	0.00	0.00
ADMINISTRATIVE EXPENSE (NET)	625,000.00	625,000.00	625,000.00	625,000.00
Administrative - A515	825,000.00	825,000.00	825,000.00	825,000.00
Less State Overhead	(200,000.00)	(200,000.00)	(200,000.00)	(200,000.00)
CAPITAL OUTLAY (NET) - A900	1,150,000.00	1,150,000.00	1,150,000.00	1,150,000.00
Road Equipment	1,750,000.00	1,750,000.00	1,750,000.00	1,750,000.00
Engineering	0.00	0.00	0.00	0.00
Misc. Shop Equipment	0.00	0.00	0.00	0.00
Garage/Shop/Build Improv	0.00	0.00	0.00	0.00
Road Equipment	0.00	0.00	0.00	0.00
Depletable Assets (987)	0.00	0.00	0.00	0.00
Less: Retirements	0.00	0.00	0.00	0.00
Less Depreciation	(600,000.00)	(600,000.00)	(600,000.00)	(600,000.00)
OTHER	7,500.00	7,500.00	7,500.00	7,500.00
995 Drain Commission	7,500.00	7,500.00	7,500.00	7,500.00
TOTAL EXPENDITURES	15,061,909.00	16,087,673.04	17,492,136.00	19,492,136.00
REVENUES	13,545,056.00	13,545,056.00	13,850,777.38	13,850,777.38
LESS TOTAL EXPENDITURES	15,061,909.00	16,087,673.04	17,492,136.00	19,492,136.00
NET IMPACT ON FUND BALANCE	(1,516,853.00)	(2,542,617.04)	(3,641,358.62)	(5,641,358.62)



Otsego County Road Commission Agenda Item Report

FROM: Kirk Harrier, Managing Director
MEETING DATE: October 9, 2025
AGENDA ITEM: 8. B
SUBJECT: Closed Session

DESCRIPTION

To consider material exempt from discussion or disclosure by State or Federal statute. [MCL 15.268(h).] Section 8(h) has been interpreted to permit a public body to hold a closed session for consideration of a written legal opinion within the attorney-client privilege.

SAMPLE MOTION

Motion to enter into a closed session to consider material exempt from discussion or disclosure by State or Federal statute as permitted by MCL 15.268(h).

Otsego County Road Commission
MTF COMPARISON (Includes Snow Funds, Reimbursed Engineering Fees)
For Calendar Year Ending 12/31/2025

Month	2025	2024	2023	2022	2021	2020	2019	2018	2025 + (-)	% Change
January	\$ 649,630.17	\$ 618,718.01	\$ 622,850.41	\$ 593,353.49	\$ 574,401.56	\$ 574,774.41	\$ 538,379.39	\$ 490,104.69	\$ 30,912.16	4.76%
February	\$ 683,544.29	\$ 659,154.39	\$ 632,255.99	\$ 632,457.35	\$ 570,732.78	\$ 617,395.30	\$ 510,402.80	\$ 493,989.46	\$ 24,389.90	3.86%
March	\$ 628,025.22	\$ 593,247.27	\$ 593,772.93	\$ 575,363.14	\$ 539,585.23	\$ 475,901.84	\$ 526,923.30	\$ 471,139.06	\$ 34,777.95	6.04%
April	\$ 616,962.38	\$ 590,636.20	\$ 562,332.71	\$ 560,418.55	\$ 575,876.65	\$ 393,985.28	\$ 450,756.80	\$ 429,606.59	\$ 26,326.18	4.70%
May	\$ 597,625.89	\$ 586,077.27	\$ 619,941.51	\$ 510,827.52	\$ 512,183.97	\$ 342,370.15	\$ 508,546.35	\$ 472,952.47	\$ 11,548.62	2.26%
June	\$ 634,481.04	\$ 613,333.27	\$ 618,893.80	\$ 568,665.93	\$ 568,305.39	\$ 484,874.11	\$ 485,931.51	\$ 444,296.57	\$ 21,147.77	3.72%
July	\$ 555,370.00	\$ 527,063.94	\$ 547,335.20	\$ 487,410.63	\$ 481,649.26	\$ 478,387.21	\$ 439,213.70	\$ 410,646.53	\$ 28,306.06	5.81%
August	\$ 625,374.96	\$ 608,192.14	\$ 579,431.44	\$ 561,092.90	\$ 593,695.30	\$ 579,216.00	\$ 482,547.69	\$ 447,571.55	\$ 17,182.82	3.06%
September		\$ 619,861.90	\$ 556,303.94	\$ 601,029.67	\$ 604,028.14	\$ 525,737.94	\$ 511,558.85	\$ 420,077.12		0.00%
October		\$ 985,315.66	\$ 972,976.58	\$ 880,770.30	\$ 815,008.13	\$ 822,087.88	\$ 792,490.98	\$ 794,622.88		0.00%
November		\$ 598,118.73	\$ 569,651.09	\$ 521,034.79	\$ 524,074.66	\$ 460,489.59	\$ 449,835.16	\$ 414,508.44		0.00%
December		\$ 845,893.18	\$ 783,401.92	\$ 750,365.33	\$ 680,865.37	\$ 524,167.55	\$ 538,568.32	\$ 332,726.17		0.00%

Totals	\$ 4,991,013.95	\$ 7,845,611.96	\$ 7,659,147.52	\$ 7,242,789.60	\$ 7,040,406.44	\$ 6,279,387.26	\$ 6,235,154.85	\$ 5,622,241.53	\$ 194,591.46	34.21%
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Engineering Funds received in June/paid in August (\$10,000)

Snow Funds received in October/paid in December

- (2016 Snowfunds \$238,533.88)
- (2017 Snowfunds \$241,593.93)
- (2018 Snowfunds \$315,151.81)
- (2019 Snowfunds \$347,614.46)
- (2020 Snowfunds \$368,691.80)
- (2021 Snowfunds \$387,431.27)
- (2022 Snowfunds \$418,096.13)
- (2023 Snowfunds \$438,396.03)
- (2024 Snowfunds \$460,610.96)