



AGENDA
OTSEGO COUNTY BOARD OF ROAD COMMISSIONERS
THURSDAY, DECEMBER 11, 2025, AT 9:00 A.M.

ITEM 1 – CALL TO ORDER/PLEDGE OF ALLEGIANCE

ITEM 2 - ROLL CALL

ITEM 3 – AGENDA CHANGES/APPROVAL OF AGENDA

ITEM 4 – CONSENT CALENDAR

- A. Minutes: The Board approves the Regular Meeting Minutes dated November 13, 2025.
- B. The Board approves Payroll #22b (\$15,641.41), Payroll #23 (\$88,345.57), and Payroll #24 (\$88,012.46).
- C. The Board approves accounts Payable: C/11-2 (\$94,850.28) and C/12-1 (\$3,450,365.27) and the Accounts Payable Check Register dated 11/01/2025 to 11/30/2025.

ITEM 5 – GUEST SPEAKERS

- A. Neil Drzewiecki, Otsego County Board Liaison

ITEM 6 – PUBLIC COMMENT – AGENDA ITEMS ONLY

ITEM 7 – PUBLIC HEARING

- A. Otsego County Road Commission FY 2026 Budget

ITEM 8– OLD BUSINESS/UNFINISHED BUSINESS

- A. NONE

ITEM 9 – NEW BUSINESS

- A. Resolution No. R25-5 2026 General Appropriations Act (roll call vote)
- B. Winter Maintenance Policy Review
- C. Weight Restriction Enforcement Review

ITEM 10 – STAFF REPORTS

- A. Managing Director, Operations Manager, Finance Manager, Facilities/Equipment Supervisor, Road Maintenance Supervisor

ITEM 11 – COMMUNICATIONS

- A. Upcoming OCRC Board Meeting Dates: Organization/Regular Meeting - January 8, 2026, 9:00 a.m.

ITEM 12 – PUBLIC COMMENT

ITEM 13 – COMMISSIONER COMMENT

ITEM 14 – ADJOURNMENT



Otsego County Road Commission Agenda Item Report

FROM: Rebecca Hilmert, Finance Manager
MEETING DATE: December 11, 2025
AGENDA ITEM: 4. A, B, C
SUBJECT: Consent Calendar

DESCRIPTION

The purpose of the Consent Calendar is to expedite business by grouping non-controversial items together without discussion. Any member of the Commission, staff, or the public may ask that any item on the Consent Calendar be removed and placed elsewhere on the agenda for full discussion. Such requests will be automatically respected.

If an item is not removed from the Consent Calendar, all items listed are approved by a single Commission action approving the Consent Calendar. The Finance Manager recommends the following items be approved:

- A. Minutes: The Board approves the Regular Meeting Minutes dated November 13, 2025.
- B. The Board approves Payroll #22b (\$15,641.41), Payroll #23 (\$88,345.57), and Payroll #24 (\$88,012.46).
- C. The Board approves accounts Payable: C/11-2 (\$94,850.28), and C/12-1 (\$3,450,365.27), and the Accounts Payable Check Register dated 11/01/2025 to 11/30/2025.

BUDGET ACTION REQUIRED

N/A

LEGAL REVIEW

N/A

SAMPLE MOTION:

Motion to **approve/deny** the December 11, 2025, consent calendar as presented.

UNAPPROVED
MINUTES for the
REGULAR MEETINGS OF THE
OTSEGO COUNTY ROAD COMMISSION
HELD ON THURSDAY, NOVEMBER 13, 2025, AT 9:00 A.M.

ITEM 1 – CALL TO ORDER/PLEDGE OF ALLEGIANCE

- Meeting called to order by Chairman Huff, at 9:00 a.m. and Pledge of Allegiance.

ITEM 2 - ROLL CALL

- Upon roll call, the following Commissioners responded:
Dipzinski, Present
Camiller, Absent - Excused
Gordon, Present
Heinz, Present
Huff, Present

The following staff members were present: Kirk Harrier, Managing Director; Scott Butkovich, Operations Manager; Rebecca Hilmert, Finance Manager/Board Secretary; David Fox, Equipment/Facilities Supervisor; Steve Mench, Road Maintenance Supervisor

ITEM 3 – AGENDA CHANGES/APPROVAL OF AGENDA

- Motion by Gordon to approve the agenda as presented, seconded by Dipzinski. Four ayes, no nays. Motion carried.

ITEM 4 – CONSENT CALENDAR

- A. Minutes: The Board approves the Regular Meeting Minutes dated October 9, 2025, and the Closed Meeting Minutes dated October 9, 2025.
 - B. The Board approves Payroll: #20 (\$95,419.88), Payroll #21 (\$91,788.37), and Payroll #22 (\$89,972.51).
 - C. The Board approves Accounts Payable: C/10-2 (\$1,763,515.14) and C/11-1 (\$2,783,048.73), and the Accounts Payable Check Register dated 10/01/2025 to 10/31/2025.
- Motion by Dipzinski to approve the November 13, 2025, Consent Calendar, seconded by Heinz. Four ayes, no nays. Motion carried.

ITEM 5 – GUEST SPEAKERS

- A. None

ITEM 6 – PUBLIC COMMENT

- A. None

ITEM 7 – OLD BUSINESS/UNFINISHED BUSINESS

- A. None

ITEM 8 – NEW BUSINESS

- A. Equipment Disposal – Unit #942
 - a. Motion by Heinz to approve the disposal of unit #942, seconded by Dipzinski. Discussion. Four ayes, no nays. Motion carried.
- B. Equipment Purchase – Pickup Truck
 - a. Motion by Gordon to approve the purchase of the following pickup truck from LaFontaine CDJR-Lansing; (1) 2026 Ram 2500 Tradesman Crew Cab 4x4 8' box for \$48,558, seconded by Heinz. Discussion. Four ayes, no nays. Motion carried.

- C. 2026 Weight Restriction Enforcement Review
- D. 2026 Health Insurance Renewal Review

ITEM 9 – STAFF REPORTS

- A. Managing Director updated the board regarding a union grievance to arbitration, admin training with Lew Bender, employee satisfaction survey, and a road use agreement.
- B. Operations Manager gave an update on current construction projects, 2026 proposed construction projects, MDOT salt delivery, FEMA tree work, and an RFP for Engineer of Record
- C. Finance Manager updated the board on the MTF and new NRF funds, the FEMA application, and A/P Construction invoices.
- D. Facilities/Equipment Supervisor updated the board on winter preparations and physical inventory.
- E. Road Maintenance Supervisor gave an update on gravel repairs, debris cleanup, and winter salt.

ITEM 10 – COMMUNICATIONS

- A. Upcoming OCRC Board Meeting Dates: December 11, 2025

ITEM 11– PUBLIC COMMENT

- A. Nancy Stecker, Pinehurst Ave – Commented about Pinehurst Ave.
- B. Kevin Johnson, Johnson Propane & East Dixon Lake Road – would like at least 1 mile of East Dixon Lake Road (to Mason’s Pit) paved.
- C. Mary Sanders, Hayes Township – thanked the board for the work on Mt. Frederick Road. She would like to have the rest of Mt. Frederick Road done next season.
- D. Rick Wilson, RWE – spoke regarding a road use agreement in Hayes Township.
- E. Randy Stultz and Tom Marquardt – commented on working with RWE and Rick Wilson.

ITEM 12– COMMISSIONER COMMENT

ITEM 13 – ADJOURNMENT

- **Motion by Gordon to adjourn meeting at 10:27 a.m., seconded by Dipzinski. Four ayes, no nays. Motion carried.**

Troy Huff, Chairman

Rebecca Hilmert, Board Secretary

Payroll Gross for P/R of 11/7/2025

PR #22b

11/4/2025

11/1/2025 to 11/1/2025

Emp Nbr and Name	Regular Hours	Total Hours	Gross Amt
287 Myers,Joseph	120.00	120.00	\$3,082.80
303 Coughlin Jr.,Thomas	48.00	48.00	\$1,233.12
307 Stiles,William	36.00	36.00	\$924.84
308 Wcisel,David	11.00	11.00	\$282.59
311 Wiley,James	41.00	41.00	\$1,053.29
321 Tracey,Benjamin	50.00	50.00	\$1,409.50
323 Falkenhagen,Robert	42.00	42.00	\$1,078.98
331 Boettner,Cary	38.00	38.00	\$1,033.22
337 Johnson,Zachary	36.00	36.00	\$924.84
342 Alexander,Alexis	14.00	14.00	\$359.66
346 Ford,Logan	50.00	50.00	\$1,284.50
348 Huff,Justin	29.00	29.00	\$745.01
349 Mathers,Andrew	43.50	43.50	\$1,117.52
903 BANK,HORIZON	0.00	0.00	\$1,111.54
Total of Employee checks:	558.50	558.50	\$15,641.41

Gross Pay by Fund:

	Total
201	15,641.41
Total	15,641.41

Approved: December 11, 2025

Troy Huff, Chairman

Payroll Gross for P/R of 11/13/2025

PR #23

11/10/2025

10/25/2025 to 11/7/2025

Emp Nbr and Name	Regular Hours	Total Hours	Gross Amt
002S Harris,Jenna	70.00	70.00	\$1,540.00
005S Schneider,Caleigh	70.00	70.00	\$1,400.00
007S Hogan,Payton	70.00	70.00	\$1,400.00
277 Fox,David	80.00	92.00	\$3,608.36
283 Sewell,Dennis	40.00	40.00	\$1,027.60
284 Kwapis Jr.,Stanley	80.00	80.00	\$2,055.20
287 Myers,Joseph	80.00	80.00	\$2,055.20
294 Mench,Steven	80.00	83.00	\$3,111.30
295 Boughner,Alan	80.00	80.00	\$2,055.20
299 Hinton,Justin	80.00	80.00	\$2,055.20
303 Coughlin Jr.,Thomas	80.00	80.00	\$2,055.20
307 Stiles,William	80.00	80.00	\$2,055.20
308 Wcisel,David	79.50	80.00	\$2,055.20
311 Wiley,James	3.00	3.00	\$77.07
314 Kucharek,Joseph	68.50	80.00	\$2,263.20
316 Jones,Tianne	80.00	80.00	\$2,178.41
317 Mitchell Jr.,Dennis	80.00	80.00	\$2,055.20
318 Huff,Troy	0.00	0.00	\$526.09
321 Tracey,Benjamin	80.00	80.00	\$2,255.20
323 Falkenhagen,Robert	80.00	80.00	\$2,055.20
324 Dipzinski,Michael	0.00	0.00	\$363.64
326 Heinz,Kathy	0.00	0.00	\$363.64
327 Garlock,Cody	80.00	80.00	\$2,055.20
328 Harrier,Kirk	80.00	80.00	\$4,098.41
329 Gordon,Lukas	0.00	0.00	\$363.64
331 Boettner,Cary	80.00	80.00	\$2,175.20
335 Pettis,Charles	80.00	80.00	\$1,878.40
336 Hilmert,Rebecca	80.00	80.00	\$2,694.40
337 Johnson,Zachary	80.00	80.00	\$2,055.20
338 Coady,Patrick	80.00	80.00	\$2,055.21
342 Alexander,Alexis	80.00	80.00	\$2,055.20
344 Mayle,Michael	80.00	80.00	\$2,055.22
345 Butkovich,Scott	80.00	83.00	\$3,138.33
346 Ford,Logan	80.00	80.00	\$2,055.20
347 Joyce,Caleb	80.00	80.00	\$2,055.20
348 Huff,Justin	80.00	80.00	\$2,055.20
349 Mathers,Andrew	80.00	80.00	\$2,055.20
350 Camiller,James	0.00	0.00	\$363.64
351 Nuell,Matthew	80.00	80.00	\$2,055.20
352 O'Rourke,Michael	80.00	80.00	\$2,055.20
353 Carpenter,Amber	80.00	80.00	\$2,055.20
354 Anderson,Drew	80.00	80.00	\$2,055.20
355 Hallenbeck,Kyle	80.00	80.00	\$2,175.20
903 BANK,HORIZON	0.00	0.00	\$6,129.41
Total of Employee checks:	2,881.00	2,911.00	\$88,345.57

Gross Pay by Fund:

	Total
201	88,345.57
Total	88,345.57

Approved: December 11, 2025

Troy Huff, Chairman

Payroll Gross for P/R of 11/26/2025

PR #24

11/24/2025

11/8/2025 to 11/21/2025

Emp Nbr and Name	Regular Hours	Total Hours	Gross Amt
277 Fox,David	80.00	80.00	\$2,945.60
284 Kwapis Jr.,Stanley	80.00	80.00	\$2,055.20
287 Myers,Joseph	72.50	80.00	\$2,055.20
294 Mench,Steven	80.00	113.50	\$4,795.83
295 Boughner,Alan	75.00	80.00	\$2,055.20
299 Hinton,Justin	80.00	115.50	\$3,813.43
303 Coughlin Jr.,Thomas	80.00	80.00	\$2,055.20
307 Stiles,William	64.50	80.00	\$2,055.20
308 Wcisel,David	72.00	80.00	\$2,055.20
311 Wiley,James	80.00	80.00	\$2,055.20
314 Kucharek,Joseph	79.00	80.00	\$2,263.20
316 Jones,Tianne	80.00	80.00	\$2,178.40
317 Mitchell Jr.,Dennis	80.00	80.00	\$2,055.20
318 Huff,Troy	0.00	0.00	\$409.09
321 Tracey,Benjamin	80.00	80.00	\$2,255.20
323 Falkenhagen,Robert	71.00	80.00	\$2,055.20
324 Dipzinski,Michael	0.00	0.00	\$363.64
326 Heinz,Kathy	0.00	0.00	\$363.64
327 Garlock,Cody	80.00	80.00	\$2,055.20
328 Harrier,Kirk	80.00	80.00	\$4,098.40
329 Gordon,Lukas	0.00	0.00	\$363.64
331 Boettner,Cary	80.00	80.00	\$2,175.20
335 Pettis,Charles	80.00	80.00	\$1,878.40
336 Hilmert,Rebecca	80.00	80.00	\$2,694.40
337 Johnson,Zachary	80.00	80.00	\$2,055.20
338 Coady,Patrick	80.00	80.00	\$2,055.22
342 Alexander,Alexis	80.00	80.00	\$2,055.21
344 Mayle,Michael	80.00	80.00	\$2,055.22
345 Butkovich,Scott	80.00	90.50	\$3,556.17
346 Ford,Logan	80.00	80.00	\$2,055.20
347 Joyce,Caleb	80.00	80.00	\$2,055.20
348 Huff,Justin	80.00	80.00	\$2,055.20
349 Mathers,Andrew	80.00	80.00	\$2,055.21
350 Camiller,James	0.00	0.00	\$363.64
351 Nuell,Matthew	80.00	80.00	\$2,055.20
352 O'Rourke,Michael	80.00	80.00	\$2,055.20
353 Carpenter,Amber	80.00	80.00	\$2,055.20
354 Anderson,Drew	80.00	80.00	\$2,055.20
355 Hallenbeck,Kyle	80.00	80.00	\$2,175.20
903 BANK,HORIZON	0.00	0.00	\$6,104.92
Total of Employee checks:	2,674.00	2,799.50	\$88,012.46

Gross Pay by Fund:

	Total
201	88,012.46
Total	88,012.46

Approved: December 11, 2025

Troy Huff, Chairman

Payables Prepay Report

11-25-2025 Utilities & Insurance

Show Distributions? (Y/N): N - Do Not Show Distributions

Invoice Nbr	Invoice Date	Description	Invoice Amount	Disc Taken	Amount To Pav
Payment Type: Checks					
Vendor: ALERUS: Alerus Financial					
Check Nbr: 621391					
Batch 25	11/13/2025	Employer Portion HCSP	2,988.01	0.00	2,988.01
Batch 27	11/24/2025	Employer Portion HCSP	3,086.92	0.00	3,086.92
Batch 360	11/13/2025	Employer Portion 457	1,026.10	0.00	1,026.10
Batch 362	11/24/2025	Employer Portion 457	1,046.99	0.00	1,046.99
Check Totals:			8,148.02	0.00	8,148.02
Vendor: ATMOBIL: AT&T Mobility					
Check Nbr: 621392					
287318351177X	11/6/2025	Foreman Phones	172.36	0.00	172.36
287339252526X	11/6/2025	MDOT iPad	72.48	0.00	72.48
Check Totals:			244.84	0.00	244.84
Vendor: BCN: Blue Care Network of MI					
Check Nbr: 621393					
253090044844	11/4/2025	Health Insurance	55,033.03	0.00	55,033.03
Check Totals:			55,033.03	0.00	55,033.03
Vendor: CITYOFGA: City of Gaylord					
Check Nbr: 621394					
MCCO-000669-6	11/15/2025	Water/Sewer	55.30	0.00	55.30
Check Totals:			55.30	0.00	55.30
Vendor: DELTADEN: Delta Dental					
Check Nbr: 621395					
RIS0006721976	12/1/2025	Dental Insurance	3,708.92	0.00	3,708.92
Check Totals:			3,708.92	0.00	3,708.92
Vendor: GREATLA: Great Lakes Energy					
Check Nbr: 621396					
100269003	11/14/2025	TL @Krys/McCoy	58.45	0.00	58.45
Check Totals:			58.45	0.00	58.45
Vendor: HENNLESP: Henn Lesperance PLC					
Check Nbr: 621397					
15017	11/10/2025	Attorney	2,760.00	0.00	2,760.00
Check Totals:			2,760.00	0.00	2,760.00
Vendor: HUMAN: Humana Insurance Co.					
Check Nbr: 621398					
692915214	11/14/2025	Retiree Healthcare	11,549.17	0.00	11,549.17
Check Totals:			11,549.17	0.00	11,549.17
Vendor: MUTOMA: Mutual of Omaha					
Check Nbr: 621399					
001987663429	11/14/2025	L/STD/LTD/AD&D	3,378.21	0.00	3,378.21
Check Totals:			3,378.21	0.00	3,378.21
Vendor: OCRC: Otsego County Road Commission					
Check Nbr: 621400					
11/11/25-11/17/2	11/17/2025	HRA Reimbursement	3,513.53	0.00	3,513.53
11/18/25-11/24/2	11/23/2025	HRA Reimbursement	791.39	0.00	791.39
Check Totals:			4,304.92	0.00	4,304.92

Payables Prepay Report
11-25-2025 Utilities & Insurance

Invoice Nbr	Invoice Date	Description	Invoice Amount	Disc Taken	Amount To Pav
Vendor: PAYDOL: PAYNE & DOLAN, INC.					
Check Nbr: 621401					
408461-01A	11/18/2025	Pencil Lake Road	5,267.64	0.00	5,267.64
Check Totals:			5,267.64	0.00	5,267.64
Vendor: USBANK: US Bank Equipment Finance					
Check Nbr: 621402					
568390553	11/7/2025	Copier	341.78	0.00	341.78
Check Totals:			341.78	0.00	341.78
Checks Grand Totals:		12 Checks	94,850.28	0.00	94,850.28
Grand Totals:		12 ACH Vendors/EFTP Vendors/Che	94,850.28	0.00	94,850.28

Payables Prepay Report
12-11-2025 Board Pay

Show Distributions? (Y/N): N - Do Not Show Distributions

Invoice Nbr	Invoice Date	Description	Invoice Amount	Disc Taken	Amount To Pay
Payment Type: EFTP					
Vendor: FIRSTB: First National Bank of Omaha					
1408	11/28/2025	D. Fox	1,628.90	0.00	1,628.90
4288	11/28/2025	S. Butkovich	258.91	0.00	258.91
5602	11/28/2025	K. Harrier	254.71	0.00	254.71
Vendor Totals:			2,142.52	0.00	2,142.52
Vendor: MARATHON: WEX BANK					
107025222	8/31/2025	Rebates	-4.86	0.00	-4.86
109031640	11/30/2025	Fuel	108.35	0.00	108.35
Vendor Totals:			103.49	0.00	103.49
Vendor: MERCHANT: Merchants Fleet					
1080819i8	11/26/2025	MDOT Rental	1,722.50	0.00	1,722.50
1080820	11/27/2025	MDOT Rental	500.00	0.00	500.00
1080820i8	11/24/2025	MDOT Rental	1,492.65	0.00	1,492.65
1081341i8	11/26/2025	MDOT Rental	2,093.50	0.00	2,093.50
Vendor Totals:			5,808.65	0.00	5,808.65
Vendor: MERS: MERS of Michigan					
00173861-7	11/30/2025	Retirement	74,467.16	0.00	74,467.16
Vendor Totals:			74,467.16	0.00	74,467.16
EFTP Grand Totals:			82,521.82	0.00	82,521.82
			4 EFTP Vendors		
Payment Type: Checks					
Vendor: ADVANCEE: Advance Electric					
Check Nbr: 621404					
432176	11/24/2025	Outside Light	50.46	0.00	50.46
432203	11/25/2025	Photo Eye & Light	315.26	0.00	315.26
Check Totals:			365.72	0.00	365.72
Vendor: AIRGAS: AIRGAS USA, LLC					
Check Nbr: 621405					
5520784538	11/30/2025	Cylinder Rental	15.20	0.00	15.20
Check Totals:			15.20	0.00	15.20
Vendor: ALMA: Alma Tire Service, Inc.					
Check Nbr: 621406					
517021564	11/14/2025	Tire Mounting	102.50	0.00	102.50
517021639	11/25/2025	New Tires	973.76	0.00	973.76
517021641	11/24/2025	Tire Change	-1,647.00	0.00	-1,647.00
517021647	12/1/2025	New Tires	978.33	0.00	978.33
517021648	11/25/2025	Tire Mount	137.50	0.00	137.50
Check Totals:			545.09	0.00	545.09
Vendor: ALTAEQUI: Alta Equipment Company					
Check Nbr: 621407					
SP2/166318	11/18/2025	Windshield	425.60	0.00	425.60
SP2/166719	11/24/2025	Throttle Pedal	878.74	0.00	878.74
Check Totals:			1,304.34	0.00	1,304.34

Payables Prepay Report
12-11-2025 Board Pay

Invoice Nbr	Invoice Date	Description	Invoice Amount	Disc Taken	Amount To Pay
Vendor: AUTOZONE: AutoZone, Inc.					
Check Nbr: 621408					
02278534972	12/2/2025	Oil Dry	104.85	0.00	104.85
Check Totals:			104.85	0.00	104.85
Vendor: BLACKRIV: Black River Auto Glass					
Check Nbr: 621409					
10223	11/28/2025	Windshield Install	200.00	0.00	200.00
Check Totals:			200.00	0.00	200.00
Vendor: BLAIRSPR: Blair Spray Foam Insulation					
Check Nbr: 621410					
0419	12/3/2025	Trailer Rental	2,900.00	0.00	2,900.00
Check Totals:			2,900.00	0.00	2,900.00
Vendor: BRYCESEE: Bryce Seeley, Inc.					
Check Nbr: 621411					
11132574158	11/14/2025	Battery Jump Start	2,475.00	0.00	2,475.00
Check Totals:			2,475.00	0.00	2,475.00
Vendor: BSBCOMM: BSB Communications					
Check Nbr: 621412					
5500019446	11/20/2025	Telephone System	1,671.40	0.00	1,671.40
Check Totals:			1,671.40	0.00	1,671.40
Vendor: BUTKOVIC: Scott Butkovich					
Check Nbr: 621413					
54681	11/20/2025	Boots	344.85	0.00	344.85
Check Totals:			344.85	0.00	344.85
Vendor: CHATERCO: Charter Communications					
Check Nbr: 621414					
0054030011201	12/1/2025	Internet	68.35	0.00	68.35
Check Totals:			68.35	0.00	68.35
Vendor: CINTAS: Cintas Corporation #729					
Check Nbr: 621415					
4249571216	11/12/2025	Uniforms, Floor Mats	97.50	0.00	97.50
4250170121	11/18/2025	Uniforms, Floor Mats	278.16	0.00	278.16
4251065706	11/25/2025	Uniforms, Floor Mats	46.67	0.00	46.67
4251747006	12/3/2025	Uniforms, Floor Mats	35.00	0.00	35.00
Check Totals:			457.33	0.00	457.33
Vendor: CONSUME: Consumers Energy					
Check Nbr: 621416					
203590056359	11/21/2022	Electricity	1,922.82	0.00	1,922.82
203946020650	11/30/2025	Traffic Lights	51.08	0.00	51.08
Check Totals:			1,973.90	0.00	1,973.90
Vendor: DORNBOS: Dornbos Sign, Inc.					
Check Nbr: 621417					
84409	11/17/2025	Arrow Signs	354.54	0.00	354.54
84442	11/19/2025	Sign Bolts	161.07	0.00	161.07
84452	11/19/2025	Street Name Signs	227.93	0.00	227.93
Check Totals:			743.54	0.00	743.54

Payables Prepay Report
12-11-2025 Board Pay

Invoice Nbr	Invoice Date	Description	Invoice Amount	Disc Taken	Amount To Pay
Vendor: DTEENERG: DTE Energy					
Check Nbr: 621418					
9100 208 4696 C	11/24/2025	Natural Gas	2,638.15	0.00	2,638.15
Check Totals:			2,638.15	0.00	2,638.15
Vendor: ELMIRAHE: ELMIRA OCCUPATIONAL HEALTH & MEDICINE					
Check Nbr: 621419					
00244660-00	11/30/2025	DOT Physical	110.00	0.00	110.00
Check Totals:			110.00	0.00	110.00
Vendor: FLINTNEW: Flint New Holland, Inc.					
Check Nbr: 621420					
IF23903	12/1/2025	Mower Parts	498.40	0.00	498.40
IF23918	12/2/2025	Mower Drive Shaft & Mount	432.81	0.00	432.81
Check Totals:			931.21	0.00	931.21
Vendor: FRONTIER: Frontier Communications					
Check Nbr: 621421					
MIFLW5577102	10/27/2025	Damage Claim No. MIFR000851	1,831.77	0.00	1,831.77
Check Totals:			1,831.77	0.00	1,831.77
Vendor: GAYLORDM: Gaylord Machine & Fabrication, LLC					
Check Nbr: 621422					
1286-17632	11/26/2025	Stainless Steel Flat Bar	232.64	0.00	232.64
Check Totals:			232.64	0.00	232.64
Vendor: GFLNA1: GFL Environmental					
Check Nbr: 621423					
LQ03164285	12/3/2025	Waste Water Disposal	1,793.25	0.00	1,793.25
LQ03167510	12/5/2025	Waste Water Disposal	1,793.25	0.00	1,793.25
Check Totals:			3,586.50	0.00	3,586.50
Vendor: GINOPHIL: Ginop Sales, Inc.					
Check Nbr: 621424					
HP63294	11/24/2025	Oil & Filters	108.37	0.00	108.37
Check Totals:			108.37	0.00	108.37
Vendor: GRANDT: Grand Traverse Mobile Communications					
Check Nbr: 621425					
62453	11/10/2025	Radio Installs - New Trucks	1,741.03	0.00	1,741.03
62454	11/10/2025	Mic & Battery for Radio	232.79	0.00	232.79
62490	11/17/2025	2-Way Radio Parts	337.08	0.00	337.08
Check Totals:			2,310.90	0.00	2,310.90
Vendor: GREATLAW: Great Lakes Welding, Inc.					
Check Nbr: 621426					
6870	11/13/2025	Weld 2 Manhole Covers	187.50	0.00	187.50
Check Totals:			187.50	0.00	187.50
Vendor: HENNLESP: Henn Lesperance PLC					
Check Nbr: 621427					
15155	12/1/2025	General Counsel	3,880.00	0.00	3,880.00
Check Totals:			3,880.00	0.00	3,880.00

Payables Prepay Report
12-11-2025 Board Pay

Invoice Nbr	Invoice Date	Description	Invoice Amount	Disc Taken	Amount To Pav
Vendor: HURONENG: Huron Engineering and Surveying, Inc.					
Check Nbr: 621431					
8145	9/22/2025	Roundabout Title Search	2,150.00	0.00	2,150.00
8146	9/22/2025	McCoy/Dickerson Roundabout	950.00	0.00	950.00
8234	11/6/2025	Wilkinson Road LAP	19,285.00	0.00	19,285.00
8247	11/10/2025	As Requested Engineering	3,122.50	0.00	3,122.50
8248	11/10/2025	Sparr Road	460.00	0.00	460.00
8249	11/10/2025	Old Alba/Plywood	440.00	0.00	440.00
8250	11/10/2025	Pencil Lake Road	17,995.00	0.00	17,995.00
8251	11/10/2025	Kujawa & Seymore	550.00	0.00	550.00
8252	11/10/2025	Turtle Lake Road	1,027.50	0.00	1,027.50
8253	11/10/2025	As Needed Engineering	2,810.00	0.00	2,810.00
8294	12/2/2025	Wilkinson Road	9,900.00	0.00	9,900.00
8295	12/2/2025	McCoy/Kris RAB	1,550.00	0.00	1,550.00
8296	12/2/2025	Milbocker/Dickerson RAB	900.00	0.00	900.00
8298	12/2/2025	Old Alba Road	3,300.00	0.00	3,300.00
8299	12/2/2025	Mt Fredrick Road	1,100.00	0.00	1,100.00
8300	12/2/2025	Kujawa/Seymore LAP	2,047.50	0.00	2,047.50
8301	12/2/2025	Turtle Lake Road	1,720.00	0.00	1,720.00
8303	12/2/2025	As Needed: Alba Road	3,475.00	0.00	3,475.00
8304	12/2/2025	As Needed: Thumb Lake Rd	7,377.50	0.00	7,377.50
8305	12/2/2025	Old State Road	8,655.00	0.00	8,655.00
8308	12/2/2025	Wilkinson Rd/Chester Road	1,100.00	0.00	1,100.00
8309	12/2/2025	Sparr Road	5,500.00	0.00	5,500.00
Check Totals:			95,415.00	0.00	95,415.00
Vendor: HUTSON: Hutson, Inc.					
Check Nbr: 621432					
11073446	10/23/2025	Hyd Couplers	237.50	0.00	237.50
Check Totals:			237.50	0.00	237.50
Vendor: J&HFAMIL: Exit 76 Corporation					
Check Nbr: 621433					
CP000582	11/30/2025	Fuel	26,561.26	0.00	26,561.26
Check Totals:			26,561.26	0.00	26,561.26
Vendor: J&NCONST: J & N Construction					
Check Nbr: 621434					
13561	12/8/2025	Plywood & Old Alba Road	585,960.61	0.00	585,960.61
13563	12/8/2025	Wilkinson Road	1,298,868.56	0.00	1,298,868.56
Check Totals:			1,884,829.17	0.00	1,884,829.17
Vendor: LACEQU: LACAL EQUIPMENT, INC.					
Check Nbr: 621435					
0442020-IN	11/14/2025	Mower Brush Chopper Blades	554.92	0.00	554.92
Check Totals:			554.92	0.00	554.92
Vendor: LEWISTON: Lewiston Sand & Gravel					
Check Nbr: 621436					
38206	11/26/2025	23A-Gravel	405.83	0.00	405.83
Check Totals:			405.83	0.00	405.83

Payables Prepay Report
12-11-2025 Board Pay

Invoice Nbr	Invoice Date	Description	Invoice Amount	Disc Taken	Amount To Pay
Vendor: MACKINAC: Mackinac County Road Commission					
Check Nbr: 621437					
12012025	12/1/2025	Straits Area Council Meetings	222.67	0.00	222.67
Check Totals:			222.67	0.00	222.67
Vendor: MARCOR: Marcor Technologies, LLC					
Check Nbr: 621438					
61841	11/20/2025	Cyber Security, iCloud Storage	156.24	0.00	156.24
61855	11/21/2025	Cyber Security, iCloud Storage	156.06	0.00	156.06
61900	12/8/2025	Cyber Security, iCloud Storage	153.30	0.00	153.30
Check Totals:			465.60	0.00	465.60
Vendor: MATCO: Matco Tools					
Check Nbr: 621439					
77657	11/24/2025	Blade Rack Air Gun	427.95	0.00	427.95
Check Totals:			427.95	0.00	427.95
Vendor: MICAT: Michigan CAT					
Check Nbr: 621440					
PD18015714	11/12/2025	Headlight	188.84	0.00	188.84
PD18040448	11/19/2025	Blade Parts	64.63	0.00	64.63
PD18050401	11/21/2025	O-Rings	219.27	0.00	219.27
SD18011521	11/11/2025	Trans. Calibration	1,128.08	0.00	1,128.08
Check Totals:			1,600.82	0.00	1,600.82
Vendor: MIDSTATE: Mid-States Bolt & Screw Co.					
Check Nbr: 621442					
32981418	11/11/2025	Bin Stock	5.30	0.00	5.30
32981419	11/11/2025	Bin Stock	7.69	0.00	7.69
32987032	11/19/2025	Sign Bolts	151.39	0.00	151.39
32990634	11/25/2025	Bin Stock	1.24	0.00	1.24
32990673	11/25/2025	Sign Bolts	20.35	0.00	20.35
32990694	11/25/2025	Bin Stock	84.80	0.00	84.80
32994939	12/5/2025	Bin Stock	17.20	0.00	17.20
32994958	12/5/2025	Bon Stock	7.48	0.00	7.48
Check Totals:			295.45	0.00	295.45
Vendor: MIKENWOR: Michigan Kenworth, LLC					
Check Nbr: 621443					
022P198213	11/13/2025	Clamps	70.85	0.00	70.85
022P198354	11/18/2025	Coolant O-Ring	28.28	0.00	28.28
022P198450	11/19/2025	Speed Sensor	46.75	0.00	46.75
022P198587	11/24/2025	Heater Water Valves	255.96	0.00	255.96
022P198647	11/25/2025	Exhaust Clamp	198.88	0.00	198.88
022P198942	12/4/2025	Batteries	311.16	0.00	311.16
Check Totals:			911.88	0.00	911.88
Vendor: NORPRO: NORTHERN PROCESSING, LLC					
Check Nbr: 621444					
12515	11/6/2025	Limestone Road Mix	1,120.00	0.00	1,120.00
12519	11/14/2025	Limestone Road Mix	3,080.00	0.00	3,080.00
12520	11/20/2025	Limestone Road Gravel	3,360.00	0.00	3,360.00

Payables Prepay Report
12-11-2025 Board Pay

Invoice Nbr	Invoice Date	Description	Invoice Amount	Disc Taken	Amount To Pay
Check Totals:			7,560.00	0.00	7,560.00
Vendor: NORTHERN: Northern Energy, Inc.					
Check Nbr: 621445					
108217	12/1/2025	Coolant, Misc. Fluids	149.28	0.00	149.28
112443	11/20/2025	Anti-Freeze, Washer Solvent	247.08	0.00	247.08
112468	11/24/2025	Oil	411.90	0.00	411.90
112525	11/26/2025	Oil	1,940.65	0.00	1,940.65
Check Totals:			2,748.91	0.00	2,748.91
Vendor: NWOBUF: Northwood Printers LLC					
Check Nbr: 621446					
226556	12/1/2025	Laser Checks	400.95	0.00	400.95
Check Totals:			400.95	0.00	400.95
Vendor: OCRC: Otsego County Road Commission					
Check Nbr: 621447					
11/25/25-12/1/25	11/30/2025	HRA Reimbursement	515.52	0.00	515.52
Check Totals:			515.52	0.00	515.52
Vendor: OREILLY: OReilly Auto Parts					
Check Nbr: 621448					
5790-409337	11/24/2025	Cab Filter Kit	15.35	0.00	15.35
Check Totals:			15.35	0.00	15.35
Vendor: PAVEMENT: Pavement Maintenance Systems					
Check Nbr: 621449					
255031.1	12/1/2025	Chip Seal	1,083,796.20	0.00	1,083,796.20
Check Totals:			1,083,796.20	0.00	1,083,796.20
Vendor: PREIN&NE: Prein & Newhof					
Check Nbr: 621450					
92651	11/12/2025	Roundabout Design & CE	23,148.50	0.00	23,148.50
Check Totals:			23,148.50	0.00	23,148.50
Vendor: PURCYL: PURITY CYLINDER GASES, INC.					
Check Nbr: 621451					
0002364633	12/8/2025	Welding Wire	454.96	0.00	454.96
Check Totals:			454.96	0.00	454.96
Vendor: RONAUT: RONS AUTO & WRECKER					
Check Nbr: 621452					
160287	11/17/2025	Tow	98.00	0.00	98.00
161207	11/27/2025	Wrecker Call	349.00	0.00	349.00
161218	12/2/2025	Lewis Road Tow	2,500.00	0.00	2,500.00
Check Totals:			2,947.00	0.00	2,947.00
Vendor: SCIBRA: SCIENTIFIC BRAKE & EQUIP.					
Check Nbr: 621453					
0202151167	11/14/2025	Wiper Blades	139.35	0.00	139.35
0202151410	11/20/2025	Air Fittings	39.03	0.00	39.03
0202151467	11/24/2025	Air Fittings	44.25	0.00	44.25
0202151569	11/21/2025	Tarp Repairs	610.70	0.00	610.70
0202152057	12/3/2025	Susp. Air Bag	477.40	0.00	477.40
Check Totals:			1,310.73	0.00	1,310.73

Payables Prepay Report
12-11-2025 Board Pay

Invoice Nbr	Invoice Date	Description	Invoice Amount	Disc Taken	Amount To Pav
Vendor: SHINECLE: Shine Cleaning Service Inc.					
Check Nbr: 621454					
1247	12/1/2025	Rest Area Cleaning	11,479.14	0.00	11,479.14
Check Totals:			11,479.14	0.00	11,479.14
Vendor: SMITHHAU: Smith Haughey Rice & Reogge					
Check Nbr: 621455					
989131	12/4/2025	Road Use Agreement	9,989.70	0.00	9,989.70
Check Totals:			9,989.70	0.00	9,989.70
Vendor: STAELE: STANDARD ELECTRIC CO.					
Check Nbr: 621456					
S000022201.00	11/12/2025	Water Filters	171.34	0.00	171.34
S000022201.00	11/13/2025	Water Filters	187.62	0.00	187.62
Check Totals:			358.96	0.00	358.96
Vendor: STATE6: State of Michigan MDOT					
Check Nbr: 621457					
591-11380681	12/2/2025	FY Capital Equipment Advance	15,545.00	0.00	15,545.00
Check Totals:			15,545.00	0.00	15,545.00
Vendor: STOOPS: Stoops Freightliner Western Star					
Check Nbr: 621459					
X316025338:01	11/17/2025	Fuel Shutoff Valve	31.36	0.00	31.36
X316026037:01	11/18/2025	Air Manifold	26.19	0.00	26.19
X316026054:01	11/19/2025	Oil Fill Cap	21.33	0.00	21.33
X316026302:01	12/1/2025	Washer Cap	10.08	0.00	10.08
X316026312:01	12/4/2025	Wiper Arms	340.88	0.00	340.88
X316026315:01	12/4/2025	Wiper Transmission	325.85	0.00	325.85
X316026316:01	12/4/2025	Wiper Arm & Motor	666.72	0.00	666.72
X316026317:01	12/1/2025	Washer Cap	5.04	0.00	5.04
X316026317:02	12/4/2025	Washer Cap	5.04	0.00	5.04
X316026353:01	12/2/2025	Engine Sensor	48.58	0.00	48.58
Check Totals:			1,481.07	0.00	1,481.07
Vendor: TEDFES: TED FESTERLING LLC					
Check Nbr: 621460					
11897	11/17/2025	Sander Chain & Bearings	2,525.46	0.00	2,525.46
Check Totals:			2,525.46	0.00	2,525.46
Vendor: TOPNOTCH: Top Notch Tree Care LLC					
Check Nbr: 621461					
21867	10/24/2025	Tree Clearance Project	139,340.00	0.00	139,340.00
Check Totals:			139,340.00	0.00	139,340.00
Vendor: TRUTRA: TRUCK & TRAILER SPECIALTIES					
Check Nbr: 621462					
BSO028691	11/24/2025	Tow Straps	1,328.16	0.00	1,328.16
BSO028836	11/24/2025	Sander Shafts & Sprockets	2,154.92	0.00	2,154.92
BSO028837	11/24/2025	Sander Door Jacks	609.32	0.00	609.32
BSO028921	11/24/2025	Strobe Lights & Hyd Motors	1,886.37	0.00	1,886.37
Check Totals:			5,978.77	0.00	5,978.77

Payables Prepay Report
12-11-2025 Board Pay

Invoice Nbr	Invoice Date	Description	Invoice Amount	Disc Taken	Amount To Pay
Vendor: VALTRU: VALLEY TRUCK PARTS, INC.					
Check Nbr: 621463					
3-1229627	11/25/2025	Trans Parts	603.36	0.00	603.36
3-1229635	12/8/2025	Trans. Parts	503.53	0.00	503.53
3-1229693	12/8/2025	PTO Yoke	44.15	0.00	44.15
Check Totals:			1,151.04	0.00	1,151.04
Vendor: VERMEER: Vermeer of Michigan, Inc					
Check Nbr: 621464					
O05714	11/5/2025	Chipper Rental	6,500.00	0.00	6,500.00
Check Totals:			6,500.00	0.00	6,500.00
Vendor: WILAUT: WILBER AUTOMOTIVE					
Check Nbr: 621465					
374896	11/6/2025	Penetrant Oil	194.89	0.00	194.89
376033	11/19/2025	Filters	30.77	0.00	30.77
376240	11/21/2025	Oil Filter	13.21	0.00	13.21
376845	11/28/2025	Tensioner	173.62	0.00	173.62
377599	12/8/2025	Alternator Belt	64.66	0.00	64.66
Check Totals:			477.15	0.00	477.15
Vendor: WONTIR: Wonderland Tire Company, Inc.					
Check Nbr: 621466					
0040026984	3/7/2025	Tire Credit	-75.00	0.00	-75.00
0040027237	3/24/2025	Tire Credit	-15.00	0.00	-15.00
0040032427	11/13/2025	Tires	2,570.08	0.00	2,570.08
Check Totals:			2,480.08	0.00	2,480.08
Vendor: ZAREQU: ZAREMBA EQUIPMENT, INC.					
Check Nbr: 621467					
103246	11/19/2025	Exhaust	6,522.89	0.00	6,522.89
201966S	11/26/2025	Headlight & Bucket Adjusters	201.41	0.00	201.41
Check Totals:			6,724.30	0.00	6,724.30
Checks Grand Totals:		59 Checks	3,367,843.45	0.00	3,367,843.45
Grand Totals:		63 ACH Vendors/EFTP Vendors/Chc	3,450,365.27	0.00	3,450,365.27

Accounts Payable Check Register

Low And High Check Date: 11/01/2025 - 11/30/2025
 Show Vendor Codes? (Y/N): N - Do Not Show Vendor Codes
 Show Discount And Pay Amounts? (Y/N): N - Do Not Show Discount And Pay Amounts
 Hide Stub Detail On Multi Stub Checks? (Y/N): Y - Hide Stub Detail
 Show Payment Totals By Fund? (Y/N): Y - Show Payment Totals By Fund

Check Nbr	Check Date	Vendor Name	Net Amount
Electronic Funds Transfer Payments			
EFTP	11/13/2025	First National Bank of Omaha	1,244.24
EFTP	11/13/2025	First National Bank of Omaha	70.77
EFTP	11/13/2025	First National Bank of Omaha	317.90
EFTP	11/13/2025	First National Bank of Omaha	1,131.11
EFTP	11/13/2025	First National Bank of Omaha	659.85
EFTP	11/13/2025	Merchants Fleet	500.00
EFTP	11/13/2025	Merchants Fleet	401.87
EFTP	11/13/2025	Merchants Fleet	1,722.50
EFTP	11/13/2025	Merchants Fleet	1,722.50
EFTP	11/13/2025	Merchants Fleet	2,093.50
EFTP	11/13/2025	MERS of Michigan	76,207.25
Electronic Funds Transfer Payments Totals:			11 Payments Listed
			86,071.49
Regular Checks Payments			
621318	11/13/2025	Advance Electric	21.73
621319	11/13/2025	AIRGAS USA, LLC	29.36
621320	11/13/2025	Alerus Financial	4,003.58
621321	11/13/2025	Alma Tire Service, Inc.	1,908.52
621322	11/13/2025	Alta Equipment Company	1,542.07
621323	11/13/2025	Lewis G. Bender	3,266.20
621324	11/13/2025	Brady Industries	279.75
621325	11/13/2025	Builders First Source	211.19
621326	11/13/2025	CC Unlimited Mobile Maintenance	1,845.28
621327	11/13/2025	Cintas Corporation #729	556.66
621328	11/13/2025	Consumers Energy	1,867.79
621329	11/13/2025	County Road Association	13,492.51
621330	11/13/2025	County Road Association Self-Insurance Fund	11,969.00
621331	11/13/2025	Cummins Inc	840.00
621332	11/13/2025	David Fox	148.39
621333	11/13/2025	DebrisTech, LLC	74,485.65
621334	11/13/2025	Dornbos Sign, Inc.	2,082.30
621335	11/13/2025	Electrical Terminal Service, Inc.	511.54
621336	11/13/2025	ELMIRA OCCUPATIONAL HEALTH & MEDICINE	330.00
621337	11/13/2025	EVERON, LLC	354.29
621338	11/13/2025	Federal Fluid Power, Inc.	604.06
621339	11/13/2025	GFL Environmental	409.11
621340	11/13/2025	Ginop Sales, Inc.	1,294.62
621341	11/13/2025	Rebecca Hilmert	224.00
621342 *	11/13/2025	Huron Engineering and Surveying, Inc.	
621343 *	11/13/2025	Huron Engineering and Surveying, Inc.	
* Totals For Multi Part Check Nbr: 621343:			104,218.75
621344	11/13/2025	Hutson, Inc.	396.11
621345	11/13/2025	Imperial Supplies LLC	105.00
621346	11/13/2025	Exit 76 Corporation	21,545.54

Check Nbr	Check Date	Vendor Name	Net Amount
621347	11/13/2025	Johnson Oil Company	1,522.60
621348	11/13/2025	Lawson Products, Inc.	465.60
621349	11/13/2025	Lewiston Sand & Gravel	4,516.75
621350	11/13/2025	Looks Great Services of MS, Inc	186,527.80
621351	11/13/2025	M&M EXCAVATING INC.	4,510.00
621352	11/13/2025	Matco Tools	13.00
621353	11/13/2025	McVeigh's Truck Springs	46.80
621354	11/13/2025	Michigan CAT	126.04
621355 *	11/13/2025	Mid-States Bolt & Screw Co.	
621356 *	11/13/2025	Mid-States Bolt & Screw Co.	
		* Totals For Multi Part Check Nbr: 621356:	3,640.09
621357	11/13/2025	Michigan Kenworth, LLC	1,541.43
621358	11/13/2025	Michigan Pavement Markings, LLC	1,423.00
621359	11/13/2025	Mitchell Stump Removal	700.00
621360	11/13/2025	Modern Crane Technologies, LLC	752.00
621361	11/13/2025	MORBARK, LLC	667.80
621362 *	11/13/2025	NORTHERN PROCESSING, LLC	
621363 *	11/13/2025	NORTHERN PROCESSING, LLC	
621364 *	11/13/2025	NORTHERN PROCESSING, LLC	
		* Totals For Multi Part Check Nbr: 621364:	30,534.00
621365	11/13/2025	Northern Energy, Inc.	535.15
621366	11/13/2025	Northwest Fire	362.00
621367	11/13/2025	Northwood Printers LLC	174.83
621368	11/13/2025	Otsego County Road Commission	1,726.83
621369	11/13/2025	PAYNE & DOLAN, INC.	552,324.90
621370	11/13/2025	Prein & Newhof	1,915.00
621371	11/13/2025	PURITY CYLINDER GASES, INC.	56.81
621372	11/13/2025	RIETH-RILEY CONSTRUCTION CO., INC.	263,532.37
621373 *	11/13/2025	SCIENTIFIC BRAKE & EQUIP.	
621374 *	11/13/2025	SCIENTIFIC BRAKE & EQUIP.	
		* Totals For Multi Part Check Nbr: 621374:	2,013.90
621375	11/13/2025	Shine Cleaning Service Inc.	22,958.28
621376	11/13/2025	Snethkamp	100.00
621377	11/13/2025	Staples	307.87
621378	11/13/2025	State of Michigan MSP	6,052.83
621379 *	11/13/2025	Stoops Freightliner Western Star	
621380 *	11/13/2025	Stoops Freightliner Western Star	
		* Totals For Multi Part Check Nbr: 621380:	2,590.96
621381	11/13/2025	TEAM ELMERS	989,976.98
621382	11/13/2025	Tianne Jones	86.80
621383	11/13/2025	TRUCK & TRAILER SPECIALTIES	362,022.40
621384	11/13/2025	VALLEY TRUCK PARTS, INC.	1,478.99
621385	11/13/2025	VESCO OIL CORPORATION	101.25
621386 *	11/13/2025	WILBER AUTOMOTIVE	
621387 *	11/13/2025	WILBER AUTOMOTIVE	
		* Totals For Multi Part Check Nbr: 621387:	554.72

Check Nbr	Check Date	Vendor Name	Net Amount
621388	11/13/2025	Winter Equipment Company, Inc.	524.10
621389	11/13/2025	ZAREMBA EQUIPMENT, INC.	2,050.36
621390	11/14/2025	Dornbos Sign, Inc.	12.35
621391	11/25/2025	Alerus Financial	8,148.02
621392	11/25/2025	AT&T Mobility	244.84
621393	11/25/2025	Blue Care Network of MI	55,033.03
621394	11/25/2025	City of Gaylord	55.30
621395	11/25/2025	Delta Dental	3,708.92
621396	11/25/2025	Great Lakes Energy	58.45
621397	11/25/2025	Henn Lesperance PLC	2,760.00
621398	11/25/2025	Humana Insurance Co.	11,549.17
621399	11/25/2025	Mutual of Omaha	3,378.21
621400	11/25/2025	Otsego County Road Commission	4,304.92
621401	11/25/2025	PAYNE & DOLAN, INC.	5,267.64
621402	11/25/2025	US Bank Equipment Finance	341.78
Regular Checks Payments Totals:		85 Payments Listed	2,791,839.87

All Payments Grand Totals: 96 Payments Listed 2,877,911.36

Payment Totals By Fund:

Fund	Net Amount
201	2,877,911.36
Grand Totals	2,877,911.36



Otsego County Road Commission Agenda Item Report

FROM: Rebecca Hilmert, Finance Manager
MEETING DATE: December 11, 2025
AGENDA ITEM: 7. A
SUBJECT: OCRC FY 2026 Budget Public Hearing

PUBLIC HEARING PROCEDURE

- A. Hearing is called to order by the Board Chair
- B. Board Chair request public comment regarding the proposed FY 2026 Budget. Comments/Questions shall be limited to three minutes.
 - 1. Supporting comments (audience and letters)
 - 2. Opposing comments (audience and letters)
 - 3. General comment opportunity (Supporting, Opposing, General)
- C. Public comment portion closed by Board Chair
- D. Road Commission Board comment
- E. Hearing is closed by the Board Chair

**OTSEGO COUNTY ROAD COMMISSION
2026 PROPOSED BUDGET**

Revenues

Property Taxes	\$1,500,000
Permits & Licenses	\$70,000
Federal Aid	\$2,770,000
State Aid	\$85,110
MTF	\$8,184,649
Local Contributions	\$425,000
Charges for Services	\$2,714,500
Interest & Rents	\$395,000
Other	\$142,000

TOTAL REVENUES \$16,286,260

Expenditures

Primary Road Paving	\$7,271,782
Primary Maintenance	\$2,440,000
Local Road Paving	\$850,000
Local Maintenance	\$2,800,000
Equipment	\$250,000
Administrative	\$675,000
State Trunkline Maint.	\$1,500,000
State Trunkline Non-Maint.	\$1,200,000
Drain Commissioner	\$7,500
Capital Outlay	\$1,150,000

TOTAL EXPENDITURES \$15,436,782

TOTAL REVENUES	\$16,286,260
LESS TOTAL EXPENDITURES	\$15,436,782
NET IMPACT ON FUND BALANCE	\$849,478 INCREASE



Otsego County Road Commission Agenda Item Report

FROM: Rebecca Hilmert, Finance Manager/Board Secretary
MEETING DATE: December 11, 2025
AGENDA ITEM: 9. A
SUBJECT: Resolution No. R25-5 General Appropriations Act (FY 2026 Budget)

DESCRIPTION

Pursuant to the Uniform Budgeting and Accounting Act, P.A. 2 of 1968, as amended, (the "Act") local units of government, including road commissions, are required to pass a General Appropriations Act. In accordance with the Act, the OCRC has provided the required notice and hearing in order to comply with the Act.

BUDGET ACTION REQUIRED

N/A

LEGAL REVIEW

N/A

SAMPLE MOTION:

Motion to **approve/deny** Resolution R25-5 and adopt the OCRC General Appropriations Act as presented.

**OTSEGO COUNTY ROAD COMMISSION
RESOLUTION R25-5**

**2026 OTSEGO COUNTY ROAD COMMISSION ROAD FUND
GENERAL APPROPRIATIONS ACT**

Commissioner _____ offered the following Resolution and moved for its adoption, seconded by Commissioner _____.

RECITALS

WHEREAS, pursuant to the Uniform Budgeting and Accounting Act, Public Act 2 of 1968, as amended, (the “Act”) local units of government are required to pass a General Appropriations Act; and

WHEREAS, in accordance with the Act, the Otsego County Road Commission (“OCRC”) has provided the required notice and public hearing; and

WHEREAS, in order to comply with the Act, the Otsego County Board of Road Commissioners (“Board”) has reviewed the recommended 2026 Budget submitted by the Managing Director and Finance Manager during the regular meeting held on December 11, 2025, and wishes to adopt an Appropriations Act pursuant to this Resolution.

NOW, THEREFORE, IT IS RESOLVED, THAT:

1. For the purpose of administering the General Appropriations Act in accordance with the provisions of Public Act 2 of 1968, as amended, Kirk Harrier, Managing Director, is designated Chief Administrative Officer, and Rebecca Hilmert, Finance Manager, is designated as Fiscal Officer.
2. The Chief Administrative Officer is authorized to transfer up to 25% of a line item amount approved in the General Appropriations Act to another line item without prior approval, but subject to approval of the Board of County Road Commissioners at their next regular Board Meeting.
3. The expenditure amount approved in this General Appropriations Act for Distributive Expense shall be allocated to the various other expenditure line items in the proportion as the allocation of the actual Distributive Expense at year end.
4. The following budget, with fund revenues, appropriations, and the projected fund balance at the end of year for 2026 as set forth below, is hereby approved and adopted for the fiscal year beginning January 1, 2026.

Revenues

Property Taxes	\$1,500,000
Permits & Licenses	\$70,000
Federal Aid	\$2,770,000
State Aid	\$85,110
MTF	\$8,184,649
Local Contributions	\$425,000
Charges for Services	\$2,714,500
Interest & Rents	\$395,000
Other	\$142,000
TOTAL REVENUES	\$16,286,260

Expenditures

Primary Road Paving	\$7,271,782
Primary Maintenance	\$2,440,000
Local Road Paving	\$850,000
Local Maintenance	\$2,800,000
Equipment	\$250,000
Administrative	\$675,000
State Trunkline Maint.	\$1,500,000
State Trunkline Non-Maint.	\$1,200,000
Drain Commissioner	\$7,500
Capital Outlay	\$1,150,000
TOTAL EXPENDITURES	\$15,436,782

TOTAL REVENUES	\$16,286,260
LESS TOTAL EXPENDITURES	\$15,436,782
NET IMPACT ON FUND BALANCE	\$849,478 INCREASE

AYES: _____

NAYS: _____

ABSTAIN: _____

ABSENT: _____

ADOPTED: December 11, 2025

CERTIFICATION

I, Rebecca Hilmert, the duly appointed Board Secretary of the Otsego County Road Commission, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Otsego County Board of Road Commissioners at a regular meeting held December 11, 2025, in compliance with the Open Meetings Act, Act No. 267 of the Public Acts of Michigan, 1976, as amended, the minutes of the meeting were kept and will be or have been made available as required by said Act.

Rebecca Hilmert, Board Secretary



Otsego County Road Commission Agenda Item Report

FROM: Kirk Harrier, Managing Director
MEETING DATE: December 11, 2025
AGENDA ITEM: 9. B
SUBJECT: Winter Maintenance Policy Review

DESCRIPTION

The Road Commission Board adopted a Winter Maintenance Policy in 2015 and a Sanding and Salting of County Roads Policy in 2007 (both attached to this report). It is important staff review these policies with the board from time-to-time to determine if any adjustments should be considered.

Below are some additional facts that will be pertinent to the discussion:

- OCRC Staffing (22 road maintenance technicians). 14 on county plow beats, 5 on state trunkline beats, 2 on state night shift, 1 on floater status and for sand/salt beat only.
- Material Cost Per Truck Load—sand/salt mixture \$700, straight salt \$1,300
- In 2024 the OCRC spent \$2.8 million on winter road maintenance (\$1.2 million on state trunkline, \$1.6 million on county roads).
- The average lane miles of a county plow beat is 180 miles with an average of 50 intersections in each beat. There are 14 county plow beats.
- The goal each day is to cover each road in a county plow beat at least once per day. This is generally achievable. However, equipment breakdowns, employee staffing, i.e. sick leave, and other external factors can and do impact on the OCRC's ability to meet this goal at times.
- At temperatures below 20 degrees, road salt begins to lose its effectiveness. At 10 degrees, it does virtually nothing.

BUDGET ACTION REQUIRED

N/A

LEGAL REVIEW

N/A

SAMPLE MOTION:

N/A

OTSEGO COUNTY ROAD COMMISSION	GENERAL ADMINISTRATION				
TITLE: Winter Maintenance Policy	RESOLUTION NUMBER:	SUPERCEDE	EFFECTIVE DATE: 10/21/2015	SUPERCEDE	POLICY NUMBER: P15-9

Otsego County Road Commission

Winter Maintenance Policy

Adopted: October 21, 2015

This Winter Maintenance Policy is intended to be a guide for the public as well as for the Road Commission personnel and other public agencies.

Road Commission work schedules have been revised due to a reduction in funds available from fuel and weight taxes. Most highway revenues in the state are derived from fuel and weight taxes, which are deposited in the Michigan Transportation Fund and allocated to State Trunk lines, County Roads and City and Village Streets according to the formula established by law.

Priority for winter maintenance operations shall be the following order:

1. County Primary Roads
2. County Local Roads

County Primary Roads

1. The following County Primary Roads shall receive first priority and be kept passable as much of the time as possible:

Old 27 South (2024 per day traffic count 10,000)
 McCoy Road (2024 per day traffic count 9,500)
 Alba Road (C-42) (2024 per day traffic count 5,600)
 Dickerson Road (2024 per day traffic count 5,500)
 Milbocker Road (2024 per day traffic count 4,400)
 Old 27 North (2024 per day traffic count 4,000)
 Thumb Lake Road (2024 per day traffic count 4,000)
 South Townline Road (2024 per day traffic count 3,600)
 Mancelona Road (C-38) (2024 per day traffic count 3,200)
 Old State Road (2024 per day traffic count 2,800)
 Marlette Road (2024 per day traffic count 1,800)
 Meridian Line Road (2024 per day traffic count 1,800)
 Wilkinson Road (2024 per day traffic count 1,400)
 Marquardt Road (2024 per day traffic count 1,400)
 West Otsego Road (2024 per day traffic count 1,200)
 Sparr Road (2024 per day traffic count 500)
 North Townline Road (2024 per day traffic count N/C)

2. The remaining county Primary Roads shall be kept passable as much of the time as possible during normal working hours and when storm conditions develop on holidays and weekends.

Ice control shall proceed first on hazardous locations: hills, curves, intersections and railroad crossings. Additional ice control measures will be applied based on condition of roads and management recommendations.

County Local Roads

1. Collector roads shall receive first priority on the Local Road system and shall be kept passable to the extent possible during normal working hours.

2. Subdivision and other Local Roads shall be kept passable to the extent possible during normal working hours.

Snow removal on County Local Roads shall be performed on holidays and weekends only in case of blocked roads caused by heavy storm conditions.

Ice control on County Local Roads shall be performed on hazardous locations: hills, curves, intersections and railroad crossings. Straight and level section of local roads will not be sanded unless extremely slippery conditions develop. Additional ice control measures will be applied based on condition of roads and management recommendations.

No Parking

There shall be no parking at any time on either the roadway or shoulder of any state trunk line highway or county road outside of incorporated cities and villages from December 1 through March 1 of the succeeding year.

Emergency Response

In the event of an emergency, call 911 for their determination of the proper response. If part of the response requires Road Commission equipment and personnel, we will make every effort possible to aid the elimination of the emergency.

POLICY NO. 22

BOARD OF COUNTY ROAD COMMISSIONERS
OF THE COUNTY OF OTSEGO

SUBJECT: SANDING AND SALTING OF COUNTY ROADS

ADOPTED BY THE BOARD OF COUNTY ROAD COMMISSIONERS:
September 10, 2007

RESOLUTION:

WHEREAS the Board of County Road Commissioners for the County of Otsego has discussed the Commission's procedures for sanding and salting of Otsego County roads,

NOW, THEREFORE, BE IT RESOLVED that the Board of County Road Commissioners for the County of Otsego hereby adopts Policy Number 22, "Sanding and Salting on County Roads", which states that on all but the main primary roads, sand will be applied only to hills, curves and intersections.

Commissioner Huff seconded the motion.

Ayes: Commissioners Huff and Fleming.

Nays: None.

Absent: Commissioner Deming.

Resolution adopted. Motion carried.



Otsego County Road Commission Agenda Item Report

FROM: Kirk Harrier, Managing Director
MEETING DATE: December 11, 2025
AGENDA ITEM: 9. C
SUBJECT: Weight Restriction Enforcement Review

DESCRIPTION

At the November regular meeting, the Board asked for a preliminary budget regarding hiring a part-time weigh master to enforce weight restrictions in Otsego county. Below is a budget for discussion:

Hourly Wage (no benefits) \$30 + 11% fringe = \$33.30 hr (800 hours annually = \$26,640)
Uniform \$200 (bi-annual)
Scales \$15,000 (one-time purchase)
Annual Truck Traffic Enforcement Certification Training \$700
Annual Scale Calibration \$450
Outfit OCRC Existing Truck \$5,000 (one-time expense) (New truck \$60,000)
Annual Fuel/Maintenance Expense \$5,000

Start Up Total \$20,000
Annual Expense \$32,890

BUDGET ACTION REQUIRED

N/A

LEGAL REVIEW

N/A

SAMPLE MOTION

N/A

Delta College Public Safety & Training
PLEASE POST THIS INFORMATION AND DISTRIBUTE TO SHIFT COMMANDERS

2026 Truck Traffic Enforcement Seminar

This three-day seminar is for all Michigan County Weighmasters, Truck Traffic Law Enforcement Officers and any law enforcement officers involved in general motor vehicle traffic enforcement. This training is designed for truck law enforcers to update their knowledge to properly enforce traffic laws for commercial vehicles including large trucks, tankers, and agricultural transports regarding weight laws, load securement and commercial vehicle registrations. Note: There have been numerous changes in the laws this year in agricultural, size and weight restrictions. A light breakfast starts each day of class and lunch is included only for the first two days since last half of the third day is off-site.

Course Dates: January 13 – 15, 2026
Course Time: 8:00 am - 5:00 pm
Course Instructor: Lt. Douglas Szczepanski, Michigan State Police–Traffic Safety Division: Motor Carrier Enforcement
Course Location: Doubletree Hotel, One Wenonah Park Place, Bay City, Michigan, 48708
Course Fee: Non-Consortium: \$400.00 per person
 Delta College Consortium Members: \$300.00 per person
Lodging: Rooms are available at the Double Tree Hotel at a rate of \$85.00 a night. To reserve a room call (989)891-6000 or 800-222-TREE and refer to “Delta College Truck Traffic Enforcement” before 12/25/2024. **Individual reservation cancellation policy:** All reservations must be cancelled by 4:00PM on the day prior to your arrival date to avoid a cancellation fee equal to one night’s room and tax.

MCOLES Registered

Registration Deadline: December 18, 2025

<p style="text-align: center;">Cancellation Policy</p> <p>Class reservations may be cancelled up to 7 calendar days prior to the first day of class with 100% refund; less than 7 days, but prior to the first day of class with a 50% refund; on the first day of class with a 0% refund. All “no shows” will be charged full price.</p>	<p style="text-align: center;">For information regarding the Delta College Public Safety & Training seminars and other non-credit programs, please visit our website at www.delta.edu/crimjust or call Dawn Jurik at (989) 686-9176 E-mail: dawnjurik@delta.edu Fax: (989) 667-2211</p>	
Delta College Public Safety & Training Registration		
Registrant’s Name (Please Print)	Home Phone	Daytime Phone
Home Address	E-MAIL	
City State ZIP Code	MCOLES # (if applicable)	Date of Birth
Department Name		
Department Street Address	Department City	Department ZIP Code
Course Name		
Upon the conclusion of your registered course, your agency will be invoiced.		

It is the policy of Delta College not to discriminate in employment, education, public accommodation or public service on the basis of religion, color, national origin, age, sex, marital status, sexual orientation, height, weight, arrest record, veteran status, disability, or other classifications as required by applicable U.S. federal, state, or local law. Direct inquiries to the Equity/Compliance Officer, Delta College, 1961 Delta Road, Office J101, University Center, MI 48710, telephone 989-686-9122, or email: equityoffice.delta.edu.