AGENDA
OTSEGO COUNTY BOARD OF ROAD COMMISSIONERS
THURSDAY, AUGUST 13, 2026, AT 9:00 A.M.

ITEM 1 – CALL TO ORDER/PLEDGE OF ALLEGIANCE

ITEM 2 - ROLL CALL

ITEM 3 – AGENDA CHANGES/APPROVAL OF AGENDA

ITEM 4 – CONSENT CALENDAR

A. Minutes: The Board approves the Regular Meeting Minutes dated July 9, 2026.
B. The Board approves Payroll #14 ($91,864.05) and Payroll #15 ($88,402.69).
C. The Board approves Accounts Payable: C/7-2 ($860,826.32) and C/8-1 ($924,546.09), and the Accounts Payable Check Register dated 7/01/2026 to 7/31/2026.

ITEM 5 – GUEST SPEAKERS

A. Neil Drzewiecki, Otsego County Board Liaison

ITEM 6 – PUBLIC COMMENT (AGENDA ITEMS ONLY)

ITEM 7– OLD BUSINESS/UNFINISHED BUSINESS

ITEM 8 – NEW BUSINESS

A. Resolution 26-6 (State Maintenance Contract Approval)
B. Section 18j, Annual Certification of Employee Related Conditions

ITEM 9 – STAFF REPORTS

A. Managing Director, Engineer of Record/Operations Engineering Technician, Finance Manager, Facilities/Equipment Supervisor, Road Maintenance Supervisor

ITEM 10 – COMMUNICATIONS

A. Upcoming OCRC Board Meeting Dates: September 10, 2026

ITEM 11 – PUBLIC COMMENT (GENERAL COMMENTS/ADDRESS THE BOARD)

ITEM 12 – COMMISSIONER COMMENT

ITEM 13 – CLOSED SESSION

A. Specific strategy and negotiation session connected with the negotiation of a collective bargaining agreement MCL 15.268(8)(c)

ITEM 14 – ADJOURNMENT

UNAPPROVED

MINUTES for the
REGULAR MEETINGS OF THE
OTSEGO COUNTY ROAD COMMISSION
HELD ON THURSDAY, JULY 9, 2026, AT 9:00 A.M.

ITEM 1 – CALL TO ORDER/PLEDGE OF ALLEGIANCE

- **Meeting called to order by Chairman Huff, at 9:00 a.m. and Pledge of Allegiance.**

ITEM 2 - ROLL CALL

- **Upon roll call, the following Commissioners responded:**
  Camiller, Present
  Gordon, Absent-Excused
  Heinz, Present
  Huff, Present
  Wagar, Present

ITEM 3 – AGENDA CHANGES/APPROVAL OF AGENDA

- **Motion by Camiller to approve the agenda as presented, seconded by Wagar. Four ayes, no nays. Motion carried.**

ITEM 4 – CONSENT CALENDAR

A. Minutes: The Board approves the Regular Meeting Minutes dated June 11, 2026, and the Closed Meeting Minutes dated June 11, 2026.
B. The Board approves Payroll #12 ($86,085.17) and Payroll #13 ($84,349.45).
C. The Board approves Accounts Payable: C/6-2 ($129,992.72), and C/7-1 ($561,797.69), and the Accounts Payable Check Register dated 6/01/2026 to 6/30/2026.

- **Motion by Heinz to approve July 9, 2026, Consent Calendar as presented, seconded by Camiller. Four ayes, no nays. Motion carried.**

ITEM 5 – GUEST SPEAKERS

A. None

ITEM 6 – PUBLIC COMMENT

A. None

ITEM 7– OLD BUSINESS/UNFINISHED BUSINESS

A. None

ITEM 8 – NEW BUSINESS

A. MDOT Contract No. 26-5269 – Kujawa Road
   a. **Motion by Camiller to approve Resolution R26-3 as presented, seconded by Wagar. Roll Call vote: Camiller, yes; Wagar, yes; Heinz, yes; Huff, yes; Gordon, absent. Four ayes, no nays. Motion carried.**
B. MDOT Contract No. 26-5282 – Dickerson/McCoy Roundabout
   a. **Motion by Heinz to approve Resolution R26-4 as presented, seconded by Camiller. Roll call vote: Heinz, yes; Camiller, yes; Wagar, yes; Huff, yes; Gordon, absent. Four ayes, no nays. Motion carried.**
C. Bid Award – Mancelona Road

   a. **Motion by Wagar to approve engineer's bid award recommendation for the Mancelona Road rehabilitation project (alternate 1 option) in the amount of $2,291,427.60 to Payne & Dolan, Inc. and direct OHM Engineers to execute any necessary design cost reduction measures, seconded by Heinz. Discussion. Four ayes, no nays. Motion carried.**

D. Bid Award – 2026 Local Road Projects
   a. **Motion by Heinz to approve engineer's bid award recommendations dated July 7 contingent on execution of township cost share agreements as follows, seconded by Camiller. Four ayes, no nays. Motion carried:**
      i. **Hayes Township – Mt Frederick Road to Reith-Riley Construction Co., Inc. for $368,393.40**
      ii. **Otsego Lake Township – Opal Lake Road, Michaywe Drive, and Autumn Trail to Payne & Dolan, Inc. for $415,459.40**
      iii. **Chester Township – Island View Drive to Payne & Dolan, Inc. for $125,656.50**

E. Hayes Township Cost Share Agreement
   a. **Motion by Camiller to approve the cost share agreement between the Otsego County Road Commission and Hayes Township for the Mt. Frederick Road project as presented, seconded by Wagar. Four ayes, no nays. Motion carried.**

F. Chester Township Cost Share Agreement
   a. **Motion by Heinz to approve the cost share agreement between the Otsego County Road Commission and Chester Township for the Island View Drive project as presented, seconded by Camiller. Four ayes, no nays. Motion carried.**

G. Otsego Lake Township Cost Share Agreement
   a. **Motion by Wagar to approve the cost share agreement between the Otsego County Road Commission and Otsego Lake Township for the Opal lake Road, Michaywe Drive, and Autum Trail project as presented, seconded by Heinz. Four ayes, no nays. Motion carried.**

H. Equipment Purchase – Loader w/Snow Blower
   a. **Motion by Wagar to approve the purchase of one (1) new Volvo L110 Loader with forks and Larue D60 WL Mounted Snow Blower in the amount of $690,730, seconded by Heinz. Discussion. Four ayes, no nays. Motion carried.**

I. FY 2026 Budget Amendment #1
   a. **Motion by Camiller to approve the fiscal year-end 2026 Otsego County Road Commission budget amendment #1 as recommended by the Finance Manager, seconded by Wagar. Discussion. Four ayes, no nays. Motion carried.**

ITEM 9 – STAFF REPORTS

A. Manager updated the board on onboarding two new employees, and presented the Annual Road Commission report to the Otsego County Board of Commissioners
B. Engineer of Record updated the board on current and future projects.
C. Engineering/Operations Technician updated the board on permitting, development oversight and public response.
D. Finance Manager updated the board on the MTF and FEMA.
E. Facilities/Equipment Supervisor updated the board on shoulder equipment, mowers, Conservation District's hazardous waste day
F. Road Maintenance Supervisor gave an update shoulder gravel on Marlette and Springgay Roads, sand delivery, Knoch Road regravel project, drainage, and a OCRC crew working in Mackinaw City.

ITEM 10 – COMMUNICATIONS

A. Upcoming OCRC Board Meeting Dates: August 13, 2026

B. Otsego Conservation District – The board reviewed the request and is not interested in moving forward at this time.

ITEM 11 – PUBLIC COMMENT (GENERAL COMMENTS/ADDRESS THE BOARD)

A. Steve Sulkey, Otsego County Resident, addressed the board regarding the Otsego Lake Drain, shoulder gravel on Twin Oak Road and Michigan Avenue. He also suggested an interactive mapping feature for the website showing active construction projects and their timelines.

ITEM 12 – COMMISSIONER COMMENT

A. Commissioner Heinz commented on the signage throughout the county.
B. Commissioner Wagar commented regarding the patching around Hart Lake.

ITEM 13 – ADJOURNMENT

- **Motion by Wagar to adjourn meeting at 10:37 a.m., seconded by Camiller. Four ayes, no nays. Motion carried.**

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Troy Huff, Chairman Rebecca Hilmert, Board Secretary

Payroll Gross for P/R of 7/9/2026

PR #14

7/7/2026

6/20/2026 to 7/3/2026

Emp Nbr and Name		**Regular Hours**	**Total Hours**	**Gross Amt**
264	Huff III,Russell	0.00	0.00	$500.00
277	Fox,David	80.00	80.00	$3,033.60
280	Kwapis,Earl	0.00	0.00	$500.00
284	Kwapis Jr.,Stanley	0.00	0.00	$500.00
287	Myers,Joseph	80.00	80.00	$2,096.00
294	Mench,Steven	80.00	87.00	$3,431.76
295	Boughner,Alan	80.00	80.00	$2,096.00
299	Hinton,Justin	80.00	80.00	$2,096.00
303	Coughlin Jr.,Thomas	80.00	80.00	$2,096.00
307	Stiles,William	80.00	80.00	$2,096.00
308	Wcisel,David	80.00	80.00	$2,096.00
314	Kucharek,Joseph	80.00	80.00	$2,300.00
316	Jones,Tianne	80.00	80.00	$2,244.00
317	Mitchell Jr.,Dennis	80.00	80.00	$2,596.00
318	Huff,Troy	0.00	0.00	$409.09
321	Tracey,Benjamin	80.00	80.00	$2,300.00
323	Falkenhagen,Robert	80.00	80.00	$2,096.00
326	Heinz,Kathy	0.00	0.00	$363.64
327	Garlock,Cody	80.00	80.00	$2,096.00
328	Harrier,Kirk	80.00	80.00	$4,221.62
329	Gordon,Lukas	0.00	0.00	$363.64
331	Boettner,Cary	80.00	80.00	$2,220.00
335	Pettis,Charles	80.00	80.00	$1,916.00
336	Hilmert,Rebecca	80.00	80.00	$2,775.20
337	Johnson,Zachary	80.00	80.00	$2,096.00
338	Coady,Patrick	80.00	80.00	$2,096.00
342	Alexander,Alexis	80.00	80.00	$2,096.00
344	Mayle,Michael	80.00	80.00	$2,096.00
346	Ford,Logan	80.00	81.00	$2,635.30
347	Joyce,Caleb	80.00	80.00	$2,096.00
348	Huff,Justin	80.00	80.00	$2,096.00
349	Mathers,Andrew	80.00	80.00	$2,096.00
350	Camiller,James	0.00	0.00	$363.64
352	O'Rourke,Michael	80.00	81.00	$2,135.30
353	Carpenter,Amber	80.00	80.00	$2,096.00
354	Anderson,Drew	80.00	80.00	$2,596.00
355	Hallenbeck,Kyle	80.00	80.00	$2,220.00
356	Crane,Stefan	5.00	5.00	$150.00
357	Dipzinski,Michael	80.00	82.00	$2,905.00
358	Forrester,Kasi	80.00	80.00	$2,846.40
359	Wagar,Thomas	0.00	0.00	$363.64
360	Kilmer,Alexander	80.00	80.00	$2,096.00
361	Keskine,Austin	80.00	80.00	$2,096.00
362	Hogan,Christopher	70.00	70.00	$1,834.00
903	BANK,HORIZON	0.00	0.00	$6,412.22
	Total of Employee checks:	**2,795.00**	**2,806.00**	**$91,864.05**

Gross Pay by Fund:

	Total
201	91,864.05
Total	91,864.05

Approved: August 13, 2026

Troy Huff, Chairman

7/22/2026

Payroll Gross for P/R of 7/23/2026

PR #15

7/4/2026 to 7/17/2026

Emp Nbr and Name		Regular Hours	Total Hours	Gross Amt
277	Fox,David	80.00	80.00	$3,033.60
287	Myers,Joseph	80.00	80.00	$2,096.00
294	Mench,Steven	80.00	80.00	$3,033.60
295	Boughner,Alan	80.00	80.00	$2,096.00
299	Hinton,Justin	80.00	80.00	$2,096.00
303	Coughlin Jr.,Thomas	80.00	80.00	$2,096.00
307	Stiles,William	80.00	80.50	$2,115.65
308	Wcisel,David	80.00	80.50	$2,115.65
314	Kucharek,Joseph	80.00	80.00	$2,300.00
316	Jones,Tianne	80.00	80.00	$2,244.00
317	Mitchell Jr.,Dennis	80.00	80.00	$2,096.00
318	Huff,Troy	0.00	0.00	$409.09
321	Tracey,Benjamin	80.00	80.00	$2,300.00
323	Falkenhagen,Robert	80.00	80.00	$2,096.00
326	Heinz,Kathy	0.00	0.00	$363.64
327	Garlock,Cody	80.00	80.00	$2,096.00
328	Harrier,Kirk	80.00	80.00	$4,221.61
329	Gordon,Lukas	0.00	0.00	$363.64
331	Boettner,Cary	80.00	80.00	$2,220.00
335	Pettis,Charles	80.00	80.00	$1,916.00
336	Hilmert,Rebecca	80.00	80.00	$2,775.20
337	Johnson,Zachary	80.00	81.00	$2,135.30
338	Coady,Patrick	80.00	81.00	$2,135.30
342	Alexander,Alexis	80.00	80.00	$2,096.00
344	Mayle,Michael	80.00	80.00	$2,096.00
346	Ford,Logan	80.00	80.00	$2,096.00
347	Joyce,Caleb	80.00	80.00	$2,096.00
348	Huff,Justin	80.00	80.00	$2,096.00
349	Mathers,Andrew	80.00	80.00	$2,096.00
350	Camiller,James	0.00	0.00	$363.64
352	O'Rourke,Michael	80.00	80.00	$2,096.00
353	Carpenter,Amber	80.00	80.00	$2,096.00
354	Anderson,Drew	80.00	80.00	$2,096.00
355	Hallenbeck,Kyle	80.00	80.00	$2,220.00
356	Crane,Stefan	4.50	4.50	$135.00
357	Dipzinski,Michael	80.00	80.00	$2,800.00
358	Forrester,Kasi	80.00	80.00	$2,846.40
359	Wagar,Thomas	0.00	0.00	$363.64
360	Kilmer,Alexander	80.00	80.00	$2,096.00
361	Keskine,Austin	80.00	80.00	$2,096.00
362	Hogan,Christopher	80.00	80.00	$2,096.00
903	BANK,HORIZON	0.00	0.00	$6,167.73
	Total of Employee checks:	**2,804.50**	**2,807.50**	**$88,402.69**

Gross Pay by Fund:

	Total
201	88,402.69
Total	88,402.69

Approved: August 13, 2026

Troy Huff, Chairman

Payables Prepay Report

7-29-2026 Insurances/Utilities

Invoice Nbr	Invoice Date	Description	Invoice Amount	Disc Taken	Amount To Pay
Payment Type: ACH					
Vendor: CHATERCO: Charter Communications					
0054030010701:	7/1/2026	Internet	150.00	0.00	150.00
Vendor Totals:			**150.00**	**0.00**	**150.00**
Vendor: GFLENVIR: GFL Environmental					
1335270	6/30/2026	Trash Removal	201.02	0.00	201.02
1335618	6/30/2026	Litter Pickup	245.12	0.00	245.12
Vendor Totals:			**446.14**	**0.00**	**446.14**
Vendor: HENNLESP: Henn Lesperance PLC					
16226	7/10/2026	Legal Fees	2,872.00	0.00	2,872.00
Vendor Totals:			**2,872.00**	**0.00**	**2,872.00**
Vendor: MUTOMA: Mutual of Omaha					
002154454859	7/20/2026	Life/AD&D/STD/LTD	3,681.94	0.00	3,681.94
Vendor Totals:			**3,681.94**	**0.00**	**3,681.94**
Vendor: OCRC: Otsego County Road Commission					
7/14/26-7/20/26	7/20/2026	HRA Reimbursement	3,958.81	0.00	3,958.81
7/21/26-7/27/26	7/26/2026	HRA Reimbursement	408.30	0.00	408.30
7/7/26-7/13/26	7/12/2026	HRA Reimbursement	5,217.79	0.00	5,217.79
Vendor Totals:			**9,584.90**	**0.00**	**9,584.90**
Vendor: SCANSOUR: ScanSource, Inc.					
5500024151	7/20/2026	Telephone	389.14	0.00	389.14
Vendor Totals:			**389.14**	**0.00**	**389.14**
ACH Grand Totals:		**6 ACH Vendors**	**17,124.12**	**0.00**	**17,124.12**
Payment Type: EFTP					
Vendor: ATTMOBIL: AT&T Mobility					
287318351177X	7/6/2026	Foreman Phones, GPS	1,080.55	0.00	1,080.55
287339252526X	7/6/2026	MDOT iPad	72.48	0.00	72.48
Vendor Totals:			**1,153.03**	**0.00**	**1,153.03**
Vendor: IRS: Internal Revenue Service					
PCORI Fees	7/28/2026	PCORI Fees	211.20	0.00	211.20
Vendor Totals:			**211.20**	**0.00**	**211.20**
EFTP Grand Totals:		**2 EFTP Vendors**	**1,364.23**	**0.00**	**1,364.23**
Payment Type: Checks					
Vendor: BCN: Blue Care Network of MI					
Check Nbr: 621978					
261880032146	7/7/2026	Health Insurance	57,155.95	0.00	57,155.95
Check Totals:			**57,155.95**	**0.00**	**57,155.95**
Vendor: BURNHAM: Burnham & Flower					
Check Nbr: 621979					
BFG-1760927	7/16/2026	HRA Expense	27.50	0.00	27.50
Check Totals:			**27.50**	**0.00**	**27.50**
Vendor: CITYOFGA: City of Gaylord					
Check Nbr: 621980					
MCCO-000669-(	6/30/2026	Water, Sewer	59.10	0.00	59.10
Check Totals:			**59.10**	**0.00**	**59.10**

Payables Prepay Report

7-29-2026 Insurances/Utilities

Invoice Nbr	Invoice Date	Description	Invoice Amount	Disc Taken	Amount To Pay
Vendor: COGITA: Cogitate, Inc.					
Check Nbr: 621981					
81495	7/20/2026	PFA Support, MyWork Timecard	8,922.68	0.00	8,922.68
Check Totals:			**8,922.68**	**0.00**	**8,922.68**
Vendor: CONSUME: Consumers Energy					
Check Nbr: 621982					
205904067137	7/22/2026	Electric	2,171.35	0.00	2,171.35
Check Totals:			**2,171.35**	**0.00**	**2,171.35**
Vendor: DELTADEN: Delta Dental					
Check Nbr: 621983					
RIS0007130698	8/1/2026	Dental Insurance	3,606.52	0.00	3,606.52
Check Totals:			**3,606.52**	**0.00**	**3,606.52**
Vendor: GREATLA: Great Lakes Energy					
Check Nbr: 621984					
100269003	7/15/2026	TL @Kris/McCoy	61.59	0.00	61.59
Check Totals:			**61.59**	**0.00**	**61.59**
Vendor: HUMAN: Humana Insurance Co.					
Check Nbr: 621985					
692915219	7/14/2026	Retiree Healthcare	11,038.79	0.00	11,038.79
Check Totals:			**11,038.79**	**0.00**	**11,038.79**
Vendor: LAKESTAT: Lake State Railway Company					
Check Nbr: 621986					
134158	7/20/2026	2026 Signal Maint. Fees	8,143.55	0.00	8,143.55
Check Totals:			**8,143.55**	**0.00**	**8,143.55**
Vendor: OTSEMS: OTSEGO COUNTY EMS					
Check Nbr: 621987					
CPR	7/19/2026	CPR for Employees	750.00	0.00	750.00
Check Totals:			**750.00**	**0.00**	**750.00**
Vendor: PAVEMENT: Pavement Maintenance Systems					
Check Nbr: 621988					
265022.1	7/1/2026	Chip Seal	750,038.28	0.00	750,038.28
Check Totals:			**750,038.28**	**0.00**	**750,038.28**
Vendor: USBANK: US Bank Equipment Finance					
Check Nbr: 621989					
586131781	7/8/2026	Copier	362.66	0.00	362.66
Check Totals:			**362.66**	**0.00**	**362.66**
Checks Grand Totals:		**12 Checks**	**842,337.97**	**0.00**	**842,337.97**
Grand Totals:		**20 ACH Vendors/EFTP Vendors/Che**	**860,826.32**	**0.00**	**860,826.32**

Payables Prepay Report

8-13-2026 Board Pay

Invoice Nbr	Invoice Date	Description	Invoice Amount	Disc Taken	Amount To Pay
Payment Type: ACH					
Vendor: AIRGAS: AIRGAS USA, LLC					
5525566998	6/30/2026	Welding Supply	15.20	0.00	15.20
Vendor Totals:			**15.20**	**0.00**	**15.20**
Vendor: AISCON: AIS Construction/Interstate Billing Service					
T06674	7/23/2026	Seat	156.90	0.00	156.90
Vendor Totals:			**156.90**	**0.00**	**156.90**
Vendor: ALMA: Alma Tire Service, Inc.					
517023737	7/14/2026	Tire Repairs	94.95	0.00	94.95
517023898	8/3/2026	Tires	1,233.56	0.00	1,233.56
Vendor Totals:			**1,328.51**	**0.00**	**1,328.51**
Vendor: ALTAEQUI: Alta Equipment Company					
SP2/181983	8/5/2026	Windshield	784.52	0.00	784.52
Vendor Totals:			**784.52**	**0.00**	**784.52**
Vendor: CHATERCO: Charter Communications					
0054030010801:	8/1/2026	Internet	150.00	0.00	150.00
Vendor Totals:			**150.00**	**0.00**	**150.00**
Vendor: CRASIF: County Road Association Self-Insurance Fund					
202627-02-1629	8/9/2026	Worker's Comp. Insurance	8,471.00	0.00	8,471.00
Vendor Totals:			**8,471.00**	**0.00**	**8,471.00**
Vendor: DORNBOS: Dornbos Sign, Inc.					
INV87191	7/8/2026	Sign Post	2,517.50	0.00	2,517.50
INV87424	7/24/2026	Otsego Lake Drain Sign	188.73	0.00	188.73
INV87485	7/29/2026	Stop/Slow Paddle	583.40	0.00	583.40
INV87509	7/30/2026	Signs & Brackets	1,847.23	0.00	1,847.23
INV87600	8/6/2026	Street Signs	205.05	0.00	205.05
Vendor Totals:			**5,341.91**	**0.00**	**5,341.91**
Vendor: ELECTRIC: Electrical Terminal Service, Inc.					
2756511-00	7/20/2026	Cable Ties	180.60	0.00	180.60
Vendor Totals:			**180.60**	**0.00**	**180.60**
Vendor: FEDERALF: Federal Fluid Power, Inc.					
157797	7/21/2026	Hyd Fitting	10.00	0.00	10.00
Vendor Totals:			**10.00**	**0.00**	**10.00**
Vendor: GAYLORDM: Gaylord Machine & Fabrication, LLC					
1286-18615	7/27/2026	Steel for Blade End Cap	470.29	0.00	470.29
Vendor Totals:			**470.29**	**0.00**	**470.29**
Vendor: GFLENVIR: GFL Environmental					
1675822	7/31/2026	Trash Service	201.02	0.00	201.02
1695927	7/31/2026	Litter Pickup	254.93	0.00	254.93
Vendor Totals:			**455.95**	**0.00**	**455.95**
Vendor: GFLNA1: GFL Environmental					
LQ03518683	6/16/2026	Dust Control	13,761.76	0.00	13,761.76
Vendor Totals:			**13,761.76**	**0.00**	**13,761.76**
Vendor: J&HFAMIL: Exit 76 Corporation					
CP001581	7/31/2026	Fuel	34,079.53	0.00	34,079.53
Vendor Totals:			**34,079.53**	**0.00**	**34,079.53**

8-13-2026 Board Pay

Invoice Nbr	Invoice Date	Description	Invoice Amount	Disc Taken	Amount To Pay
Vendor: LEWISTON: Lewiston Sand & Gravel					
39591	7/31/2026	23A Gravel	12,989.74	0.00	12,989.74
Vendor Totals:			**12,989.74**	**0.00**	**12,989.74**
Vendor: MICAT: Michigan CAT					
PD18912309	7/27/2026	Blades	8,452.80	0.00	8,452.80
PD18923930	7/29/2026	Yellow Paint	91.92	0.00	91.92
SD18846417	7/8/2026	Brake Repairs	6,086.92	0.00	6,086.92
Vendor Totals:			**14,631.64**	**0.00**	**14,631.64**
Vendor: MIDSTATE: Mid-States Bolt & Screw Co.					
33121375	7/9/2026	Hoist Bolts	48.72	0.00	48.72
Vendor Totals:			**48.72**	**0.00**	**48.72**
Vendor: NORTHERN: Northern Energy, Inc.					
116239	7/15/2026	DEF	1,328.20	0.00	1,328.20
119682	7/15/2026	Grease	2,768.20	0.00	2,768.20
119693	7/16/2026	Trans Fluid	320.25	0.00	320.25
Vendor Totals:			**4,416.65**	**0.00**	**4,416.65**
Vendor: OCRC: Otsego County Road Commission					
7/28/26-8/3/26	8/2/2026	HRA Reimbursement	245.71	0.00	245.71
Vendor Totals:			**245.71**	**0.00**	**245.71**
Vendor: OHMADV: OHM ADVISORS					
104802	7/6/2026	Engineering	16,448.55	0.00	16,448.55
104803	7/6/2026	As Needed Engineering	16,585.50	0.00	16,585.50
104804	7/6/2026	Engineering	66,840.10	0.00	66,840.10
104805	7/6/2026	Engineering	8,726.50	0.00	8,726.50
Vendor Totals:			**108,600.65**	**0.00**	**108,600.65**
Vendor: PAYDOL: PAYNE & DOLAN, INC.					
10-00064320	7/10/2026	Pothole Patch	1,512.70	0.00	1,512.70
10-00065045	7/18/2026	Pothole Patch	9,154.86	0.00	9,154.86
10-00065662	7/24/2026	Pothole Patch	1,031.11	0.00	1,031.11
10-00066332	7/31/2026	Pothole Patch	3,194.28	0.00	3,194.28
10-00067032	8/7/2026	Pothole Patch	13,064.10	0.00	13,064.10
408611-001	7/16/2026	Turtle Lake Road	232,397.02	0.00	232,397.02
408611-002	7/16/2026	Sturgeon Valley Road	6,630.00	0.00	6,630.00
Vendor Totals:			**266,984.07**	**0.00**	**266,984.07**
Vendor: PREIN&NE: Prein & Newhof					
97349	7/10/2026	RAB McCoy/Krys Final Design	561.50	0.00	561.50
Vendor Totals:			**561.50**	**0.00**	**561.50**
Vendor: RIERIL: RIETH-RILEY CONSTRUCTION CO., INC.					
5314208	6/23/2026	23A Shoulder Gravel	17,083.52	0.00	17,083.52
5314309	6/29/2026	Pothole Patch	1,863.27	0.00	1,863.27
5314581	7/15/2026	Pothole Patch	225.12	0.00	225.12
5314838	7/30/2026	MDOT Shoulder Gravel	1,477.52	0.00	1,477.52
5314891	8/3/2026	23AA Limestone	13,080.32	0.00	13,080.32
5314916	8/4/2026	23AA Limestone	16,990.99	0.00	16,990.99
5314924	8/4/2026	Pothole Patch	143.42	0.00	143.42
Vendor Totals:			**50,864.16**	**0.00**	**50,864.16**

Payables Prepay Report

8-13-2026 Board Pay

Invoice Nbr	Invoice Date	Description	Invoice Amount	Disc Taken	Amount To Pay
Vendor: SCIBRA: SCIENTIFIC BRAKE & EQUIP.					
0202162732	7/20/2026	Dust Shield	217.22	0.00	217.22
0202163738	7/9/2026	Lights	70.13	0.00	70.13
0202163741	7/9/2026	Brake Chamber	159.89	0.00	159.89
0202163766	7/9/2026	Air Dryer	212.42	0.00	212.42
0202164107	7/16/2026	Brake Slack Adjusters	557.44	0.00	557.44
0202164245	7/21/2026	Headlight & Brake Chamber	158.19	0.00	158.19
0202164549	7/27/2026	Exhaust Pipe	23.63	0.00	23.63
0202164595	7/28/2026	Exhaust Clamps	134.58	0.00	134.58
0202164924	8/4/2026	Brake Cam Shaft	29.60	0.00	29.60
Vendor Totals:			**1,563.10**	**0.00**	**1,563.10**
Vendor: STOOPS: Stoops Western Star of Michigan					
R317000382:01	7/22/2026	Eng Repair, DEF Pump Filter	6,563.78	0.00	6,563.78
X317001167:01	7/28/2026	Clutch Rods	425.00	0.00	425.00
X317001271:01	8/5/2026	Steering Links	292.54	0.00	292.54
X317001299:01	8/5/2026	Exhaust Clamp	19.31	0.00	19.31
X317001338:01	8/7/2026	Cylinder	983.24	0.00	983.24
X317001364:01	8/7/2026	Steering Link	146.27	0.00	146.27
X317001400:01	8/5/2026	A/C Condenser	347.99	0.00	347.99
X317001454:01	8/10/2026	Filters	1,344.53	0.00	1,344.53
Vendor Totals:			**10,122.66**	**0.00**	**10,122.66**
Vendor: TRUTRA: TRUCK & TRAILER SPECIALTIES					
BJO002888	7/20/2026	Unit #1000	184,715.17	0.00	184,715.17
BSO031310	7/8/2026	Tool Box	993.69	0.00	993.69
BSO031350	7/9/2026	Hyd Valve Shutdown	454.40	0.00	454.40
BSO031401	7/22/2026	Strobe Lights	826.44	0.00	826.44
BSO031429	7/31/2026	Sander Box Main Chain	500.00	0.00	500.00
BSO031435	7/31/2026	Wing Blades	3,963.42	0.00	3,963.42
BSO031475	7/31/2026	Dump Box Cylinder	3,405.86	0.00	3,405.86
BSO031476	7/31/2026	Plow Blades	8,952.75	0.00	8,952.75
BSO031480	7/31/2026	Sander Box Parts	2,118.48	0.00	2,118.48
BSO031482	7/31/2026	Dump Box Cylinder Mounts	136.52	0.00	136.52
Vendor Totals:			**206,066.73**	**0.00**	**206,066.73**
Vendor: WILAUT: WILBER AUTOMOTIVE					
397407	7/15/2026	Engine Oil	89.11	0.00	89.11
397921	7/21/2026	Filter & Bulbs	114.54	0.00	114.54
397923	7/21/2026	Cabin Air Filter	52.18	0.00	52.18
397943	7/21/2026	Filters	64.10	0.00	64.10
398590	7/27/2026	Hourmeter	61.73	0.00	61.73
398657	7/28/2026	Air Filter	40.69	0.00	40.69
398683	7/28/2026	Light Bulbs	36.66	0.00	36.66
399259	8/3/2026	Battery	143.75	0.00	143.75
399384	8/4/2026	Filters	166.80	0.00	166.80
399388	8/4/2026	Battery Core Credit	-18.00	0.00	-18.00
399508	8/5/2026	Filters	21.39	0.00	21.39
Vendor Totals:			**772.95**	**0.00**	**772.95**

Payables Prepay Report

8-13-2026 Board Pay

Invoice Nbr	Invoice Date	Description	Invoice Amount	Disc Taken	Amount To Pay
ACH Grand Totals:		**26 ACH Vendors**	**743,074.45**	**0.00**	**743,074.45**
Payment Type: EFTP					
Vendor: FIRSTB: First National Bank of Omaha					
1408	6/29/2026	D. Fox	-1,031.12	0.00	-1,031.12
1408	7/28/2026	D. Fox	2,242.48	0.00	2,242.48
1603	7/28/2026	K. Forrester	31.95	0.00	31.95
3604	7/28/2026	M. Dipzinski	169.92	0.00	169.92
5602	7/28/2026	K. Harrier	172.33	0.00	172.33
8324	7/28/2026	R. Hilmert	169.97	0.00	169.97
9809	7/28/2026	S. Mench	420.84	0.00	420.84
Vendor Totals:			**2,176.37**	**0.00**	**2,176.37**
Vendor: MARATHON: WEX BANK					
114251948	7/31/2026	Fuel	2,348.17	0.00	2,348.17
Vendor Totals:			**2,348.17**	**0.00**	**2,348.17**
Vendor: MERS: MERS of Michigan					
00181635-7	7/31/2026	Retirement	75,772.24	0.00	75,772.24
Vendor Totals:			**75,772.24**	**0.00**	**75,772.24**
EFTP Grand Totals:		**3 EFTP Vendors**	**80,296.78**	**0.00**	**80,296.78**
Payment Type: Checks					
Vendor: ABTOOL: AB Tool					
Check Nbr: 621990					
26335	7/9/2026	Drill Bits	449.95	0.00	449.95
Check Totals:			**449.95**	**0.00**	**449.95**
Vendor: ACETEX: Ace-Tex Enterprises. Inc.					
Check Nbr: 621991					
ACE302446	7/7/2026	Rags	1,812.50	0.00	1,812.50
Check Totals:			**1,812.50**	**0.00**	**1,812.50**
Vendor: AUTOZONE: AutoZone, Inc.					
Check Nbr: 621992					
02278638452	7/15/2026	Fans	239.97	0.00	239.97
Check Totals:			**239.97**	**0.00**	**239.97**
Vendor: BASESAND: Base Sand and Gravel					
Check Nbr: 621993					
17921	7/6/2026	Ice Control Sand	26,969.80	0.00	26,969.80
17935	7/8/2026	Ice Control Sand	20,368.80	0.00	20,368.80
Check Totals:			**47,338.60**	**0.00**	**47,338.60**
Vendor: BRADYIND: Brady Industries					
Check Nbr: 621994					
11952533	7/9/2026	Janitorial Supply	176.32	0.00	176.32
12070412	8/6/2026	Janitorial Supply	104.17	0.00	104.17
Check Totals:			**280.49**	**0.00**	**280.49**
Vendor: BRYCESEE: Bryce Seeley, Inc.					
Check Nbr: 621995					
07072677930	7/7/2026	Shop Tools	26.25	0.00	26.25
Check Totals:			**26.25**	**0.00**	**26.25**

8-13-2026 Board Pay

Invoice Nbr	Invoice Date	Description	Invoice Amount	Disc Taken	Amount To Pay
Vendor: CERTIFIE: Certified Laboratories					
Check Nbr: 621996					
9680278	6/29/2026	Penetrating Oil	545.00	0.00	545.00
Check Totals:			**545.00**	**0.00**	**545.00**
Vendor: CINTAS: Cintas Corporation #729					
Check Nbr: 621997					
4275202794	7/9/2026	Uniforms, Floor Mats	100.43	0.00	100.43
4275765515	7/15/2026	Uniforms, Floor Mats	100.43	0.00	100.43
4276533024	7/22/2026	Uniforms, Floor Mats	104.81	0.00	104.81
4277273307	7/29/2026	Uniforms, Floor Mats	168.23	0.00	168.23
Check Totals:			**473.90**	**0.00**	**473.90**
Vendor: CONSUME: Consumers Energy					
Check Nbr: 621998					
203234494846	7/31/2026	TL Dickerson/McCoy	55.06	0.00	55.06
Check Totals:			**55.06**	**0.00**	**55.06**
Vendor: ELMIRAHE: ELMIRA OCCUPATIONAL HEALTH & MEDICINE					
Check Nbr: 621999					
00252829-00	6/28/2026	DOT Physical	110.00	0.00	110.00
00253553-00	8/17/2026	DOT Physical	110.00	0.00	110.00
Check Totals:			**220.00**	**0.00**	**220.00**
Vendor: FLINTNEW: Flint New Holland, Inc.					
Check Nbr: 622000					
IF26849	8/3/2026	Mower Bearings	762.64	0.00	762.64
Check Totals:			**762.64**	**0.00**	**762.64**
Vendor: HUTSON: Hutson, Inc.					
Check Nbr: 622001					
11348166	7/23/2026	Engine Fan Pulley	69.43	0.00	69.43
Check Totals:			**69.43**	**0.00**	**69.43**
Vendor: JAYSSPOR: Jay's Sporting Goods					
Check Nbr: 622002					
2026-11	8/11/2026	Head Waters Room Rental	200.00	0.00	200.00
Check Totals:			**200.00**	**0.00**	**200.00**
Vendor: JRANCK: J Ranck Electric, Inc					
Check Nbr: 622003					
117842	8/6/2026	TL Repair	1,107.78	0.00	1,107.78
Check Totals:			**1,107.78**	**0.00**	**1,107.78**
Vendor: LACEQU: LACAL EQUIPMENT, INC.					
Check Nbr: 622004					
0454236-IN	7/28/2026	Mower Blades	526.53	0.00	526.53
0454481-IN	7/30/2026	Mower Blades	526.53	0.00	526.53
Check Totals:			**1,053.06**	**0.00**	**1,053.06**
Vendor: LAWSONPR: Lawson Products, Inc.					
Check Nbr: 622005					
9313648984	7/21/2026	Hyd Fittings, Wire Wrap	638.18	0.00	638.18
Check Totals:			**638.18**	**0.00**	**638.18**

8-13-2026 Board Pay

Invoice Nbr	Invoice Date	Description	Invoice Amount	Disc Taken	Amount To Pay
Vendor: MEYERGAY: Meyer Ace Gaylord					
Check Nbr: 622006					
42192/4	8/5/2026	Batteries, Strobe Lights	41.98	0.00	41.98
Check Totals:			**41.98**	**0.00**	**41.98**
Vendor: MIKENWOR: Michigan Kenworth, LLC					
Check Nbr: 622007					
022P207048	7/9/2026	Sensor	785.16	0.00	785.16
022P207151	7/9/2026	Temp Sensor	203.43	0.00	203.43
022P207153	7/9/2026	Sensor Credit	-785.16	0.00	-785.16
022P207416	7/15/2026	Heater Control Valves	421.68	0.00	421.68
022P208018	7/29/2026	ABS Valves	634.34	0.00	634.34
022P208182	8/3/2026	Brake Valve Core Credit	-101.50	0.00	-101.50
Check Totals:			**1,157.95**	**0.00**	**1,157.95**
Vendor: NORPRO: NORTHERN PROCESSING, LLC					
Check Nbr: 622008					
11432	6/17/2026	Road Gravel	1,640.00	0.00	1,640.00
11433	6/24/2026	Road Gravel	2,850.00	0.00	2,850.00
11483	7/8/2026	Road Gravel	3,600.00	0.00	3,600.00
11484	7/20/2026	Road Gravel	4,200.00	0.00	4,200.00
11486	7/29/2026	Road Gravel	4,734.00	0.00	4,734.00
Check Totals:			**17,024.00**	**0.00**	**17,024.00**
Vendor: NORPUM: NORTHERN PUMP SERVICE, INC.					
Check Nbr: 622009					
30055	7/2/2026	Hoist Repairs & Testing	5,549.15	0.00	5,549.15
Check Totals:			**5,549.15**	**0.00**	**5,549.15**
Vendor: OMSCOM: OMS Compliance Services					
Check Nbr: 622010					
125889	7/20/2026	Annual Client Fees	174.00	0.00	174.00
Check Totals:			**174.00**	**0.00**	**174.00**
Vendor: SHINECLE: Shine Cleaning Service Inc.					
Check Nbr: 622011					
1442	7/31/2026	Rest Area Cleaning	11,479.14	0.00	11,479.14
Check Totals:			**11,479.14**	**0.00**	**11,479.14**
Vendor: SNETHKAM: Snethkamp					
Check Nbr: 622012					
5356438	7/15/2026	Engine Oil Filters	117.60	0.00	117.60
5356507	7/21/2026	U-Joints	366.80	0.00	366.80
5356731	8/5/2026	U-Joints	562.80	0.00	562.80
5356761	8/6/2026	Temp Seal	13.44	0.00	13.44
Check Totals:			**1,060.64**	**0.00**	**1,060.64**
Vendor: STATE6: State of Michigan MDOT					
Check Nbr: 622013					
240000000902	2/8/2024	Krys Road Final Accounting	61.61	0.00	61.61
Check Totals:			**61.61**	**0.00**	**61.61**

8-13-2026 Board Pay

Invoice Nbr	Invoice Date	Description	Invoice Amount	Disc Taken	Amount To Pay
Vendor: STEVEMEN: Steven Mench					
Check Nbr: 622014					
2nd Quarter Cell	7/31/2026	2nd Quarter Cell Phone	150.00	0.00	150.00
Check Totals:			**150.00**	**0.00**	**150.00**
Vendor: TARGETSP: Target Specialty Products					
Check Nbr: 622015					
INVP502204282	7/8/2026	Grass Seed & Fertilizer	1,968.15	0.00	1,968.15
Check Totals:			**1,968.15**	**0.00**	**1,968.15**
Vendor: VESOIL: VESCO OIL CORPORATION					
Check Nbr: 622016					
5948628-00	7/22/2026	Parts Washer	121.25	0.00	121.25
Check Totals:			**121.25**	**0.00**	**121.25**
Vendor: WELLERTR: Weller Truck Parts					
Check Nbr: 622017					
403758843	7/16/2026	Steering Gear Box	1,817.83	0.00	1,817.83
403768368	7/27/2026	Steering Box Credit	-925.00	0.00	-925.00
Check Totals:			**892.83**	**0.00**	**892.83**
Vendor: WHITECAP: White Cap, L.P.					
Check Nbr: 622018					
50038071638	7/8/2026	Mulch Blanket	1,244.27	0.00	1,244.27
50038331404	7/21/2026	Mulch Blanket	4,977.08	0.00	4,977.08
Check Totals:			**6,221.35**	**0.00**	**6,221.35**
Checks Grand Totals:		**29 Checks**	**101,174.86**	**0.00**	**101,174.86**
Grand Totals:		**58 ACH Vendors/EFTP Vendors/Che**	**924,546.09**	**0.00**	**924,546.09**

Check Nbr	Check Date	Vendor Name	Net Amount
Automated Clearing House Payments			
ACH	07/09/2026	AIRGAS USA, LLC	15.20
ACH	07/09/2026	AIRGAS USA, LLC	1,099.70
ACH	07/09/2026	Alma Tire Service, Inc.	(801.99)
ACH	07/09/2026	Alma Tire Service, Inc.	384.94
ACH	07/09/2026	Alma Tire Service, Inc.	374.32
ACH	07/09/2026	Alma Tire Service, Inc.	212.96
ACH	07/09/2026	Alma Tire Service, Inc.	372.44
ACH	07/29/2026	Charter Communications	150.00
ACH	07/09/2026	Dornbos Sign, Inc.	245.12
ACH	07/09/2026	Dornbos Sign, Inc.	197.30
ACH	07/09/2026	Dornbos Sign, Inc.	437.51
ACH	07/09/2026	Dornbos Sign, Inc.	219.21
ACH	07/09/2026	Electrical Terminal Service, Inc.	109.40
ACH	07/09/2026	Federal Fluid Power, Inc.	264.52
ACH	07/09/2026	Gaylord Machine & Fabrication, LLC	26.32
ACH	07/29/2026	GFL Environmental	201.02
ACH	07/29/2026	GFL Environmental	245.12
ACH	07/09/2026	GFL Environmental	20,566.50
ACH	07/09/2026	GFL Environmental	28,924.25
ACH	07/29/2026	Henn Lesperance PLC	2,872.00
ACH	07/09/2026	Exit 76 Corporation	30,231.80
ACH	07/09/2026	Lewiston Sand & Gravel	29,989.10
ACH	07/09/2026	Michigan CAT	14,968.70
ACH	07/09/2026	Michigan CAT	(108.00)
ACH	07/09/2026	Michigan CAT	838.24
ACH	07/09/2026	Michigan CAT	683.95
ACH	07/09/2026	Michigan CAT	32.92
ACH	07/09/2026	Mid-States Bolt & Screw Co.	(548.12)
ACH	07/09/2026	Mid-States Bolt & Screw Co.	850.00
ACH	07/09/2026	Mid-States Bolt & Screw Co.	30.00
ACH	07/09/2026	Mid-States Bolt & Screw Co.	1.64
ACH	07/09/2026	Mid-States Bolt & Screw Co.	2.00
ACH	07/09/2026	Mid-States Bolt & Screw Co.	104.00
ACH	07/29/2026	Mutual of Omaha	3,681.94
ACH	07/09/2026	Northern Energy, Inc.	430.80
ACH	07/09/2026	Northern Energy, Inc.	223.50
ACH	07/09/2026	Otsego County Road Commission	30.00
ACH	07/09/2026	Otsego County Road Commission	385.08
ACH	07/09/2026	Otsego County Road Commission	448.70
ACH	07/29/2026	Otsego County Road Commission	5,217.79
ACH	07/29/2026	Otsego County Road Commission	3,958.81
ACH	07/29/2026	Otsego County Road Commission	408.30
ACH	07/09/2026	Prein & Newhof	10,674.00
ACH	07/09/2026	Prein & Newhof	27,501.50
ACH	07/09/2026	RIETH-RILEY CONSTRUCTION CO., INC.	739.11

Check Nbr	Check Date	Vendor Name	Net Amount
ACH	07/09/2026	RIETH-RILEY CONSTRUCTION CO., INC.	615.57
ACH	07/09/2026	RIETH-RILEY CONSTRUCTION CO., INC.	2,813.02
ACH	07/09/2026	RIETH-RILEY CONSTRUCTION CO., INC.	2,161.95
ACH	07/09/2026	RIETH-RILEY CONSTRUCTION CO., INC.	2,032.02
ACH	07/09/2026	RIETH-RILEY CONSTRUCTION CO., INC.	2,154.14
ACH	07/09/2026	RIETH-RILEY CONSTRUCTION CO., INC.	17,206.26
ACH	07/09/2026	RIETH-RILEY CONSTRUCTION CO., INC.	22,906.01
ACH	07/09/2026	RONS AUTO & WRECKER	145.00
ACH	07/29/2026	ScanSource, Inc.	389.14
ACH	07/09/2026	SCIENTIFIC BRAKE & EQUIP.	16.33
ACH	07/09/2026	SCIENTIFIC BRAKE & EQUIP.	153.59
ACH	07/09/2026	SCIENTIFIC BRAKE & EQUIP.	39.68
ACH	07/09/2026	SCIENTIFIC BRAKE & EQUIP.	217.22
ACH	07/09/2026	SCIENTIFIC BRAKE & EQUIP.	26.52
ACH	07/09/2026	SCIENTIFIC BRAKE & EQUIP.	275.50
ACH	07/09/2026	SCIENTIFIC BRAKE & EQUIP.	353.28
ACH	07/09/2026	SCIENTIFIC BRAKE & EQUIP.	60.71
ACH	07/09/2026	SCIENTIFIC BRAKE & EQUIP.	61.40
ACH	07/09/2026	SCIENTIFIC BRAKE & EQUIP.	328.24
ACH	07/09/2026	SCIENTIFIC BRAKE & EQUIP.	580.02
ACH	07/09/2026	Smith Haughey Rice & Reogge	664.00
ACH	07/09/2026	Staples	5.10
ACH	07/09/2026	Stoops Western Star of Michigan	44.50
ACH	07/09/2026	Stoops Western Star of Michigan	95.36
ACH	07/09/2026	Stoops Western Star of Michigan	53.30
ACH	07/09/2026	Stoops Western Star of Michigan	137.99
ACH	07/09/2026	TRUCK & TRAILER SPECIALTIES	7,919.25
ACH	07/09/2026	VALLEY TRUCK PARTS, INC.	55.64
ACH	07/09/2026	VALLEY TRUCK PARTS, INC.	1,010.31
ACH	07/09/2026	WILBER AUTOMOTIVE	(188.00)
ACH	07/09/2026	WILBER AUTOMOTIVE	122.03
ACH	07/09/2026	WILBER AUTOMOTIVE	251.63
ACH	07/09/2026	WILBER AUTOMOTIVE	77.63
ACH	07/09/2026	WILBER AUTOMOTIVE	233.65
ACH	07/09/2026	WILBER AUTOMOTIVE	143.75
ACH	07/09/2026	WILBER AUTOMOTIVE	(18.00)
ACH	07/09/2026	WILBER AUTOMOTIVE	72.79
ACH	07/09/2026	WILBER AUTOMOTIVE	54.23
ACH	07/09/2026	WILBER AUTOMOTIVE	52.18
ACH	07/09/2026	WILBER AUTOMOTIVE	238.69
ACH	07/09/2026	WILBER AUTOMOTIVE	30.50
ACH	07/09/2026	WILBER AUTOMOTIVE	142.00
Automated Clearing House Payments Totals:		**1 Payments Listed**	**250,625.73**

Electronic Funds Transfer Payments

EFTP	07/29/2026	AT&T Mobility	1,080.55
EFTP	07/29/2026	AT&T Mobility	72.48

Check Nbr	Check Date	Vendor Name		Net Amount
EFTP	07/09/2026	First National Bank of Omaha		221.67
EFTP	07/09/2026	First National Bank of Omaha		625.33
EFTP	07/09/2026	First National Bank of Omaha		45.36
EFTP	07/29/2026	Internal Revenue Service		211.20
EFTP	07/09/2026	WEX BANK		1,239.31
EFTP	07/09/2026	MERS of Michigan		75,593.41
Electronic Funds Transfer Payments Totals:			**8 Payments Listed**	**79,089.31**
Regular Checks Payments				
621951	07/09/2026	Advance Electric		135.47
621952	07/09/2026	Alta Equipment Company		167.39
621953	07/09/2026	Auto Value of Gaylord		261.55
621954	07/09/2026	Baum Hydraulics Corporation		2,221.24
621955	07/09/2026	Cintas Corporation #729		305.25
621956	07/09/2026	Consumers Energy		2,206.71
621957	07/09/2026	CRAFCO, Inc.		23,918.30
621958	07/09/2026	Don's Tractor & Equipment Sales		687.76
621959	07/09/2026	DTE Energy		187.51
621960	07/09/2026	ELMIRA OCCUPATIONAL HEALTH & MEDICINE		1,125.00
621961	07/09/2026	EVERON, LLC		291.60
621962	07/09/2026	Flint New Holland, Inc.		1,945.60
621963	07/09/2026	Gill-Roys Hardware		201.09
621964	07/09/2026	Grand Traverse Mobile Communications		1,598.16
621965	07/09/2026	Lawson Products, Inc.		199.37
621966	07/09/2026	Marcor Technologies, LLC		1,248.90
621967	07/09/2026	MCRCSIP		1,000.00
621968	07/09/2026	Michigan Kenworth, LLC		4,443.26
621969	07/09/2026	Michigan Pavement Markings, LLC		168,272.27
621970	07/09/2026	Northwest Fire		1,999.50
621971	07/09/2026	OMS Compliance Services		198.50
621972	07/09/2026	OReilly Auto Parts		57.52
621973	07/09/2026	PAYNE & DOLAN, INC.		16,363.38
621974	07/09/2026	Shine Cleaning Service Inc.		11,479.14
621975	07/09/2026	STANDARD ELECTRIC CO.		4,070.28
621976	07/09/2026	Weller Truck Parts		5,275.18
621977	07/09/2026	ZAREMBA EQUIPMENT, INC.		711.07
621978	07/29/2026	Blue Care Network of MI		57,155.95
621979	07/29/2026	Burnham & Flower		27.50
621980	07/29/2026	City of Gaylord		59.10
621981	07/29/2026	Cogitate, Inc.		8,922.68
621982	07/29/2026	Consumers Energy		2,171.35
621983	07/29/2026	Delta Dental		3,606.52
621984	07/29/2026	Great Lakes Energy		61.59
621985	07/29/2026	Humana Insurance Co.		11,038.79
621986	07/29/2026	Lake State Railway Company		8,143.55
621987	07/29/2026	OTSEGO COUNTY EMS		750.00
621988	07/29/2026	Pavement Maintenance Systems		750,038.28

Check Nbr	Check Date	Vendor Name		Net Amount
621989	07/29/2026	US Bank Equipment Finance		362.66
Regular Checks Payments Totals:			**39 Payments Listed**	**1,092,908.97**
All Payments Grand Totals:			**48 Payments Listed**	**1,422,624.01**

Payment Totals By Fund:

Fund	Net Amount
201	1,422,624.01
Grand Totals	**1,422,624.01**

Otsego County Road Commission
Agenda Item Report

FROM:	Kirk Harrier, Managing Director
MEETING DATE:	August 13, 2026
AGENDA ITEM:	8. A
SUBJECT:	Resolution R26-6 (MDOT State Trunkline Maintenance Contract)

DESCRIPTION
The Michigan Department of Transportation (MDOT) has prepared the Contract between MDOT and the Board of Otsego County Road Commissioners which establishes the rights and obligations of each party for the maintenance of state roads within its jurisdiction. The term of the contract is from October 1, 2026 through September 30, 2031.

BUDGET ACTION REQUIRED
N/A

LEGAL REVIEW
The County Road Association of Michigan established a committee of road commission professionals that negotiated the terms of this contract. This contract language will be used for all road commissions in Michigan that partner with MDOT on trunkline maintenance.

SAMPLE MOTION
Motion to **approve/deny** Resolution R26-6 as presented.

OTSEGO COUNTY ROAD COMMISSION
RESOLUTION R26-6

A RESOLUTION APPROVING STATE TRUNKLINE MAINTENANCE CONTACT

WHEREAS, The Michigan Department of Transportation (MDOT) has prepared a Contract between MDOT and the Board of Otsego County Road Commissioners which establishes the rights and obligations of each party for the maintenance of state roads within its jurisdiction; and

WHEREAS, the term of the contract will be from October 1, 2026 through September 30, 2031.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Otsego County Road Commissioners does herby:

1.) Approve the State Trunkline Maintenance Contract between MDOT and the Board of Otsego County Road Commissioners.

2.) Authorize Managing Director, Kirk Harrier, to sign on behalf of the Otsego County Road Commission.

3.) All resolutions and parts of resolutions in conflict herewith are, to the extent of such conflict, repealed.

AYES: ______________________________

NAYS: ______________________________

ABSTAIN: ______________________________

ABSENT: ______________________________

ADOPTED August 13, 2026

OTSEGO COUNTY ROAD COMMISSION

BY: ______________________________
Troy Huff, Chairman

CERTIFICATION

I, Rebecca Hilmert, the duly appointed Board Secretary of the Otsego County Road Commission, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Otsego County Board of Road Commissioners at a regular meeting held August 13, 2026, in compliance with the Open Meetings Act, Act No. 267 of the Public Acts of Michigan, 1976, as amended, the minutes of the meeting were kept and will be or have been made available as required by said Act.

____
Rebecca Hilmert, Board Secretary

STATE TRUNKLINE MAINTENANCE CONTRACT

OCTOBER 1, 2026 - SEPTEMBER 30, 2031

CONTRACT NO. «CONTNO»
REGION: «REGION»
AGENDA: DAB

MICHIGAN DEPARTMENT OF TRANSPORTATION

STATE TRUNKLINE MAINTENANCE CONTRACT

BOARD OF COUNTY ROAD COMMISSIONERS OF THE COUNTY OF «COUNTY»

This Contract made and entered into by and between the Michigan Department of Transportation (MDOT), and the Board of County Road Commissioners of the County of «County», Michigan, a public body corporate (Board).

RECITALS:

MDOT is authorized by 1925 PA 17 Section 2, MCL 250.62 to contract with the Board for the construction, improvement, or maintenance of state trunkline highways and appurtenant facilities. MDOT, subject to the approval of the State Administrative Board; and

MDOT has affirmatively found that contracting with this Board for the maintenance of state trunkline highways and bridges within its contract area, is in the best public interest; and

MDOT has so advised the State Transportation Commission and the Appropriations Committees of the Senate and House of Representatives in accordance with 1951 PA 51 Section 11c, MCL 247.661c; and

MDOT and the Board will work together to improve all maintenance activities on the state trunkline system including subcontracting services, billing accuracy, and the Property Damage Reclamation Process (PDRP). This partnership will strive to increase overall efficiency while reducing significant operating costs and minimizing review adjustments.

MDOT and the Board recognize the benefits of utilizing asset and maintenance management tools to improve efficiency in planning, tracking, and reporting on operations. Both parties agree to look for opportunities to pilot new asset and maintenance management tools to improve data and asset tracking.

The Board recognizes the potential benefits to utilizing subcontracting of services and materials to increase contract efficiencies, and agrees to review all agreements and subcontracts affecting the performance of activities within this contract, and make decisions in the best interest of both parties;

with the corrective action plan, MDOT and the Board will approve the plan for implementation. MDOT will reimburse the Board for the cost of the non-compliant work. Once the corrective work is completed in accordance with the corrective action plan, the Board will submit the cost for the corrective work for full reimbursement by MDOT. The Board agrees that if corrective work is not in accordance with the corrective action plan, the Board will not invoice MDOT for the non-compliant corrective work.

If MDOT determines that the corrective work is not in compliance with the corrective action plan, within thirty (30) days it will issue a second written notice to the Board describing the unacceptable corrective work, the reason for rejection, and include a written copy of MDOT's maintenance practices and/or specifications, if applicable. Work not meeting the corrective action plan will be corrected by the Board in accordance with the second written notice and the previously approved corrective action plan, without additional charge to MDOT. If MDOT, upon completion of the Board's second attempt to correct the non-compliant work, determines that the work is still not in compliance, MDOT will have the non-compliant work corrected by other means at MDOT's expense and the Board will reimburse MDOT for such expense through Maintenance Local Agency Payments (MLAP~~S~~) system. If there is a disagreement between MDOT and the Board regarding whether or not the corrective work meets MDOT's maintenance practices and/or specifications, the Board may request the Dispute Resolution Process as outlined in Section 25.

C. Service Area: Each October 1 the Region Engineer will provide the Board a list of the Trunkline sections, including associated lane miles, to be covered under this Contract. If MDOT plans to increase or decrease the lane miles maintained by the Board the Region Engineer will provide the Board with written notice of its intended plan at least ninety (90) days in advance of any such change. For every cumulative 5% change in lane miles since the start of the 2026 contract term and continuing with any future contracts MDOT will meet and confer with the Board in an effort to resolve necessary budget adjustments and/or the scope of work.

D. Coordination and Planning: MDOT and the Board are committed to participating in planning and implementing maintenance operations plans. The primary objective of these plans is to provide consistent service across the system.

Major elements of the plans include: Development and implementation of Winter Corridors of Significance Maps, improved surface condition uniformity on a corridor level, and the establishment of committees as needed to address "issues between MDOT and CRA.

3. The amounts of such insurance will be no less than:

Commercial General Liability Insurance:
The minimum limits shall be $1,000,000, each occurrence and $2,000,000 aggregate.

Combined single limit for bodily injury and property damage liability shall be $1,000,000 each occurrence.

The insurance limits above may be attained through an umbrella policy.

F. Transportation Work Authorizations (TWA's): TWA's may be issued by the Region Engineer for both Maintenance Work and non-maintenance work. This work may be performed by the Board or a subcontractor as set forth in Section 9 of this Contract. TWA's will be performed in accordance with MDOT's accepted maintenance practices and specifications and as required in the TWA. The Board will provide the necessary supervision or inspection to ensure that the work is performed in accordance with the TWA. In the event the Region Engineer finds the work performed not in compliance with MDOT's–accepted maintenance practices or the specifications on the TWA, then the corrective action specified in Subsection 1 (B) will be followed.

Section 2. INTEGRATION OF STATE AND COUNTY WORK

The Board is authorized to use full-time and seasonal personnel and equipment on the county road system and state trunkline highways as conditions warrant.

Section 3. UNEMPLOYMENT

MDOT will reimburse the Board for the cost of unemployment in accordance with the options shown below.

If the Board is registered with the Michigan Department of Labor and Economic Opportunity (LEO), or its successor agency, as a Contributing Payer, Option 1 must be selected. If the Board is a Reimbursing Payer, any option may be selected.

Option 2 and 3 are for unemployment costs related to seasonal employees only. If the Board selects option 2 or 3, reimbursement for unemployment costs that are not related to seasonal employees will be included in the fringe benefit rate.

MDOT'S participation will be based on a calculation that compares the difference in the number of winter and non-winter employees used on the trunkline system to the total number of employees initially laid off or terminated by the Board. The calculation described in this section establishes a provisional factor that will be adjusted at the end of the fiscal year based on the actual non-winter hours the Board worked on the trunkline system for the year in which unemployment participation is requested (hours will be determined from the data submitted by the Board into MDOT's MLAP System). The percentage of MDOT's participation will not be adjusted regardless of the number of employees eligible for unemployment from the Board.

The Board will not be eligible for unemployment participation by MDOT either indirectly or directly as outlined in Option 1 of this Section in other areas of the Contract.

The Region Engineer will establish a TWA with a budgeted amount to pay MDOT'S participation in the Board's unemployment costs. Each invoice from the Board to MDOT for payment will be accompanied by proof of billing from the Michigan Department of Labor and Economic Opportunity (LEO) or its successor agency.

For the purpose of making timely payments of the Board's unemployment costs, the Region Engineer will calculate MDOT'S provisional participation rate. The calculation will be determined as follows:

CALCULATION:

A provisional participation rate will be determined by calculating the difference between winter staffing and non-winter staffing for the trunkline system. Winter staffing will be established in the Winter Letter of Understanding. Non-winter staffing will be based on a three-year average of non-overtime hours reported to MDOT's Local Agency Payment System during the non-winter period as established in the Winter Letter of Understanding. This calculated difference is the winter seasonal workforce which will be used to determine MDOT'S share of Board's unemployment cost. MDOT will only participate in unemployment costs of those Board employees laid off or terminated due to completion of winter seasonal employment for maintenance coverage as agreed to in the "Winter Letter of Understanding". MDOT will not participate in the cost of any additional layoffs or terminations of seasonal employees for any other reason, by the Board.

The Formula for calculating MDOT'S share of the Board's unemployment cost is shown in Appendix G attached hereto and made a part hereof.

The annual provisional participation rate will be adjusted after the laid off or terminated seasonal workers have been recalled, rehired, or replaced and all non-winter hours for the fiscal year, in which unemployment payments are made, are submitted to MDOT'S MLAP System. At that time the Region Engineer will determine "actual rate", and an adjustment will be calculated between the "actual rate" and "provisional participation

Section 6. WAGE SCHEDULE

Wages paid by the Board for work on state trunkline highways and the county road system will be based on hours per year and shall not exceed the published wage rates applicable to all work performed by the Board.

A copy of the union agreement or HR Wage Schedule will be provided to MDOT upon request.

No "stand by at home" pay will be included in charges for work on state trunkline highways.

MDOT will reimburse the Board for Direct Labor Overhead costs on all labor costs properly chargeable to MDOT, including but not limited to, vacation, sick leave, holiday pay, workers' compensation, retirement, social security, group life insurance, hospitalization, longevity, unemployment insurance, and military leave, in accordance with Section 15.

Stand-by crews and equipment for winter operations will not be used on state trunkline highways, unless authorized in writing by the Region Engineer in the Winter Letter of Understanding. The wages of personnel on the winter night patrol and winter night shift crew and equipment rental will be charged in accordance with the Winter Letter of Understanding. The Winter Letter of Understanding will be prepared and signed by the Board's Contract Administrator and the Region Engineer at the time of the Budget distribution.

Other patrols and/or shifts may be established for use on state trunkline highways as approved in writing by the Region Engineer and as conditions warrant for improved efficiency of both winter and non-winter operations.

Section 7. MATERIALS TO BE ACQUIRED AND SPECIFICATIONS

Materials necessary for the performance of this Contract, may be purchased by the Board unless otherwise directed by the Region Engineer. The Board will advertise and receive competitive bids when such purchases exceed Ten Thousand Dollars ($10,000.00), or if required by federal or state law. The Board shall select the lowest qualified bid.

The Board will retain documentation that such bids were taken. Failure to retain documentation that such bids were taken may result in denial of reimbursement of the costs of such materials.

The following materials: bituminous pre-mixed materials, bituminous materials, aggregates (except ice control sand), bulk salt and traffic control devices used on state trunkline highways by the Board, will conform to current or supplemental specifications

MDOT may review all the records necessary to assess the accuracy of the material quantities for all materials on the Firm Unit Price Form for which the Board requests reimbursement.

Items purchased from a vendor source or vendor stockpile for direct use on the state trunkline highways are not eligible for firm unit price consideration and should be billed at vendor pricing.

Reimbursement for all materials supplied by the Board, which are not included in the firm unit price schedule, will be reimbursed in accordance with Subsection 15(C). MDOT may review all records for materials purchased from a vendor source or vendor stockpile for direct use on state trunkline highways.

Section 9. SUBCONTRACTS

The Board may subcontract any portion of the work to be performed under this Contract. Bidding/price solicitation and subcontracts will comply with applicable law and conform to the Board's contracting process except as modified herein. All subcontracted work exceeding $5,000 will require the Board to submit a Quotation Request for Services or Equipment (Form 426) along with relevant bid and contract documents and bid or quote tabulation.

All subcontracted work exceeding $5,000 will be performed in accordance with the established Scope of Work outlined on Form 426 and any specifications developed by the Board and/or MDOT for the subcontracted work. The scope of work and any specifications must be approved by the Region Engineer. The Board will provide the necessary supervision or inspection to assure the subcontracted work is performed in accordance with the scope of work and specifications. At no time will the Board pay for subcontracted work until the work has been inspected and approved by the Board for compliance with the scope of work and specifications.

Emergency work will be subcontracted based on a verbal approval given by the Region Engineer. The work must be supported by the submission of Form 426 and summary of emergency work within 15 days of completion.

The parties agree to extend the terms of the Contract if subcontracted work is incomplete at the conclusion of the Contract term. This provision shall not apply if this Contract is terminated by the Board or MDOT. In situations where this Contract is terminated by the Board or MDOT, all subcontracts shall be deemed terminated as of the date the Contract is terminated. The Board must incorporate this provision into all subcontracts.

County Based Advantage programs, hereinafter the "CBA Process", or any type of preference program which awards contracts based on criteria other than low bid through the competitive bidding process, may not be used for any work under this Contract.

Section 11. ANTI-KICKBACK

No official or employee of the Board, or of the State of Michigan, will receive remuneration (directly or indirectly) for the purchase of materials, supplies, equipment, or subcontracts in connection with the performance of this Contract.

Section 12. SCOPE OF CONTRACT

It is declared that the work performed under this Contract is a governmental function which the Board performs for MDOT. This Contract does not confer jurisdiction upon the Board over the state trunkline highways encompassed by this Contract or over any other state trunkline highways. This Contract may not be construed to confer temporary or concurrent jurisdiction upon the Board over a state trunkline highway. Nothing inconsistent with the underlying statutory jurisdiction, duties, prerogatives, and obligations of MDOT are herein intended. The parties hereto further declare that this Contract is not made for the benefit of any third party.

Section 13. INSURANCE

A. The Board will furnish MDOT with a certificate of automobile liability insurance, which complies with the No-Fault Automobile Insurance laws of the State of Michigan, MCL 500.3101, *et seq*. The insurance coverage will include vehicles owned, leased or rented by the Board. Such insurance will be not less than Two Hundred and Fifty Thousand Dollars ($250,000.00) for bodily injury or death of any one person. Coverage for public liability, property damage and the combined single limit will also comply with the No-Fault Automobile Insurance laws of the State of Michigan. The Board will provide thirty (30) days' notice to MDOT prior to cancellation, termination or material change of the policy. The certificate of said insurance, on MDOT Form 428 (Certificate of Insurance for State Highway Maintenance Contract) covering public liability and property damage indicating thereon the policy number, the aforesaid thirty (30) days' notice provisions and the limits of liability, will be attached to this Contract. The Board agrees to review its insurance programs with its statewide association in an effort to obtain cost savings and efficiency for MDOT.

   If the Board is self-insured, a copy of the Secretary of State's Certificate of Self-insurance will be submitted.

The provisions of Section 5 do not preclude reimbursement for the labor cost of the Contract Administrator and the Assistant Contract Administrator as a direct cost for engineering services if the Board's payroll system allows portions of the time for these positions to be charged to both a County administrative account and specific state trunkline highways and county roads in a consistent manner as a direct cost. The labor cost of these positions may only be charged directly to the state trunkline highway or facility if these positions personally perform the engineering work. Engineering work includes the direct oversight and supervision of an emergency response at the scene of the emergency, field supervision of heavy and/or special maintenance projects and the preparation of special provisions, bid documents, contract advertisements and cost estimates for work being contracted on a specific state trunkline highway or facility. The Contract Administrator and the Assistant Contract Administrator will not charge time directly to a state trunkline highway or facility for the supervision or oversight of engineering work in the office.

B. MDOT will reimburse the Board for direct labor overhead costs (fringe benefits), including, but not limited to, vacation pay, sick leave pay, separation sick leave pay, holiday pay, workers' disability compensation, retirement, social security, group life insurance, hospitalization, longevity pay, unemployment insurance and military leave pay, as a percentage of the productive payroll on all labor costs properly chargeable to MDOT. Part-time/seasonal employees' fringe benefits should include FICA/Medicare and Workers Compensation. Other fringe benefits may be included if they can be justified. This provisional percentage will be developed for billing purposes using MDOT Form 455C (Report of Employee Benefit Cost) and conform to the general accounts of the Board based on the experience of the previous fiscal year experience. If both permanent and part-time/seasonal employees are utilized, the Board shall choose an option to use a separate fringe benefit rate for permanent and part-time/seasonal employees (separate Form 455C shall be required) or an option to use a blended rate for permanent and part-time/seasonal employees when part-time/seasonal employees are utilized equally (employee hours are 50/50 +/- 10 percent) on both the state trunkline system and county system. The completed Form 455C shall be uploaded to the agency's Files list (Local Agency Details link) in MLAP within six (6) months of the Board's fiscal year end. With notification to the Department, the Board may modify rates, at any time, to better reflect forecasted costs. If a blended rate is used and the use of part-time/seasonal employees is not equal (employee hours are 50/50 +/- 10 percent), separate rates will be calculated. These charges will be adjusted by review to the costs incurred in the current contract year in accordance with Subsection 20(A).

MDOT will reimburse the Board for the cost of unemployment in accordance with Section 3 of this Contract.

C. MDOT will reimburse the Board for the cost of materials in accordance with the following provisions:

area or count. MDOT will reimburse the Board for overhead charges when the materials are applied to the state trunkline highway.

D. MDOT will reimburse the Board for the cost of handling materials furnished by the Board and materials furnished by MDOT as follows:

1. **Bulk Items (as measured by volume or weight):**

The direct expenses of handling such as unloading, processing, stockpiling or heating and loading for materials in bulk, bags, or drums including MDOT Stores bulk items, such as aggregates, bituminous materials and chemicals, on condition that reimbursement of such expenses is not provided elsewhere herein, and these costs can be identified within the records of the Board. When bulk items intended for use on the state trunkline are co-mingled with the Board's materials for their local roads, MDOT will only reimburse the Board for the cost of handling the portion expected to be used on the state trunkline highways. The Board will establish a rate of use annually, based on the previous year's use to identify MDOT's share of handling cost. The Board's established rate is subject to adjustment by review. The Board should charge these costs to the activity code appropriate to the material being handled and to the Board's County Number followed by three zeros, i.e., in Hillsdale County, 30000 would be used.

2. **Non-Bulk Items (as measured by area or count):**

The Board may add a five percent (5%) handling and storage charge to the purchase price of all non-bulk materials. This five percent (5%) handling and storage charge includes the cost of all storage, labor, and equipment charges used to handle non-bulk items, to place them in storage, and to maintain the materials in storage. Those materials requiring inside storage, heated storage, secure storage, or other special care must be stored to qualify for this handling and storage charge. The Region Engineer will determine if the method of storage meets the conditions described above.

E. MDOT will reimburse the Board for state trunkline No Fault Auto Liability Insurance for state trunkline highway maintenance as a direct cost. The Board will remove the County Road No Fault Auto Liability Insurance from the indirect equipment costs reported on the Equipment Questionnaire (Form 461). The Board will include Michigan Catastrophic Claims Association; the Michigan Assigned Claims Assessment and the Michigan Assigned Claims Facility Assessment costs in the indirect equipment expenses.

F. MDOT will reimburse the Board for the cost of equipment rental based on the rental rates established in the Schedule C, Report 375, Equipment Rental Rates, rentals exceed the costs, MDOT will be reimbursed by the Board.

In addition, MDOT will participate in interest expense related to buildings used to house, repair and/or maintain equipment through equipment rental. The cost eligibility for building interest expense will be determined based on the criteria listed in Subsection 15(F)(1) below. All contract language in Subsection 15(F)(2) below regarding the capital equipment advance applies.

The Board may elect to change its selected option. Any request for a change in the Board's selected option must be in the form of a formal resolution of the Board and received by the Region Engineer a minimum of thirty (30) days prior to the start of the Board's fiscal year. The change in the Board's selected option will only be implemented at the start of the Board's fiscal year.

1. The cost eligibility for building interest expense will be determined based on the following criteria:

    a. Costs incurred for interest on borrowed capital or the use of the Board's own funds, however represented, are unallowable except as specifically provided in Subsection 15(F)(1)(b).

    b. Financing costs (including interest) paid or incurred on or after July 1, 2001, associated with the otherwise allowable costs of building acquisition, construction, fabrication, reconstruction or remodeling completed on or after October 1, 1980, and equipment is allowable, subject to the conditions set forth in Subsections i through iv below.

        i. The financing is provided (from other than tax or user fee sources) by a bona fide third party external to the Board.

        ii. The assets are used in support of state trunkline Highway maintenance.

        iii. Earnings on debt service reserve funds or interest earned on borrowed funds pending payment of the construction or acquisition costs are used to offset the current period's cost or the capitalization interest, as appropriate. Earnings subject to being reported to the Federal Internal Revenue Service under arbitrage requirements are excluded.

If this Contract is terminated by the Board, the full amount of the outstanding CEA will be due and payable to MDOT by the Board within ninety (90) days of the termination date. If this Contract is terminated by MDOT, the full amount of the outstanding CEA will be due to MDOT and payable at the Board's option in monthly installments equal to five percent (5%) of the monthly revenues due the Board from the Michigan Transportation Fund, or an annual payment of twenty percent (20%) of the total debt. If the five percent (5%) payback formula is used, the first payment will be due ninety (90) days after the date of termination. If the twenty percent (20%) payback formula is used, the first annual payment will be due one (1) year after the date of termination. If the Board fails to make any of these required payments when due, whether the Contract is terminated by the Board or by MDOT, MDOT will immediately notify the Board of the default, and the amount owed. If the default is not cured within thirty (30) days, MDOT may deduct the monies owed from other funds due to the Board in accordance with the prescribed schedules of repayment.

The repayment terms and conditions as described will supersede and replace all outstanding repayment provisions contained in the Capital Equipment Loan Contracts and promissory notes.

G. MDOT will reimburse the Board for the amounts paid by the Board to a subcontractor as set forth in Section 9.

H. MDOT will reimburse the Board for the cost of labor, materials, and equipment rental incurred in connection with engineering, supervision, and inspection of subcontracted work.

I. MDOT will reimburse the Board for the cost of the Winter Maintenance Patrol as mutually agreed to in writing in the Winter Letter of Understanding. The Board will not designate more than one supervisor at any one time with the authority to call in employees from the various garages as needed to perform winter maintenance. The designated supervisor will be the first point of contact when the night patrol person requests assistance.

J. MDOT will reimburse the Board for the cost of traffic control devices used for state trunkline maintenance when performed in accordance with MDOT's current version of Maintenance Guidelines for Work Zone Traffic Control. Lighted Arrows will be reimbursed as equipment rental at the applicable equipment rental rate.

The Board will purchase all required traffic control devices to perform traffic control for work on the shoulder, a two-lane/two-way road single lane closure, work outside shoulder, a one or two-lane closure on a freeway and work in accordance with the Board's option, as selected above. Reimbursement will be based on the actual amount(s) and the invoices for the devices must be retained by the Board for verification. The Board should charge these costs to activity code 160 and to the Board's County Number followed by three zeros, i.e., in Hillsdale County, 30000 would be used.

K. MDOT will reimburse the Board for overhead costs outlined as follows:

Reimbursement to the Board under this subsection is for all costs and expenses arising out of the performance of this Contract that are not specifically described in other sections of this Contract. This includes salary and expenses (including transportation) of the Contract Administrator (except as noted in Subsection 15(A), salaries of clerical assistants (including radio communication staff), office expenses, storage rentals on Board-owned property, and the cost of small road tools. Work tools which do not have a power assist and are used in a road or bridge maintenance activity are considered small road tools and do not have a Schedule C rate.

The Board elects the following option for the reimbursement of overhead costs:

______ The Board elects to receive eight and one-half percent (8 1/2%) as a flat rate for overhead. This rate includes one-half percent (1/2%) for small road tools;

OR

______ The Board elects to use an overhead rate of __________ %. The Board will calculate this rate based upon the Board's most recent Act 51 Report data and the format provided in Appendix D, attached hereto and made a part hereof. The calculated overhead rate under this option will not exceed eleven percent (11%). This rate may be increased by one-half percent (1/2%) for small road tools. When selecting this option, the Board will submit the overhead rate computation and supporting documentation to MDOT at the time this Contract is signed and by July 1 of each year thereafter.

The Board's computation will be validated by MDOT, and differences will be resolved by the Contract Administrator and the Region Engineer. This rate once determined and agreed to is a flat rate and not subject to review. Written acceptance of the rate will be sent to the Board by the Region Engineer no later than September 30 of each fiscal year.

OR

monetary settlement of a claim alleging gross negligence, or monetary judgment finding gross negligence, entered in an action.

MDOT shall have no obligation to reimburse the Board under this subsection unless the Board has sent a copy of any Notice of Intent to File Claim pursuant to MCL 691.1404, MCL 224.21, or otherwise, or any statutory notice of a sewage disposal system event or claim, and all subsequent documents to the Assistant Attorney General within thirty (30) days of receipt and has cooperated with any efforts to protect the interests of MDOT in regard to the claim or litigation, and, with regard to claims made under the "sewage disposal system event" exception to governmental immunity, the Board has also complied with the last sentence of MCL 691.1419(1) and with MCL 691.1419(2). In instances where the Board receives notification, in any form, that legal action has been initiated, MDOT shall have no obligation to reimburse the Board under this subsection unless the Board has sent a copy of any initial court filing to the Assistant Attorney General within fifteen (15) days of receipt.

The Board and MDOT agree that any and all claims against the Board that are subject to the provisions of the No-Fault Act, MCL 500.3101, et seq., or any successor statutes, will be tendered for defense to the Board's no-fault carrier. Any reimbursements under this subsection shall be payable solely from revenue apportioned and appropriated to the state trunkline fund, per MCL 247.660(1)(d), and as authorized by law.

The Board agrees to cooperate with MDOT and its counsel in defending any claims against MDOT. That cooperation shall include promptly providing records, documents, or any other information requested by MDOT or its counsel and producing any witnesses to testify at deposition or trial if requested by MDOT or its counsel.

All documents should be sent to the Assistant Attorney General Division Chief, Transportation Division, Van Wagoner Transportation Building, 4th Floor, Lansing, Michigan 48909. MDOT will take all reasonable and necessary actions to secure additional funds, if necessary, to reimburse the Board in accordance with this paragraph. It is expressly understood that nothing in this subsection shall be construed to create a general obligation of the State of Michigan.

N. In the event of a catastrophic loss that is compensated for by an insurance settlement, or a sale, any gain on buildings or equipment resulting from the settlement, and the purchase of replacement buildings or equipment will be recorded in compliance with the Michigan Department of Treasury Uniform Accounting Procedures for County Road Commissions in effect at the date of the loss or Generally Accepted Accounting Principles.

Any proceeds from the loss or sale of a building that MDOT participated in will be amortized over the life of the new building through an indirect equipment

$560,000/$1,000,000 = .56 or 56%
56% is between 50 and 69 therefore the multiplier is 0.0025

Therefore, the GWOA is:

Multiplier x Five-year average winter expenditure or:

GWOA is 0.0025 x $520,000 = $1,300

After September 30, but before December 31, MDOT will calculate the GWOA. The Region Engineer will advise the Board of the calculated GWOA. The Board will submit the GWOA through the MLAP system. The GWOA - is not subject to review adjustment.

Section 16. BUDGET

Each MDOT fiscal year, the Region Engineer will prepare separate budgets for winter and non-winter maintenance in accordance with MDOT guidelines. The Region Engineer, in consultation with the Board, shall develop an annual Work Plan which shall include non-winter maintenance activities, a proposed schedule, and the estimated cost for such activities. The sum of those estimated costs will constitute the non-winter Budget and will be distributed monthly in accordance with the proposed schedule.

MDOT agrees that, once established, the fiscal year non-winter maintenance will not be reduced, except as otherwise provided in this Contract. The Budget for winter maintenance activities will be based on a five-year (5) average of winter expenditures which includes the costs for labor, fringe benefits, equipment, MDOT Salt Stores, Board -supplied road salt, winter sand, other de-icing chemicals and overhead. Notwithstanding the foregoing, MDOT will establish a statewide winter holdback fund amount not to exceed thirty percent (30%) of the five (5) year winter average. The statewide winter holdback funds will be used to cover Winter Overruns of the Board, other contract road agencies, and MDOT direct forces. The statewide holdback funds will also be used to pay any budget review adjustments owed to contract agencies. MDOT will distribute any remaining funds in the statewide holdback to contract agencies and MDOT business areas based on a prioritization of statewide non-winter maintenance needs.

The Region Engineer and the Board will review the non-winter maintenance Budget together at least every other month. Any adjustments to the proposed work plan to curtail or expand operations will be addressed in this Budget review. During winter operations, the winter Budget will be reviewed by the Region Engineer and the Board every month to conduct the same review.

MDOT and the Board will meet between March 1 and May 15 of each fiscal year to develop a supplemental summer program. The supplemental summer program will be

Section 18. RECORDS TO BE KEPT

A. The Board will establish and maintain accurate records, in accordance with generally accepted accounting principles, of all expenses incurred for which payment is sought or made under this Contract, said records to be hereinafter referred to as the "RECORDS." Separate accounts will be established and maintained for all costs incurred under this Contract. The Board will retain the following RECORDS, and others, in accordance with generally accepted accounting principles:

1. Retain daily timecards or electronic timekeeping files for employees and equipment indicating the distribution of time to route sections and work items. Daily timecards must be signed by the employee, the immediate supervisor and by the timekeeper when the timekeeper is employed. If the Board uses crew-day cards, it will retain crew-day cards backed by a time record for the pay period signed as above, in lieu of daily individual timecards detailing the time distribution. If the Board uses electronic timekeeping, it will retain data files detailing time distribution and assigned supervisor approval.

2. Retain properly signed material requisitions (daily distribution slips) which indicate type of material, quantity, units of measure, the date of distribution and the distribution to route sections and work items.

3. Retain additional cost records to support and develop unit cost charges and percentages as applied to invoice costs. Cost records are not necessary in support of the eight and one-half percent (8 1/2%) overhead or the five percent (5%) handling charge.

B. The Board will maintain the RECORDS for at least three (3) years from the date of MDOT's receipt of the Board's Equipment Questionnaire (Form 461), and the Board's overhead rate computation for the year if using review to cost for overhead computations. In the event of a dispute regarding allowable expenses or any other issue under this Contract, the Board will thereafter continue to maintain the RECORDS at least until that dispute has been finally decided and the time for all available challenges or appeals for that decision has expired.

The Board will maintain all RECORDS supporting equipment usage from the time of equipment purchase to disposal to support any gain or loss from equipment disposed.

the Board's Equipment Questionnaire, all documents required by Appendix J, and, for a Board selecting "review to cost" for the year, the overhead computation, whichever is later. In the event that a review, performed by or on behalf of MDOT, indicates an adjustment to the costs reported under this Contract or questions an item of expense as not allowable under the Contract, MDOT will promptly submit to the Board a Notice of Review Results and a copy of the review report which may supplement or modify any tentative findings communicated in writing to the Board at the completion of a review.

Charges by the Board for maintenance of state trunkline highways and authorized non-maintenance work performed under this Contract will not be adjusted (increased or decreased) by an annual review if the Board receives MDOT's written summary of tentative exceptions and adjustments after the eighteen (18) month period. The eighteen (18) month period is intended only as a limitation of time for making adjustments and does not limit the time for payment of such amounts. This limitation will not apply in case of fraud or misrepresentation of material fact or if agreed to in writing. The Board will not be penalized by failure of MDOT to present to the Board its tentative exceptions and adjustments within the eighteen (18) month period.

If the Board does not submit all required records within six (6) months after the completion of their fiscal year, MDOT may modify the eighteen (18) month timeframe for completion of reviews and/or examine the records of the Board under MCL 224.32, Public Act 283 of 1909. Prior to taking action, MDOT will provide written notice to the Board and provide an opportunity for the Board to provide the records or a corrective action plan.

MDOT and CRA will work cooperatively to develop and provide training to ensure that charges, reimbursement and auditing is fair and consistent, in accordance with this Contract.

B. Within sixty (60) days after the date of the Notice of Review Results, the Board will submit to MDOT a written response, hereinafter referred to as the "Response", to the Notice of Review Results indicating one of the following options:

1. The Board concurs with the Notice of Review Results and will either repay the amount of any overpayment to MDOT or be reimbursed the amount of any underpayment by MDOT.

2. The Board does not concur with Notice of Review Results. The "Response" will explain the nature and basis for any disagreement as to a disallowed item of expense.

   The "RESPONSE" will also include a written explanation as to any questioned item of expense. The "RESPONSE" will be clearly stated and

Advance adjustment calculation for that fiscal year.

Any changes to the election to participate in the Maintenance Advance will be addressed by requesting an amendment to the Contract. If the Board elects not to participate in the Maintenance Advance, the Board's total outstanding Maintenance Advance is due to MDOT within ninety (90) days of termination. If this Contract is terminated or not renewed, the total Maintenance Advance outstanding will become due and will be deducted by MDOT from any funds due the Board under the terms of any maintenance contract.

Section 22. TEMPORARY SUSPENSIONS

MDOT may temporarily suspend this Contract if notified by the Board, in writing, that performance under this Contract has been rendered impossible, or if MDOT determines that the Board can no longer perform the work on a twenty-four (24) hour, seven (7) day-a-week basis. The temporary suspension shall continue until such time as the Board and MDOT determines that the Board can perform work under the Contract. At the time of suspension, MDOT will assume all maintenance responsibilities. MDOT may correspondingly reduce the Board's state trunkline Budget in order to recover the costs incurred by MDOT related to the temporary contract suspension. The temporary contract suspension shall not exceed a twelve (12) month period unless the Board obtains prior approval by MDOT. If the temporary contract suspension reaches 12 months, MDOT has the option to continue working with the Board to reinstate the contract with the Board or terminate the contract.

Section 23. CONTRACT TERMINATION OR EXPIRATION

A. For convenience, MDOT may terminate this Contract, by providing written notice to the Board at least two (2) years prior to the beginning of the Contract year to which the termination applies.

The Board may terminate, this Contract by providing written notice to MDOT at least two (2) years, prior to the beginning of the Contract year to which the termination applies.

In the event either party provides notice of an intent to terminate the Contract as provided in this subsection, the Contract shall terminate at the beginning of the Contract year (October 1), two years following the date of the notice. For greater clarity, the parties do not intend for the Contract to terminate as of the date of the notice. Notwithstanding any other provision to the contrary, if a party provides notice of its intent to terminate the Contract as provided in this subsection and the Contract will expire before the two-year notice period has lapsed, the parties agree that the Contract shall be automatically renewed and continue in full force and effect until October 1, two years following the date of the notice.

renewed, or the Budget increased within ten (10) years subsequent to the date of a Budget reduction of five percent (5%) or more, contract termination or contract non-renewal.

Costs reimbursed will be determined under either the provisions of Section 15 or Appendix E, but not both.

F. Notwithstanding any provision of this Contract to the contrary, upon termination of this Contract "for cause", the Board must, for a period of time specified by MDOT (not to exceed 90 calendar days), provide all reasonable transition assistance requested by MDOT, to allow for the terminated portion of the Contract Activities to continue without interruption or adverse effect, and to facilitate the orderly transfer of such Contract Activities to MDOT or its designees. This Contract will automatically be extended through the end of the transition period.

G. All time frames in this section can be modified upon agreement between the Board and MDOT.

Section 24. CONTRACTUAL INTERPRETATION

All capitalized words and phrases used in this Contract have the meaning set forth in Appendix H.

All words and phrases not specifically defined in Appendix H shall be construed and understood according to the ordinary meaning of the words used, but technical words and phrases shall have the meanings set forth in MDOT's publications, manuals, advisories, or guides, as applicable. If no MDOT publication, manual, advisory or guide is applicable, such technical words shall be construed and understood according to the usual and accepted meaning used in the industry or field to which they relate and any words or phrases that have a specialized meaning in the law, shall be construed and understood according to such specialized meaning.

Section 25. DISPUTE RESOLUTION PROCESS

A. Contract Disputes

For review disputes refer to Section 25B below, all other disputes between the parties shall be resolved under the terms of this section. It is the intent that each party may communicate concerns related to the contract and resolve any issues as they arise. After a contract issue has been resolved, a summary of the agreed upon resolution shall be jointly drafted and distributed. Some issues may require ongoing communication to resolve and may become an item for negotiation during the next review and renegotiation of the Contract.

not withhold or offset the funds in dispute if the Board files a lawsuit in a court of proper jurisdiction.

3) If the Board fails to repay an overpayment or reach an agreement with MDOT on a repayment schedule within the thirty (30) day period, the Board agrees that MDOT will deduct all or a portion of the overpayment from any funds due to the Board by MDOT under the terms of this Contract.

4) Every effort will be made to complete this process within 60 calendar days by both parties.

This section shall not be construed to prevent either party from initiating, and a party is authorized to initiate an action for breach of this Contract or for any other relief allowed by law earlier to avoid the expiration of any applicable limitations period, to preserve a superior position with respect to the other party, or under Injunctive Relief below. If a dispute is not resolved through the Dispute Resolution Process, either party may initiate an action for breach of this Contract, or any other relief allowed by law in a court of proper jurisdiction. Time periods may be extended if agreed upon by both parties.

Injunctive Relief

The only circumstance in which disputes between MDOT and the Board shall not be subject to the provisions of this Dispute Resolution Process is when a party makes a good faith determination that it will suffer irreparable harm due to a breach of the terms of the Contract by the other party and that a temporary restraining order or other immediate injunctive relief is the only adequate remedy.

Each party agrees to continue performing its obligations under the Contract while a dispute is being resolved except to the extent the issue in dispute precludes performance (dispute over payment must not be deemed to preclude performance) and without limiting either party's right to terminate the Contract as provided in Section 23.

Section 26. STATE OF MICHIGAN ADMINISTRATIVE BOARD RESOLUTION

The provisions of the State of Michigan Administrative Board Resolution 2017-2 of April 25, 2017, are set forth in Appendix F, attached hereto and made a part of hereof.

APPENDIX A

JOINT LETTER OF UNDERSTANDING FOR BULK SALT PURCHASING

The Michigan Department of Transportation (MDOT) and the County Road Association of Michigan (CRA) and its members mutually agree that it is in the public interest to purchase bulk salt for use on the state trunkline system in accordance with current MDOT specifications and at the lowest possible cost. To accomplish this all parties agree that:

A. Information relative to bulk salt purchasing will be shared between MDOT and CRA Members.

B. A representative of CRA is invited and encouraged to observe the Department of Technology Management and Budget's (DTMB) annual pre-bid meeting for bulk salt purchasing.

C. The DTMB bulk salt purchasing process is considered the benchmark to determine if bulk salt purchased outside the DTMB process for placement on the state trunkline system is at the lowest cost.

D. A participating BOARD is any member of CRA that has a contract with MDOT for routine maintenance of the state trunkline system.

E. The participating BOARDS will provide verifiable documentation in January of each year to the Region Engineer for all FOB (Free on Board) Delivered unit costs and volumes by location (street address or Global Positioning System (GPS) coordinates) of all bulk salt purchased and delivered prior to April 1 for the previous winter for placement upon state trunklines. For example, the verifiable documentation provided in January 2016 will reflect bulk salt deliveries received between August 1, 2014, and April 1, 2015.

F. The DEPARTMENT will provide FOB delivered unit costs and volumes for (early and late deliveries) for all DTMB drop points in the previous winter season as described in the example in Section E. When a participating BOARD buys bulk road salt with a single price for the season; the DEPARTMENT will provide a single comparison price using the DTMB's FOB delivered unit costs (early and late deliveries) for all DTMB drop points within the county of the participating BOARD by applying the following formula:

$$\text{unit cost} = \frac{[\text{DTMB'S unit cost for Early salt x total quantity early salt}] + [\text{DTMB's unit cost for Late salt x total quantity early salt}]}{\text{Total quantity of Early and Late Salt}}$$

APPENDIX B
PROHIBITION OF DISCRIMINATION IN STATE CONTRACTS

In connection with the performance of work under this contract; the contractor agrees as follows:

1. In accordance with Public Act 453 of 1976 (Elliott-Larsen Civil Rights Act), the contractor shall not discriminate against an employee or applicant for employment with respect to hire, tenure, treatment, terms, conditions, or privileges of employment or a matter directly or indirectly related to employment because of race, color, religion, national origin, age, sex, height, weight, or marital status. A breach of this covenant will be regarded as a material breach of this contract. Further, in accordance with Public Act 220 of 1976 (Persons with Disabilities Civil Rights Act), as amended by Public Act 478 of 1980, the contractor shall not discriminate against any employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment or a matter directly or indirectly related to employment because of a disability that is unrelated to the individual's ability to perform the duties of a particular job or position. A breach of the above covenants will be regarded as a material breach of this contract.

2. The contractor hereby agrees that any and all subcontracts to this contract, whereby a portion of the work set forth in this contract is to be performed, shall contain a covenant the same as hereinabove set forth in Section 1 of this Appendix.

3. The contractor will take affirmative action to ensure that applicants for employment and employees are treated without regard to their race, color, religion, national origin, age, sex, height, weight, marital status, or any disability that is unrelated to the individual's ability to perform the duties of a particular job or position. Such action shall include, but not be limited to, the following: employment; treatment; upgrading; demotion or transfer; recruitment; advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.

4. The contractor shall, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, national origin, age, sex, height, weight, marital status, or disability that is unrelated to the individual's ability to perform the duties of a particular job or position.

5. The contractor or its collective bargaining representative shall send to each labor union or representative of workers with which the contractor has a collective bargaining agreement or other contract or understanding a notice advising such labor union or workers' representative of the contractor's commitments under this Appendix.

6. The contractor shall comply with all relevant published rules, regulations, directives, and orders of the Michigan Civil Rights Commission that may be in effect prior to the taking of bids for any individual state project.

APPENDIX C

STATE TRUNKLINE MAINTENANCE CONTRACT

UNIFORM OVERHEAD METHODOLOGY REFERENCE GUIDE

This Appendix provides a uniform model for defining the allowable contract overhead costs to comply with Section 15(K). The principles are for the purpose of cost determination and are not intended to be all inclusive or encompassing. No provision for profit or other increment above cost is intended.

1. COST DEFINITIONS

Direct Costs – 517 & 518

Those costs that can be identified specifically with The Contract have a clear causal relationship to services performed. These costs are generally recorded with activities 517 and 518 per the Road Commission Accounting Manual.

Indirect Costs- 514

Those costs incurred for road maintenance, benefiting State Trunkline and other roads that are not readily assignable to a function without effort disproportionate to the results achieved. These costs represent ***road*** overhead costs and are generally recorded with activity 514 per the Road Commission Accounting Manual.

General & Administrative (G&A) Overhead (OH) Costs - 515

Those costs incurred for the overall general executive and administrative offices of the organization and other expenses of the general nature that do not relate solely to any major function. These costs are generally recorded with activity 515 per the Road Commission Accounting Manual.

Classification of Cost

There is no universal rule for classifying certain costs as direct, indirect, or G&A OH under every accounting system. Therefore, it is essential that each item of cost be treated consistently in like circumstances either as a direct, indirect, or G&A OH cost. This is especially true concerning costs incurred under The Contract in relation to costs incurred for primary and local roads.

2. TOTAL CONTRACT COST

Under Section 15K - Option 2 of The Contract:

The total cost of The Contract is comprised of the ***allowable*** direct costs plus the ***assignable portion*** of allowable G&A OH (where G&A OH includes 0.5% for small road tools and is capped at 11.5%)

Total Contract Costs = Allowable Direct Costs + Assignable Portion of G&A OH (where G&A OH includes 0.5% for small road tools and is capped at 11.5%)

Under Section 15K - Option 3 of The Contract:

The total cost of The Contract is comprised of the ***allowable*** direct costs, plus its ***allocable portion*** of allowable indirect costs, plus ***assignable portion*** of allowable G&A OH costs.

Total Contract Costs = Allowable Direct Costs + Allocable Portion of Indirect Costs (direct costs x indirect cost %) + Assignable Portion of G&A OH (G&A OH % x direct & indirect contract costs)

- (Gain)/Loss on Equipment (Expense and Disposal)
- Unallowable Interest Expense

Equals: G & A OH %

6. OVERHEAD CALCULATION TEMPLATE

	Performed by County (100%)	**Performed By Contractor (10%)**	**Total**
Numerator:			
Allowable G&A OH Costs			
Denominator:			
Primary Construction			
Primary Preservation			
Primary Maintenance			
Local Construction Note 1			
Local Preservation			
Local Maintenance			
Special Assessments Note 2			
State Charges (net of G&A OH)			
State Stores			
Other Charges (Net of G&A OH) Note 3			
Net Equipment Expense (Gain) or Loss			
Equipment Disposal (Gain) or Loss			
Unallowable Interest Expense			
Total Denominator			
General Administrative Overhead % (numerator / denominator)			
Plus: Small Road Tools 0.5% (only use with Option 2)			
Total G&A Overhead %			

Note 1-Performed by Contractor 55% for Local Construction

Note 2-Performed by Contractor 100% for Special Assessments

Note 3 – Other charges include billings to customers including, but not limited to Sundries and Permits billings.

- **Total Denominator**: The total denominator is the sum total of the items in Section 6 Overhead Calculation Template.

- **General Administrative Overhead %**: Numerator (The General Overhead Expenses divided by the Denominator (Total County Expenditures) equals the GAO %.

- **Small Road Tools 0.5%:** Only use this amount if you are election Option 2 under Section 15K of The Contract.

- **Total G&A Overhead %**: This is the amount to charge The Contract. It is the sum of the general administrative overhead % and small road tools (if option2 is elected).

8. DIRECT COST GUIDELINES

Costs include, but may not be limited to:

1. Labor
   - Performing work (i.e. laborers, operators, flagging personnel)
   - Supervising work (i.e. foreman, superintendents)
   - Non-supervisory engineering functions
   - Permit activity

2. Equipment
   - Schedule C rates for all equipment used
   - Supervisor's equipment used
   - Engineering equipment used

*Includes equipment expenses of direct repair, indirect repair and storage, operating and depreciation. Rates should reflect the actual costs as explained in Section 15 F Reimbursement Schedule.

3. Materials
   - Anything put/left on the road
   - Subcontracted services
   - Adjusted for Trunkline share of inventory adjustments

9. INDIRECT COST GUIDELINES

For purposes of this contract, indirect costs are costs that would generally be included in Activity 514 Distributive Costs that are only attributable to maintenance related activities. They do not include Activity 514 Distributive Costs that are attributable to Construction, Preservation, Sundry or Permits activities.

Costs include, but may not be limited to:

1. Administrative functions specifically related to
   - Maintenance
   - Traffic

benefits, provided such benefits are granted under established written policies. Such benefits, whether treated as direct, indirect or overhead costs, shall be assigned to The Contract and all other activities in a manner consistent with the pattern of benefits attributable to the individuals or group(s) of employees whose salaries and wages are chargeable to The Contract and other activities.

11. Maintenance administrative supplies
    The cost of road maintenance administrative supplies. Purchases should be charged at their actual prices after deducting all cash discounts, trade discounts, rebates and allowances received. Withdrawals from general stores or stockrooms should be charged at cost under any recognized method of pricing, consistently applied. Incoming transportation charges are a proper part of supply costs.

12. Maintenance administrative telephone, cellular, and internet services.
    The cost of telephone, cellular, and internet service for road maintenance operations.

13. Maintenance staff travel
    Travel costs for expenses for transportation, lodging, meals, and related items incurred by employees traveling on official business. These costs must follow the governmental unit's travel and training policy. The application of the policy must be consistent between trunkline and non-trunkline related activities.

14. Costs related to maintenance facilities.

    Costs related to maintenance facilities may include offices for maintenance administrative staff or salt facilities. Costs may include, but are not limited to building repairs, utilities, safety inspections, property insurance, and depreciation. If MDOT has participated in the cost to build or repair a salt facility, depreciation on those capital items is not allowed.

15. Miscellaneous Road Materials
    Miscellaneous road materials include materials with minimal cost that cannot be reasonably distributed between primary, local, and state roads. Items may include; caution tape or pavement marking paint.

16. Safety Supplies

    Safety Supplies may include but are not limited to fluorescent vests, hard hats, gloves, or first aid kits.

17. Computer software

    Computer software used for county maintenance or traffic safety programs (net of third party reimbursements) that benefit the primary, local, and state roads.

18. Freight charges for maintenance related materials.

19. Any road maintenance general costs that cannot be tracked specifically to a portion of the road system, for example: superintendents supervising state, primary and local roads.

7. Audit services
The cost of audits necessary for the administration and management of Road Commission functions.

8. Legal services
The cost of professional legal services rendered for the general operation of the Road Commission, for activities such as union contract negotiations (Internal Road Commission costs of a chief legal officer and his/her support staff are noted under administrative functions above). Retainer fees supported by evidence of bona fide services available or rendered are included in this category. Legal expenses related to general liability claims, right of way acquisitions and prosecution of claims against the Michigan Department of Transportation, federal, state, and local governments are excluded.

9. Rentals
The cost of rent for land, buildings, equipment, furniture and fixtures, provided such rent expense is applicable to the Road Commission's general administrative operation.

10. General administrative staff training
The cost of training provided for administrative staff employee development.

11. General administrative staff union activities
The cost of administrative staff union steward time that is necessary for Road Commission operations.

12. General administrative publication and printing costs
Publication costs for the Road Commission's general administrative operation, including the costs of printing/binding, distribution, promotion, mailing and general handling.

13. General administrative staff memberships, subscriptions, and professional activities
Costs of the governmental unit's memberships in business, technical, and professional organizations, provided the expenditure is for Road Commission membership and the cost of membership is reasonably related to the value of the services and the benefits received.

    Costs of the governmental unit's subscriptions to business, professional, and technical periodicals and related books.

    Costs of membership in organizations substantially engaged in lobbying is excluded.

14. General administrative purchasing services
Cost of professional procurement services, including solicitation of bids, in providing goods and services for general road commission operations, excluding road maintenance and road construction. (Internal Road Commission costs of purchasing staff for general road commission operations are noted under administrative functions above.)

15. General administrative staff fringe benefits
The cost of employer's contributions or expenses for social security, employee life, health, unemployment, worker's compensation insurance, pension plan costs, and other similar benefits, provided such benefits are granted under established written policies. Such benefits, whether treated as direct, indirect or overhead costs, shall be assigned to The Contract and all other activities in a manner consistent with the pattern of benefits attributable to the individuals

Fines, penalties, damages, and other settlements resulting from violations (or alleged violations) of, or failure of the governmental unit to comply with, Federal, State, or local laws and regulations.

6. Interest expense and other financial costs
   Costs incurred for interest on borrowed capital or the use of a governmental unit's own funds, however represented. In addition, bond discounts, costs of financing and refinancing operations, and legal and professional fees paid in connection therewith.

7. Legislative expenses
   Salaries and other expenses of the State legislature or similar local governmental bodies such as county supervisor, city councils, school boards, etc., whether incurred for purposes of legislation or executive direction.

APPENDIX E

FORMULA TO CALCULATE THE PAYOFF TO THE BOARD

A. OBJECTIVE

This appendix sets forth the principles for determining the allowable amount a BOARD would be paid in the event the DEPARTMENT:

1. reduces a current fiscal year's budget by 5% or more from the BOARD's prior year budget, without cause
2. terminates a contract without cause, either during the term of the contract or when it expires.

Unless otherwise specified, the costs eligible for reimbursement and the hours and employees used in calculations will be based on the BOARD's last completed fiscal year, prior to the date of a budget reduction of 5% or more, or contract termination.

The BOARD shall report to the DEPARTMENT the costs eligible for reimbursement under this contract within 6 months of the date of a budget reduction of 5% or more, contract termination. If unemployment compensation continues for more than 6 months, a billing shall be submitted by the BOARD every 6 months, thereafter, until the unemployment compensation is completed. No provision for profit or other increment above cost is intended.

Costs reported by the BOARD and reimbursed by the DEPARTMENT are subject to the record retention and audit requirements set forth in Sections 19 and 20 of the contract. Unemployment costs are subject to audit within 24 months of the Department's receipt of the billing for such costs.

B. DEFINITIONS OF FORMULA COMPONENTS

1. The number of Equivalent State Trunk Line Employees (EQSTE) is calculated using the following formula and would be rounded up to the nearest whole number:

$$\frac{\text{Total Actual Unemployment Benefit costs paid for Laid Off Employees}}{\text{Total Number of Employees Laid Off}} = \text{Average Unemployment Benefits per Laid Off Employee}$$

4. Overhead will be paid on Unemployment Compensation and Benefits only at the flat rate for overhead, as indicated in Section 15K.

5. Annual building depreciation will be calculated using the following formula:

$$\frac{\text{NBV}}{\text{Remaining Life}} = \text{ANNUAL BUILDING DEPRECIATION}$$

Eligible Buildings are the road equipment related buildings, exclusive of any portions used for engineering and for road material storage buildings reimbursed under other contracts.

NBV (Net Book Value) means the actual cost less accumulated depreciation for Eligible Buildings.

Remaining Life means the remaining years of useful life of an eligible building as reflected in the BOARD's computation of building depreciation expense recorded in the BOARD's General Ledger.

6. Annual building utilities are the annual heat, light and water costs associated with eligible buildings, which are defined in 5.

7. Annual building insurance is the annual insurance cost for eligible buildings.

8. Annual shop equipment depreciation will be calculated using the following formula:

$$\frac{\text{NBV}}{\text{Remaining Life}} = \text{ANNUAL SHOP EQUIPMENT DEPRECIATION}$$

NBV (Net Book Value) means the actual costs less accumulated depreciation for Eligible Shop Equipment.

C. **CALCULATION WORK SHEET USING FORMULA COMPONENTS PREVIOUSLY DEFINED**

AVERAGE UNEMPLOYMENT PER LAID OFF EMPLOYEE	
*UNEMPLOYMENT COMPENSATION	______
*UNEMPLOYMENT BENEFITS	______
UNEMPLOYMENT COSTS PER EMPLOYEE	______
MULTIPLIED BY:	
* NUMBER OF LAID OFF EMPLOYEES, UP TO THE MAXIMUM OF THE EQSTE	______
*8.5% OVERHEAD	
TOTAL UNEMPLOYMENT COSTS	______
ELIGIBLE ANNUAL BUILDING AND SHOP EQUIPMENT COSTS:	
*BUILDING DEPRECIATION	______
*BUILDING UTILITIES	______
*BUILDING INSURANCE	______
*SHOP EQUIP. DEPRECIATION	______
TOTAL ELIGIBLE ANNUAL BUILDING AND SHOP EQUIPMENT COSTS:	______
MULTIPLIED BY:	
* FYR	______
* PVA	______
NET BUILDING AND SHOP EQUIPMENT COSTS	______
TOTAL UNEMPLOYMENT, BUILDING AND SHOP EQUIPMENT COSTS	______
MULTIPLIED BY:	
*BRP	______
GROSS AMOUNT DUE BOARD	______
LESS OTHER AMOUNTS DUE DEPARTMENT	( )
NET AMOUNT DUE BOARD	______

arising out of changes in scope, differing field conditions and design errors and omissions;

WHEREAS, delays in the approval of amendments to contracts can result in: postponement of payments to subcontractors and suppliers; work slowdowns and stoppages; delays in the completion of projects; exposure to additional costs; and exposure to litigation arising out of contractor claims; and

WHEREAS, recognizing the Board's duty to promote the efficiency of State Government, the Board resolves as follows:

1. Resolution 2011-2 is rescinded.

2. A contract for professional design, engineering or consulting services requiring MDOT prequalification in connection with the construction or physical improvement of a street, road, highway, bridge, transit or rail system, airport or other structure congruous with transportation ("Professional Engineering Consultant Contract") or a contract for the construction or physical improvement of a street, road, highway, bridge, transit or rail system, airport or other structure congruous with transportation ("Construction Contract") must be approved by the Board prior to execution by MDOT if the amount of the contract is $500,000 or more. MDOT may obtain approval of the solicitation of a Professional Engineering Consultant Contract or a Construction Contract which, based on the estimate prepared by an engineer employed by the State of Michigan, is estimated to be $500,000 or more. A contract arising out of such solicitation must be approved by the Board prior to execution by MDOT if the amount of the contract exceeds 110% of the State engineer's estimate.

3. An amendment to a Professional Engineering Consultant Contract or a Construction Contract must be approved by the Board prior to execution by MDOT if the amount of the amendment and the sum of all previous amendments exceed 10% of the original contract, except that an amendment to a Professional Engineering Consultant Contract or a Construction Contract need not be approved by the Board if: a) approved in accordance with applicable federal law or procedure by a representative of a federal agency contributing funds to the project that is the subject of the contract; or b) approved in accordance with MDOT's internal procedures provided the procedures include approval by at least one MDOT employee who has managerial responsibility and is neither the project manager nor directly involved in the administration of the project.

4. A contract for services not requiring MDOT prequalification ("Service Contract") in the amount of $500,000 or more must be approved by the Board prior to execution by MDOT. A Service Contract does not include a Professional Engineering Consultant Contract or a Construction Contract.

written report setting forth the nature of the emergency and the key terms of the contract or grant within 30 days of executing the contract or awarding the grant.

12. Notwithstanding any provisions of this resolution, the Board may require MDOT to report the status of any project and may require MDOT to obtain Board approval of any contract, grant or any amendment to a contract.

This Resolution is effective April 25, 2017.

APPROVED
State
Administrative Board

4-25-17 Erin M. Cousin

(175.6 man-hours per week)/40 hours per week = **4.4 equivalent non-winter employees** per week (October and May 1 to Sept 30)

LOWSE: Number of winter seasonal employees laid off or terminated by the

BOARD

BOARD terminates 9 winter seasonal employees

PPR: Provisional Participation Rate

PPR = (WS – ENWS)/LOWSE

PPR = (10winter employees - 4.4 equivalent non-winter employees) / 9 terminated winter seasonal employees

PPR = 62%

Therefore, in this example, the DEPARTMENT'S provisional participation rate will be 62% of the BOARD'S unemployment costs due to the Department of Labor and Economic Activity, or its successor agency, for the fiscal year.

Maintenance Advance: means funds advanced from the Department to the Board for maintenance operations performed by the Board.

Maintenance Work: means routine activities performed on a regular basis or in response to uncontrollable events upon the state trunklines. Also includes planned activities to state trunklines to preserve functional condition and any work authorized by a TWA.

Maintenance of State Trunkline highways/lane miles maintained: The Board is to provide the winter and non-winter maintenance activities on its miles as identified within the work plan.

Michigan State Transportation Commission: means the policy-making body for all state transportation programs. The Commission establishes policy for the Michigan Department of Transportation in relation to transportation programs and facilities and other such works as related to transportation development as provided by law. Responsibilities of the Commission include the development and implementation of comprehensive transportation plans for the entire state, including aeronautics, bus and rail transit, providing professional and technical assistance, and overseeing the administration of state and federal funds allocated for these programs.

MDOT Stores: means an inventory system used for MDOT's non-specific portable assets. It is used to ensure that MDOT maintains enough materials to cover future needs over a reasonable period of time, captures data such as material type, location, quantity and valuation.

Non-Winter Maintenance Budget: means the portion of the Budget allocated to non-winter maintenance activities.

Office of Commission Audit (OCA): means the office that reports directly to the Michigan State Transportation Commission. The Office of Commission Audits is charged with the overall responsibility to supervise and conduct auditing activities for the Department of Transportation. The auditor submits to the Commission reports of financial and operational audits and investigations performed by staff for acceptance.

Region Engineer: means the Department's designated chief engineer responsible for the oversight of each region of the Department or that region's designee.

Review: A financial statement review is a service under which the accountant obtains limited assurance that there are no material modifications that need to be made to an entity's financial statement for them to be in conformity with the applicable financial reporting framework. OCA's review will be conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and the standards applicable to attestation engagements contained in *Governmental Auditing Standards* issued by the Comptroller General of the United States. A review consists primarily of inquires of personnel and the application of analytical procedures to data.

Schedule C Equipment Rental Rates: means the department's annual list of statewide hourly equipment rental rates that shall be charged for the use of road equipment calculated from the average costs submitted by each agency in the "Equipment Questionnaire".

Small Road Tools: means hand tools which do not have power assist (non-powered) used for general road and bridge maintenance such as rakes, shovels, brooms, etc.

maintenance, but not actual winter maintenance, i.e. sweeping and flushing immediately after winter ends). This work includes all material costs required to conduct work under the above PCA codes.

Winter Maintenance Patrol: means an employee assigned to monitor state trunkline road conditions during the winter at times outside the normal workday, i.e. 2nd or 3rd shift.

Winter months: means these months are defined and agreed to between the Region Engineer and the Board. These months will be identified in the Winter Letter of Understanding.

Work Plan: means an annual outline of maintenance activities to be performed under this Contract. The components of the plan include the amount of Budget allocated to each routine maintenance activity group, a list of prioritized maintenance activities, and may include a proposed timeframe for completion.

APPENDIX J
Overview and List of Requested Documents

Section 1: Overview

As the State Transportation Commission (STC), which was created and described by Act 286 of 1964, establishes transportation policies for the guidance and direction of the director; and as STC members are appointed by the Governor and not the director of MDOT; and as specified by Section 247.667a of Act 51 of 1951 as amended, the duties, functions, and responsibilities of the Office of Commission Audits (OCA) are determined by the STC; and as OCA follows generally accepted government auditing standards, including requirements pertaining to auditor independence; the parties to this contract understand that OCA is independent of MDOT and the BOARD.

Section 2: List of Requested Documents

The documents listed below, which are preliminary and not limited to, are to be uploaded to MLAP (Local Agency Details link) on or no later than **six months from the end of the BOARD's fiscal year**. Please complete MDOT form 1055 and transmit completed form (without signatures) to Region Engineer once the documents have been uploaded to MLAP.

IMPORTANT: Please note that all requested documents need to be received by the deadline in order to provide a timely review. Incomplete submittal of documents will delay the review process.

Documents:

- County Equipment Questionnaire (Form 461) (upload to agency's Equipment Questionnaire page in MLAP)
- Overhead Computation (if overhead is reviewed to cost) and supporting worksheets
- Report of Employee Benefit Cost (Form 455C) with supporting computation worksheets
- Activity Report/Trial Balance
- 511 Detailed Trial Balance/Distribution Report
- 513 Detailed Trial Balance/Distribution Report
- 514 Detailed Trial Listing/Distribution Report
- 515 Detailed Trial Balance/Distribution Report
- Michigan County Road Commission Self Insurance Pool (MCRCSIP) Invoice and Refund. Please identify where the amounts were recorded. BOARD's that are not insured through MCRCSIP do not need to supply the information.
- Total earnings by employee, including total wages and total hours for all employees. Please identify the part-time/seasonal employees. If any part-time/seasonal employees became full-time during the BOARD's fiscal year, please also include the total payroll, including earnings and hours, from the date they became full-time through the end of the BOARD's fiscal year.
- Detail for revenue from the Sales of Scrap
- Detail for Gain/Loss on Sale of Equipment (if the total gain/loss was not already included in the equipment questionnaire)
- Detail for Inventory Adjustments

Appendix K

If you require assistance accessing this information or require it in an alternative format, contact the Michigan Department of Transportation's (MDOT) Americans with Disabilities Act (ADA) coordinator **at www.Michigan.gov/MDOT-ADA.**

Michigan Department of Transportation
0573 (08/2025)

COUNTY FIRM UNIT PRICES

COUNTY NAME	EFFECTIVE DATE

TYPE OF MATERIALS PRODUCED OR SUPPLIED	UNIT OF MEASURE	UNIT PRICE	ITEM LOCATION	PRICE INCLUDES

INSERT ABOVE, THE FOLLOWING APPLICABLE NUMBER(S):

Type of Materials produced or supplied by County

1. **Aggregate**
2. **Winter Sand**
3. **Salt**
4. **Other (Describe):**

Item Locations

1. **Pit Site**
2. **Yard**
3. **Other (Describe):**

Price Includes

1. **Processing or Mixing Costs**
2. **Stockpiling or Hauling to Stockpile Costs**
3. **Royalty Costs**
0. County **Supplied Salt or Calcium Chloride (when used in a winter salt/sand mixture)**
4. **Winter Sand**
5. **Bituminous Costs**
6. **Other (Describe):**

COUNTY SUBMITTED BY		
NAME	**TITLE**	**DATE**
MDOT APPROVED BY		
NAME	**TITLE**	**DATE**

Otsego County Road Commission
Agenda Item Report

FROM:	Kirk Harrier, Managing Director
MEETING DATE:	August 13, 2026
AGENDA ITEM:	8. B
SUBJECT:	MDOT Annual Certification of Employee-related Conditions

DESCRIPTION

Beginning September 30, 2015, and annually each September 30 thereafter, certification must be made for compliance to Section 18j(1) of Public Act 51 of 1951, MCL 247.668j(1). A local road agency must certify that it has (a) developed an employee compensation plan for its employees as described OR (b) the local road agency must certify that medical benefits are offered to its employees or elected public officials in compliance with the publicly funded health insurance contribution act, 2011 PA 152, MCL 15.561 to 15.569, or, that it does not offer medical benefits to its employees or elected public officials.

BUDGET ACTION REQUIRED

N/A

LEGAL REVIEW

N/A

SAMPLE MOTION

Motion to **approve/deny** MDOT form 2067 certifying that the local road agency is in compliance and has exempted itself from the publicly funded health insurance contribution act, 2011 PA 152.

If you require assistance accessing this information or require it in an alternative format, contact the Michigan Department of Transportation's (MDOT) Americans with Disabilities Act (ADA) coordinator at www.Michigan.gov/MDOT-ADA.

Michigan Department of Transportation
2067 (08/2025)

PUBLIC ACT 51, SECTION 18j, MCL 247.668j
Annual Certification of Employee-related Conditions

CERTIFICATION YEAR: 2026

COUNTY ROAD AGENCY NAME
Otsego County Road Commission

Beginning September 30, 2015, and annually each September 30 thereafter, certification must be made for compliance to Section 18j(1) of Public Act 51 of 1951, MCL 247.668j(1). A local road agency must certify that it has (a) developed an employee compensation plan for its employees as described OR (b) the local road agency must certify that medical benefits are offered to its employees or elected public officials in compliance with the publicly funded health insurance contribution act, 2011 PA 152, MCL 15.561 to 15.569, or, that it does not offer medical benefits to its employees or elected public officials.

☐ Compliance with (1)(a)
I certify compliance with MCL 247.668j(1)(a).
Our compensation plan for employees meets the minimum criteria of MCL 247.668j (a)(i - iv).

☒ Compliance with (1)(b)
I certify compliance with MCL 247.668J(1)(b), and as such, offer one of the following:

○ I certify that medical benefits are offered to employees or elected public officials in compliance with the publicly funded health insurance contribution act, 2011 PA 152; or

◉ I certify that the local road agency has exempted itself from the publicly funded health insurance contribution act, 2011 PA 152; or

○ I certify that medical benefits are not offered to employees or elected public officials.

☐ Non-compliance with (1)(a) or (1)(b)
I certify that we are not in compliance with MCL 247.668j(1).
I understand that failure to comply with certification of (a) or (b) of MCL 247.668j(1) may result in the withholding of all or part of the distributions made to this local road agency from the Michigan Transportation Fund.

This form must be signed by the Chairman of the County Road Commission or the County Executive and the Chief Financial Officer of the County Road Agency.

SIGNATURE		SIGNATURE	
PRINTED NAME Troy Huff		PRINTED NAME Kirk Harrier	
TITLE Chairman	DATE 08/13/2026	TITLE Managing Director	DATE 08/13/2026

Due Each September 30
Return the completed form to:
E-mail: MDOT-Outreach@Michigan.gov OR Fax Number: (517) 335-1828

Otsego County Road Commission
MTF COMPARISON (Includes Snow Funds, Reimbursed Engineering Fees)
For Calendar Year Ending 12/31/2026

Month	2026	2025	2024	2023	2022	2021	2020	2019	2026 + (-)	% Change
January	$ 546,816.76	$ 649,630.17	$ 618,718.01	$ 622,850.41	$ 593,353.49	$ 574,401.56	$ 574,774.41	$ 538,379.39	$ (102,813.41)	-15.83%
February	$ 753,643.84	$ 683,544.29	$ 659,154.39	$ 632,255.99	$ 632,457.35	$ 570,732.78	$ 617,395.30	$ 510,402.80	$ 70,099.55	10.26%
March	$ 653,859.26	$ 628,025.22	$ 593,247.27	$ 593,772.93	$ 575,363.14	$ 539,585.23	$ 475,901.84	$ 526,923.30	$ 25,834.04	4.11%
April	$ 735,304.46	$ 616,962.38	$ 590,636.20	$ 562,332.71	$ 560,418.55	$ 575,876.65	$ 393,985.28	$ 450,756.80	$ 118,342.08	19.18%
May	$ 667,032.37	$ 597,625.89	$ 586,077.27	$ 619,941.51	$ 510,827.52	$ 512,183.97	$ 342,370.15	$ 508,546.35	$ 69,406.48	11.61%
June	$ 711,073.44	$ 634,481.04	$ 613,333.27	$ 618,893.80	$ 568,665.93	$ 568,305.39	$ 484,874.11	$ 485,931.51	$ 76,592.40	12.07%
July		$ 555,370.00	$ 527,063.94	$ 547,335.20	$ 487,410.63	$ 481,649.26	$ 478,387.21	$ 439,213.70	$ (555,370.00)	
August		$ 615,374.96	$ 598,192.14	$ 569,431.44	$ 551,092.90	$ 583,695.30	$ 569,216.00	$ 472,547.69	$ (615,374.96)	
September		$ 652,127.03	$ 619,861.90	$ 556,303.94	$ 601,029.67	$ 604,028.14	$ 525,737.94	$ 511,558.85	$ (652,127.03)	
October		$ 422,314.33	$ 524,704.70	$ 534,580.55	$ 462,674.17	$ 427,576.86	$ 453,396.08	$ 444,876.52	$ (422,314.33)	
November		$ 478,106.84	$ 598,118.73	$ 569,651.09	$ 521,034.79	$ 524,074.66	$ 460,489.59	$ 449,835.16	$ (478,106.84)	
December		$ 729,012.50	$ 845,893.18	$ 783,401.92	$ 750,365.33	$ 680,865.37	$ 524,167.55	$ 538,568.32	$ (729,012.50)	
Totals	$ 4,067,730.13	$ 7,262,574.65	$ 7,375,001.00	$ 7,210,751.49	$ 6,814,693.47	$ 6,642,975.17	$ 5,900,695.46	$ 5,877,540.39	$ (3,194,844.52)	41.41%

Engineering Funds received in June/paid in August ($10,000)
Snow Funds received in October/paid in December

(2016 Snowfunds $238,533.88)
(2017 Snowfunds $241,593.93)
(2018 Snowfunds $315,151.81)
(2019 Snowfunds $347,614.46)
(2020 Snowfunds $368,691.80)
(2021 Snowfunds $387,431.27)
(2022 Snowfunds $418,096.13)
(2023 Snowfunds $438,396.03)
(2024 Snowfunds $460,610.96)

(2025 Snowfunds $470,494.84)

Otsego County Road Commission
Agenda Item Report

FROM:	Kirk Harrier, Managing Director
MEETING DATE:	August 13, 2026
AGENDA ITEM:	13. A
SUBJECT:	Closed Session MCL 15.268(8)(c)

DESCRIPTION
MCL 15.268(8)(c) permits a public body to enter into closed session to review specific strategy and negotiation sessions connected with the negotiation of a collective bargaining agreement.

SAMPLE MOTION
Motion to enter into a closed session to consider material exempt from discussion or disclosure by State or Federal statute as permitted by MCL 15.268(8)(c).