



AGENDA
OTSEGO COUNTY BOARD OF ROAD COMMISSIONERS
THURSDAY, SEPTEMBER 10, 2026, AT 9:00 A.M.

ITEM 1 – CALL TO ORDER/PLEDGE OF ALLEGIANCE

ITEM 2 - ROLL CALL

ITEM 3 – AGENDA CHANGES/APPROVAL OF AGENDA

ITEM 4 – CONSENT CALENDAR

- A. Minutes: The Board approves the Regular Meeting Minutes dated August 13, 2026, and the Closed Meeting Minutes dated August 13, 2026.
- B. The Board approves Payroll #16 (\$88,332.86) and Payroll #17 (\$89,440.94).
- C. The Board approves Accounts Payable C8-2 (\$91,162.02) and C9-1 (\$624,731.34), and the Check Register for 8/1/2026 – 8/31/2026.

ITEM 5 – GUEST SPEAKERS

- A. Neil Drzewiecki, Otsego County Board Liaison

ITEM 6 – PUBLIC COMMENT (AGENDA ITEMS ONLY)

ITEM 7– OLD BUSINESS/UNFINISHED BUSINESS

ITEM 8 – NEW BUSINESS

- A. Amended Otsego Lake Township Cost Share Agreement
- B. Milbocker Rd/Dickerson & McCoy Rd Roundabout City Water Main Extension Discussion

ITEM 9 – STAFF REPORTS

- A. Managing Director, Engineer of Record, Operations/Engineering Technician, Finance Manager, Facilities/Equipment Supervisor, Road Maintenance Supervisor

ITEM 10 – COMMUNICATIONS

- A. Upcoming OCRC Board Meeting Dates: October 8, 2026

ITEM 11 – PUBLIC COMMENT (GENERAL COMMENTS/ADDRESS THE BOARD)

ITEM 12 – COMMISSIONER COMMENT

ITEM 13 – CLOSED SESSION

- A. Consider material exempt from discussion or disclosure by State or Federal statute as permitted by MCL 15.268(h).
- B. Specific strategy and negotiation session connected with the negotiation of a collective bargaining agreement as permitted by MCL 15.268(8)(c)

ITEM 14 – ADJOURNMENT



Otsego County Road Commission Agenda Item Report

FROM: Rebecca Hilmert, Finance Manager
MEETING DATE: September 10, 2026
AGENDA ITEM: 4 A.B.C
SUBJECT: Consent Calendar

DESCRIPTION

The purpose of the Consent Calendar is to expedite business by grouping non-controversial items together without discussion. Any member of the Commission, staff, or the public may ask that any item on the Consent Calendar be removed and placed elsewhere on the agenda for full discussion. Such requests will be automatically respected.

If an item is not removed from the Consent Calendar, all items listed are approved by a single Commission action approving the Consent Calendar. The Finance Manager recommends the following items be approved:

- A. Minutes: The Board approves the Regular Meeting Minutes dated August 13, 2026, and the Closed Meeting Minutes dated August 13, 2026.
- B. The Board approves Payroll #16 (\$88,332.86) and Payroll #17 (\$89,440.94).
- C. The Board approves Accounts Payable C8-2 (\$91,162.02) and C9-1 (\$624,731.34), and the Accounts Payable Check Register dated 8/01/2026 to 8/31/2026.

BUDGET ACTION REQUIRED

N/A

LEGAL REVIEW

N/A

SAMPLE MOTION:

Motion to **approve/deny** the September 10, 2026, consent calendar as presented.

UNAPPROVED
MINUTES for the
REGULAR MEETINGS OF THE
OTSEGO COUNTY ROAD COMMISSION
HELD ON THURSDAY, AUGUST 13, 2026, AT 9:00 A.M.

ITEM 1 – CALL TO ORDER/PLEDGE OF ALLEGIANCE

- Meeting called to order by Chairman Huff, at 9:00 a.m. and Pledge of Allegiance.

ITEM 2 - ROLL CALL

- Upon roll call, the following Commissioners responded:
Camiller, Absent-Excused
Gordon, Present
Heinz, Absent-Excused
Huff, Present
Wagar, Present

ITEM 3 – AGENDA CHANGES/APPROVAL OF AGENDA

- Motion by Wagar to approve the agenda as presented, seconded by Gordon. Three ayes, no nays. Motion carried.

ITEM 4 – CONSENT CALENDAR

- A. Minutes: The Board approves the Regular Meeting Minutes dated July 9, 2026.
- B. The Board approves Payroll #14 (\$91,864.05) and Payroll #15 (\$88,402.69).
- C. The Board approves Accounts Payable: C/7-2 (\$860,826.32), and C/8-1 (\$924,546.09), and the Accounts Payable Check Register dated 7/01/2026 to 7/31/2026.
- Motion by Wagar to approve August 13, 2026, Consent Calendar as presented, seconded by Gordon. Three ayes, no nays. Motion carried.

ITEM 5 – GUEST SPEAKERS

- A. Neil Drzewiecki, Otsego County Board Liaison – updated the board on the fiscal year 2025 audit, hiring a new deputy finance director, and the new Justice building.

ITEM 6 – PUBLIC COMMENT

- A. None

ITEM 7– OLD BUSINESS/UNFINISHED BUSINESS

- A. None

ITEM 8 – NEW BUSINESS

- A. Resolution 26-6 (State Maintenance Contract Approval)
 - a. Motion by Wagar to approve Resolution R26-6 as presented, seconded by Gordon. Roll Call vote: Wagar, yes; Gordon, yes; Huff, yes; Camiller, absent; Heinz, absent. Three ayes, no nays. Motion carried.
- B. MDOT Annual Certification of Employee-related Conditions
 - a. Motion by Gordon to approve MDOT Form 2067 certifying that the local road agency is in compliance and has exempted itself from the publicly funded health insurance contribution act, 2011 PA 152, seconded by Wagar. Three ayes, no nays. Motion carried.

ITEM 9 – STAFF REPORTS

- A. Manager updated the board on the Weighmaster resignation and the crew attending “Building A Stronger Workplace” training.
- B. Engineer of Record updated the board on current construction projects.
- C. Engineering/Operations Technician updated the board on permitting, development oversight and public response.
- D. Finance Manager updated the board on the FEMA 2025 Ice Storm claim.
- E. Facilities/Equipment Supervisor updated the board on new truck delivery and mowers.
- F. Road Maintenance Supervisor gave an update on shoulder gravel, pothole patching, ROW trimming and the Knoch Road regravels.

ITEM 10 – COMMUNICATIONS

- A. Upcoming OCRC Board Meeting Dates: September 10, 2026

ITEM 11 – PUBLIC COMMENT (GENERAL COMMENTS/ADDRESS THE BOARD)

- A. None

ITEM 12 – COMMISSIONER COMMENT

- A. None

ITEM 13 – CLOSED SESSION

- A. **Motion by Gordon to enter into a closed session at 9:50 a.m. to consider material exempt from discussion or disclosure by State or Federal statute as permitted by MCL 15.268(8)(c), seconded by Wagar. Three ayes, no nays. Motion carried.**
- B. **Motion by Gordon to reopen the public meeting at 10:49 a.m., seconded by Wagar. Three ayes, no nays. Motion carried.**

ITEM 13 – ADJOURNMENT

- **Motion by Gordon to adjourn meeting at 10:50 a.m., seconded by Wagar. Three ayes, no nays. Motion carried.**

Troy Huff, Chairman

Rebecca Hilmert, Board Secretary

**OTSEGO COUNTY ROAD COMMISSION
RESOLUTION R26-6**

A RESOLUTION APPROVING STATE TRUNKLINE MAINTENANCE CONTACT

WHEREAS, The Michigan Department of Transportation (MDOT) has prepared a Contract between MDOT and the Board of Otsego County Road Commissioners which establishes the rights and obligations of each party for the maintenance of state roads within its jurisdiction; and

WHEREAS, the term of the contract will be from October 1, 2026 through September 30, 2031.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Otsego County Road Commissioners does hereby:

- 1.) Approve the State Trunkline Maintenance Contract between MDOT and the Board of Otsego County Road Commissioners.
- 2.) Authorize Managing Director, Kirk Harrier, to sign on behalf of the Otsego County Road Commission.
- 3.) All resolutions and parts of resolutions in conflict herewith are, to the extent of such conflict, repealed.

AYES: Wagar, Gordon, Huff

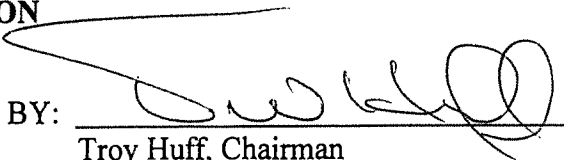
NAYS: _____

ABSTAIN: _____

ABSENT: Camiller, Heinz

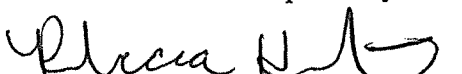
ADOPTED August 13, 2026

OTSEGO COUNTY ROAD COMMISSION

BY: 
Troy Huff, Chairman

CERTIFICATION

I, Rebecca Hilmert, the duly appointed Board Secretary of the Otsego County Road Commission, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Otsego County Board of Road Commissioners at a regular meeting held August 13, 2026, in compliance with the Open Meetings Act, Act No. 267 of the Public Acts of Michigan, 1976, as amended, the minutes of the meeting were kept and will be or have been made available as required by said Act.



**MINUTES for the
CLOSED SESSION MEETING during the REGULAR MEETING OF THE
OTSEGO COUNTY ROAD COMMISSION
HELD ON THURSDAY, AUGUST 13, 2026, AT 9:50 A.M.
AT THE OFFICE LOCATED AT 669 MCCOY ROAD, GAYLORD, MICHIGAN**

Present at meeting: Commissioners Wagar, Gordon, and Huff; Kirk Harrier, Managing Director; Rebecca Hilmert, Board Secretary.

A Motion was made in Open Session by Gordon, and seconded by Wagar at 9:50 a.m., to enter Closed Session to consider material exempt from discussion or disclosure by State or Federal statute as permitted by MCL 15.268(8)(c).

The Closed Session meeting began at 9:54 a.m.

The Board discussed specific strategy and negotiation connected with the negotiation of a collective bargaining agreement.

The Board agreed to go back into Open Session at 10:49 a.m.

Troy Huff, Chairman

Rebecca Hilmert, Board Secretary

Payroll Gross for P/R of 8/6/2026

PR #16

8/4/2026

7/18/2026 to 7/31/2026

Emp Nbr and Name	Regular Hours	Total Hours	Gross Amt
277 Fox,David	80.00	80.00	\$3,033.60
287 Myers,Joseph	80.00	80.00	\$2,096.00
294 Mench,Steven	80.00	82.00	\$3,147.36
295 Boughner,Alan	80.00	80.00	\$2,096.00
299 Hinton,Justin	80.00	80.00	\$2,096.00
303 Coughlin Jr.,Thomas	80.00	80.00	\$2,096.00
307 Stiles,William	80.00	80.00	\$2,096.00
308 Wcisel,David	80.00	80.00	\$2,096.00
314 Kucharek,Joseph	80.00	80.00	\$2,300.00
316 Jones,Tianne	80.00	80.00	\$2,244.00
317 Mitchell Jr.,Dennis	80.00	80.00	\$2,096.00
318 Huff,Troy	0.00	0.00	\$409.09
321 Tracey,Benjamin	80.00	80.00	\$2,300.01
323 Falkenhagen,Robert	80.00	80.00	\$2,096.00
326 Heinz,Kathy	0.00	0.00	\$363.64
327 Garlock,Cody	80.00	80.00	\$2,096.00
328 Harrier,Kirk	80.00	80.00	\$4,221.60
329 Gordon,Lukas	0.00	0.00	\$363.64
331 Boettner,Cary	80.00	80.00	\$2,220.00
335 Pettis,Charles	80.00	80.00	\$1,916.00
336 Hilmert,Rebecca	80.00	80.00	\$2,775.20
337 Johnson,Zachary	80.00	80.00	\$2,096.00
338 Coady,Patrick	80.00	80.00	\$2,096.00
342 Alexander,Alexis	80.00	80.00	\$2,096.00
344 Mayle,Michael	80.00	80.00	\$2,096.00
346 Ford,Logan	80.00	80.00	\$2,096.00
347 Joyce,Caleb	80.00	80.00	\$2,096.00
348 Huff,Justin	80.00	80.00	\$2,096.00
349 Mathers,Andrew	80.00	80.00	\$2,096.00
350 Camiller,James	0.00	0.00	\$363.64
352 O'Rourke,Michael	80.00	80.00	\$2,096.00
353 Carpenter,Amber	80.00	80.00	\$2,096.00
354 Anderson,Drew	80.00	80.00	\$2,096.00
355 Hallenbeck,Kyle	80.00	80.00	\$2,220.00
356 Crane,Stefan	2.50	2.50	\$75.00
357 Dipzinski,Michael	80.00	80.00	\$2,800.00
358 Forrester,Kasi	80.00	80.00	\$2,846.40
359 Wagar,Thomas	0.00	0.00	\$363.64
360 Kilmer,Alexander	80.00	80.00	\$2,096.00
361 Keskine,Austin	80.00	80.00	\$2,096.00
362 Hogan,Christopher	80.00	80.00	\$2,096.00
903 BANK,HORIZON	0.00	0.00	\$6,162.04
Total of Employee checks:	2,802.50	2,804.50	\$88,332.86

Gross Pay by Fund:

	Total
201	88,332.86
Total	88,332.86

Approved: September 10, 2026

Troy Huff, Chairman

Payroll Gross for P/R of 8/20/2026

PR #17

8/17/2026

8/1/2026 to 8/14/2026

Emp Nbr and Name	Regular Hours	Total Hours	Gross Amt
277 Fox,David	80.00	80.00	\$3,033.60
287 Myers,Joseph	80.00	80.00	\$2,096.00
294 Mench,Steven	80.00	83.00	\$3,204.24
295 Boughner,Alan	80.00	80.00	\$2,096.00
299 Hinton,Justin	80.00	80.00	\$2,096.00
303 Coughlin Jr.,Thomas	80.00	80.00	\$2,096.00
307 Stiles,William	80.00	80.00	\$2,096.00
308 Wcisel,David	80.00	80.00	\$2,096.00
314 Kucharek,Joseph	80.00	80.00	\$2,300.00
316 Jones,Tianne	80.00	80.00	\$2,244.01
317 Mitchell Jr.,Dennis	80.00	80.00	\$2,096.00
318 Huff,Troy	0.00	0.00	\$409.09
321 Tracey,Benjamin	80.00	80.00	\$2,300.00
323 Falkenhagen,Robert	80.00	80.00	\$2,096.00
326 Heinz,Kathy	0.00	0.00	\$363.64
327 Garlock,Cody	80.00	80.00	\$2,096.00
328 Harrier,Kirk	80.00	80.00	\$4,221.60
329 Gordon,Lukas	0.00	0.00	\$363.64
331 Boettner,Cary	80.00	80.00	\$2,220.00
335 Pettis,Charles	80.00	80.00	\$1,916.00
336 Hilmert,Rebecca	80.00	80.00	\$2,775.20
337 Johnson,Zachary	80.00	86.00	\$2,331.80
338 Coady,Patrick	80.00	80.00	\$2,096.00
342 Alexander,Alexis	80.00	80.00	\$2,096.00
344 Mayle,Michael	80.00	80.00	\$2,096.00
346 Ford,Logan	80.00	86.00	\$2,331.80
347 Joyce,Caleb	80.00	80.00	\$2,096.00
348 Huff,Justin	80.00	80.00	\$2,096.00
349 Mathers,Andrew	80.00	80.00	\$2,096.00
350 Camiller,James	0.00	0.00	\$363.64
352 O'Rourke,Michael	80.00	86.00	\$2,331.80
353 Carpenter,Amber	80.00	80.00	\$2,096.00
354 Anderson,Drew	80.00	86.00	\$2,331.80
355 Hallenbeck,Kyle	80.00	80.00	\$2,220.00
356 Crane,Stefan	3.50	3.50	\$105.00
357 Dipzinski,Michael	80.00	80.00	\$2,800.00
358 Forrester,Kasi	80.00	80.00	\$2,846.40
359 Wagar,Thomas	0.00	0.00	\$363.64
360 Kilmer,Alexander	80.00	80.00	\$2,096.00
361 Keskine,Austin	80.00	80.00	\$2,096.00
362 Hogan,Christopher	80.00	80.00	\$2,096.00
903 BANK,HORIZON	0.00	0.00	\$6,240.04
Total of Employee checks:	2,803.50	2,830.50	\$89,440.94

Gross Pay by Fund:

	Total
201	89,440.94
Total	89,440.94

Approved: September 10, 2026

Troy Huff, Chairman

Payables Prepay Report
8-31-2026 Insurances & Utilities

Invoice Nbr	Invoice Date	Description	Invoice Amount	Disc Taken	Amount To Pay
Payment Type: ACH					
Vendor: MUTOMA: Mutual of Omaha					
002180903573	8/19/2026	Life/Disability Insurance	3,681.94	0.00	3,681.94
Vendor Totals:			3,681.94	0.00	3,681.94
Vendor: OCRC: Otsego County Road Commission					
8/11/26-8/17/26	8/16/2026	HRA Reimbursement	2,747.65	0.00	2,747.65
8/18/26-8/24/26	8/24/2026	HRA Reimbursement	637.46	0.00	637.46
8/25/26-8/31/26	8/30/2026	HRA Reimbursement	921.69	0.00	921.69
Vendor Totals:			4,306.80	0.00	4,306.80
ACH Grand Totals:		2 ACH Vendors	7,988.74	0.00	7,988.74
Payment Type: EFTP					
Vendor: ATTMOBIL: AT&T Mobility					
287318351177X	8/6/2026	Foreman Phones, GPS	1,080.59	0.00	1,080.59
287339252526X	8/6/2026	MDOT iPads	72.48	0.00	72.48
Vendor Totals:			1,153.07	0.00	1,153.07
EFTP Grand Totals:		1 EFTP Vendors	1,153.07	0.00	1,153.07
Payment Type: Checks					
Vendor: BCN: Blue Care Network of MI					
Check Nbr: 622019					
262200014253	8/7/2026	Healthcare	62,903.01	0.00	62,903.01
Check Totals:			62,903.01	0.00	62,903.01
Vendor: CITYOFGA: City of Gaylord					
Check Nbr: 622020					
MCCO-000669-C	8/15/2026	Sewer	57.55	0.00	57.55
Check Totals:			57.55	0.00	57.55
Vendor: CONSUME: Consumers Energy					
Check Nbr: 622021					
205993052509	8/20/2026	Electricity	2,138.24	0.00	2,138.24
Check Totals:			2,138.24	0.00	2,138.24
Vendor: DELTADEN: Delta Dental					
Check Nbr: 622022					
RIS0007207560	9/1/2026	Dental Insurance	3,880.20	0.00	3,880.20
Check Totals:			3,880.20	0.00	3,880.20
Vendor: DTEENERG: DTE Energy					
Check Nbr: 622023					
9100 208 4696 C	8/26/2026	Natural Gas	306.04	0.00	306.04
Check Totals:			306.04	0.00	306.04
Vendor: GREATLA: Great Lakes Energy					
Check Nbr: 622024					
100269003	8/14/2026	TL @ Krys/McCoy	61.29	0.00	61.29
Check Totals:			61.29	0.00	61.29
Vendor: HUMAN: Humana Insurance Co.					
Check Nbr: 622025					
692915213	8/14/2026	Retiree Healthcare	10,326.61	0.00	10,326.61
Check Totals:			10,326.61	0.00	10,326.61

Payables Prepay Report
8-31-2026 Insurances & Utilities

Invoice Nbr	Invoice Date	Description	Invoice Amount	Disc Taken	Amount To Pay
Vendor: MCRCSIP: MCRCSIP					
Check Nbr: 622026					
7550	8/13/2026	Deductible	1,000.00	0.00	1,000.00
7568	8/19/2026	Deductible	1,000.00	0.00	1,000.00
Check Totals:			2,000.00	0.00	2,000.00
Vendor: USBANK: US Bank Equipment Finance					
Check Nbr: 622027					
588375923	8/8/2026	Copier	347.27	0.00	347.27
Check Totals:			347.27	0.00	347.27
Checks Grand Totals:		9 Checks	82,020.21	0.00	82,020.21
Grand Totals:		12 ACH Vendors/EFTP Vendors/Ch	91,162.02	0.00	91,162.02

Payables Prepay Report
9-10-2026 Board Pay

Invoice Nbr	Invoice Date	Description	Invoice Amount	Disc Taken	Amount To Pay
Payment Type: ACH					
Vendor: AIRGAS: AIRGAS USA, LLC					
5526242227	7/31/2026	Welding Supply	15.20	0.00	15.20
Vendor Totals:			15.20	0.00	15.20
Vendor: BLACKRIV: Black River Auto Glass					
10488	8/10/2026	Window Install	80.00	0.00	80.00
10498	8/13/2026	Windshield	305.00	0.00	305.00
10499	8/13/2026	Windshields	505.00	0.00	505.00
Vendor Totals:			890.00	0.00	890.00
Vendor: CHATERCO: Charter Communications					
0054030010901	9/1/2026	Internet	150.00	0.00	150.00
Vendor Totals:			150.00	0.00	150.00
Vendor: DORNBOS: Dornbos Sign, Inc.					
INV87644	8/10/2026	Signs	747.92	0.00	747.92
INV87860	8/21/2026	Sign Posts	2,517.50	0.00	2,517.50
INV87936	8/26/2026	Signs	452.11	0.00	452.11
INV88014	9/1/2026	Signs	456.52	0.00	456.52
INV88015	9/1/2026	Sign	89.43	0.00	89.43
INV88043	9/2/2026	Sign Post Reflector	1,947.97	0.00	1,947.97
INV88078	8/3/2026	Signs	457.70	0.00	457.70
Vendor Totals:			6,669.15	0.00	6,669.15
Vendor: FEDERALF: Federal Fluid Power, Inc.					
160011	8/27/2026	Hyd Hoses	147.24	0.00	147.24
160065	8/28/2026	Plow Cylinders	430.72	0.00	430.72
Vendor Totals:			577.96	0.00	577.96
Vendor: HENNLESP: Henn Lesperance PLC					
16370	8/10/2026	Attorney Fees	576.00	0.00	576.00
16506	8/31/2026	Attorney Fees	96.00	0.00	96.00
Vendor Totals:			672.00	0.00	672.00
Vendor: J&HFAMIL: Exit 76 Corporation					
CP001721	8/31/2026	Fuel	30,815.63	0.00	30,815.63
Vendor Totals:			30,815.63	0.00	30,815.63
Vendor: LEWISTON: Lewiston Sand & Gravel					
39873	8/31/2026	23A	19,707.25	0.00	19,707.25
Vendor Totals:			19,707.25	0.00	19,707.25
Vendor: MIDSTATE: Mid-States Bolt & Screw Co.					
33144618	8/17/2026	Bin Stock	11.96	0.00	11.96
33153035	8/31/2026	Shop Tools	264.63	0.00	264.63
33155780	9/3/2026	Bin Stock	5.63	0.00	5.63
Vendor Totals:			282.22	0.00	282.22
Vendor: NORTHERN: Northern Energy, Inc.					
118230	8/12/2026	Engine Oil	162.09	0.00	162.09
Vendor Totals:			162.09	0.00	162.09
Vendor: OHMADV: OHM ADVISORS					
106229	8/6/2026	As Needed Engineering	12,682.00	0.00	12,682.00
106230	8/6/2026	Local Road Engineering	954.00	0.00	954.00

Payables Prepay Report
9-10-2026 Board Pay

Invoice Nbr	Invoice Date	Description	Invoice Amount	Disc Taken	Amount To Pav
106231	8/6/2026	Local Road Engineering	24,364.00	0.00	24,364.00
106232	8/6/2026	Horizontal Curve LAP	10,999.00	0.00	10,999.00
107432	8/31/2026	As Needed Engineering	5,513.50	0.00	5,513.50
107433	8/31/2026	Local Road As Needed Engineering	3,433.75	0.00	3,433.75
107434	8/31/2026	Project Engineering	43,545.00	0.00	43,545.00
107435	8/31/2026	Project Engineering	7,640.50	0.00	7,640.50
107436	8/31/2026	Project Engineering	702.00	0.00	702.00
Vendor Totals:			109,833.75	0.00	109,833.75
Vendor: PAYDOL: PAYNE & DOLAN, INC.					
10-00067722	8/14/2026	Pothole Patch	7,440.72	0.00	7,440.72
10-00068368	8/21/2026	Pothole Patch	3,261.94	0.00	3,261.94
10-00069047	8/28/2026	Pothole Patch	5,349.86	0.00	5,349.86
10-00069747	9/3/2026	Pothole Patch	2,525.16	0.00	2,525.16
Vendor Totals:			18,577.68	0.00	18,577.68
Vendor: PREIN&NE: Prein & Newhof					
97948	8/12/2026	RAB McCoy/Dickerson	1,859.50	0.00	1,859.50
Vendor Totals:			1,859.50	0.00	1,859.50
Vendor: RIERIL: RIETH-RILEY CONSTRUCTION CO., INC.					
5314916	8/4/2026	Credit Memo: Wrong Unit Price	-16,990.99	0.00	-16,990.99
5314964	8/6/2026	23A	14,977.87	0.00	14,977.87
5314978	8/6/2026	Pothole Patch	1,423.08	0.00	1,423.08
5315007	8/10/2026	Pothole Patch	3,755.35	0.00	3,755.35
5315014	8/10/2026	Credit Memo: Wrong Unit Price	-13,654.20	0.00	-13,654.20
5315014	8/10/2026	23A	13,654.20	0.00	13,654.20
5315035	8/4/2026	23A	17,402.18	0.00	17,402.18
5315036	8/10/2026	23A	14,029.69	0.00	14,029.69
5315065	8/11/2026	Pothole Patch	5,312.43	0.00	5,312.43
5315118	8/12/2026	Pothole Patch	4,390.51	0.00	4,390.51
5315169	8/17/2026	Pothole Patch	5,914.30	0.00	5,914.30
5315194	8/18/2026	Pothole Patch	5,584.15	0.00	5,584.15
5315252	8/19/2026	Pothole Patch	3,340.55	0.00	3,340.55
5315256	8/20/2026	Pothole Patch	3,917.07	0.00	3,917.07
5315293	8/24/2026	Pothole Patch	3,328.48	0.00	3,328.48
5315341	8/25/2026	Pothole Patch	3,130.39	0.00	3,130.39
Vendor Totals:			69,515.06	0.00	69,515.06
Vendor: SCANSOUR: ScanSource, Inc.					
5500024880	8/20/2026	Telephone	389.67	0.00	389.67
Vendor Totals:			389.67	0.00	389.67
Vendor: SCIBRA: SCIENTIFIC BRAKE & EQUIP.					
0202166060	8/27/2026	Lights & Mirrors	149.94	0.00	149.94
0202166082	8/27/2026	Tail Lights	27.72	0.00	27.72
0202166116	8/27/2026	Brake Job	703.54	0.00	703.54
0202166348	9/2/2026	Rubber Door Latch	7.72	0.00	7.72
0202166477	9/8/2026	Brake Clean	246.66	0.00	246.66
Vendor Totals:			1,135.58	0.00	1,135.58

Payables Prepay Report
9-10-2026 Board Pay

Invoice Nbr	Invoice Date	Description	Invoice Amount	Disc Taken	Amount To Pay
Vendor: STOOPS: Stoops Western Star of Michigan					
X317001400:02	9/8/2026	Eng. Temp Gauge	71.75	0.00	71.75
X317001437:01	8/14/2026	DEF Tank Bracket	362.24	0.00	362.24
X317001501:01	8/18/2026	Fender Flare	70.37	0.00	70.37
X317001508:01	8/17/2026	Emission Exhaust Parts	7,237.06	0.00	7,237.06
X317001508:02	8/18/2026	Emission DOC Exhaust	5,282.49	0.00	5,282.49
X317001569:01	8/20/2026	Air Dryer Filter & Valve	554.52	0.00	554.52
X317001570:01	9/8/2026	Coolant Heater Pipe	143.50	0.00	143.50
X317001586:01	8/24/2026	Windshield & Seal	682.30	0.00	682.30
X317001655:01	8/26/2026	Tierod End	58.10	0.00	58.10
X317001658:01	8/27/2026	Condensor	347.99	0.00	347.99
X317001711:01	9/2/2026	Air Susp. Solenoid Valve	2,314.76	0.00	2,314.76
X317001727:01	9/2/2026	Cab Air Bags	106.60	0.00	106.60
X317001746:01	9/8/2026	Exhaust Clamp	38.92	0.00	38.92
X317001755:01	9/8/2026	Air Dryer Parts	609.26	0.00	609.26
Vendor Totals:			17,879.86	0.00	17,879.86
Vendor: TRUTRA: TRUCK & TRAILER SPECIALTIES					
BJO002890	8/10/2026	2026 Western Star 49X	184,715.17	0.00	184,715.17
BJO003193	8/12/2026	Wing for 975	14,719.22	0.00	14,719.22
BSO031481	8/19/2026	Sander Sprockets	1,124.20	0.00	1,124.20
BSO031674	9/3/2026	Dash Mount Gauge	353.52	0.00	353.52
Vendor Totals:			200,912.11	0.00	200,912.11
Vendor: VALTRU: VALLEY TRUCK PARTS, INC.					
3-1231824	9/3/2026	Diff Cover & Vents	110.62	0.00	110.62
Vendor Totals:			110.62	0.00	110.62
Vendor: WILAUT: WILBER AUTOMOTIVE					
401491	8/26/2026	RTV Sealant	45.54	0.00	45.54
402227	9/2/2026	Misc Fluids	51.91	0.00	51.91
Vendor Totals:			97.45	0.00	97.45
ACH Grand Totals:			20 ACH Vendors	480,252.78	0.00
Payment Type: EFTP					
Vendor: FIRSTB: First National Bank of Omaha					
1408	8/27/2026	D. Fox	2,072.41	0.00	2,072.41
1603	8/27/2026	K. Forrester	31.95	0.00	31.95
3604	8/27/2026	M. Dipzinski	8.47	0.00	8.47
5602	8/27/2026	K. Harrier	259.97	0.00	259.97
8324	8/27/2026	R. Hilmert	808.28	0.00	808.28
Vendor Totals:			3,181.08	0.00	3,181.08
Vendor: MARATHON: WEX BANK					
114855085	8/31/2026	Fuel	1,786.99	0.00	1,786.99
Vendor Totals:			1,786.99	0.00	1,786.99
Vendor: MERS: MERS of Michigan					
00182899-7	8/31/2026	Retirement	75,774.41	0.00	75,774.41
Vendor Totals:			75,774.41	0.00	75,774.41
EFTP Grand Totals:			3 EFTP Vendors	80,742.48	0.00

Payables Prepay Report
9-10-2026 Board Pay

Invoice Nbr	Invoice Date	Description	Invoice Amount	Disc Taken	Amount To Pav
Payment Type: Checks					
Vendor: ADVANCEE: Advance Electric					
Check Nbr: 622028					
436768	8/19/2026	Electric Switch	14.81	0.00	14.81
Check Totals:			14.81	0.00	14.81
Vendor: BASESAND: Base Sand and Gravel					
Check Nbr: 622029					
17946	8/31/2026	Ice Control Sand	26,592.60	0.00	26,592.60
Check Totals:			26,592.60	0.00	26,592.60
Vendor: BRYCESEE: Bryce Seeley, Inc.					
Check Nbr: 622030					
09012678881	9/1/2026	Shop Tools	235.50	0.00	235.50
Check Totals:			235.50	0.00	235.50
Vendor: CINTAS: Cintas Corporation #729					
Check Nbr: 622031					
4278766523	8/12/2026	Uniforms, Floor Mats	100.43	0.00	100.43
4279530409	8/19/2026	Uniforms, Floor Mats	104.81	0.00	104.81
4280299405	8/26/2026	Uniforms, Floor Mats	105.55	0.00	105.55
4281038977	9/2/2026	Uniforms, Floor Mats	101.59	0.00	101.59
Check Totals:			412.38	0.00	412.38
Vendor: CONSUME: Consumers Energy					
Check Nbr: 622032					
203145535836	8/31/2026	Traffic Lights	55.11	0.00	55.11
Check Totals:			55.11	0.00	55.11
Vendor: CRYSTALC: Crystal Clean, LLC					
Check Nbr: 622033					
20162714	8/26/2026	Pump Out Pits, Hoists, Water Oil Sep	3,298.91	0.00	3,298.91
Check Totals:			3,298.91	0.00	3,298.91
Vendor: ELMIRAHE: ELMIRA OCCUPATIONAL HEALTH & MEDICINE					
Check Nbr: 622034					
00254426-00	8/7/2026	DOT Physical	110.00	0.00	110.00
Check Totals:			110.00	0.00	110.00
Vendor: FLINTNEW: Flint New Holland, Inc.					
Check Nbr: 622035					
IF26939	8/10/2026	Mower Drive Shaft	618.35	0.00	618.35
Check Totals:			618.35	0.00	618.35
Vendor: GILLROY: Gill-Roys Hardware					
Check Nbr: 622036					
2608-771636	8/11/2026	Wasp & Hornet Spray	7.49	0.00	7.49
2609-889321	9/1/2026	Shop Supply	18.65	0.00	18.65
Check Totals:			26.14	0.00	26.14
Vendor: GRANDT: Grand Traverse Mobile Communications					
Check Nbr: 622037					
63431	8/4/2026	Adapters & Batteries	368.52	0.00	368.52
Check Totals:			368.52	0.00	368.52

Payables Prepay Report
9-10-2026 Board Pay

Invoice Nbr	Invoice Date	Description	Invoice Amount	Disc Taken	Amount To Pav
Vendor: MIKENWOR: Michigan Kenworth, LLC					
Check Nbr: 622038					
022P208451	8/10/2026	Filter, AC Compressor	1,184.99	0.00	1,184.99
022P208452	8/14/2026	Filters	105.48	0.00	105.48
022P208731	8/17/2026	Filters	101.10	0.00	101.10
022P209404	9/3/2026	Wiper Arm	428.96	0.00	428.96
Check Totals:			1,820.53	0.00	1,820.53
Vendor: MIPAVEME: Michigan Pavement Markings, LLC					
Check Nbr: 622039					
otsego-2602	9/4/2026	Pavement Markings	1,198.75	0.00	1,198.75
Check Totals:			1,198.75	0.00	1,198.75
Vendor: PURCYL: PURITY CYLINDER GASES, INC.					
Check Nbr: 622040					
0002560654	8/26/2026	Welding Supplies	230.20	0.00	230.20
0002562323	8/28/2026	Welding Supply	421.82	0.00	421.82
0002563405	8/31/2026	Welding Supply	464.64	0.00	464.64
Check Totals:			1,116.66	0.00	1,116.66
Vendor: QUAPLU: Quality Comfort Pros					
Check Nbr: 622041					
4848	9/1/2026	Furnace, Boiler Backflow Testing	2,100.00	0.00	2,100.00
Check Totals:			2,100.00	0.00	2,100.00
Vendor: SHINECLE: Shine Cleaning Service Inc.					
Check Nbr: 622042					
1458	9/1/2026	Rest Area Cleaning	11,479.14	0.00	11,479.14
Check Totals:			11,479.14	0.00	11,479.14
Vendor: SNETHKAM: Snethkamp					
Check Nbr: 622043					
5356796	8/10/2026	Seat Cushion & Cover	875.00	0.00	875.00
5356977	8/25/2026	Seat Cover & Cushions	1,577.80	0.00	1,577.80
6403620/1	8/18/2026	Blower Motor & Computer Connector	1,423.50	0.00	1,423.50
Check Totals:			3,876.30	0.00	3,876.30
Vendor: SNODEP: SNODEPOT					
Check Nbr: 622044					
INV013502	8/17/2026	Engine Oil Pans	3,514.00	0.00	3,514.00
Check Totals:			3,514.00	0.00	3,514.00
Vendor: STAELE: STANDARD ELECTRIC CO.					
Check Nbr: 622045					
S000381026.00	8/11/2026	Water Softener Salt	110.10	0.00	110.10
Check Totals:			110.10	0.00	110.10
Vendor: STEVEMEN: Steven Mench					
Check Nbr: 622046					
3786703	9/2/2026	Boots	153.69	0.00	153.69
Check Totals:			153.69	0.00	153.69
Vendor: TEDFES: TED FESTERLING LLC					
Check Nbr: 622047					
12348	7/9/2026	Sander Parts	5,205.41	0.00	5,205.41

Payables Prepay Report
9-10-2026 Board Pay

Invoice Nbr	Invoice Date	Description	Invoice Amount	Disc Taken	Amount To Pay
12391	8/10/2026	Blade & Sander Parts	1,429.18	0.00	1,429.18
Check Totals:			6,634.59	0.00	6,634.59
Checks Grand Totals:		20 Checks	63,736.08	0.00	63,736.08
Grand Totals:		43 ACH Vendors/EFTP Vendors/Chē	624,731.34	0.00	624,731.34



Otsego County Road Commission Agenda Item Report

FROM: Kirk Harrier, Managing Director
MEETING DATE: September 10, 2026
AGENDA ITEM: 8. A
SUBJECT: Amended Otsego Lake Township Cost Share Agreement

DESCRIPTION

Attached is the cost share agreement between OCRC and Otsego Lake Township for the Opal Lake Road, Michaywe Drive, and Autumn Trail projects. The Agreement was previously approved by the OCRC Board in July. Since that approval, it was determined that an additional 500 feet of Opal Lake Road needs to be added to the project, increasing the total cost by \$55,811.20. Otsego Lake Township's 50% share of this additional cost would be \$27,905.60.



BUDGET ACTION REQUIRED

N/A

LEGAL REVIEW

N/A

SAMPLE MOTIONS

Motion to **approve/deny** the amended cost share agreement between the Otsego County Road Commission and Otsego Lake Township the Opal Lake Road, Michaywe Drive, and Autumn Trail projects as presented.

AMENDED

**OTSEGO COUNTY ROAD COMMISSION
2026 PROJECT COST SHARE AGREEMENT WITH OTSEGO LAKE TOWNSHIP
OPAL LAKE ROAD, MICHAYWE DRIVE, AUTUMN TRAIL**

This TOWNSHIP PROJECT COST SHARE AGREEMENT made and entered into this 10th day of September, 2026, by and between the Otsego County Road Commission, (hereinafter "Road Commission") a government entity of 669 W. McCoy Rd., Gaylord, MI 49735, and Otsego Lake Township (hereinafter "Township"), of P.O. Box 99 Waters, MI 49797.

WITNESSETH:

WHEREAS, the Township desires certain work be performed by the Road Commission on local roads within Township under the authority provided in Act 51 of P.A. of 1951, as amended; and,

WHEREAS, the parties hereto are desirous of entering into a contract relative to their participation in the costs of the improvements and/or repairs as hereinafter set forth.

NOW, THEREFORE, in consideration of the mutual covenants and promises herein contained, it is agreed by and between the parties as follows:

IT IS AGREED, that the Road Commission will perform the following work:

HMA paving of approximately 1.52 miles of Opal Lake Road (274' S of Pine River Rd to 500' SE past Michaywe Drive), .18 miles of Michaywe Drive (Opal Lake Road to Autumn Trail), .11 miles of Autumn Trail (Michaywe Drive to cul de sac).

The Parties further agree:

1. All engineering with respect to said improvement and/or repairs shall be performed by the Road Commission and all construction shall be under the supervision of and in accordance with the plans and specifications prepared by the Road Commission. The Road Commission will proceed with the above work with the timeline for completion at its sole discretion. Road Commission personnel will oversee all aspects of the work.
2. The estimated cost of this project is \$471,270.60 construction, \$6,500 design engineering, \$21,807 construction/inspection engineering, for a **total project cost of \$499,577.60**
3. The Township hereby agrees to pay 50% of total project cost (\$249,788.80) towards the project. The parties acknowledge the actual cost of the project may be more due to overruns, additional engineering costs, testing/inspection costs, Road Commission administrative costs, etc. However, the Township will only be responsible for \$249,788.80.
4. Payment by the Township is due within 30 days when invoiced by the Road Commission upon substantial completion of the project.
5. The Road Commission and Township agree to abide by all local, State, and Federal laws, rules, and regulations.

6. By the execution of this Agreement by the Township, the Township does hereby certify to the Road Commission that this Agreement has been signed by its Supervisor and Clerk on behalf of said Township, after being properly authorized to do so by the Township Board by a majority of said Township Board at a meeting duly called at which a quorum was present.
7. All agreements and parts of agreements in conflict herewith are, to the extent of such conflict, repealed.

OTSEGO LAKE TOWNSHIP BOARD

The undersigned Township officers hereby certifies that they were authorized to enter into this Agreement at a meeting of the Otsego Lake Township Board held on the _____ day of _____, 2026.

OTSEGO LAKE TOWNSHIP BOARD

OTSEGO LAKE TOWNSHIP BOARD

By:
Its: Supervisor

By:
Its: Clerk

BOARD OF OTSEGO COUNTY ROAD COMMISSION

The undersigned hereby certifies that they were authorized to enter into this Agreement at a meeting of the Board of County Road Commissioners of Otsego County held on the 10th day of September, 2026.

BOARD OF COUNTY ROAD COMMISSIONERS
OF OTSEGO COUNTY

By: Troy Huff
Its: Chairman



Otsego County Road Commission Agenda Item Report

FROM: Kirk Harrier, Managing Director
MEETING DATE: September 10, 2026
AGENDA ITEM: 8. B
SUBJECT: Milbocker Rd/Dickerson & McCoy Rd Roundabout City Water Main Extension Discussion

DESCRIPTION

Discussion regarding the City of Gaylord's request for the OCRC to cost share with the City to extend their water main.

BUDGET ACTION REQUIRED

N/A

LEGAL REVIEW

N/A

SAMPLE MOTIONS

N/A

Kirk Harrier

Subject: RE: [External] FW: 69000-22069 - Water Main Installation

From: poyntera@lsengineering.com <poyntera@lsengineering.com>

Sent: Wednesday, September 2, 2026 3:56 PM

To: 'Eric Seguin' <eseguina@preinnewhof.com>; Kirk Harrier <harrierk@ocrc-mi.org>; water@cityofgaylord.org

Cc: 'Ethan Bancroft' <ebancroft@preinnewhof.com>; 'Kim Awrey' <awreyk@cityofgaylord.org>

Subject: RE: [External] FW: 69000-22069 - Water Main Installation

Hi Eric,

Thank you providing the proposed costs for the extension of the City's water main as part of the Dickerson Roundabout Project. I have discussed it with the City Manager, Kim Awrey.

I think we all agree that extending the water main outside of the new roadway footprint is a worthwhile improvement that will allow the main to be connected to and extended in the future without tearing up the new roundabout.

That said, the proposed cost seems high to us. We recognize there may be factors contributing to the cost, including the depth of the existing water main in the area and the small quantity of work involved. However, we also recognize that the need for this work was identified relatively late in the process. From the City's perspective, we were not brought into the discussion regarding the water main extension during the earlier stages of planning and design. Had the City been involved earlier, there may have been an opportunity to evaluate the work, coordinate with the overall project, and potentially obtain more competitive pricing before the project was ready for construction.

With that in mind, the City Manager has proposed that the Road Commission and the City share the cost of this work on a 50/50 basis. We believe this would be a fair and reasonable approach given the circumstances and would allow the work to move forward as part of the roundabout project while recognizing the benefit it provides to both the County's project and the City's future water system needs.

Please let us know your thoughts on this approach. We are certainly willing to discuss it further and work toward a solution that makes sense for everyone.

Thanks again.

Amanda L. Poynter, P.E.

L.S. Engineering, Inc.

2508 West M-32

Gaylord, MI 49735

phone: (989) 448-2626

mobile: (989) 614-1274

If you require assistance accessing this information or require it in an alternative format, contact the Michigan Department of Transportation's (MDOT) Americans with Disabilities Act (ADA) coordinator at www.Michigan.gov/MDOT-ADA.

WORK ORDER

FILE 104

Michigan Department
of Transportation
1137 (06/2025)

DISTRIBUTION: Original - Contractor

Copies - Region

* Indicate extra items of work with asterisk

Construction/Project Engineer
CFS, Contracts Unit

NUMBER
001

CONTROL SECTION NUMBER
69000

JOB NUMBER
222069

FED. NUMBER
26A0708

CONTRACTOR
J&N Construction,

SUBJECT

J&N shall furnish and install approximately 50 feet of 12-inch PVC water main in accordance with the contract specifications and the attached "Water Main Markups" PDF. Install the proposed extension from the existing water main stub in the location and direction shown on the markups.

The City has advised that the existing stub is not open or pressurized. Therefore, the new water main will be installed as an extension of the existing stub, with testing limited to an air pressure test in accordance with the applicable contract requirements.

This work will be incorporated into Category 003 of the contract.

OTHER
See markup plan sheet.

See markup plan sheet.

STATION		TO STATION	CHANGE		* EXTRA Extra	
ITEM CODE NUMBER	ITEM OF WORK		QUANTITY	UNIT	UNIT PRICE	COST
8237001	Water Main, PVC 12 inch, Tr Det B		50	FT	\$304.50	\$15,225.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
EXT COST						\$15,225.00
CONTRACTOR (Stamp)		DATE	CONSTRUCTION/ PROJECT ENGINEER		APPROVED Eric Seguin, P.E. Prein & Newhof 09/09/2026 8:51:22 AM	DATE 09/09/2026

Ethan Bancroft

From: Eric Seguin
Sent: Monday, August 24, 2026 10:58 AM
To: Ethan Bancroft
Subject: Fw: [External] FW: 69000-22069 - Water Main Installation
Attachments: doc00926820260818130010.pdf; Water Main Markups 2026-08-04.pdf

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From: tcanfield@jandnllc.com <tcanfield@jandnllc.com>
Sent: Monday, 24 August 2026 10:46:00
To: Eric Seguin <esegu@preinnewhof.com>
Subject: [External] FW: 69000-22069 - Water Main Installation

Caution: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe. When in doubt, contact your IT Department.

Eric:

The unit price cost to install the 12" C-900 watermain, connect to the existing main, cap the new line, and pressure test the new line will be \$304.50 per lineal foot.

Any questions, please let me know.

Tom Canfield
tcanfield@jandnllc.com
(231) 388-2021

From: Eric Seguin <esegu@preinnewhof.com>
Sent: Thursday, August 20, 2026 2:14 PM
To: tcanfield <tcanfield@jandnllc.com>
Cc: Ethan Bancroft <ebancroft@preinnewhof.com>
Subject: 69000-22069 - Water Main Installation

Tom,

The City has requested to have J&N install 50' of 12" PVC water main per the attached specification. The location and direction of the proposed extension is in the attached "Water Main Markups" PDF. The City tells us that the existing stub of the line is not open/pressurized, so this would just be an extension with air pressure testing.

Please give us a price for the following items:
50 Ft of Water Main, PVC 12 inch, Tr Det B

We plan to present your price to the City to see if they will accept the costs, as this will be a non-participating contract item.

Please copy both Ethan and I on your response.

Thanks!

Eric

Eric E. Seguin, P.E.

Prein&Newhof

t. 231-468-3456

c. 231-878-5094

[Website](#) | [Blog](#) | [LinkedIn](#)



Otsego County Road Commission Agenda Item Report

FROM: Kirk Harrier, Managing Director
MEETING DATE: September 10, 2026
AGENDA ITEM: 13. A
SUBJECT: Closed Session

DESCRIPTION

To consider material exempt from discussion or disclosure by State or Federal statute. [MCL 15.268(h).] Section 8(h) has been interpreted to permit a public body to hold a closed session for consideration of a written legal opinion within the attorney-client privilege.

SAMPLE MOTION

Motion to enter into a closed session to consider material exempt from discussion or disclosure by State or Federal statute as permitted by MCL 15.268(h).



Otsego County Road Commission Agenda Item Report

FROM: Kirk Harrier, Managing Director
MEETING DATE: September 13, 2026
AGENDA ITEM: 13. B
SUBJECT: Closed Session MCL 15.268(8)(c)

DESCRIPTION

MCL 15.268(8)(c) permits a public body to enter into closed session to review specific strategy and negotiation sessions connected with the negotiation of a collective bargaining agreement.

SAMPLE MOTION

Motion to enter into a closed session to consider material exempt from discussion or disclosure by State or Federal statute as permitted by MCL 15.268(8)(c).