



AGENDA
OTSEGO COUNTY BOARD OF ROAD COMMISSIONERS
TUESDAY, OCTOBER 13, 2026, AT 9:00 A.M.

ITEM 1 – CALL TO ORDER/PLEDGE OF ALLEGIANCE

ITEM 2 - ROLL CALL

ITEM 3 – AGENDA CHANGES/APPROVAL OF AGENDA

ITEM 4 – CONSENT CALENDAR

- A. Minutes: The Board approves the Regular Meeting Minutes dated September 10, 2026, and the Closed Meeting Minutes dated September 10, 2026.
- B. The Board approves Payroll #18 (\$90,842.98) and Payroll #19 (\$87,940.89).
- C. The Board approves Accounts Payable C9-2 (\$1,695,332.41) and C10-1 (\$1,606,356.53), and the Check Register for 9/1/2026 – 9/30/2026.

ITEM 5 – GUEST SPEAKERS

ITEM 6 – PUBLIC COMMENT (AGENDA ITEMS ONLY)

ITEM 7– OLD BUSINESS/UNFINISHED BUSINESS

ITEM 8 – NEW BUSINESS

- A. On-Site Diesel Fueling: Policy Considerations & Analysis Framework
- B. Hoist Installation
- C. Resolution R26-7 Plow Storm Act

ITEM 9 – STAFF REPORTS

- A. Managing Director, Engineer of Record, Operations/Engineering Technician, Finance Manager, Facilities/Equipment Supervisor, Road Maintenance Supervisor

ITEM 10 – COMMUNICATIONS

- A. Upcoming OCRC Board Meeting Dates: November 12, 2026

ITEM 11 – PUBLIC COMMENT (GENERAL COMMENTS/ADDRESS THE BOARD)

ITEM 12 – COMMISSIONER COMMENT

ITEM 13 – CLOSED SESSION

- A. Specific strategy and negotiation session connected with the negotiation of a collective bargaining agreement as permitted by MCL 15.268(8)(c)

ITEM 14 – ADJOURNMENT



Otsego County Road Commission Agenda Item Report

FROM: Rebecca Hilmert, Finance Manager
MEETING DATE: October 13, 2026
AGENDA ITEM: 4 A.B.C
SUBJECT: Consent Calendar

DESCRIPTION

The purpose of the Consent Calendar is to expedite business by grouping non-controversial items together without discussion. Any member of the Commission, staff, or the public may ask that any item on the Consent Calendar be removed and placed elsewhere on the agenda for full discussion. Such requests will be automatically respected.

If an item is not removed from the Consent Calendar, all items listed are approved by a single Commission action approving the Consent Calendar. The Finance Manager recommends the following items be approved:

- A. Minutes: The Board approves the Regular Meeting Minutes dated September 10, 2026, and the Closed Meeting Minutes dated September 10, 2026.
- B. The Board approves Payroll #18 (\$90,842.98) and Payroll #19 (\$87,940.89).
- C. The Board approves Accounts Payable C9-2 (\$1,695,332.41) and C10-1 (\$1,606,356.53), and the Accounts Payable Check Register dated 9/01/2026 to 9/30/2026.

BUDGET ACTION REQUIRED

N/A

LEGAL REVIEW

N/A

SAMPLE MOTION:

Motion to **approve/deny** the October 13, 2026, consent calendar as presented.

UNAPPROVED
MINUTES for the
REGULAR MEETINGS OF THE
OTSEGO COUNTY ROAD COMMISSION
HELD ON THURSDAY, SEPTEMBER 10, 2026, AT 9:00 A.M.

ITEM 1 – CALL TO ORDER/PLEDGE OF ALLEGIANCE

- Meeting called to order by Chairman Huff, at 9:00 a.m. and Pledge of Allegiance.

ITEM 2 - ROLL CALL

- Upon roll call, the following Commissioners responded:
Camiller, Present
Gordon, Absent-Excused
Heinz, Present
Huff, Present
Wagar, Present

ITEM 3 – AGENDA CHANGES/APPROVAL OF AGENDA

- Motion by Wagar to approve the agenda as presented, seconded by Camiller. Four ayes, no nays. Motion carried.

ITEM 4 – CONSENT CALENDAR

- A. Minutes: The Board approves the Regular Meeting Minutes dated August 13, 2026, and the Closed Meeting Minutes dated August 13, 2026.
- B. The Board approves Payroll #16 (\$88,332.86) and Payroll #17 (\$89,440.94).
- C. The Board approves Accounts Payable: C8-2 (\$91,162.02), and C9-1 (\$624,731.34), and the Accounts Payable Check Register dated 8/01/2026 to 8/31/2026.
- Motion by Heinz to approve September 10, 2026, Consent Calendar as presented, seconded by Wagar. Four ayes, no nays. Motion carried.

ITEM 5 – GUEST SPEAKERS

- A. Neil Drzewiecki, Otsego County Board Liaison – updated the board on the formation of an Ad-Hoc committee for financial controls.

ITEM 6 – PUBLIC COMMENT

- A. None

ITEM 7– OLD BUSINESS/UNFINISHED BUSINESS

- A. None

ITEM 8 – NEW BUSINESS

- A. Amended Otsego Lake Township Cost Share Agreement
 - a. Motion by Camiller to approve the amended cost share agreement between the Otsego County Road Commission and Otsego Lake Township for the Opal Lake Road, Michaywe Drive, and Autumn Trail projects as presented, seconded by Wagar. Three ayes, no nays. Motion carried.
- B. Milbocker Rd/Dickerson & McCoy Rd Roundabout City Water Main Extension Discussion
 - a. The board discussed the option to share in the cost of extending the City of Gaylord’s water main and has elected to not participate.

ITEM 9 – STAFF REPORTS

- A. Manager updated the board on one resignation and one new hire.
- B. Engineer of Record updated the board on current construction projects.
- C. Engineering/Operations Technician updated the board on permitting, development oversight and public response.
- D. Finance Manager discussed new NRF Funds.
- E. Facilities/Equipment Supervisor updated the board on business as usual and winter preparedness.
- F. Road Maintenance Supervisor gave an update on culvert replacement, blading gravel roads, pothole patch, wedging, and shoulders

ITEM 10 – COMMUNICATIONS

- A. Upcoming OCRC Board Meeting Dates: Changed to October 6, 2026

ITEM 11 – PUBLIC COMMENT (GENERAL COMMENTS/ADDRESS THE BOARD)

- A. John Langsdorf, 1307 & 1313 W. Heart Lake Drive – addressed the board regarding a Frontier fiber cable and questions what the Right-of-Way parameters were.

ITEM 12 – COMMISSIONER COMMENT

- A. None

ITEM 13 – CLOSED SESSION

- A. **Motion by Wagar to enter into a closed session at 10:15 a.m. to consider material exempt from discussion or disclosure by State or Federal statute as permitted by MCL 15.268(h), seconded by Camiller. Four ayes, no nays. Motion carried.**
- B. **Motion by Camiller to reopen the public meeting at 10:39 a.m., seconded by Heinz. Four ayes, no nays. Motion carried.**
- C. **Motion by Heinz to enter into a closed session at 10:40 a.m. to consider material exempt from discussion or disclosure by State or Federal statute as permitted by MCL 15.268(8)(c), seconded by Camiller. Four ayes, no nays. Motion carried.**
- D. **Motion by Camiller to reopen the public meeting at 11:32 a.m., seconded by Heinz. Four ayes, no nays. Motion carried.**

ITEM 13 – ADJOURNMENT

- **Motion by Camiller to adjourn meeting at 11:40 a.m., seconded by Heinz. Four ayes, no nays. Motion carried.**

Troy Huff, Chairman

Rebecca Hilmert, Board Secretary

Payroll Gross for P/R of 9/3/2026

PR #18

9/1/2026

8/15/2026 to 8/28/2026

Emp Nbr and Name	Regular Hours	Total Hours	Gross Amt
277	Fox,David	80.00	80.00
287	Myers,Joseph	80.00	80.00
294	Mench,Steven	80.00	84.00
295	Boughner,Alan	80.00	80.00
299	Hinton,Justin	80.00	80.00
303	Coughlin Jr.,Thomas	80.00	80.00
307	Stiles,William	80.00	80.00
308	Wcisel,David	80.00	80.00
314	Kucharek,Joseph	80.00	80.00
316	Jones,Tianne	80.00	80.00
317	Mitchell Jr.,Dennis	80.00	80.00
318	Huff,Troy	0.00	0.00
321	Tracey,Benjamin	80.00	80.00
323	Falkenhagen,Robert	80.00	80.00
326	Heinz,Kathy	0.00	0.00
327	Garlock,Cody	80.00	80.00
328	Harrier,Kirk	80.00	80.00
329	Gordon,Lukas	0.00	0.00
331	Boettner,Cary	80.00	80.00
335	Pettis,Charles	80.00	80.50
336	Hilmert,Rebecca	80.00	80.00
337	Johnson,Zachary	80.00	80.00
338	Coady,Patrick	80.00	80.00
342	Alexander,Alexis	80.00	80.00
344	Mayle,Michael	80.00	83.00
346	Ford,Logan	80.00	80.00
347	Joyce,Caleb	80.00	80.00
348	Huff,Justin	80.00	80.00
349	Mathers,Andrew	80.00	80.00
350	Camiller,James	0.00	0.00
352	O'Rourke,Michael	80.00	80.00
353	Carpenter,Amber	80.00	80.00
354	Anderson,Drew	80.00	80.00
355	Hallenbeck,Kyle	80.00	80.00
357	Dipzinski,Michael	80.00	83.00
358	Forrester,Kasi	80.00	80.00
359	Wagar,Thomas	0.00	0.00
360	Kilmer,Alexander	80.00	80.00
361	Keskine,Austin	80.00	80.00
362	Hogan,Christopher	80.00	80.00
903	BANK,HORIZON	0.00	0.00
Total of Employee checks:		2,800.00	2,810.50

\$90,842.98

Gross Pay by Fund:

	Total
201	90,842.98
Total	90,842.98

Approved: October 6, 2026

Troy Huff, Chairman

Payroll Gross for P/R of 9/17/2026

PR #19

9/15/2026

8/29/2026 to 9/11/2026

Emp Nbr and Name	Regular Hours	Total Hours	Gross Amt
277 Fox,David	80.00	80.00	\$3,033.60
287 Myers,Joseph	80.00	80.00	\$2,096.00
294 Mench,Steven	80.00	85.00	\$3,318.00
295 Boughner,Alan	80.00	80.00	\$2,096.00
299 Hinton,Justin	80.00	80.00	\$2,096.00
303 Coughlin Jr.,Thomas	80.00	80.00	\$2,096.00
307 Stiles,William	80.00	80.00	\$2,096.00
308 Wcisel,David	80.00	80.00	\$2,096.00
314 Kucharek,Joseph	80.00	80.50	\$2,321.56
316 Jones,Tianne	80.00	80.00	\$2,244.00
317 Mitchell Jr.,Dennis	80.00	80.00	\$2,096.00
318 Huff,Troy	0.00	0.00	\$409.09
321 Tracey,Benjamin	80.00	80.50	\$2,321.56
323 Falkenhagen,Robert	80.00	80.00	\$2,096.00
326 Heinz,Kathy	0.00	0.00	\$363.64
327 Garlock,Cody	80.00	80.00	\$2,096.00
328 Harrier,Kirk	80.00	80.00	\$4,221.60
329 Gordon,Lukas	0.00	0.00	\$363.64
331 Boettner,Cary	80.00	80.00	\$2,220.00
335 Pettis,Charles	80.00	80.00	\$1,916.00
336 Hilmert,Rebecca	80.00	80.00	\$2,775.21
337 Johnson,Zachary	80.00	86.00	\$2,331.80
338 Coady,Patrick	80.00	80.00	\$2,096.00
342 Alexander,Alexis	80.00	86.00	\$2,331.80
344 Mayle,Michael	80.00	80.00	\$2,096.00
346 Ford,Logan	80.00	86.00	\$2,331.80
347 Joyce,Caleb	80.00	86.00	\$2,331.80
348 Huff,Justin	80.00	80.00	\$2,096.00
349 Mathers,Andrew	80.00	80.00	\$2,096.00
350 Camiller,James	0.00	0.00	\$363.64
352 O'Rourke,Michael	80.00	80.00	\$2,096.00
353 Carpenter,Amber	80.00	80.00	\$2,096.00
354 Anderson,Drew	80.00	80.00	\$2,096.00
355 Hallenbeck,Kyle	80.00	80.00	\$2,220.00
357 Dipzinski,Michael	80.00	89.00	\$3,272.50
358 Forrester,Kasi	80.00	80.00	\$2,846.40
359 Wagar,Thomas	0.00	0.00	\$363.64
360 Kilmer,Alexander	80.00	80.50	\$2,115.65
361 Keskine,Austin	80.00	80.00	\$2,096.00
362 Hogan,Christopher	6.00	6.00	\$157.20
903 BANK,HORIZON	0.00	0.00	\$6,134.76
Total of Employee checks:	2,726.00	2,765.50	\$87,940.89

Gross Pay by Fund:

	Total
201	87,940.89
Total	87,940.89

Approved: October 6, 2026

Troy Huff, Chairman

Payables Prepay Report

9-24-2026 Insurance/Utilities

Invoice Nbr	Invoice Date	Description	Invoice Amount	Disc Taken	Amount To Pay
Payment Type: ACH					
Vendor: GFLENVIR: GFL Environmental					
2039383	8/31/2026	Trash Service	201.02	0.00	201.02
2042833	8/31/2026	Trash Removal	254.93	0.00	254.93
Vendor Totals:			455.95	0.00	455.95
Vendor: MUTOMA: Mutual of Omaha					
002216628067	9/18/2026	Life Insurance	3,570.00	0.00	3,570.00
Vendor Totals:			3,570.00	0.00	3,570.00
Vendor: OCRRC: Otsego County Road Commission					
9/15/26-9/21/26	9/20/2026	HRA Reimbursement	6,975.30	0.00	6,975.30
9/8/26-9/14/26	9/13/2026	HRA Reimbursement	1,509.17	0.00	1,509.17
Vendor Totals:			8,484.47	0.00	8,484.47
Vendor: PAYDOL: PAYNE & DOLAN, INC.					
408609-001	7/16/2026	Blahowiak Road	474,198.64	0.00	474,198.64
Vendor Totals:			474,198.64	0.00	474,198.64
Vendor: SCANSOUR: ScanSource, Inc.					
5500025586	9/20/2026	Telephone Service	389.67	0.00	389.67
Vendor Totals:			389.67	0.00	389.67
Vendor: TEAMELM: TEAM ELMERS					
882337	6/30/2026	Meridian Line Road	674,583.62	0.00	674,583.62
882813	7/31/2026	Meridian Line Road	446,927.36	0.00	446,927.36
Vendor Totals:			1,121,510.98	0.00	1,121,510.98
ACH Grand Totals:		6 ACH Vendors	1,608,609.71	0.00	1,608,609.71
Payment Type: EFTP					
Vendor: ATTMOBIL: AT&T Mobility					
287318351177X	7/6/2026	Foreman Phones, GPS Tracking	1,080.55	0.00	1,080.55
287339252526X	9/6/2026	MDOT iPad	72.48	0.00	72.48
Vendor Totals:			1,153.03	0.00	1,153.03
EFTP Grand Totals:		1 EFTP Vendors	1,153.03	0.00	1,153.03
Payment Type: Checks					
Vendor: BCN: Blue Care Network of MI					
Check Nbr: 622048					
262520028135	9/8/2026	Health Insurance	60,747.19	0.00	60,747.19
Check Totals:			60,747.19	0.00	60,747.19
Vendor: DELTADEN: Delta Dental					
Check Nbr: 622049					
RIS0007246532	10/1/2026	Dental Insurance	3,469.68	0.00	3,469.68
Check Totals:			3,469.68	0.00	3,469.68
Vendor: GREATLA: Great Lakes Energy					
Check Nbr: 622050					
100269003	9/16/2026	TL @ Krys/McCoy	61.69	0.00	61.69
Check Totals:			61.69	0.00	61.69
Vendor: HUMAN: Humana Insurance Co.					
Check Nbr: 622051					
692915201	9/14/2026	Retiree Health Insurance	10,682.70	0.00	10,682.70
Check Totals:			10,682.70	0.00	10,682.70

Payables Prepay Report

9-24-2026 Insurance/Utilities

Invoice Nbr	Invoice Date	Description	Invoice Amount	Disc Taken	Amount To Pay
Vendor: MIKEDIPZ: Mike Dipzinski					
Check Nbr: 622052					
2nd Quarter	9/24/2026	Foreman Phone	150.00	0.00	150.00
Check Totals:			150.00	0.00	150.00
Vendor: NORPRO: NORTHERN PROCESSING, LLC					
Check Nbr: 622053					
11529	8/10/2026	Road Gravel	2,850.00	0.00	2,850.00
11532	8/18/2026	Road Gravel	3,300.00	0.00	3,300.00
11536	8/31/2026	Road Gravel	2,100.00	0.00	2,100.00
Check Totals:			8,250.00	0.00	8,250.00
Vendor: PSYCON: The Psycon Company					
Check Nbr: 622054					
INV-013076	9/8/2026	Focus Group	1,875.00	0.00	1,875.00
Check Totals:			1,875.00	0.00	1,875.00
Vendor: USBANK: US Bank Equipment Finance					
Check Nbr: 622055					
590415352	9/7/2026	Office Copier	333.41	0.00	333.41
Check Totals:			333.41	0.00	333.41
Checks Grand Totals:		8 Checks	85,569.67	0.00	85,569.67
Grand Totals:		15 ACH Vendors/EFTP Vendors/Chc	1,695,332.41	0.00	1,695,332.41

Payables Prepay Report
10-13-2026 Board Pay

Invoice Nbr	Invoice Date	Description	Invoice Amount	Disc Taken	Amount To Pay
Payment Type: ACH					
Vendor: AIRGAS: AIRGAS USA, LLC					
5526940694	8/31/2026	Cylinder Rental	15.20	0.00	15.20
Vendor Totals:			15.20	0.00	15.20
Vendor: AISCON: AIS Construction/Interstate Billing Service					
T15013	9/14/2026	Alternator	211.88	0.00	211.88
Vendor Totals:			211.88	0.00	211.88
Vendor: ALMA: Alma Tire Service, Inc.					
517024479	9/17/2026	Tire Repair	65.90	0.00	65.90
517024488	9/17/2026	Tire Repair	214.30	0.00	214.30
517024587	10/1/2026	Tire	232.00	0.00	232.00
517024692	10/1/2026	Tire Repair	498.84	0.00	498.84
517024693	10/1/2026	Tire Repair	161.26	0.00	161.26
517024746	10/8/2026	Pickup Tire	230.59	0.00	230.59
Vendor Totals:			1,402.89	0.00	1,402.89
Vendor: CHATERCO: Charter Communications					
0054030011001	10/1/2026	Internet	150.00	0.00	150.00
Vendor Totals:			150.00	0.00	150.00
Vendor: CINTAS: Cintas Corporation #729					
4278020778	8/5/2026	Uniforms, Floor Mats	100.43	0.00	100.43
4281877531	9/10/2026	Uniforms, Floor Mats	106.30	0.00	106.30
4282543669	9/16/2026	Uniforms, Floor Mats	108.74	0.00	108.74
4283312031	9/23/2026	Uniforms, Floor Mats	106.24	0.00	106.24
4284090096	9/30/2026	Uniforms, Floor Mats	100.90	0.00	100.90
4284834774	10/7/2026	Uniforms, Floor Mats	100.90	0.00	100.90
Vendor Totals:			623.51	0.00	623.51
Vendor: DORNBOS: Dornbos Sign, Inc.					
INV88322	9/22/2026	Road Name Sign	45.76	0.00	45.76
INV88486	10/2/2026	Millage Signs	172.80	0.00	172.80
INV88506	10/5/2026	PVT Road Sign	69.75	0.00	69.75
Vendor Totals:			288.31	0.00	288.31
Vendor: FEDERALF: Federal Fluid Power, Inc.					
160573	9/8/2026	Pipe Valve	16.18	0.00	16.18
160612	9/8/2026	Fittings	60.18	0.00	60.18
161731	9/29/2026	Hyd Fittings	108.70	0.00	108.70
161747	9/29/2026	Hyd. Fittings	36.48	0.00	36.48
161814	9/30/2026	Steamer Hose	179.15	0.00	179.15
162091	10/5/2026	Hyd. Hoses	127.88	0.00	127.88
Vendor Totals:			528.57	0.00	528.57
Vendor: GAYLORDM: Gaylord Machine & Fabrication, LLC					
1286-18836	9/10/2026	Stainless Steel	203.90	0.00	203.90
Vendor Totals:			203.90	0.00	203.90
Vendor: J&HFAMIL: Exit 76 Corporation					
CP001871	9/30/2026	Fuel	38,117.41	0.00	38,117.41
Vendor Totals:			38,117.41	0.00	38,117.41

10-13-2026 Board Pay

Invoice Nbr	Invoice Date	Description	Invoice Amount	Disc Taken	Amount To Pay
Vendor: LEWISTON: Lewiston Sand & Gravel					
40143	9/30/2026	23A Gravel	28,722.79	0.00	28,722.79
Vendor Totals:			28,722.79	0.00	28,722.79
Vendor: MICAT: Michigan CAT					
P19122119	9/9/2026	Loader Cutting Edge	953.76	0.00	953.76
Vendor Totals:			953.76	0.00	953.76
Vendor: MIDSTATE: Mid-States Bolt & Screw Co.					
33160829	9/14/2026	Bin Stock	4.42	0.00	4.42
33161240	9/15/2026	Bin Stock	460.33	0.00	460.33
33162325	9/16/2026	Bin Stock-Blade&Plow Bolts	980.79	0.00	980.79
33165370	9/22/2026	Delineator Bolts	18.95	0.00	18.95
33165380	9/22/2026	Bin Stock	14.34	0.00	14.34
33165525	9/22/2026	Bin Stock	0.42	0.00	0.42
33165545	9/22/2026	Bin Stock	1.68	0.00	1.68
33167409	9/24/2026	Sander Adjuster Rods	66.60	0.00	66.60
33167432	9/24/2026	Bin Stock Plow Bolts	260.78	0.00	260.78
33168945	9/28/2026	Bin Stock Blade Bolts	734.99	0.00	734.99
33168953	9/28/2026	Bin Stock	14.61	0.00	14.61
33169930	9/29/2026	Plow Bolts	242.52	0.00	242.52
Vendor Totals:			2,800.43	0.00	2,800.43
Vendor: OCRC: Otsego County Road Commission					
9/20/2026-9/26/26	9/26/2026	HRA Reimbursement	70.00	0.00	70.00
9/22/26-9/28/26	9/27/2026	HRA Reimbursement	494.88	0.00	494.88
9/29/26-10/5/26	10/4/2026	HRA Reimbursement	3,191.70	0.00	3,191.70
Vendor Totals:			3,756.58	0.00	3,756.58
Vendor: OHMADV: OHM ADVISORS					
108704	9/28/2026	Engineering	13,483.50	0.00	13,483.50
108705	9/28/2026	2027 Local Road Design	4,008.00	0.00	4,008.00
108706	9/28/2026	2026 Local Road Engineering	41,976.00	0.00	41,976.00
108707	9/28/2026	Horizontal Curve Engineering	798.25	0.00	798.25
108708	9/28/2026	Thumb Lake Engineering	8,007.25	0.00	8,007.25
108709	9/28/2026	Hayes Road Engineering	3,313.25	0.00	3,313.25
108710	9/28/2026	Kujawa-Seymore Engineering	2,340.00	0.00	2,340.00
Vendor Totals:			73,926.25	0.00	73,926.25
Vendor: PAYDOL: PAYNE & DOLAN, INC.					
10-00070394	9/11/2026	Pothole Patch	4,268.60	0.00	4,268.60
10-00071005	9/19/2026	M32 Shoulder Gravel	3,100.32	0.00	3,100.32
10-00071011	9/19/2026	Pothole Patch	4,954.60	0.00	4,954.60
10-00071644	9/25/2026	Pothole Patch	5,276.64	0.00	5,276.64
10-00072289	10/2/2026	Pothole Patch	5,723.20	0.00	5,723.20
10-00072910	9/26/2026	M32 Shoulder Gravel	5,334.00	0.00	5,334.00
10-00072942	10/9/2026	Pothole Patch	578.76	0.00	578.76
Vendor Totals:			29,236.12	0.00	29,236.12
Vendor: PREIN&NE: Prein & Newhof					
98475	9/10/2026	RAB Construction Engineering	14,777.25	0.00	14,777.25
99080	10/6/2026	RAB Construction Engineering	29,959.50	0.00	29,959.50

Payables Prepay Report
10-13-2026 Board Pay

Invoice Nbr	Invoice Date	Description	Invoice Amount	Disc Taken	Amount To Pay
Vendor Totals:			44,736.75	0.00	44,736.75
Vendor: RIERIL: RIETH-RILEY CONSTRUCTION CO., INC.					
5315614	9/14/2026	Pothole Patch	119.28	0.00	119.28
5315798	9/22/2026	23A Gravel	1,954.37	0.00	1,954.37
5315879	9/28/2026	Pothole Patch	536.05	0.00	536.05
793258	10/6/2026	Crapo Lake Road	713,326.68	0.00	713,326.68
Vendor Totals:			715,936.38	0.00	715,936.38
Vendor: SCIBRA: SCIENTIFIC BRAKE & EQUIP.					
0202166117	9/14/2026	Flare Holder	125.46	0.00	125.46
0202166599	9/14/2026	Air Fitting	242.56	0.00	242.56
0202166821	9/15/2026	Air Dryer Parts	449.21	0.00	449.21
0202166877	9/16/2026	Brake Dust Shields	286.32	0.00	286.32
0202167175	9/23/2026	Mirrors	68.52	0.00	68.52
0202167225	9/28/2026	ABS Clip	1.83	0.00	1.83
0202167336	9/25/2026	Strobe Light Switch, Tarp Breaker	80.37	0.00	80.37
Vendor Totals:			1,254.27	0.00	1,254.27
Vendor: STAPLES1: Staples					
7011300753	9/9/2026	Office Supply	202.91	0.00	202.91
7011385803	9/17/2026	Office Supply	113.29	0.00	113.29
7011695405	10/10/2026	Office Supply	15.94	0.00	15.94
Vendor Totals:			332.14	0.00	332.14
Vendor: STOOPS: Stoops Western Star of Michigan					
R317000581:02	9/29/2026	Engine Repair	520.50	0.00	520.50
R317000654	9/16/2026	Field Service, ECP Programming	517.50	0.00	517.50
X317001591:01	8/19/2026	Condenser	21.15	0.00	21.15
X317001601:01	8/20/2026	Condenser Credit	-21.15	0.00	-21.15
X317001946:01	9/29/2026	Shocks	569.40	0.00	569.40
Vendor Totals:			1,607.40	0.00	1,607.40
Vendor: TRUTRA: TRUCK & TRAILER SPECIALTIES					
BJO002889	9/30/2026	Equipment #1002	195,628.05	0.00	195,628.05
Vendor Totals:			195,628.05	0.00	195,628.05
Vendor: VALTRU: VALLEY TRUCK PARTS, INC.					
3-1232040	9/30/2026	Clutch Brake & Hub Caps	160.61	0.00	160.61
Vendor Totals:			160.61	0.00	160.61
Vendor: WILAUT: WILBER AUTOMOTIVE					
404029	9/23/2026	Brake Parts	543.86	0.00	543.86
404038	9/23/2026	Exhaust Clamp	8.70	0.00	8.70
404220	9/25/2026	Air Filters & Spark Plug	50.24	0.00	50.24
404224	9/25/2026	Battery Switch	23.51	0.00	23.51
404887	10/2/2026	Fuse	8.32	0.00	8.32
405472	10/8/2026	Front Brakes	261.13	0.00	261.13
405541	10/9/2026	Pickup Front End Parts	468.46	0.00	468.46
Vendor Totals:			1,364.22	0.00	1,364.22
ACH Grand Totals:			23 ACH Vendors	1,141,957.42	0.00
					1,141,957.42

10-13-2026 Board Pay

Invoice Nbr	Invoice Date	Description	Invoice Amount	Disc Taken	Amount To Pay
Payment Type: EFTP					
Vendor: FIRSTB: First National Bank of Omaha					
1408	9/28/2026	D. Fox	1,813.65	0.00	1,813.65
1603	9/28/2026	K. Forrester	10.20	0.00	10.20
5602	9/28/2026	K. Harrier	123.68	0.00	123.68
8324	9/28/2026	R. Hilmert	912.18	0.00	912.18
9809	9/28/2026	S. Mench	15.00	0.00	15.00
Vendor Totals:			2,874.71	0.00	2,874.71
Vendor: MARATHON: WEX BANK					
115542992	9/30/2026	Fuel	1,525.10	0.00	1,525.10
Vendor Totals:			1,525.10	0.00	1,525.10
Vendor: MERS: MERS of Michigan					
00183805-7	9/30/2026	Retirement	75,788.85	0.00	75,788.85
Vendor Totals:			75,788.85	0.00	75,788.85
EFTP Grand Totals:			80,188.66	0.00	80,188.66
			3 EFTP Vendors		
Payment Type: Checks					
Vendor: ACTIONTR: Action Traffic Maintenance Inc.					
Check Nbr: 622056					
MS 26283	9/16/2026	Guardrail	3,740.40	0.00	3,740.40
Check Totals:			3,740.40	0.00	3,740.40
Vendor: APPLIEDI: Applied Industrial Technologies					
Check Nbr: 622057					
7035304949	9/3/2026	Hoist Motor	448.39	0.00	448.39
Check Totals:			448.39	0.00	448.39
Vendor: BUILDERS: Builders First Source					
Check Nbr: 622058					
90078444	9/9/2026	Wood Sign Post	168.96	0.00	168.96
Check Totals:			168.96	0.00	168.96
Vendor: CITYOFGA: City of Gaylord					
Check Nbr: 622059					
MCCO-000669-(	9/15/2026	Sewer	57.41	0.00	57.41
Check Totals:			57.41	0.00	57.41
Vendor: COMPASSM: Compass Minerals America					
Check Nbr: 622060					
1712222	9/26/2026	Ice Control Salt	132,379.39	0.00	132,379.39
1712402	9/28/2026	Winter Salt	57,221.73	0.00	57,221.73
1713175	9/29/2026	Ice Control Salt	65,717.86	0.00	65,717.86
1713871	9/30/2026	Ice Control Salt	44,545.96	0.00	44,545.96
1714513	10/1/2026	Ice Control Salt	40,661.36	0.00	40,661.36
1715197	10/2/2026	Ice Control Salt	12,100.72	0.00	12,100.72
1715711	10/3/2026	Ice Control Salt	3,981.89	0.00	3,981.89
Check Totals:			356,608.91	0.00	356,608.91
Vendor: CONSUME: Consumers Energy					
Check Nbr: 622061					
205904157381	9/21/2026	Electricity	2,247.23	0.00	2,247.23
207060180235	10/1/2026	TL@27&W Otsego Lake	55.11	0.00	55.11

Payables Prepay Report

10-13-2026 Board Pay

Invoice Nbr	Invoice Date	Description	Invoice Amount	Disc Taken	Amount To Pay
Check Totals:			2,302.34	0.00	2,302.34
Vendor: DAVEFOX: David Fox					
Check Nbr: 622062					
2465481926	10/6/2026	Boots	150.00	0.00	150.00
Check Totals:			150.00	0.00	150.00
Vendor: DTEENERG: DTE Energy					
Check Nbr: 622063					
9100 208 4696 C	9/25/2026	Heating Fuel	97.76	0.00	97.76
Check Totals:			97.76	0.00	97.76
Vendor: ELMIRAHE: ELMIRA OCCUPATIONAL HEALTH & MEDICINE					
Check Nbr: 622064					
00256292-00	9/18/2026	DOT Physical/Drug Screen	141.00	0.00	141.00
Check Totals:			141.00	0.00	141.00
Vendor: EVERON: EVERON, LLC					
Check Nbr: 622065					
161662307	9/10/2026	Fire Monitoring	291.60	0.00	291.60
Check Totals:			291.60	0.00	291.60
Vendor: FLINTNEW: Flint New Holland, Inc.					
Check Nbr: 622066					
IF27370	9/8/2026	Mower Parts	222.24	0.00	222.24
Check Totals:			222.24	0.00	222.24
Vendor: GOM: Grayling Occupational Medicine					
Check Nbr: 622067					
00256611-00	9/25/2026	DOT Physical	110.00	0.00	110.00
Check Totals:			110.00	0.00	110.00
Vendor: HUTSON: Hutson, Inc.					
Check Nbr: 622068					
11430672	10/2/2026	Shifter Cable	229.34	0.00	229.34
11432501	10/5/2026	Shifter Pin	2.75	0.00	2.75
Check Totals:			232.09	0.00	232.09
Vendor: LAWSONPR: Lawson Products, Inc.					
Check Nbr: 622069					
9313838987	9/28/2026	Hyd. Fittings	300.39	0.00	300.39
9313857950	10/5/2026	Hyd. Fittings	552.74	0.00	552.74
Check Totals:			853.13	0.00	853.13
Vendor: LITGUYS: Little Guys Trash Co.					
Check Nbr: 622070					
2609307082948	10/1/2026	Trash Removal	235.00	0.00	235.00
2609307083055	10/1/2026	Liter Pickup	235.00	0.00	235.00
Check Totals:			470.00	0.00	470.00
Vendor: MARCOR: Marcor Technologies, LLC					
Check Nbr: 622071					
62568	9/24/2026	4th Quarter Service Contract	1,200.00	0.00	1,200.00
Check Totals:			1,200.00	0.00	1,200.00

Payables Prepay Report

10-13-2026 Board Pay

Invoice Nbr	Invoice Date	Description	Invoice Amount	Disc Taken	Amount To Pav
Vendor: MIKENWOR: Michigan Kenworth, LLC					
Check Nbr: 622072					
022P209792	9/21/2026	Engine Oil Drain Plug	122.62	0.00	122.62
Check Totals:			122.62	0.00	122.62
Vendor: NORMIC: Northern Michigan Road Commission Finance & HR Assoc.					
Check Nbr: 622073					
2026-2027	10/2/2026	Dues	50.00	0.00	50.00
Check Totals:			50.00	0.00	50.00
Vendor: NORPRO: NORTHERN PROCESSING, LLC					
Check Nbr: 622074					
11583	9/3/2026	Road Gravel	1,920.00	0.00	1,920.00
11587	9/14/2026	Road Gravel	3,520.00	0.00	3,520.00
11592	9/23/2026	Road Gravel	2,400.00	0.00	2,400.00
11594	9/29/2026	Road Gravel	3,200.00	0.00	3,200.00
Check Totals:			11,040.00	0.00	11,040.00
Vendor: NORPUM: NORTHERN PUMP SERVICE, INC.					
Check Nbr: 622075					
30147	8/31/2026	Hoist Testing	460.00	0.00	460.00
Check Totals:			460.00	0.00	460.00
Vendor: OMSCOM: OMS Compliance Services					
Check Nbr: 622076					
126588	9/15/2026	DOT PreEmploy Drug Test	99.25	0.00	99.25
Check Totals:			99.25	0.00	99.25
Vendor: PSYCON: The Psycon Company					
Check Nbr: 622077					
INV-013078	9/25/2026	Executive Consultation/Report	1,000.00	0.00	1,000.00
Check Totals:			1,000.00	0.00	1,000.00
Vendor: QUAPLU: Quality Comfort Pros					
Check Nbr: 622078					
4936	9/15/2026	Boiler Repairs	499.19	0.00	499.19
Check Totals:			499.19	0.00	499.19
Vendor: SPAMAL: SPARR MALL					
Check Nbr: 622079					
10-6-2026	10/6/2026	Tin Shanty Road Culvert	300.00	0.00	300.00
Check Totals:			300.00	0.00	300.00
Vendor: STEVEMEN: Steven Mench					
Check Nbr: 622080					
7/1-9/30/2026	9/30/2026	Cell Phone	150.00	0.00	150.00
Check Totals:			150.00	0.00	150.00
Vendor: TEDFES: TED FESTERLING LLC					
Check Nbr: 622081					
12369	7/27/2026	Sander Sprockets	717.84	0.00	717.84
12376	7/28/2026	Spreader Box Sander Chain	2,222.66	0.00	2,222.66
Check Totals:			2,940.50	0.00	2,940.50

Payables Prepay Report
10-13-2026 Board Pay

Invoice Nbr	Invoice Date	Description	Invoice Amount	Disc Taken	Amount To Pay
Vendor: USBANK: US Bank Equipment Finance					
Check Nbr: 622082					
592818249	10/8/2026	Copier	333.41	0.00	333.41
Check Totals:			333.41	0.00	333.41
Vendor: VESOIL: VESCO OIL CORPORATION					
Check Nbr: 622083					
5979778-00	9/16/2026	Parts Washer	121.25	0.00	121.25
Check Totals:			121.25	0.00	121.25
Checks Grand Totals:		28 Checks	384,210.45	0.00	384,210.45
Grand Totals:		54 ACH Vendors/EFTP Vendors/Chē	1,606,356.53	0.00	1,606,356.53

Check Nbr	Check Date	Vendor Name	Net Amount
Automated Clearing House Payments			
ACH	09/10/2026	AIRGAS USA, LLC	15.20
ACH	09/10/2026	Black River Auto Glass	505.00
ACH	09/10/2026	Black River Auto Glass	80.00
ACH	09/10/2026	Black River Auto Glass	305.00
ACH	09/10/2026	Charter Communications	150.00
ACH	09/10/2026	Dornbos Sign, Inc.	747.92
ACH	09/10/2026	Dornbos Sign, Inc.	2,517.50
ACH	09/10/2026	Dornbos Sign, Inc.	452.11
ACH	09/10/2026	Dornbos Sign, Inc.	456.52
ACH	09/10/2026	Dornbos Sign, Inc.	89.43
ACH	09/10/2026	Dornbos Sign, Inc.	1,947.97
ACH	09/10/2026	Dornbos Sign, Inc.	457.70
ACH	09/10/2026	Federal Fluid Power, Inc.	147.24
ACH	09/10/2026	Federal Fluid Power, Inc.	430.72
ACH	09/24/2026	GFL Environmental	201.02
ACH	09/24/2026	GFL Environmental	254.93
ACH	09/10/2026	Henn Lesperance PLC	576.00
ACH	09/10/2026	Henn Lesperance PLC	96.00
ACH	09/10/2026	Exit 76 Corporation	30,815.63
ACH	09/10/2026	Lewiston Sand & Gravel	19,707.25
ACH	09/10/2026	Mid-States Bolt & Screw Co.	11.96
ACH	09/10/2026	Mid-States Bolt & Screw Co.	264.63
ACH	09/10/2026	Mid-States Bolt & Screw Co.	5.63
ACH	09/24/2026	Mutual of Omaha	3,570.00
ACH	09/10/2026	Northern Energy, Inc.	162.09
ACH	09/24/2026	Otsego County Road Commission	1,509.17
ACH	09/24/2026	Otsego County Road Commission	6,975.30
ACH	09/10/2026	OHM ADVISORS	10,999.00
ACH	09/10/2026	OHM ADVISORS	24,364.00
ACH	09/10/2026	OHM ADVISORS	954.00
ACH	09/10/2026	OHM ADVISORS	12,682.00
ACH	09/10/2026	OHM ADVISORS	5,513.50
ACH	09/10/2026	OHM ADVISORS	3,433.75
ACH	09/10/2026	OHM ADVISORS	43,545.00
ACH	09/10/2026	OHM ADVISORS	7,640.50
ACH	09/10/2026	OHM ADVISORS	702.00
ACH	09/10/2026	PAYNE & DOLAN, INC.	7,440.72
ACH	09/10/2026	PAYNE & DOLAN, INC.	3,261.94
ACH	09/10/2026	PAYNE & DOLAN, INC.	5,349.86
ACH	09/10/2026	PAYNE & DOLAN, INC.	2,525.16
ACH	09/24/2026	PAYNE & DOLAN, INC.	474,198.64
ACH	09/10/2026	Prein & Newhof	1,859.50
ACH	09/10/2026	RIETH-RILEY CONSTRUCTION CO., INC.	17,402.18
ACH	09/10/2026	RIETH-RILEY CONSTRUCTION CO., INC.	(13,654.20)
ACH	09/10/2026	RIETH-RILEY CONSTRUCTION CO., INC.	14,029.69

Check Nbr	Check Date	Vendor Name	Net Amount
ACH	09/10/2026	RIETH-RILEY CONSTRUCTION CO., INC.	13,654.20
ACH	09/10/2026	RIETH-RILEY CONSTRUCTION CO., INC.	14,977.87
ACH	09/10/2026	RIETH-RILEY CONSTRUCTION CO., INC.	(16,990.99)
ACH	09/10/2026	RIETH-RILEY CONSTRUCTION CO., INC.	1,423.08
ACH	09/10/2026	RIETH-RILEY CONSTRUCTION CO., INC.	3,755.35
ACH	09/10/2026	RIETH-RILEY CONSTRUCTION CO., INC.	5,312.43
ACH	09/10/2026	RIETH-RILEY CONSTRUCTION CO., INC.	4,390.51
ACH	09/10/2026	RIETH-RILEY CONSTRUCTION CO., INC.	5,914.30
ACH	09/10/2026	RIETH-RILEY CONSTRUCTION CO., INC.	5,584.15
ACH	09/10/2026	RIETH-RILEY CONSTRUCTION CO., INC.	3,340.55
ACH	09/10/2026	RIETH-RILEY CONSTRUCTION CO., INC.	3,917.07
ACH	09/10/2026	RIETH-RILEY CONSTRUCTION CO., INC.	3,328.48
ACH	09/10/2026	RIETH-RILEY CONSTRUCTION CO., INC.	3,130.39
ACH	09/10/2026	ScanSource, Inc.	389.67
ACH	09/24/2026	ScanSource, Inc.	389.67
ACH	09/10/2026	SCIENTIFIC BRAKE & EQUIP.	27.72
ACH	09/10/2026	SCIENTIFIC BRAKE & EQUIP.	149.94
ACH	09/10/2026	SCIENTIFIC BRAKE & EQUIP.	703.54
ACH	09/10/2026	SCIENTIFIC BRAKE & EQUIP.	7.72
ACH	09/10/2026	SCIENTIFIC BRAKE & EQUIP.	246.66
ACH	09/10/2026	Stoops Western Star of Michigan	362.24
ACH	09/10/2026	Stoops Western Star of Michigan	7,237.06
ACH	09/10/2026	Stoops Western Star of Michigan	70.37
ACH	09/10/2026	Stoops Western Star of Michigan	5,282.49
ACH	09/10/2026	Stoops Western Star of Michigan	554.52
ACH	09/10/2026	Stoops Western Star of Michigan	682.30
ACH	09/10/2026	Stoops Western Star of Michigan	58.10
ACH	09/10/2026	Stoops Western Star of Michigan	347.99
ACH	09/10/2026	Stoops Western Star of Michigan	106.60
ACH	09/10/2026	Stoops Western Star of Michigan	2,314.76
ACH	09/10/2026	Stoops Western Star of Michigan	71.75
ACH	09/10/2026	Stoops Western Star of Michigan	609.26
ACH	09/10/2026	Stoops Western Star of Michigan	38.92
ACH	09/10/2026	Stoops Western Star of Michigan	143.50
ACH	09/24/2026	TEAM ELMERS	674,583.62
ACH	09/24/2026	TEAM ELMERS	446,927.36
ACH	09/10/2026	TRUCK & TRAILER SPECIALTIES	184,715.17
ACH	09/10/2026	TRUCK & TRAILER SPECIALTIES	14,719.22
ACH	09/10/2026	TRUCK & TRAILER SPECIALTIES	1,124.20
ACH	09/10/2026	TRUCK & TRAILER SPECIALTIES	353.52
ACH	09/10/2026	VALLEY TRUCK PARTS, INC.	110.62
ACH	09/10/2026	WILBER AUTOMOTIVE	45.54
ACH	09/10/2026	WILBER AUTOMOTIVE	51.91

Automated Clearing House Payments Totals:

1 Payments Listed

2,088,862.49

Electronic Funds Transfer Payments

EFTP 09/24/2026 AT&T Mobility

1,080.55

Check Nbr	Check Date	Vendor Name	Net Amount
EFTP	09/24/2026	AT&T Mobility	72.48
EFTP	09/10/2026	First National Bank of Omaha	808.28
EFTP	09/10/2026	First National Bank of Omaha	8.47
EFTP	09/10/2026	First National Bank of Omaha	259.97
EFTP	09/10/2026	First National Bank of Omaha	31.95
EFTP	09/10/2026	First National Bank of Omaha	2,072.41
EFTP	09/10/2026	WEX BANK	1,786.99
EFTP	09/10/2026	MERS of Michigan	75,774.41
Electronic Funds Transfer Payments Totals:		9 Payments Listed	81,895.51

Regular Checks Payments

622028	09/10/2026	Advance Electric	14.81
622029	09/10/2026	Base Sand and Gravel	26,592.60
622030	09/10/2026	Bryce Seeley, Inc.	235.50
622031	09/10/2026	Cintas Corporation #729	412.38
622032	09/10/2026	Consumers Energy	55.11
622033	09/10/2026	Crystal Clean, LLC	3,298.91
622034	09/10/2026	ELMIRA OCCUPATIONAL HEALTH & MEDICINE	110.00
622035	09/10/2026	Flint New Holland, Inc.	618.35
622036	09/10/2026	Gill-Roys Hardware	26.14
622037	09/10/2026	Grand Traverse Mobile Communications	368.52
622038	09/10/2026	Michigan Kenworth, LLC	1,820.53
622039	09/10/2026	Michigan Pavement Markings, LLC	1,198.75
622040	09/10/2026	PURITY CYLINDER GASES, INC.	1,116.66
622041	09/10/2026	Quality Comfort Pros	2,100.00
622042	09/10/2026	Shine Cleaning Service Inc.	11,479.14
622043	09/10/2026	Snethkamp	3,876.30
622044	09/10/2026	SNODEPOT	3,514.00
622045	09/10/2026	STANDARD ELECTRIC CO.	110.10
622046	09/10/2026	Steven Mench	153.69
622047	09/10/2026	TED FESTERLING LLC	6,634.59
622048	09/24/2026	Blue Care Network of MI	60,747.19
622049	09/24/2026	Delta Dental	3,469.68
622050	09/24/2026	Great Lakes Energy	61.69
622051	09/24/2026	Humana Insurance Co.	10,682.70
622052	09/24/2026	Mike Dipzinski	150.00
622053	09/24/2026	NORTHERN PROCESSING, LLC	8,250.00
622054	09/24/2026	The Psycon Company	1,875.00
622055	09/24/2026	US Bank Equipment Finance	333.41
Regular Checks Payments Totals:		28 Payments Listed	149,305.75

All Payments Grand Totals: **38 Payments Listed** **2,320,063.75**

Payment Totals By Fund:

Fund	Net Amount
201	2,320,063.75
Grand Totals	2,320,063.75

Check Nbr	Check Date	Vendor Name	Net Amount
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Otsego County Road Commission Agenda Item Report

FROM: Kirk Harrier, Managing Director
MEETING DATE: October 13, 2026
AGENDA ITEM: 8. A
SUBJECT: On-Site Diesel Fueling: Policy Considerations & Analysis Framework

DESCRIPTION

The OCRC currently fuels all 23 diesel trucks at commercial stations with an annual diesel volume of about 140,000 gallons. The Board has directed staff to explore on-site fueling options. The purpose of this agenda item is to present an outline for discussion of the full range of factors the Board should weigh when deciding whether to install an on-site above-ground diesel fueling system, including permitting, engineering, ongoing compliance, financial, and operational considerations.

Based on discussions with a local fuel provider, below is some preliminary cost information.

The estimated cost to deliver a 20,000 gallon above ground Fireguard fuel tank outfitted with appropriate safety features, pumps and 4 nozzles, and a fuel management system at the OCRC site in Gaylord is currently about \$170,000.00. There are subscription fees for the fuel management system after the first year of about \$1,200.00 per year.

Based on the annual diesel volume of about 140,000 gallons it is estimated the OCRC could conservatively save \$0.35 per gallon by buying transport loads (large quantity) instead of tank wagon (small volume) deliveries. That works out to \$49,000.00 per year in savings. ROI of the tank/pumps is roughly 3.5 years. The other costs such permitting, site preparation etc. are not known at this point and would have to be factored in for the final ROI.

SAMPLE MOTIONS

N/A

OTSEGO COUNTY ROAD COMMISSION

On-Site Diesel Fueling: Policy Considerations & Analysis Framework

Prepared for the Board of County Road Commissioners

September 30, 2026

Purpose: OCRC currently fuels all 23 diesel plow trucks at commercial stations. This document outlines the full range of factors the Board should weigh when deciding whether to install an on-site above-ground diesel fueling system, including permitting, engineering, ongoing compliance, financial, and operational considerations.

1. Regulatory & Permitting (Michigan-Specific)

Above-ground storage tank (AST) installations in Michigan are primarily regulated by the LARA Bureau of Fire Services, Storage Tanks Division, with federal spill-prevention rules layered on top. Local fire and zoning authorities will also have a role.

State Permitting — LARA Storage Tanks Division

- Required for any individual tank over 1,100 gallons capacity.
- Plan review application (Form BFS3859) must be submitted at least 30 days before installation, with a \$203 review fee per tank. (In addition to the one-time \$203 plan review fee per tank (Form BFS-3859), note that Michigan requires an **annual tank registration / operating fee** per tank (currently managed under the Fire Prevention Code / LARA BFS fee schedule).)
- Application must include a site plot map showing buildings, roadways, sewers, tank locations, property lines, existing tanks within 50 feet, construction materials, tank capacity, liquid class, venting/pressure relief, and spill control methods.
- Bureau must notify applicant of plan review results within 30 days.
- Owner must notify the bureau at least 7 days before the installation is placed in service; the bureau inspects and certifies before use.
- Registered ASTs are re-inspected by the State on a triennial (3-year) basis.

Federal — EPA SPCC Plan

- If aggregate above-ground storage capacity exceeds 1,320 gallons (counting all containers 55 gallons and larger), a Spill Prevention, Control, and Countermeasure (SPCC) Plan is required.
- **Integrity Testing Standard:** SPCC plans require formal tank integrity testing. Reference the industry standard: **STI SP001** (*Standard for the Inspection of Aboveground Storage Tanks*) or API 653. Double-walled tanks with continuous interstitial monitoring often reduce the frequency/cost of external non-destructive testing under STI SP001.
- Given the size of the fleet, OCRC's tank(s) will almost certainly exceed this threshold.
- SPCC plans typically require certification by a licensed Professional Engineer and review/update at least every 5 years.

EGLE (Michigan Dept. of Environment, Great Lakes, and Energy)

- Part 5 Rules (Spillage of Oil and Polluting Materials): Promulgated under Part 31 of NREPA (PA 451 of 1994), Michigan has its own PIPP (Pollution Incident Prevention Plan) requirements if storage exceeds certain state-specific thresholds (typically 440 gallons of oil outdoors or 1,320 gallons aggregate indoors/outdoors without secondary containment).
- Michigan EGLE Part 5 / PIPP Review: In addition to federal SPCC requirements, Michigan's Part 5 Rules for Management or Spillage of Oil and Polluting Materials may require secondary containment, release reporting procedures, and a Pollution Incident Prevention Plan depending on the quantity and type of materials stored on site. Because the federal SPCC Plan and Michigan PIPP requirements overlap but are not identical, OCRC should not assume that an SPCC Plan alone satisfies Michigan requirements. If applicable, OCRC should develop an integrated SPCC/PIPP plan that expressly addresses both federal SPCC requirements and Michigan Part 5 requirements, including state-specific notification, containment, inspection, and response procedures, and confirm applicability with EGLE.

- Recommended Next Step: Confirm with EGLE Water Resources Division whether the proposed diesel AST, any stored oils/lubricants, and any salt/brine or other polluting materials at the main complex trigger Michigan Part 5 PIPP requirements, and whether an integrated SPCC/PIPP document would be acceptable for OCRC's facility.
- Industrial Stormwater / Secondary Containment Drainage: If the fueling area is uncovered or allows stormwater to contact the fueling pad, EGLE Part 31 storm water discharge or oil/water separator discharge rules may apply.

Local Authority

- Gaylord Fire Department / Otsego County fire code review, in addition to the state process.
- Local zoning and site plan review; confirm whether a special use permit is required for the district.

Applicable Codes

- NFPA 30 (Flammable and Combustible Liquids Code) and NFPA 30A (Motor Fuel Dispensing Facilities) govern separation distances, containment, and electrical classification.
- Michigan Fire Prevention Code and the Storage and Handling of Flammable & Combustible Liquids rules (Mich. Admin. Code R. 29.5601–29.5917).

Financial Responsibility

- Demonstrated ability to pay for cleanup/third-party damages may be required, through insurance, bonding, or self-insurance.

2. Design & Engineering

- Tank sizing: base on 23 trucks × average daily consumption × desired reserve days (e.g., enough to withstand a 2–3 day delivery disruption during a major storm).
- Number/configuration of tanks: single large tank vs. multiple smaller tanks for redundancy during testing or repair.
- Number and layout of dispensers: sized to fueling window before plow shifts, and whether trucks fuel simultaneously or sequentially.
- Secondary containment: double-walled tanks or a dike/berm sized to full tank volume.
- Overfill prevention and spill containment at the fill point.
- Emergency shutoffs and remote isolation valves.
- Electrical hazardous-area classification around dispensers per NFPA 30A.
- Lighting and security: fencing, card-lock/key-fob access, cameras.
- Canopy or weather protection, engineered for regional snow loads and icing at dispensers.
- Fuel management system for automated per-vehicle/per-driver tracking (supports fuel tax reporting and cost control).
- Winter fuel quality: cold-flow additives and #1/#2 diesel blend ratio suited to northern Michigan winters.
- Elevated fueling platform / catwalk for fueling ergonomics and safety.
- Bottom-sump drain / sampling ports to purge water regularly.
- Automated or scheduled chemical biocides and tank recirculation/polishing systems.

- Fuel filter replacement schedules for dispensers (e.g., 10-micron particulate/water-absorbing filters).
- DEF (Diesel Exhaust Fluid) Infrastructure Integration
 - Diesel Exhaust Fluid (DEF) requirements are generally associated with Tier 4 Final nonroad diesel engines and EPA 2010-and-newer highway diesel engines using Selective Catalytic Reduction systems. OCRC should inventory each diesel unit to determine which vehicles and equipment require DEF, current DEF consumption rates, storage method, winterization needs, and whether bulk DEF dispensing should be incorporated into any on-site fueling facility.
 - Storing bulk DEF in colder climates requires additional considerations:
 - DEF freezes at ~12°F (-11°C). Bulk DEF tanks require insulated, heated enclosures or heated dispenser cabinets.
 - Storing DEF in commercial jugs is labor-intensive and costly; if an on-site diesel island is built, the Board should decide upfront whether to co-locate a heated bulk DEF dispenser or continue using jugs/totes.
- Dispenser Flow Rates & Electrical Sizing
 - Standard retail pumps deliver **10–12 GPM**. Heavy fleet dispensers (high-flow commercial satellite dispensers) operate at **20–40 GPM**.
 - For 23 plow trucks carrying 50–100+ gallon saddle tanks, high-flow dispensers are essential to prevent shift-change bottlenecks.
 - Ensure electrical engineering accounts for **heavy-duty pump motors (1–2 HP per dispenser)**, **line heaters**, **dispenser heating pads**, and **emergency generator transfer switches**.
- Weight & Site Pavement Engineering
 - The fueling pad and apron must be designed for **concentrated axle loads** (concrete pad rather than standard asphalt, as diesel spillage dissolves asphalt binders, and heavy tandem/tri-axle plows with full salt/sand loads create high point loads).

3. Site Considerations

- Setbacks from buildings, property lines, wells, and public roads.
- Truck circulation: turning radius for plow trucks and queueing space during shift changes.
- Stormwater drainage management around the fueling pad.
- Snow removal plan for the fueling area itself, separate from general yard plowing.
- Proximity to existing electrical infrastructure to power pumps, including during outages.
- Fueling system communication lines/conduit from fuel pumps to main communications infrastructure.

4. Ongoing Compliance & Testing

- Triennial state AST inspection (LARA Bureau of Fire Services).
- Regular tank and containment integrity inspection per code and manufacturer requirements.

- SPCC Plan review/update at least every 5 years, or sooner after material site changes.
- Annual testing of leak-detection equipment, if installed.
- Employee training on spill response, fueling procedures, and PPE.
- Recordkeeping: inspection logs, delivery tickets, and fuel tax documentation.

5. Financial & Risk Analysis

Capital Costs

- Tank(s), dispensers, canopy, site work/paving, electrical, fencing, fuel management hardware/software.

Ongoing Costs

- Testing and inspection fees, insurance, maintenance, software subscription, eventual tank decommissioning/replacement.

Fuel Cost Comparison

- Bulk/wholesale delivered price vs. current retail commercial-station pricing, factoring in delivery minimums and contract terms.

Wholesale Tax Exemption vs. Commercial Station Tax Rebates

- Wholesale Tax Exemption vs. Commercial Station Tax Rebates:
 - OCRC is exempt from federal excise taxes and state fuel taxes (Michigan Motor Fuel Tax under PA 403 of 2000).
 - Commercial Cardlock/Credit Fleet Cards: Taxes are often either exempted at the point of sale (direct billing net of tax) or refunded periodically.
 - Bulk Fuel Delivery: Bulk suppliers bill directly without state/federal road fuel taxes. The framework should compare the administrative burden and cash flow of bulk tax-free purchasing vs. commercial fleet card tax reconciliations.
- Fuel Shrinkage / Inventory Reconciliation:
 - Temperature shrinkage: Fuel delivered at summer temps vs. dispensed in sub-zero winter temps contracts volume-wise.
 - Automatic Tank Gauging (ATG) systems linked to the Fuel Management System (FMS) are necessary to reconcile delivered vs. pumped fuel and avoid unexplained losses.

Efficiency Impact — Requires Careful Analysis

- Currently, trucks fuel at multiple commercial stations spread across the county, which lets crews refuel near wherever they're working — this is efficient under the current model.
- A single centralized on-site tank could shift that: a truck plowing the northernmost part of the county would need to travel back to the main garage to refuel, potentially adding significant deadhead time and reducing coverage during an active storm.
- This should be modeled route-by-route before assuming a net efficiency gain — compare current fueling detour times by route/garage location against round-trip time to a centralized site.

- Possible mitigations worth evaluating: retaining commercial stations as a supplement for outlying routes, or confirming whether route coverage patterns actually concentrate fueling needs near the main garage.

Procurement

- Payback period on capital investment.
- Competitive bidding requirements under Michigan law for both construction and fuel supply contracts, as a public entity.

6. Operational Considerations

- Fuel supply contract: delivery frequency, minimum order quantities, pricing structure (rack + margin vs. fixed), and supplier reliability during severe weather.
- Redundancy plan for when the on-site system is unavailable (tank out for testing, power outage, pump failure) — maintain a fallback relationship with a commercial station.
- Staffing to manage deliveries, monitor inventory, and reconcile fuel records.
- Security against theft, particularly for unattended overnight or early-morning fueling during storms.
- Backup power (generator) for dispensers during outages — often exactly when on-site fuel is needed most.

7. Environmental & Safety

- Spill response equipment and a written spill response plan.
- Fire suppression and extinguisher placement per code.
- Coordination with the local fire department on emergency access and response planning.
- Groundwater protection review if any wells are located nearby.

8. Risk & Liability

- Increased liability exposure from owning and operating a fuel storage/dispensing system vs. relying on a commercial vendor.
- Insurance coverage adjustments: property and environmental liability.
- Environmental cleanup liability in the event of a spill or leak, however remote.

9. Recommended Next Step

Before finalizing tank sizing or site layout, request a preliminary consultation with the LARA Bureau of Fire Services, Storage Tanks Division. Their plan-review process is well-defined, and informal early guidance can help avoid costly redesign later in the process.

This document is intended as a discussion framework for Board consideration and is not a final engineering or legal determination. Site-specific design should be finalized with a licensed engineer, and permitting requirements should be confirmed directly with LARA, EGLE, and local authorities prior to installation.



Otsego County Road Commission Agenda Item Report

FROM: David Fox, Facilities & Equipment Supervisor
MEETING DATE: October 13, 2026
AGENDA ITEM: 8. B
SUBJECT: Hoist Installation

DESCRIPTION

OCRC is purchasing a hoist for the shop to service non-snow-plow pieces of equipment. Northern Pump will install the new hoist for \$28,310.73 and Chuck's Electric will provide the electrical hook-up for an amount to be determined.

BUDGET ACTION

This fits into the budgeted expense for equipment set at the beginning of 2026.

LEGAL REVIEW

N/A

SAMPLE MOTION

N/A

ESTIMATE

NORTHERN PUMP SERVICE, INC.

PO Box 192

Gaylord, MI 49734-0192

northempump@yahoo.com

+1 (989) 732-5252

Bill to

Otsego County Road Commission

PO Box 537

Gaylord MI 49734

Estimate details

Estimate no.: 3035

Estimate date: 09/09/2026

#	Product or service	Description	Qty	Rate	Amount
	2 Post 16k Rotary Lift				
1.	Parts	[SPO16N20T0BL] Rotary 16,000LB, 2 Stage AV (EV Compliant) Arms, Stackable Aluminum Height Extensions, Thread Up Adjustment Adapters, Rise Up To 80", 15'-16'6" Height Adjustment, 3 Width Settings, 117" Max Drive Thru Clearance, 220v 1ph, Pneumatic Locks	1	\$23,277.55	\$23,277.55
2.	Freight	Freight	1	\$2,233.18	\$2,233.18
3.	Labor	Labor	1	\$2,800.00	\$2,800.00

Terms of Payment: 50% down payment upon acceptance of Bid, 50% when site work is completed.

By Others: Electrical, Permits If Needed

- Will Have Chuo's Electric wire in

Note: Floor Must Be Level And In Good Condition

Total

\$28,310.73

Accepted date

Accepted by



Otsego County Road Commission Agenda Item Report

FROM: Kirk Harrier, Managing Director
MEETING DATE: October 13, 2026
AGENDA ITEM: 8. C
SUBJECT: Resolution R26-7 PLOW Storms Act Support

DESCRIPTION

The Protecting Lifesaving Operations during Winter (PLOW) Storms Act, a bill, was introduced by US Rep. Jack Bergman, that would exempt qualifying snowplows and other emergency vehicles from certain federal diesel emissions requirements. The effort started with the Chippewa County Road Commission, where managing direction Rob Laitinen, PS, had six plow trucks down due to emissions systems during a single December 2025 storm.

BUDGET ACTION REQUIRED

N/A

LEGAL REVIEW

The bill has had a hearing before the US House Energy & Commerce Environment Subcommittee but has not advanced.

SAMPLE MOTION

Motion to **approve/deny** Resolution R26-7 as presented.

OTSEGO COUNTY ROAD COMMISSION
RESOLUTION R26-7

RESOLUTION IN SUPPORT OF THE PLOW STORM ACT

WHEREAS the Otsego County Road Commission is charged by state law with maintaining safe and efficient transportation on county roads and highways for the residents, businesses, emergency responders and visitors to Otsego County; and

WHEREAS county road agencies provide critical winter maintenance services, including snow and ice removal operations that allow law enforcement, fire departments, emergency medical services, school transportation, utility crews and the traveling public to safely access Michigan's roadways during winter weather events; and

WHEREAS many county road agencies throughout Michigan, particularly in northern Michigan and the Upper Peninsula, conduct snow and ice removal operations on a near-daily basis during the winter season, often under severe weather conditions that include substantial snowfall, extreme cold temperatures, and prolonged storm events; and

WHEREAS county road agencies operate specialized heavy-duty snowplow trucks equipped with front plows, underbody blades, wing plows, and material spreaders that are essential to maintaining passable roadways and ensuring continuity of transportation services; and

WHEREAS modern diesel emissions systems installed on these specialized winter maintenance vehicles have demonstrated significant reliability challenges during snowplowing operations due to the unique operating conditions associated with winter maintenance activities, including prolonged idling, low-speed operation, stop-and-go movement, repeated maneuvering, highly variable engine loads, and extreme temperatures; and

WHEREAS emissions-related system failures frequently result in engine derating, reduced vehicle performance or complete removal of snowplow trucks from service during active winter weather events when reliable operation is most critical; and

WHEREAS county road agencies serve as “re-responders” during winter weather emergencies by opening and maintaining roadways so that police, fire, emergency medical services, utility crew and other emergency responders can perform their duties; and

WHEREAS emergency vehicles are currently afforded exemptions under federal diesel emissions regulations in recognition of their public safety mission, yet municipally operated snowplow equipment performing similarly critical public safety functions is not included within those exemptions; and

WHEREAS the PLOW Storms Act would recognize the unique operational requirements and public safety role of municipally operated snow removal equipment by including such vehicles

within the existing emergency vehicle framework of the federal Clean Air Act while engaged in winter maintenance operations; and

WHEREAS passage of the PLOW Storms Act would improve the reliability of winter maintenance fleets, enhance public safety, reduce costly downtime, and help ensure continuity of essential transportation services during severe weather events;

NOW, THEREFORE, BE IT RESOLVED that the Otsego County Road Commission hereby expresses its strong support for the PLOW Storms Act and urges its prompt consideration and passage by the United States Congress; and

BE IT FURTHER RESOLVED that the Commission respectfully urges Michigan's congressional delegation to support legislation recognizing the critical public safety role of municipally operated snow removal equipment and the need for reliable winter maintenance operations.

AYES: _____

NAYS: _____

ABSTAIN: _____

ABSENT: _____

ADOPTED October 13, 2026,

OTSEGO COUNTY ROAD COMMISSION

BY: _____
Troy Huff, Chairman

CERTIFICATION

I, Rebecca Hilmert, the duly appointed Board Secretary of the Otsego County Road Commission, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Otsego County Board of Road Commissioners at a regular meeting held August 13, 2026, in compliance with the Open Meetings Act, Act No. 267 of the Public Acts of Michigan, 1976, as amended, the minutes of the meeting were kept and will be or have been made available as required by said Act.

Rebecca Hilmert, Board Secretary



Otsego County Road Commission Agenda Item Report

FROM: Kirk Harrier, Managing Director
MEETING DATE: October 13, 2026
AGENDA ITEM: 13. A
SUBJECT: Closed Session MCL 15.268(8)(c)

DESCRIPTION

MCL 15.268(8)(c) permits a public body to enter into closed session to review specific strategy and negotiation sessions connected with the negotiation of a collective bargaining agreement.

SAMPLE MOTION

Motion to enter into a closed session to consider material exempt from discussion or disclosure by State or Federal statute as permitted by MCL 15.268(8)(c).